



City of Pinole

FY 2024/25 YEAR IN REVIEW & LOOK AHEAD FY 2025/26

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City staff is honored to serve the residents of Pinole. Please become engaged, follow the City's programs and events on the City website and social media, and contact the City with any questions or comments!

Connect with us

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INTRODUCTION

In **Fiscal Year 2024/2025**, the City of Pinole made significant progress in building long-term fiscal sustainability through responsible budgeting, strategic investments, and improved operational efficiencies across departments. Key accomplishments included enhanced service delivery, upgraded infrastructure, and increased community engagement which were achieved while maintaining a balanced budget. With the voter-approved passage of Measure I, the City secured critical funding to support essential services such as public safety, infrastructure and community programs. Looking ahead to Fiscal Year 2025/2026, the City is excited to build on this momentum with community-informed initiatives, innovative projects, and expanded programs that **reflect resident input** and **advance Council's strategic vision**:

Pinole is a safe, vibrant, and innovative community with small town charm and a high quality of life.

STRATEGIC PLAN

Vision

Pinole is a safe, vibrant, and innovative community with small town charm and a high quality of life.

Mission

Pinole will be efficient, ethical and effective in delivering quality services with community involvement and fiscal stewardship.

Goals

- Safe and Resilient
- Financially Stable
- Vibrant and Beautiful
- High Performance

A FULL-SERVICE CITY

The City of Pinole is a **“full-service” city**, meaning that the City provides all of the traditional municipal services (police, land use management, public works, and parks and recreation) to its residents. The City of Pinole also provides residents with some non-traditional municipal services, such as wastewater treatment and childcare.

Council - Manager Structure

The City operates under a “Council - Manager” structure, in which the City Council establishes the City's laws and key policies (Strategic Plan, Climate Action & Adaptation Plan, budget, etc.), and the City Manager and staff carry out the laws and policies and implement City programs.

KEY ACCOMPLISHMENTS IN FISCAL YEAR 2024/2025

Passing of Measure I

On November 5, 2024, Pinole voters approved Measure I, a locally controlled ½ cent sales tax aimed at strengthening the City's long-term fiscal sustainability. Measure I is expected to generate approximately \$2.5 million annually. These funds will go directly to the City's General Fund to support essential services such as 911 emergency response and street maintenance. Revenue collection began in April 2025, and the City started receiving funds in July.

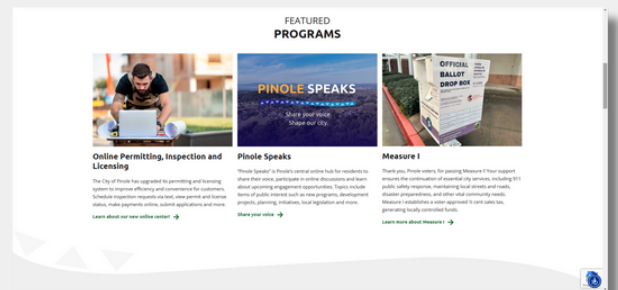


As a new funding source, Measure I will help reduce the City's projected \$1.6 million budget deficit in the upcoming fiscal year, ensuring continued investment in core community services.

Improved Services and Efficiency

Online Permitting, Inspection and Licensing

The City successfully launched eTrakit, its new online permitting and licensing system, providing a more convenient and transparent way for the public to apply for and track permits and licenses. This system streamlines processes for Building, Public Works, Planning, and Business Licenses, improving access and efficiency for residents and businesses alike. Instant solar permitting is also now available.



New Website: Pinole.gov

The City launched its beautiful new website, designed with residents in mind. It makes it easier than ever to find important information, access services, and stay informed.



[Click here to visit Pinole.gov](https://www.pinole.gov)

FISCAL SUSTAINABILITY

A Structured, Balanced Budget

The City successfully addressed community priorities and two large unfunded liabilities: deferred maintenance of capital assets (streets, sidewalks, parks, City building, etc.) and post-employment benefits (OPEB) while achieving a balanced budget. This was done through responsible fiscal practices, identifying new revenue sources, and adjusting the General Reserve Policy.



**The CIP totals
\$12,140,449 worth of
projects in FY 25/26,
and \$91,248,449
over a 5-year period.**

CAPITAL IMPROVEMENT PLAN (CIP)

Building a Better Pinole

The 5-Year CIP for FY 2025-26 through FY 2029-30 outlines a robust investment in community infrastructure, featuring 45 projects and 5 infrastructure assessments. The FY 2025-26 capital budget is ambitious, launching 24 projects and 2 assessments focused on enhancing public safety, improving operational efficiency, reducing liability, and managing long-term maintenance costs. These projects were prioritized through a comprehensive process that considered immediate infrastructure needs, City Council direction, community feedback, available funding, and staff capacity. The CIP addresses a broad range of categories including **Facilities, Parks, Sanitary Sewer, Stormwater, Streets and Roads, and Infrastructure Assessments.**

DEPARTMENT ACCOMPLISHMENTS & Looking Ahead

CITY COUNCIL

Community Recognition

Pinole City Council recognized numerous individuals, organizations, and causes for their contribution to Pinole and society.

Affordable Housing

Earned ProHousing Designation, supported affordable housing for Veterans through the Valor Village project, and granted final occupancy permits for Vista Woods Affordable Senior Apartments.

Appointed New Leadership

In August 2024, Council appointed a new City Manager, Kelcey Young. Ms. Young brings a wealth of municipal experience and steady leadership to the City of Pinole with a focus on community engagement.

New Ordinances

- Safe Storage of Firearms
- Single-Use Plastics
- Local Fire Hazard Severity Zones

Council Priorities FY 2025-2026

An Aligned Vision

City Council held its annual retreat in February 2025 and worked together to identify key priorities that they would like the City to address in FY 2025-2026:

1. Sustainable balanced budget
2. Road plan
3. Road quick wins
4. Road maintenance plan
5. EOP - complete and adopt
6. Developing city-owned property (real estate)
7. Selling and/or developing Faria house
8. Community Corner
9. 360 Public Assistance Portal
10. Debt financing for roads
11. Micro loans - sewer lateral project plan
12. PD commendation complaint portal
13. Community garden
14. Composting
15. Old Town District lighting
16. Quarterly fire reports
17. Discussion of oversight body
18. CAAP dashboard
19. Painted crosswalks (x2)
20. Vision Zero and PSAs
21. Public facility roofs
22. Senior and public safety
23. Retain staff and morale (revisit training programs)
24. Caretaker house

Follow Our Progress

For full transparency, residents can track the status of the Council Priorities on the City's website: www.Pinole.gov/Council-Priorities/



POLICE

Innovative Police Services

The Pinole Police Department is continuously exploring new ways to deliver excellence in law enforcement services. This past year, they reestablished a Traffic Unit, enhanced security by implementing new technology for compliant communications, upgraded dispatch terminals, and expanded collaboration with the District Attorney's office.

Focus on Officer Wellness

The Police Department recognizes that officer wellness is vital to effective community service. In addition to ongoing wellness programs, officers recently completed Fight Camp training and participated in a blood screening service to support their health and readiness.

A New Approach

The Police Department selected a Wellness Coordinator to increase the effectiveness of programs, evaluate existing offerings, and bring a fresh approach to organizational wellness.



Recruitment

The Police Department continues to prioritize recruitment, recently filling key leadership positions, including a new Police Chief and two new Commanders. To attract top talent and better serve the community, the department launched enhanced marketing and outreach efforts. These initiatives not only aim to fill critical roles such as dispatchers, police officers, and professional staff, but also prioritize finding individuals who understand and reflect the diverse backgrounds, values, and needs of the community they serve.

Meet Chief Klawuhn

Police Chief Melissa Klawuhn started March 3. She brings community-focused leadership to Pinole.



POLICE DRONE PROGRAM

The Police have launched a new Drone Program to **enhance public safety** and **improve efficiency** of police services. With equipment purchased, staff trained, and the program fully implemented, this new tool expands the department's ability to respond effectively to a variety of situations.

Police Department FY 2025/26 Goals



The Police Department continues to enhance its community-focused policing approach through ongoing staff training and initiatives that promote transparency and build trust. These efforts are part of a broader commitment to public safety and are being implemented alongside focused goals:

Finalize the Emergency Operations Plan

The updated Emergency Operations Plan (EOP) is near completion. The Alex Clark Room has been remodeled and will serve as the Emergency Operations Center. Equipping the EOC has been budgeted and will be the next phase.

Community Emergency Response Team (CERT) Program

The Police Department aims to establish a Community Emergency Response Team (CERT) program—an initiative that trains volunteers to assist in emergencies—but implementation is contingent on the outcome of ongoing labor negotiations.

The Pinole Police Department is committed to ensuring a safe community by providing exemplary law enforcement service while engaging our citizens with **Honor, Integrity, Professionalism, and Respect.**

Pioneering Community Outreach Efforts

The Pinole Police Department continues to lead with innovative community outreach initiatives designed to build trust and strengthen relationships with residents. Signature efforts such as the Halloween-themed National Night Out event, held on the first Tuesday in October, and Project HOPE provide meaningful opportunities for engagement, promote public safety awareness, and foster a sense of unity between the department and the diverse community it serves.

CITY ATTORNEY

Trusted Legal Guidance

The City Attorney will continue providing legal guidance to support the City Council's goals and ensure compliance across all City operations. By advising on matters ranging from land use to contracts and litigation, the City Attorney plays a key role in helping the City implement its strategic initiatives effectively.



COMMUNICATIONS

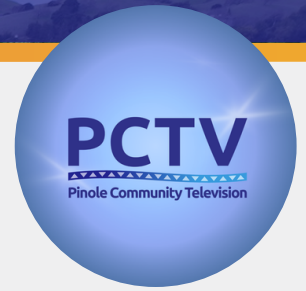
A New Division

The City's newest department encompasses citywide **Communications, Information Technology, and Pinole Community Television (PCTV)**. Established under the City Manager's Office, the Communications Department was created to keep the community well informed and connected to City services by strengthening access, responsiveness, and engagement through technology and public media.

A New City Seal, Logo and Branding

In FY 2024/25, Communications staff supported the City Seal Ad Hoc Subcommittee in the development of a new seal, logo, and branding guidelines which underscore the City's commitment to honoring its heritage while presenting a modern, unified identity that resonates with residents and improves recognition.

Watch Pinole Community TV



The City has a revitalized strategy for its public access station. Tune in to local media via web streaming. Become a member, sponsor, or send us your original content to enrich Pinole's community media!

Information Technology Accomplishments

IT upgraded City technology infrastructure and security by enhancing networks, domains, and cybersecurity tools, replacing outdated systems and hardware, and expanding online services and self-service tools to better support staff and the public.

Goals for FY 2025-2026

Communications will continue its efforts to keep the community informed and connected to City services. The City will build its internal capacity by upgrading critical infrastructure and equipment, networks and backup systems, and advancing emergency preparedness through improved continuity planning, emergency power, and a fully equipped EOC.

BUILDING TRUST & RECOGNITION

Improving Communication and Engagement

Over the past year, the Communications team has enhanced transparency and two-way communication through the launch of a **new City website**, resident engagement tools such as **PinoleSpeaks.com**, **The Pulse** e-newsletter, a modernized **phone system**, and custom **mobile app** while supporting departments in the expansion of in-person outreach to build stronger connections and public trust. New branding has given the city a revitalized identity rooted in community that is distinctively Pinole and more engaging than ever.

COMMUNITY DEVELOPMENT

Welcome Home

The City of Pinole recently processed building permits for a major residential condo development: the **Appian Village** project at 2151 Appian Way. Additionally, **Valor Village** and **Vista Woods** --new affordable housing communities for seniors, veterans, and their families -- are now open and actively leasing, expanding access to much-needed housing in our community.



AWARDS & RECOGNITION



- Earned **ProHousing Designation**
- Awarded **\$650,000** in ProHousing Dollars
- Awarded **\$700,000** in CEC Grant Dollars for the **Climate Action and Adaptation Plan**
- **Awarded a Capacity Grant** for a two-year Fellows to advance affordable housing policies

PEER Program Success

Residents who participated in the Pinole Energy Enhancement Rebate (PEER) Program earned substantial rebates for select energy projects. A total of 28 households participated receiving a total of \$110,000 in rebates!

Economic Development

New Businesses

The Planning and Building Department assisted several new and exciting businesses as they prepared to open in Pinole, including: Animal Fix Clinic, Pinole Pizza House, MexiHibachi, Popeyes, Flow Rehab Studio, Fly Me to the Moon, Sake, and Club Pilates. They are also supporting others set to open soon: Diosa, Togo's, Floor & Decor, Sixteenth Studios, Dave's Hot Chicken, Sourdough & Co., and more.

Shop and Stroll

The City facilitated the first-ever Shop & Stroll event during the annual Tree Lighting celebration. This new initiative enlivened Downtown activity, drawing residents and visitors alike to explore and support small businesses while enjoying a festive community tradition.



CLIMATE ACTION AND ADAPTATION PLAN (CAAP)

FY 24/25 Progress

City Council adopted the CAAP, and staff has already begun implementation of measures. The Single Use Plastics Ordinance went into effect January 1st and staff has been doing extensive outreach to businesses providing resources to assist with the transition.

Brownfields Alliance

The City joined the Brownfields Alliance in Contra Costa County, which was recently awarded a Brownfields Grant. This grant provides funding to assess, investigate, and clean up underutilized or contaminated properties (also known as brownfield sites).

Looking Ahead

The City will continue implementation, taking meaningful steps to reduce emissions and support sustainability. With the help of over \$700k in grant funds, the City will launch express permitting for decarbonization projects – making it easier for residents and businesses to adopt cleaner, energy-efficient technologies.

Shoreline Adaptation Plan

The City of Pinole is working with Hercules on a grant funded initiative to develop a Shoreline Adaptation Plan in preparation for impacts of climate change.

Community Development Department FY 2025/26 Goals

Drive Council Adoption on Key Housing Element Initiatives

- **Objective Design and Development Standards** (set for council adoption in Fall 2025)
- Updates to the **Safety Element** and new **Health and Environmental Justice Element**

Program Implementation

The City is working towards implementing the Home Sharing and Tenant Matching Program. The Community Development Department also plans to pursue several grants to continue its impactful work, such as a DOJ Tobacco Enforcement Grant, AARP microgrants, CalRecycle and CalFire.



CAAP Workshop held at the Pinole Library.

COMMUNITY SERVICES

Pinole Valley Park Soccer Field

The City of Pinole, in partnership with the West Contra Costa Youth Soccer League (WCCYSL), celebrated the grand reopening of the newly upgraded **Pinole Valley Park East Soccer Field** with a ribbon-cutting and community event in February 2025. This revitalization project highlights the power of community collaboration and Pinole's ongoing commitment to expanding recreational opportunities for all residents.



Mayor Sasai cutting the ribbon alongside City staff and the WCCYSL president.

Strengthening Community

Services and Events

Community Services expanded recreational programming by introducing new offerings for all ages, such as **Zumba, Yoga, Art Classes, Summer Camps, Strength Training, and Sports Camps**, while also relaunching the **Senior Lunch Program** for in-person dining. The Department further demonstrated its commitment to health, wellness, and community engagement through Pinole's first-ever 4th of July Drone Show and by enhancing long-standing traditions including the Annual Tree Lighting, Egg Hunt, and Pride & Juneteenth Celebration. In addition, new events such as Glow Pinole, the Holiday Breakfast, and Shop and Stroll were launched to provide inclusive and engaging experiences for residents of every generation.

New Leadership

Andrea Dwyer joined the City of Pinole as Community Services Director, who brings a wealth of experience and passion for building collaborations and fostering community connections.

Gathering Spaces

For the first time since before the COVID-19 pandemic, the City of Pinole has reopened facility rentals for community and private events. Residents can now reserve spaces like the Pinole Senior Center, Youth Center, and Swim Center through the City's online portal, bringing back opportunities to gather and celebrate in City venues.



Visit
Pinolerec.com

COMMUNITY SERVICES DEPARTMENT GOALS FY 2025/26

Community Voice

Community Services is committed to involving residents in shaping future initiatives. The Department will provide the community with workshops and surveys, encouraging opportunities to be involved on future ideas, projects, and programs.

Expand Programming

The City is continuously working to broaden recreational, educational, and youth offerings to serve more residents and diverse interests.

Sustain and Grow Partnerships

Continue collaborating with existing partners and cultivate new relationships with nonprofits, schools, and regional agencies to leverage resources and increase program reach.

Community-led Park Projects

Work directly with residents to identify and design park projects that reflect neighborhood needs like play spaces, accessibility upgrades and beautification.



Revitalize Facilities

Caretaker House

The City aims to advance the caretaker house, tiny tots, and senior center facility projects by creating a plan that meets the structure's needs—ensuring the space can be revitalized and repaired to better serve the community safely.



Repair and Remodel

Prioritize renovations for sites and targeted remodels to improve accessibility, safety, and upgraded features to enhance the user experience at parks, swim center, and other facilities..

Beautify Pinole

Public Art Initiatives

The City strives to beautify Pinole. We will develop art programs and offerings through collaborations and other public art initiatives to enhance community pride and create vibrant spaces.

Community Garden

Create a community garden space and launch a pilot program to promote sustainable practices and nurture community building opportunities.

PUBLIC WORKS

Dedication & Excellence

Public Works is dedicated to keeping Pinole **safe, clean, and running at its best**. In FY 2024/25, the City completed several **key infrastructure improvements** with no interruption to scheduled maintenance activities.

New Department Leadership

Public Works Director Heba El-Guindy started in Spring. She brings a wealth of experience and is a Licensed Traffic Engineer.

SERVICE REQUEST STATISTICS

596 potholes repaired
46 streetlights fixed
77 stormwater issues resolved
798 park restroom service requests
1,798 service requests resolved in FY 2024/25 (all categories)

Commitment to Safety

Red Curbs for Pedestrians

Over 18 curbs adjacent to crosswalks were painted red to enforce CA's Daylighting Law, making it safer to cross the street.

Reduced Speed Signage

Public Works replaced speed limit signs and regraded roads marking where speed limits have been reduced on San Pablo Avenue, Tennent Avenue, and Pinole Valley Road.



Vehicle Fleet Upgrades

As part of the City's mission to be more environmentally responsible, Public Works purchased 5 EV vehicles and a hybrid bucket truck which replaced a truck aged over 26 years. The City's new seal has been adorned on the entire fleet for a fresh identity.

Shining Bright

City Lights

Public Works enhanced community safety by gradually replacing streetlights throughout Pinole, improving visibility for drivers, cyclists, and pedestrians. A 4-way stoplight was installed on Appian Way. These upgrades help create safer, well-lit neighborhoods and travel routes.

Fernandez Baseball Field

Public Works installed new lighting at the Fernandez Park Baseball Field to extend the field's recreation time past dusk.



PUBLIC WORKS DEPARTMENT GOALS FY 2025-26

City Infrastructure

Public Works will repair the roof of the **Public Safety Building** and make upgrades to other City facilities. Years of deferred maintenance have led to several buildings needing significant improvements at the same time, and these projects will help **protect City assets** and extend their useful life.

Pinon Trunk Sewer Capacity Phase 2

The Pinon Sewer Replacement Project is part of a multi-year effort to **upgrade the City's aging sanitary sewer system**, replacing about 5,000 feet of pipeline along Orleans, Pinon, Roble, and San Pablo Avenues. The upgrades will expand system capacity, reduce sewer overflow risks, and support the community's future needs, with completion expected by late summer or early fall 2025.

Focus on Service

Public Works is streamlining how residents request services and report issues by **improving reporting tools and response** processes. At the same time, the team is enhancing work management systems to deliver faster, more effective service to the community. Residents can expect to see improvements throughout FY 2025/26.

STREETS AND ROADS

Improvements for FY 2025-26 and Beyond

The City's new 5-year Capital Improvement Plan (CIP) places a strong focus on repairing and upgrading streets to improve safety, extend pavement life, and reduce long-term maintenance costs.

In FY 2025-26, the City plans to kick-start multiple road projects at once ("bundled projects") to save on rising construction costs. The work will be funded through grants, Measure S funds, gas tax revenues, and vehicle impact fees.

Planned Efforts:

- **Pavement rehabilitation** in priority areas based on condition and safety needs.
- **Streetlight improvements** to enhance visibility and public safety.
- Targeted **arterial street upgrades** to keep main travel routes in good condition.
- **Coordination with other infrastructure projects** to minimize disruption and maximize efficiency.

CITY MANAGER'S OFFICE

Delivering Quality for Pinole

The City Manager's Office steers efficient day-to-day operations with clear workplans, while staying closely aligned with the City Council's priorities to keep initiatives on track.

Meet Kelcey Young, City Manager

2024 marked a year of fresh leadership and progress with the arrival of a new City Manager in August.



Looking Ahead

The City Manager will lead staff in advancing key goals, such as implementing the road improvement plan and ensuring long-term financial sustainability.

Key Accomplishments in FY 2024/25:

- **Improved communication & engagement** – Hosted multiple outreach workshops and events.
- **Strategic budget planning** – Aligned with City Council priorities.
- **Boosted revenue & grants** – Increased grant awards and identified new funding sources.
- **Built partnerships** – Strengthened ties with community and regional partners.
- **Service improvements** – Directed projects to enhance service delivery.
- **Modernization** – Advanced updates to City operations and systems.

CITY CLERK

Department Highlights

The City Clerk Department aimed to strengthen transparency and public engagement in FY 2024–25 by expanding community outreach as it successfully administered a municipal election and assisted with Measure I voter education efforts.

Connecting Government and Community

The City Clerk's office hosted a number of City events, such as the 3rd Annual Blood Drive, Mayor's Conference Dinner, Commissioner Appreciation Brunch, and the City Council Retreat.

Goals for FY 2025/26

The City Clerk is focused on modernizing records management by implementing an updated records retention policy, moving from paper to digital systems and improving city-wide practices by working closely with each department. The City Clerk team is also updating policies and improving efficiency with new online tools and the development of guides for staff and Commissioners to enhance customer service.



The City Clerk team doing election outreach at the Pinole Farmer's Market.

FINANCE

Financial Excellence

The Finance Department was recognized for its continued commitment to transparency and excellence, receiving the **Excellence in Financial Reporting Award** from the GFOA for the 25th consecutive year and the **Operating Budget Excellence Award** from the California Society of Municipal Finance Officers (CSMFO). These prestigious honors reflect the City's high standards in financial management, reporting, and budgeting practices.



A Strong Financial Position

For FY 2023/24, the City received an unmodified opinion from the independent auditor, confirming that the City's financial statements are accurate and in accordance with GAAP. Finance also prepared a balanced FY 2024/25 budget, enhanced the quarterly financial report with trend data, and supported the successful development and passage of Measure I.

Looking Ahead

Finance will continue to support the City's commitment to long-term fiscal sustainability while providing high-quality services to the community. We will evaluate potential additional revenue sources and private financing of major road projects, control expenditures, and adapt to changing economic conditions.

HUMAN RESOURCES

Executive Search and Onboarding

The City successfully facilitated the executive search and onboarding efforts for the **City Manager, Police Chief, and Public Works Director**.

New Policies Developed FY 24/25:

- Catastrophic Leave
- Tuition Reimbursement Procedure
- Citizen Request, Concern, & Compliment Procedure
- Workplace Violence Prevention Plan
- Customer Service Philosophy and Standards
- Mandated Reporter
- Proper Utilization of Independent Contractors

Working Together to Achieve Cost Savings

Employee vision benefit levels were enhanced and restructured, then successfully negotiated a **13% premium cost savings**.

Opportunities for Growth

HR evaluated the Planning and IT consultant structure and provided alternative in-house classification and pay plans.

Looking Ahead to FY 2025/26

Human Resources will focus on planning a Supervisory Academy as part of broader organizational training and development efforts, while also evaluating post-employment benefit obligations and alternatives to support the City's fiscal sustainability, facilitating labor negotiations, and expanding outreach to improve employee awareness of benefit offerings.

PINOLE

CALIFORNIA



www.Pinole.gov