CITY OF PINOLE

Fiscal Year 2025/26

OPERATING AND CAPITAL BUDGET

Adopted - June 17, 2025

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PINOLE

CITY MANAGER'S OFFICE

June 17, 2025

Dear City Council and Residents -

City staff is pleased to present the Final Proposed Fiscal Year (FY) 2025/26 Operating and Capital Budget ("FY 2025/26 Budget").

City staff is responsible for preparing a proposed budget for City Council's consideration. The FY 2025/26 Budget incorporates input that was provided by the City Council and members of the community through multiple meetings of the Finance Subcommittee, City Council, and other engagement opportunities.

The FY 2025/26 Budget is a status quo budget meaning that service levels and revenue mechanisms in the budget are essentially the same as those in the current year budget, FY 2024/25. The General Fund operating budget is balanced, meaning that ongoing expenditures are funded by ongoing revenues. The City was able to accomplish this due to the Pinole voters passing an additional local half-cent sales tax (Measure I) during the November 2024 municipal election. As a budget stabilization strategy, the City established an Other Post-Employment Benefits (OPEB) trust to start to address increasing costs related to OPEB (medical insurance coverage for retired City employees). The OPEB trust was funded by funds that became available as a result of the City reducing the Reserve Policy from 50% to 25% of total ongoing General Fund expenditures and transferring the funds into the trust. Also, the budget includes the use of available unassigned fund balance for a number of one-time initiatives and capital improvement projects, which is an acceptable use of this funding source.

The Pinole community demonstrated incredible resilience while facing current economic challenges. The City has maintained all core municipal services. Further, the City began work on and completed a number of special projects to improve City operations and community quality of life. The City made one organizational change which entailed reinstituting an internal information technology department in order to improve efficiencies. Information technology services had been performed under a contract with an external firm, which will end after the new department is up and running.

In FY 2025/26, the City will continue to work on completing the City's remaining 2020 – 2025 Strategic Plan strategies, Capital Improvement Plan (CIP) projects, routine staff work, staff-

initiated process improvements, and other Council-directed special projects. These include completion of the Active Transportation Plan, development of a Storm Drain Master Plan, and completion of several road projects, and economic development and housing initiatives. It is a thoughtful and ambitious work program that will create improved services and plans for a better future.

Looking to the future, the City will continue to work on strategic financial planning efforts including updating its 20-year financial forecast. The City's prior long-term financial forecast shows that ongoing City revenues are not expected to be sufficient to cover ongoing routine City services, and existing City revenue mechanisms are not going to be sufficient to address the City's two main unfunded liabilities, which are deferred capital maintenance and other post-employment benefits. The strategic financial planning report illustrates all of the City's mandatory and discretionary future financial obligations and identifies potential measures to address them, including revenue generation options and debt financing for major road and infrastructure projects.

A key goal of the City is to engage with the community and provide welcoming, high-quality services. City staff looks forward to working with you to make Pinole the best that it can be for current and future generations. Please connect and engage with the City through its numerous platforms.

I would like to thank all of the members of the community that participated in this year's budget development process, as well as the City's Finance Department for preparing the budget.

Sincerely,

Kelcey Young
City Manager

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FISCAL YEAR (FY) 2025/26 OPERATING AND CAPITAL BUDGET

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Executive Summary

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EXECUTIVE SUMMARY

The City operates on an annual budget cycle. Through the budget, the City Council approves revenue estimates and authorizes City staff to expend the City's limited financial resources. City staff is responsible for preparing a proposed budget for City Council's consideration.

The Fiscal Year (FY) 2025/26 Operating and Capital Budget was created through a collaborative, iterative process involving the City Council, community, and City staff and includes the creation of a Preliminary Proposed, Revised Proposed, and ultimately Final Proposed budget. The budget development process is more fully described in the Budget Development Process section below.

The Fiscal Year (FY) 2025/26 Operating and Capital Budget is primarily a status quo budget, meaning that it does not include any major changes to City programs or services.

The City's all funds revenue in the Fiscal Year (FY) 2025/26 Operating and Capital Budget is approximately $54.4 million, and all funds' expenditures are approximately $95 million. The budget projection assumes a net use of fund balance of $40.6 million for all funds combined as shown in Table 1 below. The majority of the use of fund balance is for several large, multi-year capital improvement projects, notably in the sewer enterprise fund. It is important to note that the total estimated costs of sewer capital projects are budgeted in year one (FY 2025/26) of the Capital Improvement Plan (CIP) although some projects may take several years to complete.

The General Fund (including Measure S 2006, Measure S 2014, and Measure I 2024 Funds) revenue is approximately $31.5 million, and General Fund expenditures are approximately $32.8 million, including the use of fund balance of $1.3 million to complete one-time projects.

The budget includes funding for a number of Council-directed special projects, beyond staff's baseline work, Strategic Plan strategies, and Capital Improvement Plan (CIP) projects.

City staff believes that it will be able to complete the Council-directed special projects listed above by the end of FY 2025/26 but does not have the capacity to take on any additional special projects. Staff also recommends that the City adopt a practice of not adding any special projects mid-fiscal year unless an existing special project is taken off of the list.

It is a public finance best practice, and a goal of the City's Financial Policy on a Structurally Balanced Budget, to create a proposed General Fund operating budget that is structurally balanced, meaning that ongoing revenues equal or exceed ongoing expenditures.

Table 1 – All Funds Final Proposed Budgeted Revenues and Expenditures

Fund	Estimated Beginning Fund Balance July 1, 2025	FY 2025/26 Estimated Total Revenues	FY 2025/26 Estimated Total Expenditures	FY 2025/26 Contribution To/(From) Fund Balance	Estimated Ending Fund Balance June 30, 2026
General Fund					
General Fund (including Measure S 2006 and 2014, Measure I 2024)	$ 6,192,972	$ 31,537,898	$ 32,801,047	$ (1,263,149)	$ 4,929,823
General Reserve Fund	9,847,838	300,000	2,400,000	(2,100,000)	7,747,838
Equipment Reserve Fund	278,579	150,000	205,000	(55,000)	223,579
Special Revenue Funds					
Gas Tax Fund	1,783,378	1,068,574	2,512,167	(1,443,593)	339,785
Restricted Real Estate Maintenance Fund	147,429	39,991	26,000	13,991	161,421
Public Safety Augmentation Fund	73,562	249,584	613,388	(363,804)	(290,242)
Traffic Safety Fund	290,810	24,500	57,191	(32,691)	258,119
Supplemental Law Enforcement Fund	213,881	185,000	303,281	(118,281)	95,600
NPDES Storm Water Fund	(183,587)	253,272	385,631	(132,359)	(315,946)
Recreation Fund	(94,728)	2,323,613	2,323,613	(0)	(94,728)
Building & Planning Fund	(2,297,130)	2,744,232	2,744,232	(0)	(2,297,130)
Refuse Management Fund	(24,324)	66,060	189,710	(123,650)	(147,974)
Solid Waste Fund	3,082,740	368,000	177,241	190,759	3,273,499
Measure C/J Fund	2,032,971	1,397,257	1,191,732	205,525	2,238,496
Rate Stabilization Fund	219,118	-	-	-	219,118
CASp Certification and Training Fund	57,018	-	-	-	57,018
Asset Seizure-Adjudicated Fund	19,268	-	19,268	(19,268)	0
Growth Impact Fund	3,525,045	-	2,436,000	(2,436,000)	1,089,045
Housing Assets Fund	7,999,088	55,000	342,961	(287,961)	7,711,127
Capital Projects Funds					
Lighting & Landscaping District Fund	55,014	63,911	85,175	(21,264)	33,750
Pinole Valley Caretaker Fund	(983)	15,000	14,989	11	(972)
Public Facilities Fund	471,649	-	502,000	(502,000)	(30,351)
City Street Improvements Fund	2,061,326	1,685,283	2,907,583	(1,222,300)	839,026
Arterial Streets Rehabilitation Fund	1,203,071	-	560,960	(560,960)	642,111
Enterprise Funds					
Sewer Enterprise Fund	19,712,784	13,035,506	38,229,096	(25,193,590)	(5,480,806)
Cable Access Television (PCTV)	(9,872)	653,088	653,088	0	(9,871)
Information Systems Fund	925		21	(21)	904
Fiduciary/Agency Funds					
Pension Fund	11,757,727	3,000,000	3,300,445	(300,445)	11,457,282
Total	**$ 68,415,569**	**$ 59,215,768**	**$ 94,981,818**	**$ (35,766,050)**	**$ 32,649,519**

At this point, the FY 2025/26 General Fund baseline budget projection indicates it is structurally balanced with estimated ongoing revenues of $31.5 million and estimated ongoing expenditures of $31.5 million. Total General Fund expenditures include operating subsidies to special revenue funds that are not able to collect sufficient revenues to cover all their expenditures. Currently, the operating subsidies are as follows: Recreation Fund ($1,750,050); Building and Planning Fund ($908,095); PCTV Fund ($367,262).

The Fiscal Year (FY) 2025/26 Operating and Capital Budget consists of the baseline budget (ongoing operating budget), one-time operating budget items such as special Council-directed initiatives, and capital improvement projects that are funded by the General Fund including the Measure S and Measure I Funds. Table 2 and the following graphic below depict the composition of the Final Proposed budget. As shown, the budget assumes the use of $1.3 million of unassigned fund balance.

Table 2 – General Fund Final Proposed Budget

	FY 2025/26 Baseline Budget	FY 2025/26 One-Time Items*	FY 2025/26 Total Budget
Revenues			
Property Taxes	$ 6,698,790	$ -	$ 6,698,790
Sales and Use Taxes	4,567,189	-	4,567,189
Sales and Use Taxes - Measure S 2006	2,599,000	-	2,599,000
Sales and Use Taxes - Measure S 2014	2,599,000	-	2,599,000
Sales and Use Taxes - Measure I 2024	2,599,000	-	2,599,000
Utility Users Taxes (UUT)	2,345,000	-	2,345,000
Franchise Taxes	850,000	-	850,000
Transient Occupancy Tax (TOT)	400,000	-	400,000
Business License Tax	469,200	-	469,200
Intergovernmental Taxes	2,513,149	-	2,513,149
Permits	301,700	-	301,700
Fees	132,309	-	132,309
Charges for Services	1,861,497	-	1,861,497
Other Revenues	366,619	-	366,619
Transfers In - Pension Trust	2,552,745	-	2,552,745
Transfers In - OPEB Trust	682,700	-	682,700
Total Revenues	**31,537,898**	**-**	**31,537,898**
Expenditures			
Salaries and Wages	10,526,279	-	10,526,279
Benefits - PERS	4,437,115	-	4,437,115
Benefits - Other Benefits	3,741,236	-	3,741,236
Professional Services	8,913,471	468,937	9,382,408
Other Operating	378,156	-	378,156
Materials and Supplies	184,998	-	184,998
Interdepartmental Charges	(665,537)	-	(665,537)
Capital Outlay	191,440	795,000	986,440
Debt Service	653,545	-	653,545
Transfers Out	3,176,407	-	3,176,407
Total Expenditures	**31,537,110**	**1,263,937**	**32,801,047**
Net Surplus/(Deficit)	**$ 788**		**$ (1,263,149)**
*Funded by unassigned fund balance.			

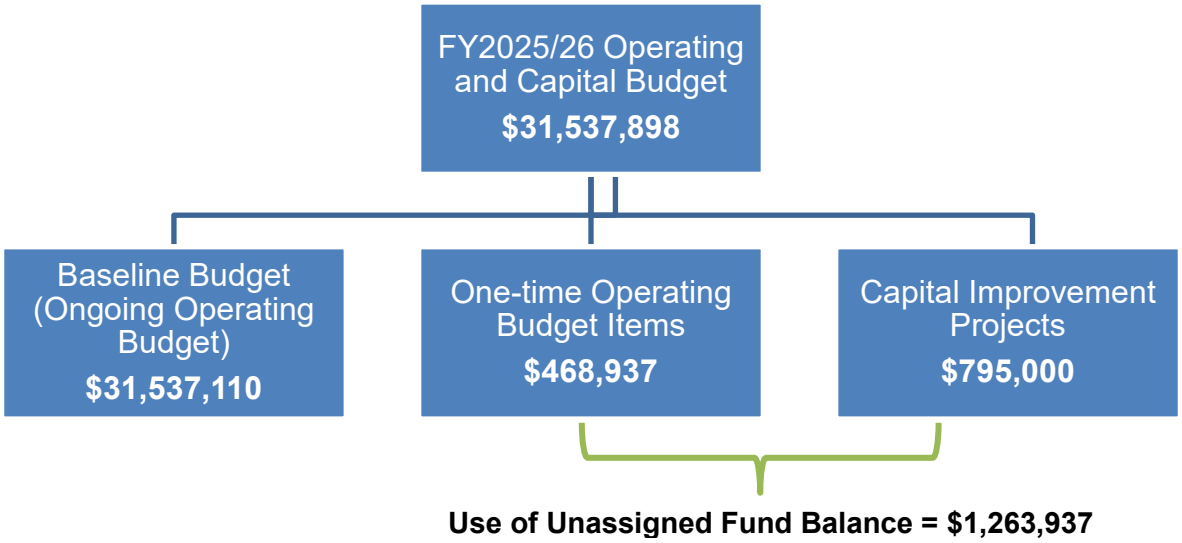

Table 3 below provides a detailed list of the one-time budget items and capital improvement projects funded by the General Fund. Note that only the capital improvement projects that are funded by the General Fund are shown in Table 3. All capital improvement projects and their respective funding sources are detailed in the FY 2025/26 Five-Year Capital Improvement Plan (CIP) for FY 2025/26 – FY 2029/30.

Table 3 – One-Time Budget Items and Capital Improvement Projects

Department	Description	Amount
Community Development/ Economic Development	Advertising (gen and industry-specific)	$ 2,000
Community Development/ Economic Development	Business Development/Community Help Reserve	10,000
Community Development/ Economic Development	Revitalization Reserve	10,000
Finance	Fee Study and Cost Allocation Plan	20,000
Finance	Grant Consulting	16,000
Human Resources	Executive Team Development/Retreat	10,000
Police	CERT Program Supplies	20,000
Police	Alex Clark Room Transformation	2,000
Public Works	Active Transportation Plan	30,000
Public Works	On-call Consultants for Capital Projects	75,000
Public Works	IN1703 Storm Drain Master Plan	273,937
	Total One-Time Items	**468,937**
Public Works	RO2401 Road Maintenance Repairs	350,000
Public Works	FA2501 Zero-Emission Vehicle/EV Charging Infrastructure	75,000
Public Works	RO1710 San Pablo Ave. Bridge Over BNSF Railroad	100,000
Public Works	SW2401 Storm Drain Creek Discharge Improvements	120,000
Public Works	SW2501 Stormwater Upgrade & Trash Capture	150,000
	Total Capital Improvement Projects	**795,000**
	Total One-Time Items and Capital Improvement Projects	**$ 1,263,937**

Background

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ELECTED OFFICIALS

Cameron Sasai
Mayor

Anthony Tave
Mayor Pro Tempore

Devin Murphy
Council Member

Maureen Toms
Council Member

Norma Martínez-Rubin
Council Member

Roy Swearingen
City Treasurer

DEPARTMENT HEADS

City Manager	Kelcey Young
City Attorney (Contract)	Eric Casher
City Clerk	Heather Bell
Community Development Director	Lilly Whalen
Community Services Director	Andrea Dwyer
Finance Director	Markisha Guillory
Human Resources Director	Stacy Shell
Police Chief	Melissa Klawuhn
Public Works Director	Heba El-Guindy

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CITY OF PINOLE STRATEGIC PLAN 2020-2025

In February 2020, the City of Pinole adopted a Strategic Plan 2020 – 2025. The Strategic Plan established the following vision, mission, and goals for the City, as well as 22 specific "strategies" (special projects), to be completed over a five-year timeframe, that would help the City achieve the goals.

VISION

Pinole is a safe, vibrant, and innovative community with small town charm and high quality of life.

MISSION

Pinole will be efficient, ethical, and effective in delivering quality services with community involvement and fiscal stewardship.

GOALS

1. **Safe and Resilient Pinole**: Develop and communicate resilience through quality public safety service delivery, property maintenance policies and practices, and disciplined investment in community assets.

2. **Financially Stable Pinole**: Ensure the financial health and long-term sustainability of the City.

3. **Vibrant and Beautiful Pinole**: Facilitate a thriving community through development policies and proactive relationship building.

4. **High Performance Pinole**: Build an organization culture that is efficient, ethical, and effective in delivering quality services with community involvement and fiscal stewardship.

The City Council held a special strategic planning meeting on April 29, 2023 during which it reaffirmed the vision, mission, and goals of the Strategic Plan and made some adjustments to some strategies.

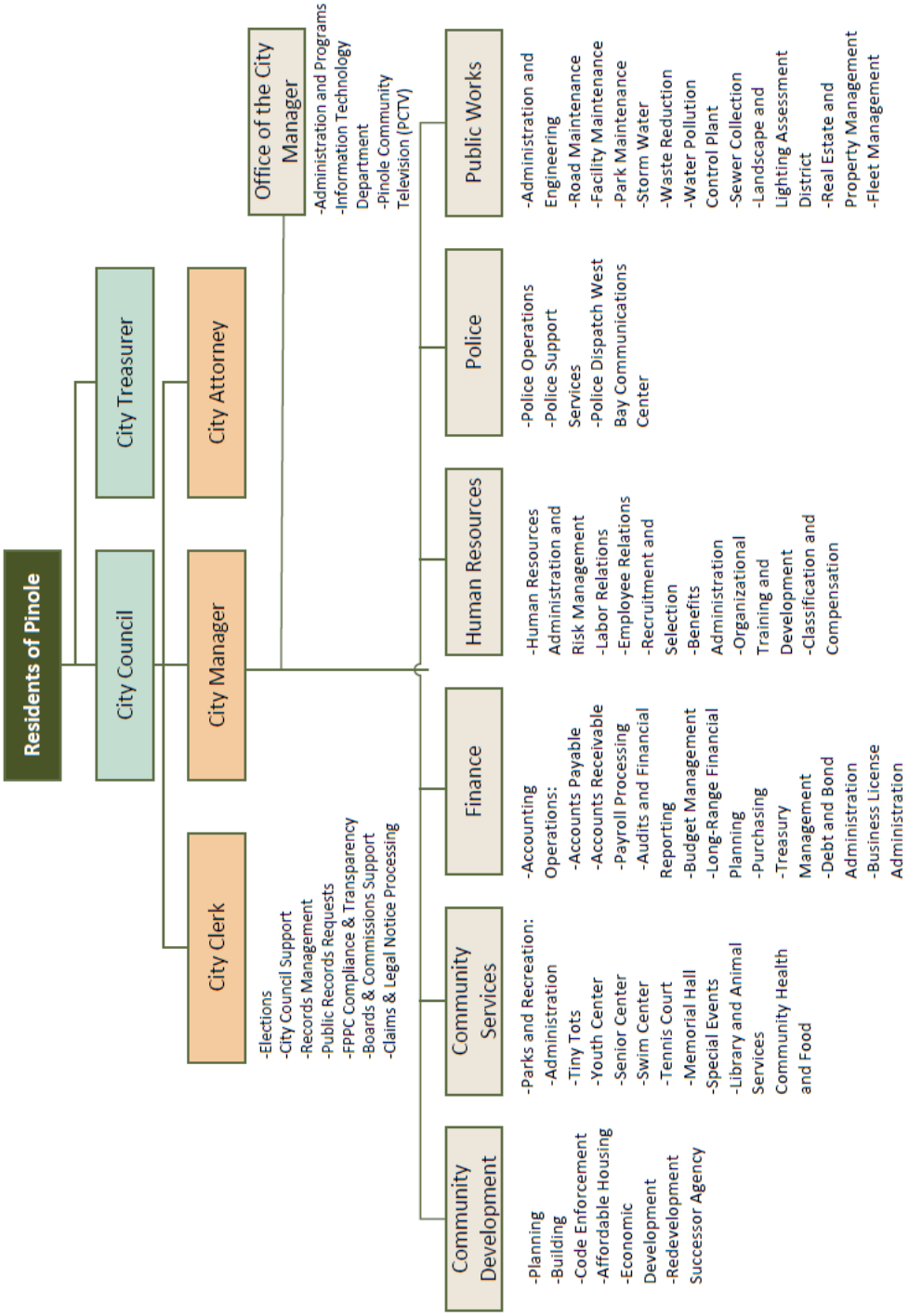
PROFILE OF THE CITY

The City is primarily a residential community located in the San Francisco Bay Area on the shores of San Pablo Bay in West Contra Costa County. Highway Interstate 80, which traverses Pinole, connects the San Francisco/Oakland metropolitan area with Sacramento and points east. Pinole is linked to central Contra Costa County which includes the cities of Martinez, Concord, and Pleasant Hill by State Route 4 which begins just north of Pinole and connects with Interstate 680. There are approximately four-square miles of land included in Pinole's boundary. The City's population on January 1, 2024 was 18,192, according to the California Department of Finance.

The City of Pinole is a general law city that was incorporated on June 25, 1903. The City operates under a Council-Manager form of operation, whereby policies of the City Council are administered by a City Manager who is appointed by the City Council. All municipal departments operate under the supervision of the City Manager. The Council consists of five members who are elected at large for four-year overlapping terms. The Council elects one of the Council members to serve as Mayor each year.

The City is a full-service city that provides the following services: public safety (police), public works, community services (including recreation and Pinole community television), community development, and general administration services.

ORGANIZATIONAL STRUCTURE



Note: The Contra Costa County Fire Protection District provides fire safety services to Pinole residents.

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Budget Development Process and Budget Award

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BUDGET DEVELOPMENT PROCESS

The City's budget is created through a collaborative, iterative process involving the City Council, community, and City staff. The City's budget development process is considered an "incremental" budget process, meaning that the budget for the upcoming year is developed based on the current year's budget and includes incremental changes.

City staff takes the following steps to create the budget:

- Finance Department uses the current budget, which incorporates any mid-year changes approved by the City Council, as the starting point;
- Finance Department creates a "baseline budget" for the upcoming year by taking the ongoing revenues and expenditures included in the current budget and factoring in known or assumed changes to revenues and expenditures (i.e., forecasted changes to different revenue streams, general inflation, known changes to debt service, etc.);
- Departments review and confirm the known and assumed changes incorporated into the baseline budget;
- Departments submit requests for changes from the baseline budget to address proposed special projects or increased service levels;
- Finance Department and City Manager consider department requests for changes to the baseline budget and prepare a Preliminary Proposed budget for the Finance Subcommittee and/or City Council's consideration;
- Finance Department incorporates changes and prepares the Revised Proposed budget for the Finance Subcommittee and/or City Council's consideration;
- City Manager and Finance Department incorporates any final changes as necessary and submits the Final Proposed Budget to the City Council for adoption.

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KEY MILESTONES OF THE DEVELOPMENT OF THE BUDGET AND CIP FOR FY 2025/26

March 17, 2025

- Department Proposed FY 2025/26 Budget Requests due to Finance

April 24, 2025

- Finance Subcommittee Meeting
  - Draft FY 2025/26 General Fund Baseline Budget
  - Draft FY 2025/26 - FY 2029/30 Five-Year Capital Improvement Plan (CIP)

March-April, 2025

- Budget Review Meetings
  - City Manager and Finance Department meet with Department Directors to review and discuss proposed budgets

May 6, 2025

- City Council Meeting
  - Preliminary Proposed FY 2025/26 Operating and Capital Budget
  - Preliminary Proposed FY FY 2025/26 - FY 2029/30 Five-Year Capital Improvement Plan (CIP)

May 13, 2025

- City Council Special Meeting (Budget Workshop)
  - Preliminary Proposed FY 2025/26 Operating and Capital Budget
  - Preliminary Proposed FY FY 2025/26 - FY 2029/30 Five-Year Capital Improvement Plan (CIP)

June 3, 2025

- City Council Meeting
  - Revised Proposed FY 2025/26 Operating and Capital Budget
  - Revised Proposed FY 2025/26 Five-Year Capital Improvement Plan (CIP)

June 17, 2025

- City Council Meeting
  - Adopt Final Proposed FY 2025/26 Operating and Capital Budget
  - Adopt Final Proposed FY 2025/26 Five-Year Capital Improvement Plan (CIP)
  - Adopt FY 2025/26 Appropriations Limit

July 1, 2025

- FY 2025/26 Adopted Budget Implemented

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BUDGET AWARD

The City received its eleventh consecutive Operating Budget Excellence Award from the California Society of Municipal Finance Officers (CSMFO) for its FY 2024/25 budget. The City previously received the Meritorious Award for its FY 2005/06 through FY 2010/11 budgets, and Outstanding Financial Reporting for its FY 1995/96 through FY 2000/01 budgets. The award reflects the commitment of the City to meeting the highest principles of government budgeting. To receive this award, the City had to satisfy nationally recognized guidelines for effective budget presentation.

California Society of Municipal Finance Officers

Certificate of Award

Operating Budget Excellence Award
Fiscal Year 2024-2025

Presented to the

City of Pinole

For meeting the criteria established to achieve a CSMFO Award in Budgeting.

February 7, 2025

Ernie Reyna
2024 CSMFO President

James Russell-Field, Chair
Recognition Committee

Dedicated to Excellence in Municipal Financial Reporting

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Revenue and Expenditure Summaries

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REVENUE AND EXPENDITURE SUMMARIES

The City's General Fund accounts for all general revenues received by the City. The General Fund supports various City operations, including primarily public safety. The City also has numerous other funds that account for revenue received and expended for specific purposes.

GENERAL FUND REVENUE

The major revenue sources for the General Fund are property tax, sales tax, utility users' tax, intergovernmental tax, franchise fees, business license tax, and transient occupancy tax. The City's Finance Department creates the estimates of these General Fund revenues for the budget using economic information obtained from several sources, including the State of California, Contra Costa County, and third-party consultants. Estimates of revenues generated by City departments are prepared by the respective department with assistance from the Finance Department. Each of these revenue sources is described in detail below.

Total General Fund (including Measure S 2006, Measure S 2014, and Measure I 2024 Funds) revenue is projected to be $31.5 million, including transfers in, as summarized below.

Revenue Category	FY 2025/26 Budget	% Total Budget
Property Taxes	$6,698,790	21%
Sales and Use Taxes	4,567,189	14%
Sales and Use Taxes - Measure S 2006 and 2014, Measure I 2024	7,797,000	25%
Utility Users Tax	2,345,000	7%
Franchise Taxes	850,000	3%
Transient Occupancy Tax	400,000	1%
Business License Tax	469,200	1%
Intergovernmental Taxes	2,513,149	8%
Permits	301,700	1%
Fees	132,309	0.4%
Public Safety Charges	1,861,497	6%
Other Revenues	366,619	1%
Transfers In	3,235,445	10%
Total	**$31,537,898**	

Property Tax

Property tax is an ad valorem tax imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property). The fixed statutory rate is 1% of assessed valuation. Assessed value is based

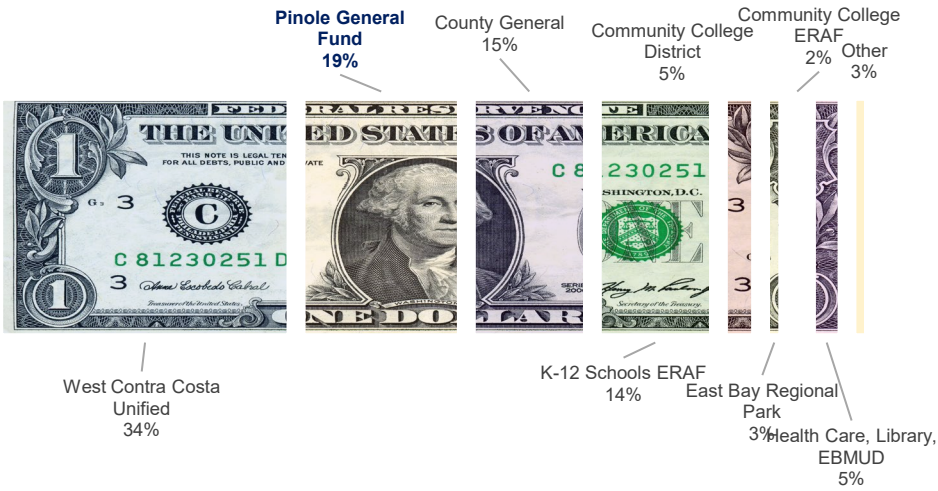
on the 1975 property values with subsequent increases limited to 2% or CPI growth, whichever is less. However, when there is a change in property ownership, property renovation or new construction, property is reappraised at its full current market value. Proposition 8 allows the County Assessor to decrease these assessed values when property values decline and recapture these valuations back to the original amounts in the following years if property values increase.

The General Fund receives on average 19% of the total ad valorem property taxes levied (excluding voter approved tax overrides pledged for the retirement of bonded debt) on property located within the City's boundary (exclusive of the Redevelopment Project Areas). Property tax settlements are received in December (55%), April (40%) and June (5%). Property tax is imposed and collected by the County. Contra Costa County is on a Teeter Plan. The County absorbs the delinquencies under this plan. Property Tax also includes unsecured, supplemental, and property transfer tax.

The City uses property tax estimates provided by consulting firm HdL as the basis for the budget. For FY 2025/26, property tax is estimated to be $6.7 million, a 9% increase over the FY 2024/25 revised budget. The increase is largely due to the increase in residual property tax revenue that the City expects to receive from the former Redevelopment agency due to the retirement of outstanding debt and dissolution of the Successor Agency.

The chart below illustrates the breakdown of the agencies that receive the property tax dollar.

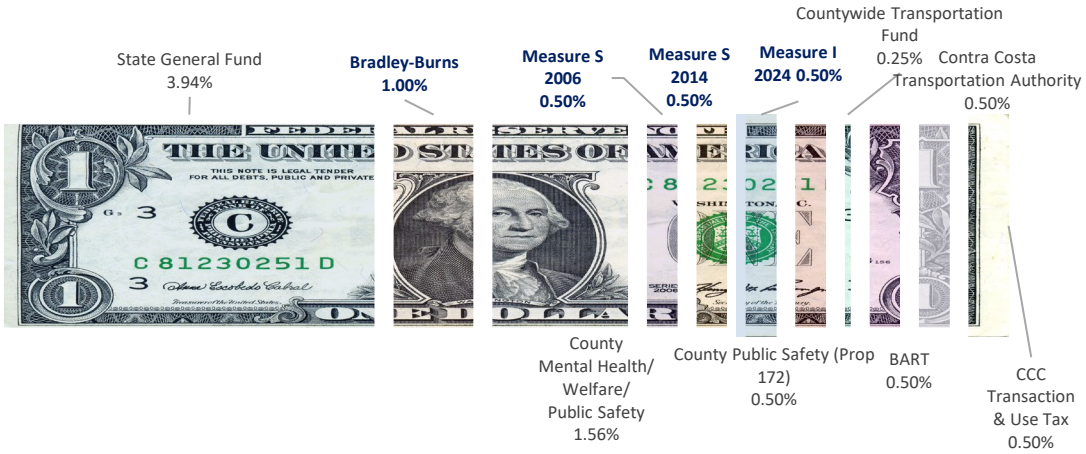
Property Tax Dollar Breakdown



Sales Tax

Sales tax is the General Fund's single largest revenue source. The City's 10.25% Sales tax is levied on all merchandise and includes the 1% Bradley Burns Sales Tax, and Local Sales and Use Taxes Measure S 2006 (0.5%), Measure S 2014 (0.5%), the new Measure I 2024 (0.5%), passed by voters in 2024. The local sales taxes do not have sunset dates. The City uses sales tax estimates provided by consulting firm HdL as the basis for the budget. For FY 2025/26, General Fund sales tax, including Measure S 2006 and 2014, and Measure I 2024 is projected to be $12.4 million, a 27% increase over the FY 2024/25 revised budget due to Measure I 2024. The chart below illustrates the breakdown of the agencies that receive the sales tax dollar.

Sales Tax Dollar Breakdown



Utility Users' Tax

Utility Users' Tax (UUT) is levied in accordance with Chapter 3.26 of the Municipal Code, amended in 2018 which levies an 8% tax on the value public utilities services consumed within the City limits for electricity, natural gas, and telecommunications. Low-income households are eligible for exemption from payment. The Electorate ratified renewal of the taxing authority in November 2018 with no sunset date. The FY 2025/26 baseline budget assumes a 3% growth rate based on past trends. The electricity segment in particular continues to increase substantially year over year in line with rate increases set by service providers.

Franchise Tax

Franchise tax is levied on public utilities and other corporations that use the public right of way to furnish gas (PG&E) (1%), electric (PG&E) (2%), refuse (Republic Services) (10%), and cable television (Comcast and AT&T) (5%) to citizens living within city

boundaries. The various fees are delineated in franchise agreements and are paid directly to the city by these franchisees. The FY 2025/26 baseline budget assumes no growth based on historical trends. While the gas, electricity, and refuse segments are projected to grow slightly, the increase is offset by the decrease in the cable segment. This is due to consumers continuing to move away from traditional cable.

Business License Tax

Business license tax is assessed on all businesses doing business within City limits in accordance with Municipal Code Title 5. The City charges business license tax in accordance with the provisions of Government Code 37101. Pinole's tax is computed based on a flat tax (currently $168) per year combined with a variable tax component based on the number of employees. The FY 2025/26 baseline budget assumes a 2% growth rate based on historical trends.

Transient Occupancy Tax (Motel or Bed Tax)

Transient occupancy tax (TOT) is a 10% tax levied by the City for the privilege of occupying quarters on a transient basis in accordance with Chapter 3.24 of Municipal Code. This tax is imposed upon persons staying 30 days or less in a motel or lodging facility. The FY 2025/26 baseline budget assumes a -13% growth rate based on past trends, which has shown a continuous downward trend.

Intergovernmental Tax

Motor vehicle in-lieu fee (VLF) is the City's share of motor vehicle license fees levied, collected and apportioned by the State. VLF is a tax on the ownership of registered motor vehicles which takes the place of taxation of this personal property. The VLF is paid annually at the time vehicle licenses are renewed based on current value adjusted for depreciation. The FY 2025/26 baseline budget assumes a 5% growth rate, consistent with projections provided by HdL, the City's property tax consultant.

Public Safety Charges

Public safety charges is comprised of public safety charges which are received for dispatch services provided to the cities of Hercules and San Pablo under an Intergovernmental Service Sharing agreement. A portion of the costs of this activity are reimbursed by the City of Hercules and City of San Pablo. Under the current agreement, the City's recovers approximately 67% of the activity's budget. The FY 2025/26 baseline budget assumes a 5% growth rate based on projections provided in the five-year agreement that went into effect on July 1, 2023.

Permits

Permits consist of various permits, including sidewalk, grading, and encroachment permits. The FY 2025/26 baseline budget assumes a 20% growth rate. This is primarily due to the projected growth in encroachment permits, consistent with past trends, and the increase in citywide fees consistent with the Consumer Price Index (CPI) increase of 2.7%.

Fees

Fees consist of various fees mostly related to permits, including rental inspection, technology, administrative fees, abatement, and code enforcement fees. The FY 2025/26 baseline budget assumes a small reduction of 4%. This is primarily due to a projected decrease in code enforcement fees, consistent with past trends.

Other Revenues

Other revenue is made up of all other revenue sources, including fines and forfeitures, interest income, grants, and other miscellaneous revenue. These revenues are projected primarily using historical trend analysis. The FY 2025/26 baseline budget assumes a -21% growth rate. The reduction is mostly due to a projected decrease in investment earnings, consistent with market trends and less idle cash available to invest.

Transfers In

The transfer in comes from the Section 115 Trust to offset the increase in pension and Other Post-Employment Benefits (OPEB) costs in the General Fund. The amount transferred for pension is based on the difference between the City's base year (FY 2018/19) contribution toward employee pensions and the forecasted required City contribution in the budget year.

GENERAL FUND EXPENDITURES

General Fund revenues are not restricted to any specific use and can be expended on any allowable municipal purpose. For FY 2025/26, total General Fund expenditures are projected to be $32.8 million, including transfers out, as summarized below.

Expenditure Category	FY 2025/26 Budget	% Total Budget
Salaries and Wages	$10,526,279	32%
Employee Benefits	8,178,351	25%
Professional/Admin Services	3,395,059	10%
Contra Costa County Fire Protection District	5,997,349	18%
Other Operating	378,156	1%

Materials and Supplies	184,998	1%
Interdepartmental Charges	-665,537	-2%
Capital Outlay	986,440	3%
Debt Service	653,545	2%
Transfers Out	3,166,407	10%
Total	**$32,801,047**	

Salaries and Wages

Salaries and wages expenditures in the baseline budget are computed based on the City's current staffing level of 116.64 full-time equivalents (FTEs). It assumes one new position (Associate Civil Engineer) which will be fully funded by the Sewer Enterprise Fund. The FY 2025/26 baseline budget assumes a 2% growth rate and does not include any increases other than the normal salary increases for staff who have not reached the top of their job classification's salary range. Also, the baseline budget includes a vacancy savings factor to account for estimated cost savings resulting from unfilled positions. The vacancy savings factor is $500,000, or 3% of total salary and benefits expenditures.

Employee Benefits

Retirement benefits are the City's annual required contribution as determined by the most recent actuarial valuation reports as of July 2024 provided by the California Public Employees' Retirement System (CalPERS). The FY 2025/26 baseline budget reflects the estimated cost net of the required employer contribution minus employee contributions. Based on labor contracts between the City and its employees, employees contribute the 8% required employee contribution plus an additional 7% toward the required employer contribution, for a total of 15% for classic members. It should be noted that the pension unfunded liability increased significantly from FY 2024/25 to FY 2025/26 due to CalPERS' investment losses in previous years. As a result, the required employer contribution increased by 11% in the General Fund alone.

Other benefits include employee medical, dental, and vision care; workers' compensation; and others. The benefits cost in the FY 2025/26 baseline budget is based primarily on industry trends and rates established by benefit providers. The FY 2025/26 baseline budget assumes a net 10% increase mostly due to significant increases healthcare costs.

Professional and Administrative Services

Professional services include consulting and administrative services, building and equipment maintenance, office expenses, travel & training, and various other professional services. Contracted services provided by other government agencies, including the Contra Costa County Fire Protection District (CCCFPD) for fire services ($5,997,349), and County animal services ($226,437) and library services ($202,430), are included in this category. The FY 2025/26 baseline budget accounts for contract escalators.

Other Operating

Other operating expenditures include water, electricity & power, and cable utility costs. The FY 2025/26 baseline budget assumes a 17% growth rate based on projected rate increases, primarily in electricity.

Materials and Supplies

Materials and supplies include fuel, maintenance supplies, and safety equipment. The FY 2025/26 baseline budget assumes no growth based on past trends.

Interdepartmental Charges

Interdepartmental charges include administrative charges and reimbursements for services provided by one City department to another, such as finance, human resources, information technology, and legal services. This category also includes general liability insurance premiums. The FY 2025/26 baseline budget assumes a net 8% decrease based on lower reimbursements to the General Fund from other funds and higher insurance premiums.

Asset/Capital Outlay

Capital outlay includes non-major asset acquisition and improvements, such as computer equipment and furniture. The FY 2025/26 baseline budget includes cost estimates of specific items to be purchased.

Major capital improvements funded by the General Fund and Measure S are not reflected in the FY 2025/26 baseline budget. Though they may span multiple fiscal years, capital projects are non-recurring in nature and are not accounted for in the baseline budget. All planned capital projects are detailed in the City's Five-Year Capital Improvement Plan for FY 2025/26 – FY 2030/31.

Debt Service

Debt service includes the payment of principal and interest on the 2006 pension obligation bonds (POBs) that were issued to finance the City's unfunded accrued actuarial liability with CalPERS. The required annual payment is based on the long-term debt obligation schedule.

Transfers Out

Transfers out include the transfer of funds from the General Fund, Measure S, and Measure I Funds to other funds, including road funds, and Recreation, Pinole Community Television (PCTV), and Building and Planning. The transfer helps to stabilize the budgets in those areas as the operating costs are not fully recoverable.

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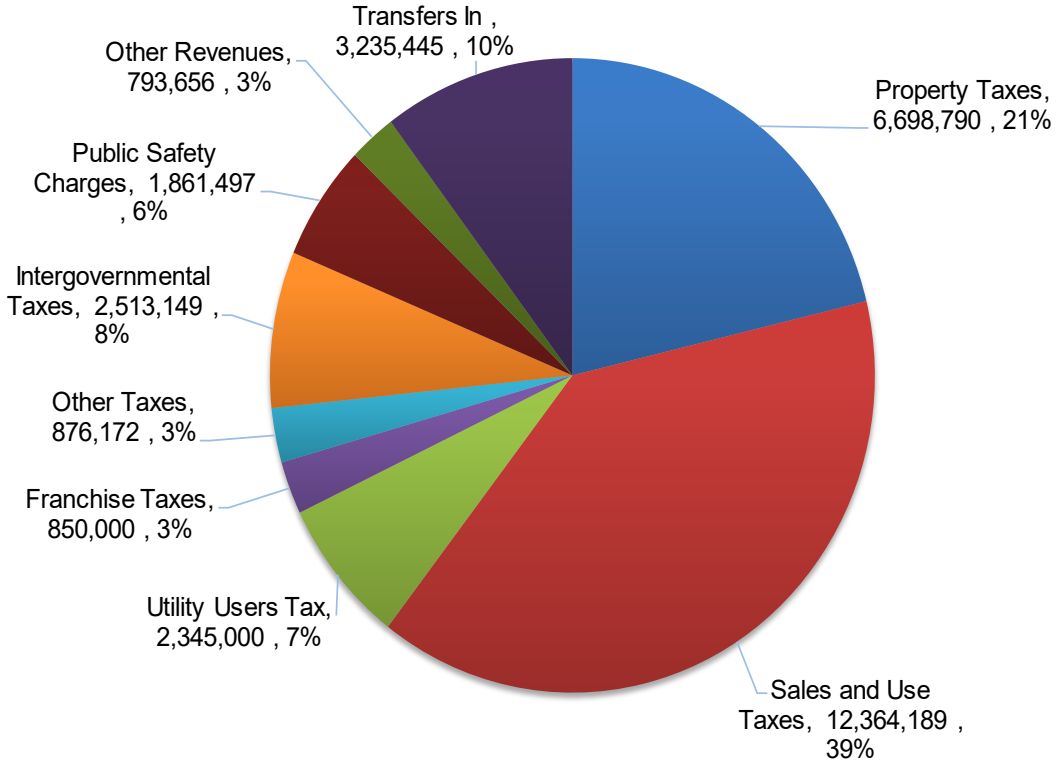
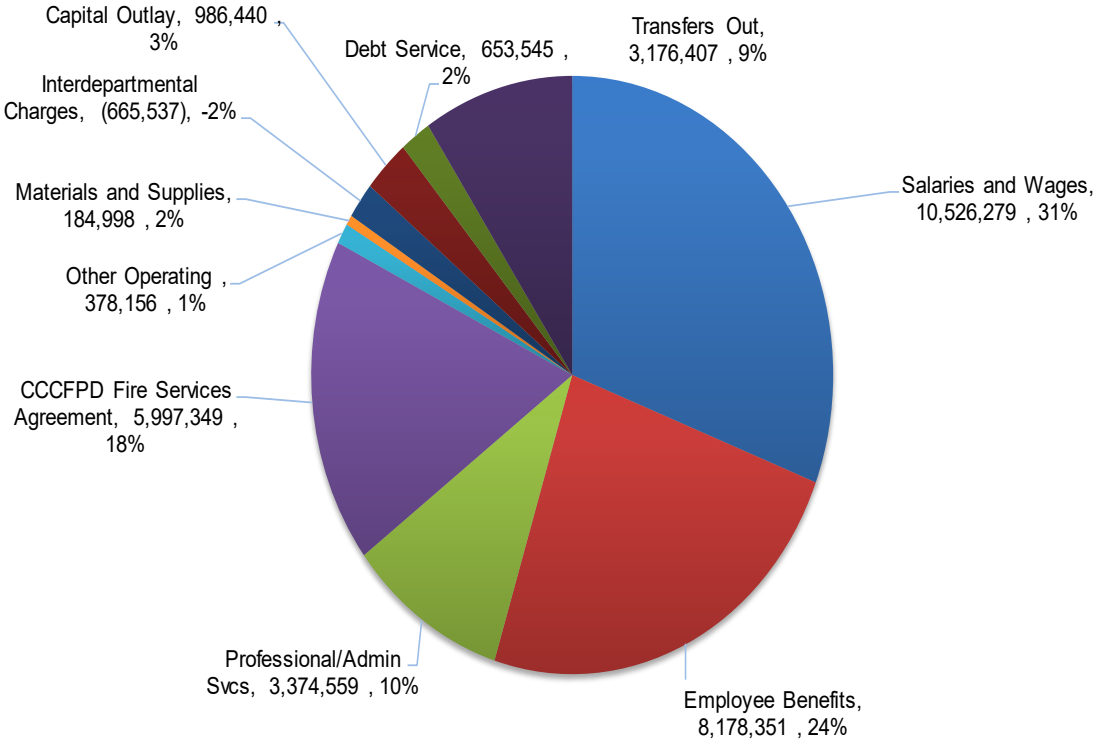
GENERAL FUND (Including Measure S 2006, 2014 and Measure I)	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget
Revenue by Category					
311 - Property Taxes	4,307,208	5,055,790	5,948,810	6,168,067	6,698,790
312 - Sales and Use Taxes	9,613,625	9,328,351	9,430,219	10,159,156	12,364,189
313 - Utility Users Tax	2,063,773	2,312,830	2,445,715	2,285,000	2,345,000
314 - Franchise Taxes	788,146	875,058	901,208	850,000	850,000
315 - Other Taxes	929,466	898,797	846,439	864,599	876,172
321 - Intergovernmental Taxes	2,108,808	2,247,072	2,346,237	2,402,673	2,513,149
322 - Federal Grants	-	-	129,788	33,461	-
323 - State Grants	13,847	43,442	36,194	95,882	73,022
324 - Other Grants	46,937	43,793	50,913	47,025	72,025
332 - Permits	120,780	190,687	324,534	251,700	301,700
341 - Review Fees	42,210	50,279	22,875	25,500	25,500
342 - Other Fees	23,880	56,772	113,399	65,854	64,809
343 - Abatement Fees	5,127	30,193	22,539	47,000	42,000
351 - Fines and Forfeiture	10,411	17,579	29,716	26,050	15,550
361 - Public Safety Charges	1,477,492	1,598,997	1,834,100	1,774,307	1,861,497
370 - Interest and Investment Income	(134,495)	211,725	173,488	200,000	100,000
381 - Rental Income	96,516	95,432	86,084	81,450	81,450
383 - Reimbursements	16,341	20,133	78,831	11,500	11,500
384 - Other Revenue	35,606	5,969	13,045	5,100	5,100
392 - Proceeds from Sale of Property	240,182	12,080	139	1,000	1,000
393 - Loan/Bond Proceeds	-	91,907	-	-	-
399 - Transfers In from Section 115 Trust	1,061,736	2,160,519	2,231,793	3,268,790	3,235,445
399 - Transfers In from ARPA Fund	-	4,071,404		-	-
Revenue Total	**22,867,595**	**29,418,810**	**27,066,064**	**28,664,114**	**31,537,898**
Expenditures by Category					
40 - Salaries and Wages	10,550,396	11,006,433	10,113,758	10,331,587	10,526,279
41 - Employee Benefits	6,030,608	6,884,786	6,843,838	7,399,988	8,178,351
42 - Professional/Administrative Services	4,083,329	5,686,957	9,049,450	9,708,533	9,382,408
43 - Other Operating Expenses	304,499	359,085	426,472	322,711	378,156
44 - Materials and Supplies	261,505	291,123	223,342	185,033	184,998
46 - Interfund/Interdepartmental Charges	(838,609)	(505,978)	(578,056)	(690,318)	(665,537)
47 - Asset Acquisition, Improvement, Disposal	697,550	596,527	1,633,513	7,772,370	986,440
48 - Debt Service	608,736	617,582	635,769	636,107	653,545
49 - Transfers Out	3,360,117	2,654,750	3,210,114	1,561,300	3,176,407
Expenditures Total	**25,058,131**	**27,591,266**	**31,558,201**	**37,227,311**	**32,801,047**
Expenditures by Department					
10 - City Council	215,904	209,697	227,194	241,089	252,450
11 - City Manager	527,117	567,995	535,472	683,431	535,563
12 - City Clerk	327,468	511,112	615,496	731,224	733,895
13 - City Treasurer	8,375	8,268	9,681	10,148	9,990
14 - City Attorney	406,476	330,354	229,817	297,031	305,965
15 - Finance Department	561,011	661,743	957,421	974,117	1,025,744
16 - Human Resources	377,614	749,748	831,985	925,991	965,908
17 - Non-Departmental	5,274,979	4,673,970	5,437,314	3,257,051	5,128,503
18 - Information Systems	-	-	-	-	-
22 - Police Department	9,847,359	10,267,281	11,662,505	12,354,609	12,758,655
23 - Fire Department	5,100,962	6,687,185	6,108,651	6,433,461	6,742,965
34 - Public Works	1,824,492	2,160,055	4,069,879	10,258,988	3,283,599
46 - Community Development	263,181	398,605	547,007	600,338	610,142
55 - Community Services	272,629	365,253	325,779	459,833	447,667
64 - Sewer	50,563	-	-		
Expenditures Total	**25,058,131**	**27,591,266**	**31,558,201**	**37,227,311**	**32,801,047**
Net Operating Results	**(2,190,536)**	**1,827,544**	**(4,492,136)**	**(8,563,197)**	**(1,263,149)**

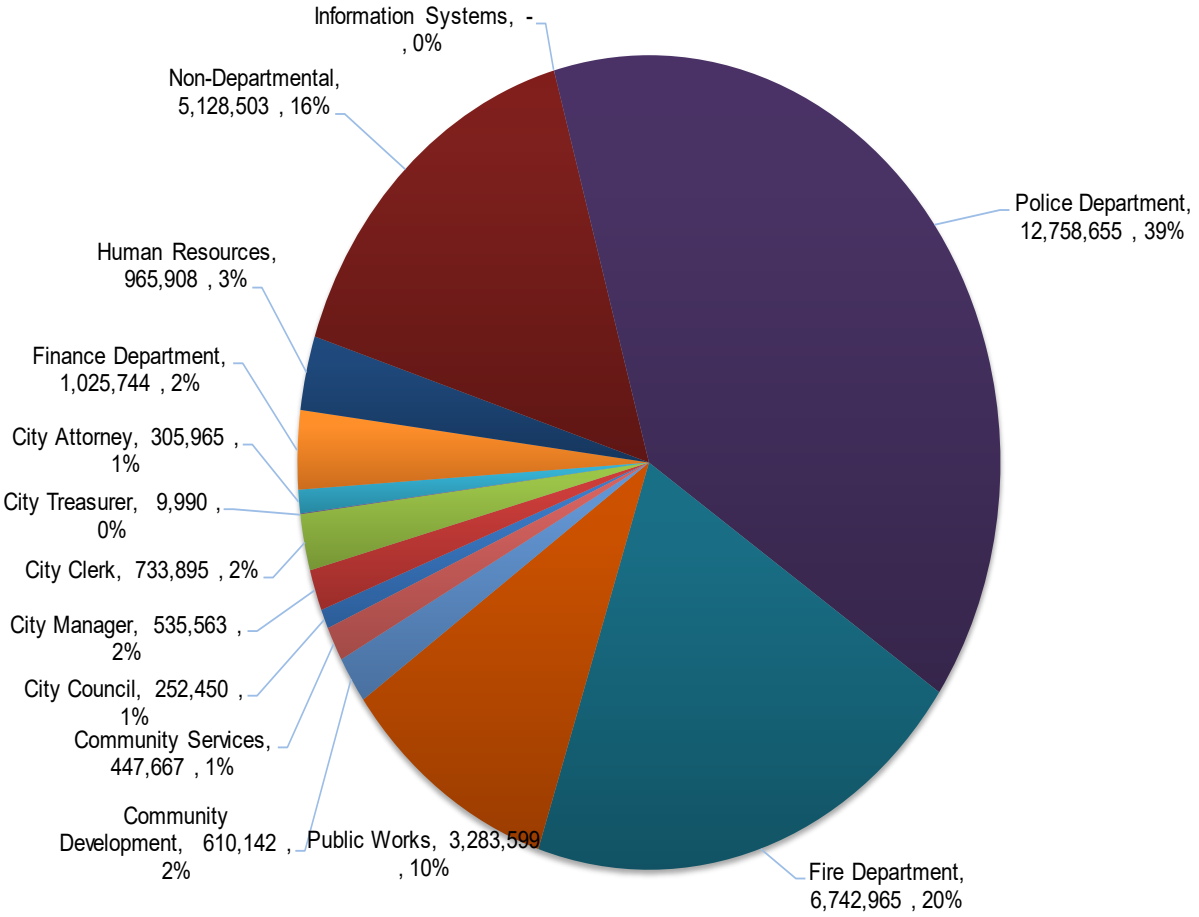
General Fund Revenue by Type: $31,537,898



General Fund Expendiures by Type: $32,801,047



General Fund Expendiures by Department: $32,801,047



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MAJOR NON-GENERAL FUNDS

Aside from the General Fund, the City also maintains special revenue funds, capital project funds, and enterprise funds. These funds generate revenue from many sources, such as taxes, charges for services, and user fees. Below find descriptions of the major Non-General Funds.

Special Revenue Funds

Gas Tax Fund - 200

The Gas Tax Fund accounts for the Highway Users Tax Account (HUTA) State imposed excise taxes on gasoline and diesel fuel sales within the City Limits. These taxes are distributed primarily on the basis of population pursuant to formulas specified in Streets and Highways Code Sections 2105, 2106, 2107, 2107.5, and Section 2103. As a result of the Road Repair and Accountability Act of 2017 (SB1 Beall), funds received as part of the Road Maintenance and Rehabilitation Account (RMRA) Section 2106 are also accounted for in this fund. Gas Tax funds are restricted for use in the construction, improvement, and maintenance of public streets. These funds support both annual operating and capital projects related to streets. It is common for funds that support capital projects to accrue significant fund balances over multiple years while cities save resources over time to invest in large projects, which have greater economies of scale. For FY 2025/26, revenue is projected to be $1.1 million. Expenditures are projected to be $2.5 million for road maintenance projects. It is anticipated that approximately $1.4 million of available fund balance will be used for capital projects.

Recreation Fund - 209

The Recreation Fund accounts for program fees, fundraising proceeds, and donations for Recreation programs. Resources are used towards staffing and maintenance costs to operate the programs. The fund receives a transfer in from the General Fund to offset a recurring operating loss. For FY 2025/26, revenue is projected to be $573,563 and the General Fund transfer is $1,750,050. Expenditures are projected to be $2.3 million.

Building and Planning Fund - 212

The Building and Planning Fund accounts for fees collected for building permits and plan check fees. Fees collected are used to cover the cost involved in plan checks and inspections performed. The last fee study conducted recommended changes to the City's building and planning fees, which has increased revenue. The fund receives a transfer in from the General Fund to offset a recurring operating loss. For FY 2025/26, revenues are projected to be $1.8 million and the General Fund transfer is $908,095. Expenditures are projected to be $2.7 million.

Solid Waste Fund – 214

The Solid Waste Fund accounts for funds received from Republic Services, Inc. from a surcharge it assesses on customer rates for solid waste services. These funds are set aside for future solid waste capital projects and for a rate stabilization fund. For FY 2025/26, revenues are budgeted at $368,000 and expenditures are budgeted at $177,241.

Measure C/J Fund - 215

The Measure C/J Fund accounts for special override sales tax revenues collected by the Contra Costa Transportation Authority (CCTA) and reapportioned to the cities for local street projects. The City must submit a checklist each year to confirm compliance with a Growth Management Program to maintain eligibility for the funds. Estimates of annual funding are provided by the CCTA, and jurisdiction allocations are based on a formula split (50/50) between population and road mileage. It is common for funds that support capital projects to accrue significant fund balances over multiple years while cities save resources over time to invest in large projects, which have greater economies of scale. For FY 2025/26, revenues are projected to be $1.4 million. Expenditures are projected to be $1.2 million.

Growth Impact Fund – 276

The Growth Impact Fund accounts for development fees collected to mitigate the impact of new development. Specifically, it provides for the expansion, design, construction, or upgrade to facilities, roadways, and equipment. The City collects impact fees for police, fire protection, municipal, community, wastewater, roadways, and drainage. For FY 2025/26, no revenue is expected. Expenditures are projected at $2.4 million for capital projects. It is anticipated that approximately $2.4 million of available fund balance will be used for capital projects.

Housing Assets Fund – 285

The Housing Assets Fund accounts for resources related to the affordable housing activities and portfolio of the former Redevelopment Agency. Funds must be expended for housing activities. The fund balance has increased in recent years due to the repayment of a significant loan due to the fund. For FY 2025/26, revenue is budgeted at $55,000 primarily from interest earned on the cash balance and loan repayments. Expenditures are projected to be $342,961 for housing administration activities. It is anticipated that approximately $287,961 of available fund balance will be used for housing administration activities.

Capital Project Funds

City Street Improvements Fund – 325

The City Street Improvements Fund received a transfer of $250,000 per year from Measure S 2014 to fund road maintenance projects and has a substantial fund balance due to the accumulation of unspent funds from prior fiscal years. For FY 2025/26, revenues are budgeted at $1.6 million due to anticipated grants from the West County Subregional Transportation Mitigation Program (STMP), CalTrans Highway Bridge Program, CalTrans Highway Safety Improvement Program, and Transportation for Livable Communities (TLC) Program. Expenditures are budgeted at $2.9 million for street improvement projects. It is anticipated that approximately $1.2 million of available fund balance will be used for capital projects.

Arterial Streets Rehabilitation Fund - 377

The Arterial Streets Rehabilitation Fund received a transfer of $250,000 per year from the Measure S 2014 to fund road rehabilitation projects and has a substantial fund balance due to the accumulation of unspent funds from prior fiscal years. For FY 2025/26, expenditures are budgeted at $560,960 for street rehabilitation projects. It is anticipated that approximately $560,960 of available fund balance will be used for capital projects.

Enterprise Funds

Sewer Enterprise Fund -500

The Sewer Enterprise Fund accounts for fees charged to residents and businesses for sewer service provided by the City's Wastewater Treatment Plant (WWTP). Sewer user fees are charged in the amount specified by City Council Resolution (Section 13.04.040 PMC). Fees are used to operate, maintain, and renew the WWTP. The cost of operations is shared between the two cities using a cost sharing formula based on sewage inflows by each city. For FY 2025/26, revenue is projected to be $13 million. Expenditures are projected to be $38.2 million. It is anticipated that approximately $25.2 million of its projected fund balance will be used to complete several key capital projects over the next five fiscal years.

Pinole Community Television (PCTV) Fund - 505

The Pinole Community Television (PCTV) Fund accounts for revenues and expenditures related to the operation of PCTV. Revenue is received from video production charges to other cities, Public, Educational, and Governmental (PEG) access fees, and an operating subsidy from the General Fund. PEG fees are designated for equipment purchases. For

FY 2025/26, revenue is projected to be $285,826 and the General Fund transfer is $367,262. Expenditures are projected to be $653,088.

Information Systems -525

The Information Systems Fund is an internal service fund used to account for activities that provide technology goods or services to other City funds and departments on a cost-reimbursement basis. The budget includes funding for routine operating activities as well as special initiatives identified in the City's Information Technology Plan. For FY 2025/26, revenue and expenditures are balanced with each projected to be $1.5 million.

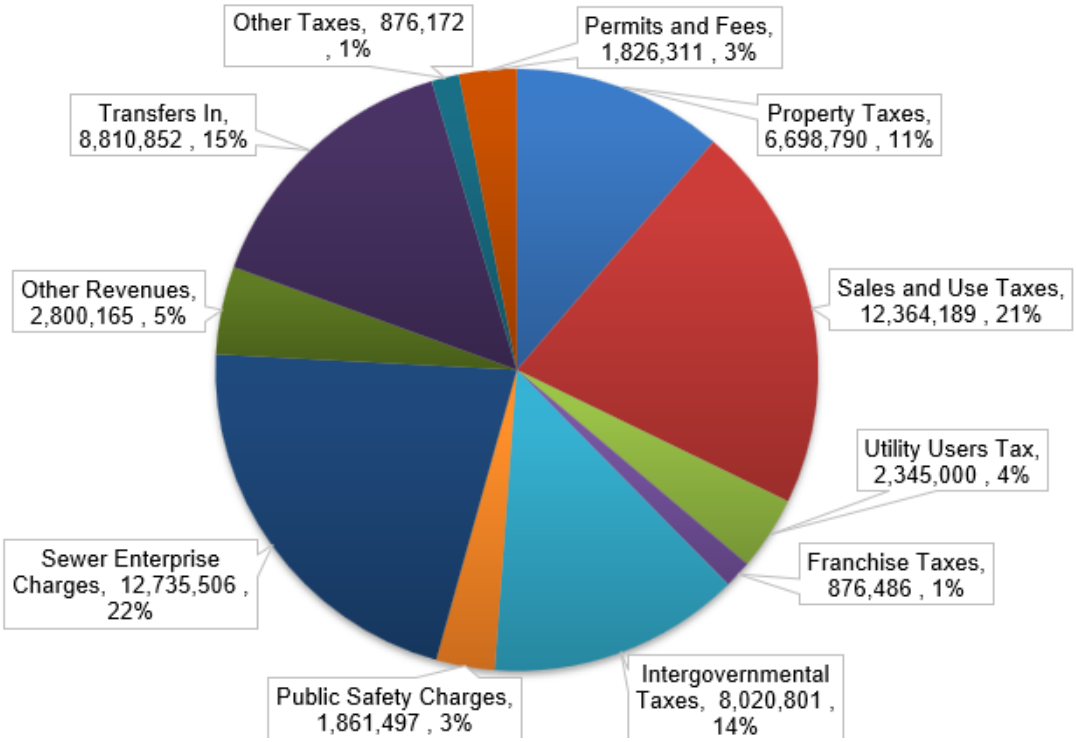
Fiduciary Funds

Pension Fund – 700

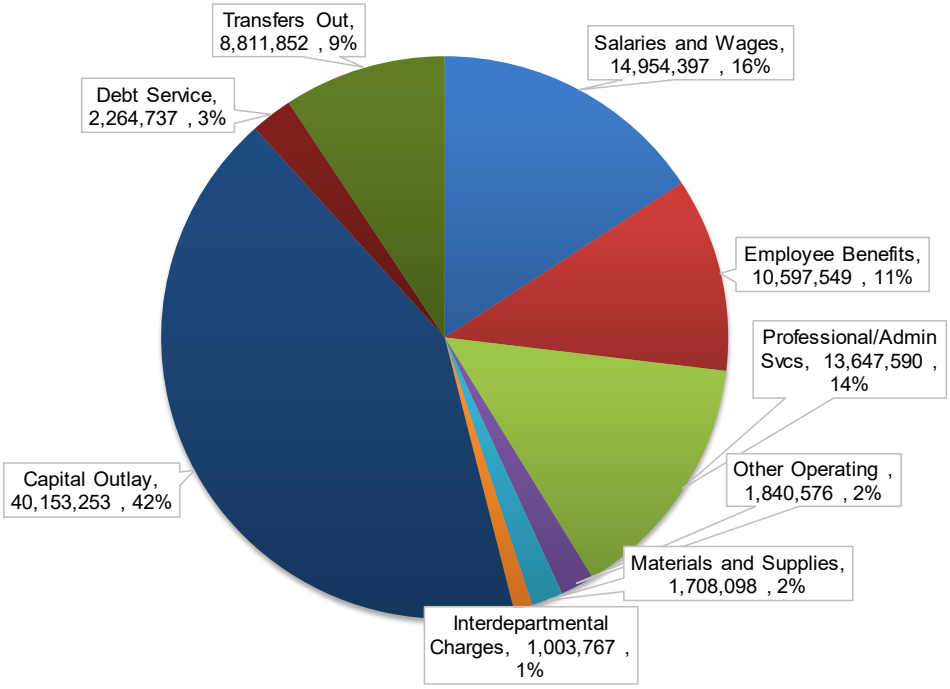
The Pension Fund accounts for funds in the City's Section 115 trust, funded with one-time General Fund resources, to offset growth in the City's annual required contribution to CalPERS pension. The remaining assets in the trust are invested and earn interest income.

ALL FUNDS	FY 2021/22 Actuals	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget
Revenue by Category					
311 - Property Taxes	4,307,208	5,055,790	5,948,810	6,168,067	6,698,790
312 - Sales and Use Taxes	9,613,625	9,328,351	9,430,219	10,159,156	12,364,189
313 - Utility Users Tax	2,063,773	2,312,830	2,445,715	2,285,000	2,345,000
314 - Franchise Taxes	810,080	893,814	918,135	876,486	876,486
315 - Other Taxes	929,466	898,797	846,439	864,599	876,172
321 - Intergovernmental Taxes	3,530,117	3,701,389	3,867,073	3,985,975	4,118,354
322 - Federal Grants	911,070	4,857,566	378,855	74,855	41,394
323 - State Grants	290,576	312,655	786,382	1,165,544	1,723,501
324 - Other Grants	785,671	128,346	595,567	2,241,952	2,137,552
332 - Permits	601,210	687,955	952,518	728,866	807,961
341 - Review Fees	398,529	567,490	507,729	394,275	502,855
342 - Other Fees	116,892	273,501	390,127	517,146	473,495
343 - Abatement Fees	5,127	30,193	22,539	47,000	42,000
344 - Impact Fees	2,453,146	577,792	28,017	29,218	-
351 - Fines and Forfeiture	39,392	52,592	83,186	91,050	66,050
361 - Public Safety Charges	1,477,492	1,598,997	1,834,100	1,774,307	1,861,497
363 - Sewer Enterprise Charges	7,764,868	7,831,703	8,072,292	10,164,403	12,735,506
364 - Recreation Charges	311,782	413,497	421,472	352,610	387,900
365 - Cable TV Charges	216,837	277,903	192,464	179,047	159,840
366 - Other Charges	-	-	-	-	9,000
370 - Interest and Investment Income	(2,951,193)	1,910,982	3,763,858	1,514,500	1,396,000
381 - Rental Income	121,141	116,688	111,946	152,279	230,779
383 - Reimbursements	444,545	455,269	584,664	386,636	386,636
384 - Other Revenue	87,107	25,215	36,238	226,650	157,960
392 - Proceeds from Sale of Property	346,615	944,423	9,746	1,000	1,000
393 - Loan/Bond Proceeds	107,531	178,562	138,127	5,000	5,000
399 - Transfers In	4,421,853	8,886,673	5,441,907	4,897,090	8,810,852
Revenue Total	**39,204,459**	**52,318,973**	**47,808,126**	**49,282,711**	**59,215,768**
Expenditures by Category					
40 - Salaries and Wages	12,977,267	13,990,485	13,616,899	14,292,283	14,954,397
41 - Employee Benefits	7,227,194	7,465,419	8,458,454	9,448,743	10,597,549
42 - Professional/Administrative Services	7,179,480	9,041,346	11,859,033	13,988,277	13,647,590
43 - Other Operating Expenses	1,773,766	1,952,203	2,217,282	1,747,475	1,840,576
44 - Materials and Supplies	1,227,452	1,409,785	1,282,203	1,691,444	1,708,098
46 - Interfund/Interdepartmental Charges	733,387	786,349	947,072	928,156	1,003,767
47 - Asset Acquisition, Improvement, Disposal	4,711,084	3,294,566	4,536,516	47,236,706	40,153,253
48 - Debt Service	1,415,202	1,405,682	1,311,798	2,247,675	2,264,737
49 - Transfers Out	4,421,853	8,886,672	5,441,907	4,830,090	8,811,852
Expenditures Total	**41,666,684**	**48,232,508**	**49,671,165**	**96,410,849**	**94,981,818**
Expenditures by Department					
10 - City Council	215,904	209,697	227,194	241,089	252,450
11 - City Manager	527,117	567,995	535,472	683,431	535,563
12 - City Clerk	327,468	511,112	615,496	731,224	733,895
13 - City Treasurer	8,375	8,268	9,681	10,148	9,990
14 - City Attorney	406,476	330,354	229,817	297,031	305,965
15 - Finance Department	561,011	739,907	1,032,662	1,024,117	1,090,744
16 - Human Resources	377,614	749,748	831,985	925,991	965,908
17 - Non-Departmental	7,026,762	10,946,547	7,697,607	6,533,341	10,771,448
18 - Information Systems	95,874	77,892	126,215	(194)	21
19 - Cable Access TV	439,347	502,606	555,518	748,883	653,088
22 - Police Department	10,153,924	10,614,182	12,483,720	13,238,373	13,716,783
23 - Fire Department	5,100,962	6,687,185	6,108,651	6,433,461	6,742,965
34 - Public Works	4,807,382	4,128,470	6,223,825	20,965,596	14,507,787
46 - Community Development	3,154,647	3,887,809	3,427,516	3,119,483	3,702,336
55 - Community Services	1,630,344	1,940,328	2,219,864	3,087,511	2,763,780
64 - Sewer	6,833,477	6,330,406	7,345,942	38,371,365	38,229,096
	41,666,684	**48,232,508**	**49,671,165**	**96,410,849**	**94,981,818**
Net Operating Results	**(2,462,225)**	**4,086,466**	**(1,863,039)**	**(47,128,138)**	**(35,766,050)**

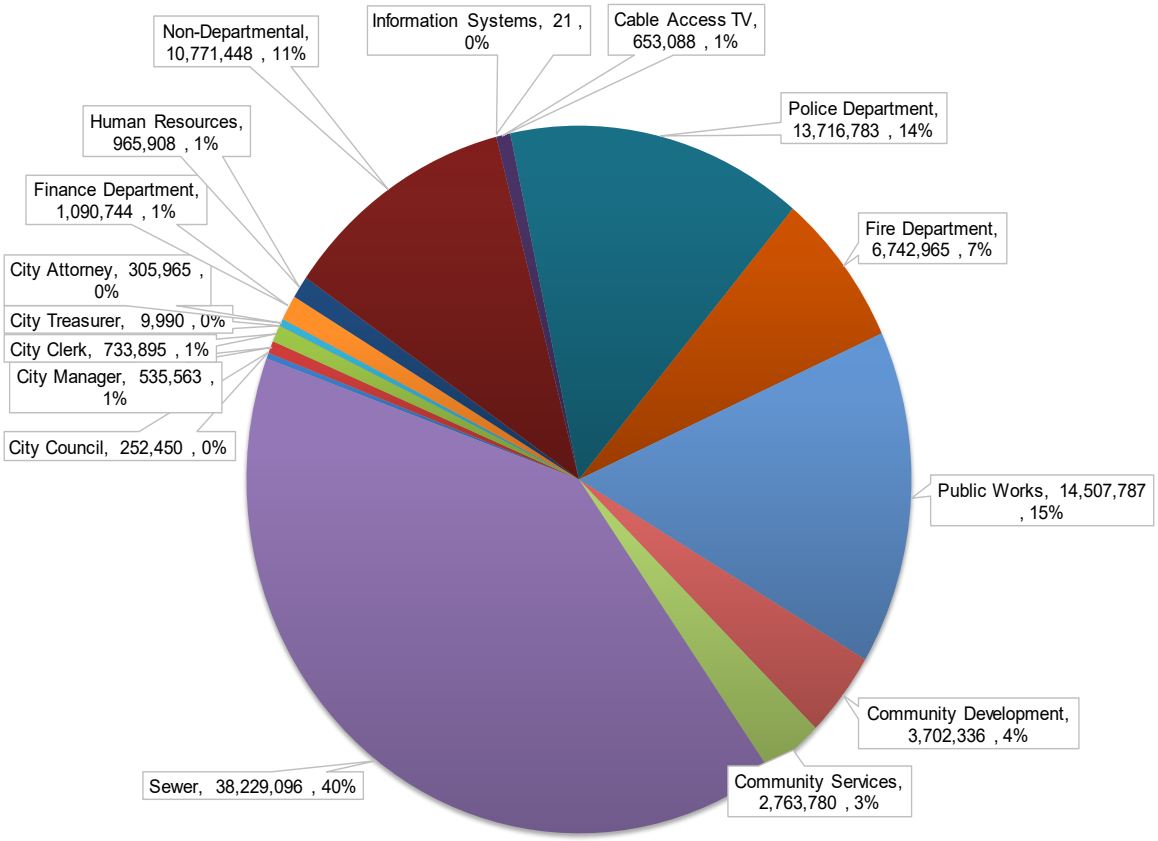
All Funds Revenue by Category: $59,215,768.32



All Funds Expenditures by Category: $94,981,818



All Funds Expenditures by Department: $94,981,818



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	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Original Budget	FY 2024/25 Revised Budget	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Projected Year-end	FY 2025/26 Proposed	Prop to Rev Percent Change
General Fund (including Measure S 2006, 2014 and Measure I)									
Revenue									
311 - Property Taxes	4,307,208	5,055,790	5,948,810	6,168,067	6,168,067	3,283,712	6,168,067	6,698,790	9%
Basic 1% Property Tax	*2,946,085*	*3,145,151*	*4,038,170*	*4,677,116*	*4,677,116*	*1,943,836*	*4,677,116*	*4,299,328*	-8%
RPTTF and Passthrough Payments	*1,361,123*	*1,910,639*	*1,910,639*	*1,490,951*	*1,490,951*	*1,339,876*	1,490,951	*2,399,462*	61%
312 - Sales and Use Taxes	4,612,708	4,396,002	4,411,000	4,536,436	4,459,156	2,898,866	4,381,876	4,567,189	2%
312 - Sales and Use Taxes- Measure S 2006	2,501,974	2,467,529	2,510,464	2,581,000	2,550,000	1,590,728	2,519,000	2,599,000	2%
312 - Sales and Use Taxes- Measure S 2014	2,498,944	2,464,819	2,508,755	2,581,000	2,550,000	1,584,359	2,519,000	2,599,000	2%
312 - Sales and Use Taxes- Measure I	-	-	-	-	-	-	600,000	2,599,000	100%
313 - Utility Users Tax	2,063,773	2,312,830	2,445,715	2,285,000	2,285,000	2,045,450	2,285,000	2,345,000	3%
314 - Franchise Taxes	788,146	875,058	901,208	850,000	850,000	454,338	850,000	850,000	0%
315 - Other Taxes	929,466	898,797	846,439	924,599	864,599	711,592	897,514	876,172	1%
Other Tax/Transient Occupancy Tax	*487,687*	*456,288*	*378,622*	*460,000*	*400,000*	*253,821*	340,000	*400,000*	0%
Other Tax/Business License	*441,779*	*442,509*	*467,817*	*464,599*	*464,599*	*457,771*	464,599	*476,172*	2%
321 - Intergovernmental Taxes	2,108,808	2,247,072	2,346,237	2,402,673	2,402,673	1,217,510	2,402,673	2,513,149	5%
322 - Federal Grants	-	-	129,788	-	33,461	37,653	37,653	-	0%
323 - State Grants	13,847	43,442	36,194	95,882	95,882	103,635	103,635	73,022	-24%
324 - Other Grants	46,937	43,793	50,913	47,025	47,025	1,000	47,025	72,025	53%
332 - Permits	120,780	190,687	324,534	251,700	251,700	236,906	251,700	301,700	20%
341 - Review Fees	42,210	50,279	22,875	25,500	25,500	847	1,200	25,500	0%
342 - Other Fees	23,880	56,772	113,399	65,854	65,854	89,478	119,000	64,809	-2%
343 - Abatement Fees	5,127	30,193	22,539	47,000	47,000	18,916	47,000	42,000	-11%
351 - Fines and Forfeiture	10,411	17,579	29,716	15,550	26,050	29,341	37,225	15,550	-40%
361 - Public Safety Charges	29,558	30,148	30,216	30,500	30,500	1,110	1,400	30,500	0%
361 - Public Safety Charges/Dispatch	*1,447,934*	*1,568,849*	*1,803,884*	*1,743,807*	*1,743,807*	*1,501,570*	1,743,807	*1,830,997*	5%
370 - Interest and Investment Income	(134,495)	211,725	173,488	200,000	200,000	(1,645)	100,000	100,000	-50%
381 - Rental Income	96,516	95,432	86,084	81,450	81,450	65,975	81,450	81,450	0%
383 - Reimbursements	16,341	20,133	78,831	11,500	11,500	69,196	92,260	11,500	0%
384 - Other Revenue	35,606	5,969	13,045	5,100	5,100	6,869	8,920	5,100	0%
392 - Proceeds from Sale of Property	240,182	12,080	139	1,000	1,000	1,165	1,165	1,000	0%
393 - Loan/Bond Proceeds	-	91,907	-	-	-	-	-	-	0%
Revenue Total	**21,805,859**	**23,186,887**	**24,834,271**	**24,950,643**	**24,795,324**	**15,948,573**	**25,296,570**	**28,302,453**	**14%**
399 - Transfers In	-	-	-	-	-	-	-	3,235,445	100%
399 - Transfers In from Section 115 Pension Fund	1,061,736	2,160,519	2,231,793	3,268,790	3,268,790	-	3,268,790	-	-100%
399 - Transfers In from ARPA Fund		4,071,404	-	-	-	-	-	-	0%
Sources Total	**22,867,595**	**29,418,810**	**27,066,064**	**28,219,433**	**28,064,114**	**15,948,573**	**28,565,360**	**31,537,898**	**12%**
Fund: 100 - General Fund									
Expenditures									
Division: 110 - City Council Total:	215,904	200,496	227,194	202,339	241,089	115,342	241,089	252,450	5%
Division: 111 - City Manager Total:	527,117	567,995	535,472	683,857	683,431	440,359	683,431	535,563	-22%
Division: 112 - City Clerk Total:	327,468	511,112	615,496	717,294	731,224	567,190	731,224	733,895	0%
Division: 113 - City Treasurer Total:	8,375	8,268	9,681	10,148	10,148	7,473	10,148	9,990	-2%
Division: 114 - City Attorney Total:	406,476	330,354	229,817	297,031	297,031	309,335	297,031	305,965	3%
114 - City Attorney Services	*833,500*	*899,583*	*662,442*	*581,131*	*581,131*	*401,959*	581,131	*598,565*	3%
114 - City Attorney Indirect Cost Allocations	*(427,024)*	*(569,229)*	*(432,626)*	*(284,100)*	*(284,100)*	*(92,623)*	(284,100)	*(292,600)*	3%
Division: 115 - Finance Department Total:	560,362	657,774	956,068	966,217	969,217	795,239	969,217	1,020,844	5%
Division: 116 - Human Resources Total:	377,614	749,748	831,985	888,867	925,991	709,625	925,991	965,908	4%
Division: 117 - General Government Total:	1,306,126	1,420,199	1,611,760	1,059,644	1,059,644	1,346,081	1,059,644	1,298,551	23%
Administrative Total	**3,729,442**	**4,445,947**	**5,017,472**	**4,825,397**	**4,917,775**	**4,290,644**	**4,917,775**	**5,123,167**	**4%**
Division: 221 - Police Operations Total:	4,433,521	5,034,933	6,250,517	6,952,098	6,929,440	5,216,851	6,929,440	5,823,820	-16%
Division: 222 - Police Support Services Total:	1,118,708	1,416,777	1,519,190	1,582,951	1,582,951	973,958	1,582,951	1,468,835	-7%
Division: 223 - Dispatch WBCC Total:	2,215,114	2,379,569	2,498,316	2,548,869	2,568,099	1,968,544	2,568,099	2,740,771	7%
Division: 231 - Fire Total:	3,992,507	5,045,833	4,384,514	3,582,500	3,582,500	2,712,342	3,582,500	3,202,461	-11%
Public Safety Total	**11,759,851**	**13,877,112**	**14,652,536**	**14,666,418**	**14,662,990**	**10,871,695**	**14,662,990**	**13,235,887**	**-10%**
Division: 341 - Administration/Engineering Total:	219,407	408,987	736,873	622,287	362,747	281,610	362,747	402,553	11%
Division: 342 - Road Maintenance Total:	62,776	152,163	225,539	486,573	486,573	279,508	486,573	30,000	-94%
Division: 343 - Facility Maintenance Total:	552,239	650,885	760,139	929,920	929,920	603,547	929,920	715,330	-23%
Division: 345 - Park Maintenance Total:	276,594	291,821	358,808	356,460	356,460	305,574	356,460	-	-100%
Public Works Total	**1,111,016**	**1,503,855**	**2,081,358**	**2,395,240**	**2,135,700**	**1,470,239**	**2,135,700**	**1,147,883**	**-46%**
Division: 461 - Planning Total:	64,712	65,951	10,249	17,148	17,148	8,350	17,148	12,387	-28%
Division: 465 - Code Enforcement Total:	198,324	226,172	260,334	399,687	372,187	297,466	372,187	418,050	12%
Division: 466 - Economic Development Total:	145	106,482	266,424	148,953	123,953	57,117	123,953	159,705	29%
Community Development Total	**263,181**	**398,605**	**537,007**	**565,788**	**513,288**	**362,933**	**513,288**	**590,142**	**15%**
Division: 551 - Recreation Admin Total	253413.81	352,653	1,816	3500	3,500	1,902	3,500	3,500	0%
Division: 560 - Library Services Total:	-	-	158,796	202,430	202,430	95,962	202,430	202,430	0%
Division: 561 - Animal Control Services Total:	-	-	164,428	220,935	220,935	99,612	220,935	226,437	2%
Recreation Total	**253,414**	**352,653**	**325,040**	**426,865**	**426,865**	**197,476**	**426,865**	**432,367**	**1%**
481 - Debt Service	608,736	599,021	615,440	636,107	636,107	636,015	636,107	653,545	3%
Sub-Total	**17,725,639**	**21,177,193**	**23,228,854**	**23,515,815**	**23,292,725**	**17,829,002**	**23,292,725**	**21,182,991**	**-9%**
499 - Transfers Out	2,667,216	1,936,750	1,657,275	777,800	777,800	597,677	777,800	2,592,907	233%
Expenditure Total:	**20,392,855**	**23,113,943**	**24,886,129**	**24,293,615**	**24,070,525**	**18,426,679**	**24,070,525**	**23,775,898**	**-1%**

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Original Budget	FY 2024/25 Revised Budget	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Projected Year-end	FY 2025/26 Proposed	Prop to Rev Percent Change
Fund: 105 - Measure S 2006 Fund									
Expenditures									
Division: 115 - Finance Department Total:	475	1,534	377	2,450	2,450	60	500	2,450	0%
Division: 221 - Police Operations Total:	1,589,658	1,289,148	1,252,499	1,147,981	1,147,981	735,267	1,278,215	845,720	-26%
Division: 222 - Police Support Services Total:	330,507	-	-	-	-	-	-	-	0%
Division: 231 - Fire Total:	682,546	899,363	755,412	1,478,192	1,478,192	1,072,572	1,478,192	1,772,580	20%
Division: 342 - Road Maintenance Total:	-	-	-	1,750,000	1,750,000	-	-	350,000	-80%
Division: 343 - Facility Maintenance Total:	-	-	-	1,530,000	1,530,000	-	-	-	0%
Expenditure Total:	**2,603,185**	**2,190,045**	**2,008,287**	**5,908,623**	**5,908,623**	**1,807,899**	**2,756,907**	**2,970,750**	**-50%**
Fund: 106 - Measure S 2014 Fund									
Expenditures									
Division: 110 - City Council Total:	-	9,202	-	-	-	-	-	-	0%
Division: 115 - Finance Department Total:	175	2,434	977	2,450	2,450	960	2,450	2,450	0%
Division: 117 - General Government Total:	692,901	718,000	1,552,839	783,500	783,500	783,500	783,500	283,500	-64%
Division: 118 - Information Systems Total:	-	-	-	-	-	-	-	-	0%
Administrative Total	**693,076**	**729,636**	**1,553,816**	**785,950**	**785,950**	**784,460**	**785,950**	**285,950**	**-64%**
Division: 221 - Police Operations Total:	59,161	37,269	23,759	-	-	-	-	-	0%
Division: 222 - Police Support Services Total:	100,690	109,585	118,225	126,138	126,138	95,333	126,138	127,055	1%
Division: 231 - Fire Total:	425,909	741,990	968,725	1,372,769	1,372,769	996,031	1,372,769	1,767,924	29%
Public Safety Total	**585,760**	**888,843**	**1,110,709**	**1,498,907**	**1,498,907**	**1,091,364**	**1,498,907**	**1,894,979**	**26%**
Division: 341 - Administration/Engineering Total:	70,077	70,569	64,578	229,895	379,895	65,201	123,888	219,653	-42%
Division: 342 - Road Maintenance Total:	153,392	87,133	569,334	854,730	854,730	114,112	605,566	198,858	-77%
Division: 343 - Facility Maintenance Total:	352,421	229,730	413,795	1,898,663	1,898,663	103,392	403,188	174,260	-91%
Division: 344 - NPDES Storm Drain Total:	28,290	2,626	424,751	1,450,000	1,450,000	33,950	375,410	543,937	-62%
Division: 345 - Park Maintenance Total:	109,297	266,143	516,063	260,000	260,000	24,899	50,000	110,000	-58%
Division: 642 - Sewer Collections Total:	50,563	-	-	-	-	-	-	-	0%
Public Works Total	**764,039**	**656,200**	**1,988,521**	**4,693,288**	**4,843,288**	**341,555**	**1,558,052**	**1,246,708**	**-74%**
Division: 465 - Code Enforcement Total:	-	-	-	-	-	-	-	-	0%
Division: 466 - Economic Development Total:	-	-	10,000	20,000	87,050	29,039	29,039	20,000	-77%
Community Development Total	**-**	**-**	**10,000**	**20,000**	**87,050**	**29,039**	**29,039**	**20,000**	**0%**
Division: 551 - Recreation Administration Total:	-	-	-	-	8,834	8,834		-	0%
Division: 552 - Senior Center Total:	19,150	12,600	-	-	-	-	-	-	0%
Division: 553 - Tiny Tots Total:	-	-	739	15,300	24,134	-	-	15,300	-37%
Division: 554 - Youth Center Total:	65	-	-	-	-	-	-	-	0%
Recreation Total	**19,215**	**12,600**	**739**	**15,300**	**32,968**	**8,834**	**-**	**15,300**	**-54%**
Expenditure Total:	**2,062,091**	**2,287,278**	**4,663,784**	**7,013,445**	**7,248,163**	**2,255,252**	**3,871,948**	**3,462,937**	**-52%**
Fund: 107 - Measure I Fund									
Expenditures									
Division: 221 - Police Operations Total:	-	-	-	-	-	-	-	1,752,454	100%
Division: 342 - Road Maintenance Total:	-	-	-	-	-	-	-	182,752	100%
Division: 345 - Park Maintenance Total:	-	-	-	-	-	-	-	356,256	100%
499 - Transfers Out	-	-	-	-	-	-	-	300,000	100%
Expenditure Total:	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**2,591,462**	**100%**
General Fund, Measure S and Measure I Expenditure T	**25,058,131**	**27,591,266**	**31,558,201**	**37,215,683**	**37,227,311**	**22,489,830**	**30,699,379**	**32,801,047**	**-12%**
General Fund, Measure S and Measure I Net Results	**(2,190,536)**	**1,827,544**	**(4,492,136)**	**(8,996,250)**	**(9,163,197)**	**(6,541,257)**	**(2,134,020)**	**(1,263,149)**	
Fund Balance, July 1	**12,833,856**	**10,643,321**	**12,470,865**	**7,978,728**	**7,978,728**		**7,978,728**	**5,844,709**	
Fund Balance, June 30	**10,643,321**	**12,470,865**	**7,978,728**	**(1,017,521)**	**(1,184,469)**		**5,844,709**	**4,581,559**	
Fund: 150 - General Reserve Fund									
Revenue									
370 - Interest and Investment Income	(249,883)	181,770	476,241	309,000	309,000	380,395	425,570	300,000	-3%
399 - Transfers In	949,715	650,925	764,520	-	-	-	-	-	0%
Revenue Total:	**699,832**	**832,695**	**1,240,761**	**309,000**	**309,000**	**380,395**	**425,570**	**300,000**	**-3%**
Expenditures - Transfers Out	-	-	-	843,790	843,790	-	843,790	2,400,000	0%
Expenditure Total:	-	-	-	843,790	843,790	-	843,790	2,400,000	**0%**
Fund: 150 - General Reserve Net Results	**699,832**	**832,695**	**1,240,761**	**(534,790)**	**(534,790)**	**380,395**	**(418,220)**	**(2,100,000)**	
Fund Balance, July 1	**7,492,770**	**8,192,602**	**9,025,297**	**10,266,058**	**10,266,058**		**10,266,058**	**9,847,838**	
Fund Balance, June 30	**8,192,602**	**9,025,297**	**10,266,058**	**9,731,268**	**9,731,268**		**9,847,838**	**7,747,838**	

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Original Budget	FY 2024/25 Revised Budget	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Projected Year-end	FY 2025/26 Proposed	Prop to Rev Percent Change
Fund: 160 - Equipment Reserve Fund									
Revenue									
384 - Other Revenue	-	-	-	-	-	-	-	-	0%
392 - Proceeds from Sale of Property	17,000	-	-	-	-	-	-	-	0%
399 - Transfers In	85,000	85,000	150,000	150,000	150,000	150,000	150,000	150,000	0%
Revenue Total:	**102,000**	**85,000**	**150,000**	**150,000**	**150,000**	**150,000**	**150,000**	**150,000**	**0%**
Expenditures									
Division: 341 - Admin and Engineering Total:	-	-	44,853	-	-	6,886	45,201	-	0%
Division: 342 - Road Maintenance Total:	104,242	39,434	-	120,000	141,275	21,275	141,275	120,000	-15%
Division: 345 - Park Maintenance Total:	-	-	13,099	80,000	80,000	69,950	80,000	80,000	0%
Division: 461 - Planning Total:	-	-	-	5,000	5,000	-	5,000	5,000	0%
Division: 462 - Building Inspection Total:	-	-			47,744	47,744		-	0%
Division: 551 - Recreation Administration Total:	-	-			23,872	23,872		-	0%
Expenditure Total:	**104,242**	**39,434**	**57,952**	**205,000**	**297,891**	**169,727**	**271,476**	**205,000**	**-31%**
Fund: 160 - EQUIPMENT RESERVE Net Results	**(2,242)**	**45,566**	**92,048**	**(55,000)**	**(147,891)**	**(19,727)**	**(121,476)**	**(55,000)**	
Fund Balance, July 1	**243,408**	**241,166**	**286,732**	**378,780**	**378,780**		**378,780**	**257,304**	
Fund Balance, June 30	**241,166**	**286,732**	**378,780**	**323,780**	**230,889**		**257,304**	**202,304**	
Fund: 200 - Gas Tax Fund									
Revenue									
321 - Intergovernmental Taxes	850,633	905,449	1,008,910	1,033,764	1,033,764	754,678	1,033,764	1,055,938	2%
370 - Interest and Investment Income	(5,931)	19,555	66,310	5,000	5,000	56,141	49,881	5,000	0%
383 - Reimbursements	18,050	1,417	3,737	7,636	7,636	49,432	7,636	7,636	0%
Revenue Total:	**862,752**	**926,420**	**1,078,957**	**1,046,400**	**1,046,400**	**860,251**	**1,091,281**	**1,068,574**	**2%**
Expenditures									
Division: 341 - Administration/Engineering Total:	0	4,889	-	-	-	-	-	-	0%
Division: 342 - Road Maintenance Total:	489,964	518,964	621,769	2,203,189	2,203,189	363,720	896,963	2,512,167	14%
Expenditure Total:	**489,964**	**523,854**	**621,769**	**2,203,189**	**2,203,189**	**363,720**	**896,963**	**2,512,167**	**14%**
Fund: 200 - Gas Tax Fund Net Results	**372,787**	**402,567**	**457,189**	**(1,156,789)**	**(1,156,789)**	**496,532**	**194,318**	**(1,443,593)**	
Fund Balance, July 1	**356,517**	**729,304**	**1,131,871**	**1,589,060**	**1,589,060**		**1,589,060**	**1,783,378**	
Fund Balance, June 30	**729,304**	**1,131,871**	**1,589,060**	**432,271**	**432,271**		**1,783,378**	**339,785**	
Fund: 201 - Restricted Real Estate Maintenance Fund									
Revenue									
342 - Other Fees	475	475	-	3,175	3,175	-	3,175	3,175	0%
381 - Rental Income	-	-	-	36,816	36,816	-	36,816	36,816	0%
384 - Other Revenue	2,700	-	-	-	-	-	-	-	0%
Revenue Total:	**3,175**	**475**	**-**	**39,991**	**39,991**	**-**	**39,991**	**39,991**	**0%**
Expenditures									
Division: 343 - Facility Maintenance Total:	19,478	17,110	14,808	26,000	26,000	12,522	26,000	26,000	0%
Expenditure Total:	**19,478**	**17,110**	**14,808**	**26,000**	**26,000**	**12,522**	**26,000**	**26,000**	**0%**
Fund: 201 - Restricted RE Maintenance Fund Net Resul	**(16,303)**	**(16,635)**	**(14,808)**	**13,991**	**13,991**	**(12,522)**	**13,991**	**13,991**	
Fund Balance, July 1	**181,183**	**164,881**	**148,246**	**133,438**	**133,438**		**133,438**	**147,429**	
Fund Balance, June 30	**164,881**	**148,246**	**133,438**	**147,429**	**147,429**		**147,429**	**161,421**	
Fund: 203 - Public Safety Augmentation Fund									
Revenue									
321 - Intergovernmental Taxes	265,501	239,924	216,797	239,855	239,855	170,021	239,855	239,584	0%
370 - Interest and Investment Income	(4,630)	11,244	24,561	10,000	10,000	6,643	20,158	10,000	0%
Revenue Total:	**260,870**	**251,169**	**241,358**	**249,855**	**249,855**	**176,665**	**260,013**	**249,584**	**0%**
Expenditures									
Division: 221 - Police Operations Total:	154,595	187,468	462,287	546,413	546,413	353,979	546,413	613,388	12%
Expenditure Total:	**154,595**	**187,468**	**462,287**	**546,413**	**546,413**	**353,979**	**546,413**	**613,388**	**12%**
Fund: 203 - Public Safety Augmentation Fund Net Resu	**106,275**	**63,701**	**(220,928)**	**(296,558)**	**(296,558)**	**(177,315)**	**(286,400)**	**(363,804)**	
Fund Balance, July 1	**410,914**	**517,190**	**580,890**	**359,962**	**359,962**		**359,962**	**73,562**	
Fund Balance, June 30	**517,190**	**580,890**	**359,962**	**63,404**	**63,404**		**73,562**	**(290,242)**	
Fund: 204 - Police Grants Fund									
Revenue									
324 - Other Grants	-	-	-	-	-	-		-	0%
384 - Other Revenue		-	252	-	-	-		-	0%
Revenue Total:	**-**	**-**	**252**	**-**	**-**	**-**	**-**	**-**	**0%**
399 - Transfers In	-	-	-	-	-	-		-	0%
Sources Total	**-**	**-**	**252**	**-**	**-**	**-**	**-**	**-**	**0%**
Expenditures									
Division: 227 - Police Grants Total:	-	-	-	-	-	-	-	-	0%
Expenditure Total:	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**0%**
Fund: 204 - Police Grants Net Results	**-**	**-**	**252**	**-**	**-**	**-**	**-**	**-**	
Fund Balance, July 1	**68,927**	**68,927**	**68,927**	**69,179**	**69,179**		**69,179**	**69,179**	
Fund Balance, June 30	**68,927**	**68,927**	**69,179**	**69,179**	**69,179**		**69,179**	**69,179**	

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Original Budget	FY 2024/25 Revised Budget	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Projected Year-end	FY 2025/26 Proposed	Prop to Rev Percent Change
Fund: 205 - Traffic Safety Fund									
Revenue									
351 - Fines and Forfeiture	28,821	26,111	20,434	45,000	45,000	13,977	45,000	20,500	-54%
370 - Interest and Investment Income	(2,754)	5,703	15,575	1,500	1,500	9,429	11,952	4,000	167%
384 - Other Revenue	-	-	112	-	-	-	112	-	0%
Revenue Total:	**26,067**	**31,814**	**36,121**	**46,500**	**46,500**	**23,406**	**57,064**	**24,500**	**-47%**
Expenditures									
Division: 227 - Police Grants Total:	9,219	10,028	13,457	21,845	21,845	7,936	21,845	22,191	2%
Division: 342 - Road Maintenance Total:	-	-	5,685	35,000	35,000	-	35,000	35,000	0%
Expenditure Total:	**9,219**	**10,028**	**19,142**	**56,845**	**56,845**	**7,936**	**56,845**	**57,191**	**1%**
Fund: 205 - Traffic Safety Fund Net Results	**16,848**	**21,785**	**16,980**	**(10,345)**	**(10,345)**	**15,470**	**219**	**(32,691)**	
Fund Balance, July 1	**234,979**	**251,826**	**273,612**	**290,591**	**290,591**		**290,591**	**290,810**	
Fund Balance, June 30	**251,826**	**273,612**	**290,591**	**280,246**	**280,246**		**290,810**	**258,119**	
Fund: 206 - Supplemental Law Enforcement Svc Fund									
Revenue									
323 - State Grants	161,285	165,271	186,159	165,000	165,000	194,663	186,159	180,000	9%
370 - Interest and Investment Income	(4,472)	9,848	23,680	10,000	10,000	9,626	19,125	5,000	-50%
Revenue Total:	**156,813**	**175,119**	**209,838**	**175,000**	**175,000**	**204,289**	**205,284**	**185,000**	**6%**
Expenditures									
Division: 227 - Police Grants Total:	113,750	127,057	326,357	294,962	294,962	213,680	294,962	303,281	3%
Expenditure Total:	**113,750**	**127,057**	**326,357**	**294,962**	**294,962**	**213,680**	**294,962**	**303,281**	**3%**
Fund: 206 - Supplemental Law Enforcement Svc Fund I	**43,063**	**48,062**	**(116,518)**	**(119,962)**	**(119,962)**	**(9,391)**	**(89,678)**	**(118,281)**	
Fund Balance, July 1	**328,953**	**372,015**	**420,077**	**303,559**	**303,559**		**303,559**	**213,881**	
Fund Balance, June 30	**372,015**	**420,077**	**303,559**	**183,597**	**183,597**		**213,881**	**95,600**	
Fund: 207 - NPDES Storm Water Fund									
Revenue									
321 - Intergovernmental Taxes	255,408	256,688	237,448	253,272	253,272	-	253,272	253,272	0%
332 - Permits	-	1,200	2,600	-	-	-	-	-	0%
370 - Interest and Investment Income	884	(819)	107	-	-	147	-	-	0%
399 - Transers In	-	75,433	-	-	-	-	-	-	0%
Revenue Total:	**256,292**	**332,502**	**240,155**	**253,272**	**253,272**	**147**	**253,272**	**253,272**	**0%**
Expenditures						0			
Division: 117 - General Government Total:	-	-	-	-	-	-	-	-	0%
Division: 342 - Road Maintenance Total:	10000	-	13,680.50	7,974	7,974	5,511	7,974	8,081	1%
Division: 344 - NPDES Storm Drain Total:	287,082	293,563	350,102	371,855	371,855	367,570	305,258	377,550	2%
Expenditure Total:	**297,082**	**293,563**	**363,782**	**379,829**	**379,829**	**373,081**	**313,232**	**385,631**	**2%**
Fund: 207 - NPDES Storm Water Fund Net Results	**(40,791)**	**38,938**	**(123,627)**	**(126,557)**	**(126,557)**	**(372,934)**	**(59,960)**	**(132,359)**	
Fund Balance, July 1	**1,853**	**(38,938)**	**0**	**(123,627)**	**(123,627)**		**(123,627)**	**(183,587)**	
Fund Balance, June 30	**(38,938)**	**0**	**(123,627)**	**(250,184)**	**(250,184)**		**(183,587)**	**(315,946)**	
Fund: 209 - Recreation Fund									
Revenue									
Division: 551 - Recreation Administration Total:	48,737	18,330	56,728	108,996	276,296	232,437	60,356	94,463	-66%
Division: 552 - Senior Center Total:	103,253	172,373	183,835	196,300	196,300	162,527	196,300	241,100	23%
Division: 553 - Tiny Tots Total:	124,659	123,524	109,163	112,010	112,010	97,425	112,010	110,500	-1%
Division: 554 - Youth Center Total:	2,451	8,752	29,384	7,800	17,800	45,023	17,800	44,500	150%
Division: 555 - Day Camp Total:	11,887	20,123	3,500	-	-	-	-	-	0%
Division: 556 - Performing Arts Total:	587	5,399	5,399	-	-	-	-	-	0%
Division: 557 - Swim Center Total:	95,420	108,666	128,329	79,000	79,000	44,310	79,000	83,000	5%
Division: 558 - Memorial Hall Total:	3,308	-	-	-	-	-	-	-	0%
Division: 559 - Tennis Total:	289	110	-	-	-	-	-	-	0%
Revenue Total:	**390,592**	**457,276**	**516,338**	**504,106**	**681,406**	**581,723**	**465,466**	**573,563**	-16%
399 - Transfers In	950,998	1,098,343	1,392,318	751,300	751,300	571,177	1,334,560	1,750,050	133%
399 - Transfers In from Section 115 Pension Fund	-	-	-	-	-	-	-	-	0%
Sources Total	**1,341,590**	**1,555,619**	**1,908,656**	**1,255,406**	**1,432,706**	**1,152,900**	**1,800,026**	**2,323,613**	**62%**
Expenditures									
Division: 117 - General Government Total:	7,549	7,068	7,338	7,500	7,500	5,982	5,379	7,500	0%
Division: 551 - Recreation Administration Total:	532,479	538,111	707,670	887,733	1,068,283	819,137	691,147	923,673	-14%
Division: 552 - Senior Center Total:	399,599	500,492	541,257	663,944	677,444	375,750	533,297	565,670	-16%
Division: 553 - Tiny Tots Total:	141,106	159,932	201,018	257,431	270,931	177,859	270,931	263,367	-3%
Division: 554 - Youth Center Total:	111,936	149,571	213,611	358,107	381,607	203,480	208,428	343,042	-10%
Division: 555 - Day Camp Total:	25,228	33,561	90	-	-	-	-	-	0%
Division: 556 - Performing Arts Total:	-	109	-	-	-	-	-	-	0%
Division: 557 - Swim Center Total:	137,822	181,576	226,884	205,540	205,540	142,689	175,268	220,360	7%
Division: 558 - Memorial Hall Total:	5,162	7,173	3,554	-	-	-	-	-	0%
Division: 559 - Tennis Total:	4,385	4,550	-	-	-	-	-	-	0%
Expenditure Total:	**1,365,264**	**1,582,143**	**1,901,423**	**2,380,256**	**2,611,306**	**1,724,896**	**1,884,450**	**2,323,613**	**-11%**
Fund: 209 - Recreation Fund Net Results	**(23,674)**	**(26,524)**	**7,233**	**(1,124,850)**	**(1,178,600)**	**(571,996)**	**(84,424)**	**(0)**	
Fund Balance, July 1	**29,162**	**5,488**	**(21,036)**	**(13,804)**	**(13,804)**		**(13,804)**	**(98,228)**	
Fund Balance, June 30	**5,488**	**(21,036)**	**(13,804)**	**(1,138,654)**	**(1,192,404)**		**(98,228)**	**(98,228)**	

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Original Budget	FY 2024/25 Revised Budget	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Projected Year-end	FY 2025/26 Proposed	Prop to Rev Percent Change
Fund: 212 - Building & Planning Fund									
Revenue									
322 - Federal Grants	-	-	-	-	-	350,000	250,000	-	0%
323 - State Grants	-	-	-	-	-	-	-	442,800	0%
324 - Other Grants	-	20,000	225,000	40,000	40,000	40,000	250,000	-	-100%
332 - Permits	-	-	2,421	-	476,916	372,401	-	506,011	0%
341 - Review Fees	480,430	496,068	625,075	476,916	368,775	257,341	665,290	477,355	29%
342 - Other Fees	356,319	517,211	484,854	403,275	433,117	346,687	517,469	375,511	-13%
343 - Abatement Fees	65,442	192,423	252,810	433,117	-	-	265,833	-	0%
344 - Impact Fees	572	402	816	29,218	29,218	-	1,000	-	-100%
351 - Fines and Forfeitures	-	8,902	32,809	20,000	20,000	32,052	35,378	30,000	50%
370 - Interest and Investment Income	3,072	(18,196)	(2,735)	7,000	7,000	-	-	-	-100%
383 - Reimbursements	-	32	-	-	-	-	-	-	0%
384 - Other Revenue	-	-	15	6,000	6,000	-	100	4,460	-26%
Revenue Total:	**905,836**	**1,216,842**	**1,621,063**	**1,415,526**	**1,381,026**	**1,398,481**	**1,985,070**	**1,836,137**	**33%**
399 - Transfers In	481,051	-	67,000	67,000	67,000	-	67,000	908,095	1255%
Sources Total	**1,386,887**	**1,216,842**	**1,688,063**	**1,482,526**	**1,448,026**	**1,398,481**	**2,052,070**	**2,744,232**	**90%**
Expenditures									
Division: 461 - Planning Total:	749,792	1,097,149	952,129	683,669	826,169	537,435	851,434	1,264,879	53%
Division: 462 - Building Inspection Total:	1,035,536	1,113,151	1,326,417	1,355,889	1,316,989	887,966	1,271,087	1,479,353	12%
Expenditure Total:	**1,785,329**	**2,210,300**	**2,278,545**	**2,039,558**	**2,143,158**	**1,425,401**	**2,122,521**	**2,744,232**	**28%**
Fund: 212 - Building & Planning Net Results	**(398,442)**	**(993,458)**	**(590,482)**	**(557,032)**	**(695,132)**	**(26,920)**	**(70,451)**	**(0)**	
Fund Balance, July 1	**(244,296)**	**(642,738)**	**(1,636,197)**	**(2,226,679)**	**(2,226,679)**		**(2,226,679)**	**(2,297,130)**	
Fund Balance, June 30	**(642,738)**	**(1,636,197)**	**(2,226,679)**	**(2,783,711)**	**(2,921,811)**		**(2,297,130)**	**(2,297,130)**	
Fund: 213 - Refuse Management Fund									
Revenue									
323 - State Grants	66,826	66,948	62,080	60,060	60,060	51,464	60,060	60,060	0%
370 - Interest and Investment Income	(1,768)	2,213	2,986	6,000	6,000	90	6,000	6,000	0%
392 - Proceeds from Sale of Property	-	-	-	-	-	-	-	-	0%
Revenue Total:	**65,058**	**69,162**	**65,066**	**66,060**	**66,060**	**51,554**	**66,060**	**66,060**	**0%**
Expenditures									
Division: 341 - Administration/Engineering Total:	-	-	-	-	-	2,751	-	-	
Division: 346 - Waste Reduction Total:	106,591	122,104	131,547	187,102	187,102	101,484	121,804	189,710	1%
Expenditure Total:	**106,591**	**122,104**	**131,547**	**187,102**	**187,102**	**104,235**	**121,804**	**189,710**	**1%**
Fund: 213 - Refuse Management Fund Net Results	**(41,533)**	**(52,942)**	**(66,481)**	**(121,042)**	**(121,042)**	**(52,680)**	**(55,744)**	**(123,650)**	
Fund Balance, July 1	**192,376**	**150,843**	**97,901**	**31,420**	**31,420**		**31,420**	**(24,324)**	
Fund Balance, June 30	**150,843**	**97,901**	**31,420**	**(89,622)**	**(89,622)**		**(24,324)**	**(147,974)**	
Fund: 214 - Solid Waste Fund									
Revenue									
323 - State Grants	28,327	-	75,000	-	-	-	-	-	0%
370 - Interest and Investment Income	(20,738)	48,433	140,233	8,000	8,000	96,157	105,591	8,000	0%
383 - Reimbursements	386,514	433,111	460,096	360,000	360,000	236,467	360,000	360,000	0%
Revenue Total:	**394,103**	**481,543**	**675,329**	**368,000**	**368,000**	**332,624**	**465,591**	**368,000**	**0%**
Expenditures									
Division: 342 - Road Maintenance Total:	194,241	182,952	108,328	173,666	173,666	80,484	173,666	177,241	2%
Division: 343 - Facility Maintenance Total:	-	-	-	-	-	-	-	-	0%
Division: 345 - Parks Maintenance Total:	-	13,001	-	-	-	-	125,000	-	0%
Expenditure Total:	**194,241**	**195,954**	**108,328**	**173,666**	**173,666**	**80,484**	**298,666**	**177,241**	**2%**
Fund: 214 - Solid Waste Fund Net Results	**199,862**	**285,590**	**567,001**	**194,334**	**194,334**	**252,141**	**166,925**	**190,759**	
Fund Balance, July 1	**1,863,362**	**2,063,224**	**2,348,814**	**2,915,815**	**2,915,815**		**2,915,815**	**3,082,740**	
Fund Balance, June 30	**2,063,224**	**2,348,814**	**2,915,815**	**3,110,149**	**3,110,149**		**3,082,740**	**3,273,499**	
Fund: 215 - Measure C and J Fund									
Revenue									
322 - Federal Grants	-	27,825	166,373	-	-	115,802	115,802	-	0%
323 - State Grants	-	-	-	722,619	722,619	-	722,619	967,619	34%
324 - Other Grants	470,247	21,965	473,827	421,638	421,638	436,601	473,527	421,638	0%
370 - Interest and Investment Income	(23,256)	40,587	94,071	8,000	8,000	66,872	68,955	8,000	0%
Revenue Total:	**446,991**	**90,377**	**734,271**	**1,152,257**	**1,152,257**	**619,274**	**1,380,903**	**1,397,257**	**21%**
Expenditures									
Division: 117 - General Government Total:	49,664	-	-	-	-	-	-	-	0%
Division: 341 - Administration/Engineering Total:	118,988	134,615	118,289	201,919	201,919	114,348	201,919	196,123	-3%
Division: 342 - Road Maintenance Total:	10,073	138,839	401,159	1,501,207	1,501,207	82,289	1,501,207	993,609	-34%
Division: 343 - Facility Maintenance Total:	-	-	-	2,000	2,000	-	2,000	2,000	0%
Expenditure Total:	**178,725**	**273,454**	**519,448**	**1,705,126**	**1,705,126**	**196,636**	**1,705,126**	**1,191,732**	**-30%**
Fund: 215 - Measure C and J Fund Net Results	**268,266**	**(183,077)**	**214,823**	**(552,869)**	**(552,869)**	**422,638**	**(324,223)**	**205,525**	
Fund Balance, July 1	**2,057,182**	**2,325,449**	**2,142,371**	**2,357,194**	**2,357,194**		**2,357,194**	**2,032,971**	

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Original Budget	FY 2024/25 Revised Budget	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Projected Year-end	FY 2025/26 Proposed	Prop to Rev Percent Change
Fund: 216 - Rate Stabilization Fund									
Revenue									
370 - Interest and Investment Income	(2,216)	4,403	11,685	-	-	6,967	6,967	-	0%
383 - Reimbursements	17,499	-	-	-	-	-	-	-	0%
399 - Transfers In	-	-	-	-	-	-	-	-	0%
Revenue Total:	**15,283**	**4,403**	**11,685**	**-**	**-**	**6,967**	**6,967**	**-**	**0%**
Expenditures									
Division: 117 - General Government Total:	-	-	-			-		-	0%
Expenditure Total:	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**0%**
Fund: 216 - Rate Stabilization Fund Net Results	**15,283**	**4,403**	**11,685**	**-**	**-**	**6,967**	**6,967**	**-**	
Fund Balance, July 1	**184,676**	**199,959**	**204,361**	**216,046**	**216,046**		**216,046**	**223,013**	
Fund Balance, June 30	**199,959**	**204,361**	**216,046**	**216,046**	**216,046**		**223,013**	**223,013**	
Fund: 217 - American Rescue Plan Act Fund									
Revenue									
322 - Federal Grants	533,606	4,071,404	-	-	-	-	-	-	0%
Revenue Total:	**533,606**	**4,071,404**	**-**	**-**	**-**	**-**	**-**	**-**	**0%**
Expenditures									
Division: 117 - General Government Total:	533,606	4,071,404	-	-	-	-	-	-	0%
Expenditure Total:	**533,606**	**4,071,404**	**-**	**-**	**-**	**-**	**-**	**-**	**0%**
Fund: 217 - American Rescue Plan Act Fund Net Result	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	
Fund Balance, July 1	**-**	**-**	**-**	**-**	**-**		**-**	**-**	
Fund Balance, June 30	**-**	**-**	**-**	**-**	**-**		**-**	**-**	
Fund: 225 - Asset Seizure-Adjudicated Fund									
Revenue									
351 - Fines and Forfeiture	-	-	226	-	-	151	151	-	0%
370 - Interest and Investment Income	(766)	869	1,626	-	-	641	641	-	0%
Revenue Total:	**(766)**	**869**	**1,852**	**-**	**-**	**792**	**792**	**-**	**0%**
Expenditures									
Division: 221 - Police Operations Total:	29,000	22,348	19,114	20,544	20,544	-	-	19,268	-6%
Expenditure Total:	**29,000**	**22,348**	**19,114**	**20,544**	**20,544**	**-**	**-**	**19,268**	**-6%**
Fund: 225 - Asset Seizure-Adjudicated Fund Net Result	**(29,766)**	**(21,479)**	**(17,262)**	**(20,544)**	**(20,544)**	**792**	**792**	**(19,268)**	
Fund Balance, July 1	**87,341**	**57,576**	**36,097**	**18,835**	**18,835**		**18,835**	**19,627**	
Fund Balance, June 30	**57,576**	**36,097**	**18,835**	**(1,709)**	**(1,709)**		**19,627**	**359**	
Fund: 226 - CASp Certification and Training Fund									
Revenue									
342 - Other Fees	8,172	7,355	7,535	-	-	7,579	7,579	-	0%
Revenue Total:	**8,172**	**7,355**	**7,535**	**-**	**-**	**7,579**	**7,579**	**-**	**0%**
Expenditures									
Division: 462 - Building Total:	-	-	1,040	-	-	398.00	-	-	0%
Expenditure Total:	**-**	**-**	**1,040**	**-**	**-**	**398**	**-**	**-**	**0%**
Fund: 226 - CASp Certification and Training Fund Net R	**8,172**	**7,355**	**6,495**	**-**	**-**	**7,181**	**7,579**	**-**	
Fund Balance, July 1	**27,417**	**35,590**	**42,945**	**49,439**	**49,439**		**49,439**	**57,018**	
Fund Balance, June 30	**35,590**	**42,945**	**49,439**	**49,439**	**49,439**		**57,018**	**57,018**	
Fund: 275 - Parkland Dedication Fund									
Revenue									
344 - Impact Fees	-	-	-	-	-	-	-	-	0%
370 - Interest and Investment Income	(8,595)	766	(290)	-	-	4	4	-	0%
399 - Transfers In	-	22,294	-	-	-	-	-	-	0%
Revenue Total:	**(8,595)**	**23,060**	**(290)**	**-**	**-**	**4**	**4**	**-**	**0%**
Expenditures									
Division: 344 - NPDES Storm Drain Total:									
Division: 345 - Park Maintenance Total:	-	-	-	-	-	-	-	-	0%
Expenditure Total:	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**0%**
Fund: 275 - Parkland Dedication Fund Net Results	**(8,595)**	**23,060**	**(290)**	**-**	**-**	**4**	**4**	**-**	
Fund Balance, July 1	**(14,058)**	**(22,653)**	**407**	**116**	**116**		**116**	**120**	
Fund Balance, June 30	**(22,653)**	**407**	**116**	**116**	**116**		**120**	**120**	
Fund: 276 - Growth Impact Fund									
Revenue									
344 - Impact Fees	2,452,573	577,389	27,201	1,039,594	-	-	29,674	-	0%
370 - Interest and Investment Income	(10,748)	60,820	194,306	-	-	112,978	112,978	-	0%
Revenue Total:	**2,441,826**	**638,210**	**221,508**	**1,039,594**	**-**	**112,978**	**142,652**	**-**	0%
Expenditures									
Division: 342 - Road Maintenance Total:	-	-	-	-	-	-	-	100,000	100%
Division: 343 - Facility Maintenance Total:	-	-	-	700,000	700,000	10,357	-	1,236,000	77%
Division: 344 - NPDES Storm Drain Total:	-	-	57,982	58,000	58,000	-	58,000	-	-100%
Division: 345 - Park Maintenance Total:	-	-	-	265,000	265,000	-	-	1,100,000	315%
Division: 642 - Sewer Collection Total:	-	-	-	600,000	600,000	-	-	-	-100%
Expenditure Total:	**-**	**-**	**57,982**	**1,623,000**	**1,623,000**	**10,357**	**58,000**	**2,436,000**	**50%**
Fund: 276 - Growth Impact Fund Net Results	**2,441,826**	**638,210**	**163,526**	**(583,406)**	**(1,623,000)**	**102,621**	**84,652**	**(2,436,000)**	
Fund Balance, July 1	**259,999**	**2,701,825**	**3,340,035**	**3,503,560**	**3,503,560**		**3,503,560**	**3,588,213**	

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Original Budget	FY 2024/25 Revised Budget	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Projected Year-end	FY 2025/26 Proposed	Prop to Rev Percent Change
Fund: 285 - Housing Assets Fund									
Revenue									
342 - Other Fees	-	-	-	-	-	-		-	0%
370 - Interest and Investment Income	(44,948)	111,176	188,166	50,000	50,000	111,268	111,268	50,000	0%
381 - Rental Income	-	-	-	-	-	-	-	-	0%
384 - Other Revenue	41,492	10,305	1,324	-	-	-	-	-	0%
392 - Proceeds from Sale of Property	-	932,344	-	-	-	-	-	-	0%
393 - Loan/Bond Proceeds	11,658	12,867	11,912	5,000	5,000	-	5,000	5,000	0%
Revenue Total:	**8,202**	**1,066,692**	**201,402**	**55,000**	**55,000**	**111,268**	**116,268**	**55,000**	**0%**
Expenditures									
Division: 461 - Planning Total:	47382.48	50,289	56,689	47,376	47,376	40,114	47,376	57,693	22%
Division: 464 - Housing Administration Total:	50,199	558,818	80,662	275,867	275,867	104,136	275,867	285,268	3%
Expenditure Total:	**97,581**	**609,107**	**137,350**	**323,243**	**323,243**	**144,250**	**323,243**	**342,961**	**6%**
Fund: 285 - Housing Assets for Resale Net Results	**(89,379)**	**457,585**	**64,052**	**(268,243)**	**(268,243)**	**(32,982)**	**(206,975)**	**(287,961)**	
Fund Balance, July 1	**7,835,513**	**7,746,133**	**8,203,718**	**8,267,770**	**8,267,770**		**8,267,770**	**8,060,795**	
Fund Balance, June 30	**7,746,133**	**8,203,718**	**8,267,770**	**7,999,527**	**7,999,527**		**8,060,795**	**7,772,834**	
Fund: 310 - Lighting & Landscape District Fund									
Revenue									
321 - Intergovernmental Taxes	49,768	52,256	57,680	56,411	56,411	32,758	56,411	56,411	0%
383 - Reimbursements	-	-	-	7,500	7,500	-	7,500	7,500	0%
Revenue Total:	**49,768**	**52,256**	**57,680**	**63,911**	**63,911**	**32,758**	**63,911**	**63,911**	**0%**
Expenditures									
Division: 347 - Landscape & Lighting PVR North Total:	22,221	30,498	17,179	39,795	39,795	10,241	39,795	39,795	0%
Division: 348 - Landscape & Lighting PVR South Total:	20,389	16,186	12,906	45,380	45,380	6,990	45,380	45,380	0%
Expenditure Total:	**42,611**	**46,684**	**30,085**	**85,175**	**85,175**	**17,231**	**85,175**	**85,175**	**0%**
Fund: 310 - Lighting & Landscape Districts Net Results	**7,157**	**5,572**	**27,595**	**(21,264)**	**(21,264)**	**15,527**	**(21,264)**	**(21,264)**	
Fund Balance, July 1	**35,953**	**43,110**	**48,682**	**76,278**	**76,278**		**76,278**	**55,014**	
Fund Balance, June 30	**43,110**	**48,682**	**76,278**	**55,014**	**55,014**		**55,014**	**33,750**	
Fund: 317 - Pinole Valley Caretaker Fund									
Revenue									
381 - Rental Income	-	-	-	15,000	15,000	-	-	15,000	0%
Revenue Total:	**-**	**-**	**-**	**15,000**	**15,000**	**-**	**-**	**15,000**	**0%**
Expenditures									
Division: 345 - Park Maintenance Total:	656	-	-	14,942	14,942	-	-	14,989	0%
Expenditure Total:	**656**	**-**	**-**	**14,942**	**14,942**	**-**	**-**	**14,989**	**0%**
Fund: 317 - Pinole Valley Caretaker Fund Net Results	**(656)**	**-**	**-**	**58**	**58**	**-**	**-**	**11**	
Fund Balance, July 1	**(327)**	**(983)**	**(983)**	**(983)**	**(983)**		**(983)**	**(983)**	
Fund Balance, June 30	**(983)**	**(983)**	**(983)**	**(925)**	**(925)**		**(983)**	**(972)**	
Fund: 324 - Public Facilities Fund									
Expenditures									
Division: 343 - Facility Maintenance Total:	-	-	-	60,000	60,000	-	60,000	502,000	737%
Division: 345 - Park Maintenance Total:	-	-	-	10,000	10,000	-	10,000	-	-100%
Expenditure Total:	**-**	**-**	**-**	**70,000**	**70,000**	**-**	**70,000**	**502,000**	**617%**
Fund: 324 - Public Facilities Fund Net Results	**-**	**-**	**-**	**(70,000)**	**(70,000)**	**-**	**(70,000)**	**(502,000)**	
Fund Balance, July 1	**541,649**	**541,649**	**541,649**	**541,649**	**541,649**		**541,649**	**471,649**	
Fund Balance, June 30	**541,649**	**541,649**	**541,649**	**471,649**	**471,649**		**471,649**	**(30,351)**	
Fund: 325 - City Street Improvements Fund									
Revenue									
322 - Federal Grants	336,189	216,875	50,247	41,394	41,394	18,055	41,394	41,394	0%
323 - State Grants	20,292	16,993	-	-	-	-	-	-	0%
324 - Other Grants	268,486	62,587	68,406	1,773,289	1,773,289	154,817	118,654	1,643,889	-7%
332 - Permits	-	-	152	-	-	313	-	-	0%
351 - Fines and Forfeiture	160	-	-	-	-	-	-	-	0%
383 - Reimbursements	-	-	-	-	-	-	-	-	0%
399 - Transfers In	250,000	250,000	250,000	250,000	250,000	250,000	250,000	-	-100%
Revenue Total:	**875,127**	**546,455**	**368,805**	**2,023,289**	**2,064,683**	**423,186**	**410,048**	**1,685,283**	**-18%**
Expenditures									
Division: 342 - Road Maintenance Total:	569,001	182,662	234,310	3,687,304	3,687,304	55,064	400,000	2,907,583	-21%
Expenditure Total:	**569,001**	**182,662**	**234,310**	**3,687,304**	**3,687,304**	**55,064**	**400,000**	**2,907,583**	**-21%**
Fund: 325 - City Street Improvements Net Results	**306,126**	**363,793**	**134,495**	**(1,664,015)**	**(1,622,621)**	**368,122**	**10,048**	**(1,222,300)**	
Fund Balance, July 1	**1,246,864**	**1,552,990**	**1,916,783**	**2,051,278**	**2,051,278**		**2,051,278**	**2,061,326**	
Fund Balance, June 30	**1,552,990**	**1,916,783**	**2,051,278**	**387,263**	**428,657**		**2,061,326**	**839,026**	

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Original Budget	FY 2024/25 Revised Budget	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Projected Year-end	FY 2025/26 Proposed	Prop to Rev Percent Change
Fund: 327 - Parks Grants (Measure WW) Fund									
Revenue									
323 - State Grants	-	-	170,588	-	-	-	-	-	0%
370 - Interest and Investment Income	(285)	(283)	1,647	-	-	113	113	-	0%
Revenue Total:	**(285)**	**(283)**	**172,235**	**-**	**-**	**113**	**113**	**-**	
Expenditures									
Division: 345- Park Maintenance Total:	-	193,383	183	-	-	-	-	-	0%
Expenditure Total:	**-**	**193,383**	**183**	**-**	**-**	**-**	**-**	**-**	**0%**
Fund: 327 - Parks Grants (Measure WW) Fund Net Res	**(285)**	**(193,666)**	**172,052**	**-**	**-**	**113**	**113**	**-**	
Fund Balance, July 1	**25,521**	**25,236**	**(168,429)**	**3,623**	**3,623**		**3,623**	**3,735**	
Fund Balance, June 30	**25,236**	**(168,429)**	**3,623**	**3,623**	**3,623**		**3,735**	**3,735**	
Fund: 377 - Arterial Streets Rehabilitation Fund									
Revenue									
322 - Federal Grants	41,275	541,463	-	-	-	-	-	-	0%
399 - Transfers In	250,000	250,000	250,000	250,000	250,000	250,000	250,000	-	-100%
Revenue Total:	**291,275**	**791,463**	**250,000**	**250,000**	**250,000**	**250,000**	**250,000**	**-**	**-100%**
Expenditures									
Division: 342 - Road Maintenance Total:	1,029,962	80,213	8,066	895,000	895,000	-	50,000	560,960	-37%
Expenditure Total:	**1,029,962**	**80,213**	**8,066**	**895,000**	**895,000**	**-**	**50,000**	**560,960**	**-37%**
Fund: 377 - Arterial Streets Rehabilitation Fund Net Res	**(738,687)**	**711,250**	**241,934**	**(645,000)**	**(645,000)**	**250,000**	**200,000**	**(560,960)**	
Fund Balance, July 1	**788,574**	**49,887**	**761,137**	**1,003,071**	**1,003,071**		**1,003,071**	**1,203,071**	
Fund Balance, June 30	**49,887**	**761,137**	**1,003,071**	**358,071**	**358,071**		**1,203,071**	**642,111**	
Fund: 500 - Sewer Enterprise Fund									
Revenue									
322 - Federal Grants	-	-	32,447	-	-	-		-	0%
363 - Sewer Enterprise Charges	7,764,868	7,831,703	8,072,292	10,164,403	10,164,403	5,275,033	10,164,403	12,735,506	25%
370 - Interest and Investment Income	(196,765)	401,683	995,766	200,000	200,000	618,708	618,708	300,000	50%
383 - Reimbursements	3,046	-	42,000	-	-	16,541	16,541	-	0%
384 - Other Revenue	366	-	-	-	-	-	-	-	0%
392 - Proceeds from Sale of Property	67,262	-	9,608	-	-	-	-	-	0%
Revenue Total:	**7,638,777**	**8,233,386**	**9,152,112**	**10,364,403**	**10,364,403**	**5,910,282**	**10,799,653**	**13,035,506**	**26%**
399 - Transfers In from Section 115 Pension Fund	-	-	-	-	-	-	-	-	0%
Sources Total	**7,638,777**	**8,233,386**	**9,152,112**	**10,364,403**	**10,364,403**	**5,910,282**	**10,799,653**	**13,035,506**	**26%**
Expense									
Division: 117 - General Government Total:	12,191	33,588	21,162	-	-	11,916	11,916	-	0%
Division: 641 - Sewer Treatment Plant/Shared Total:	4,718,679	3,774,932	4,722,179	11,911,529	11,911,529	3,615,914	6,685,341	12,349,900	4%
Division: 642 - Sewer Collections Total:	1,295,873	1,332,177	1,448,928	24,163,267	24,163,267	2,439,798	4,002,925	24,183,004	0%
Division: 643 - Sewer Projects/Shared Total:	-	-	-	85,000	85,000	-	85,000	85,000	100%
Division: 644 - WPCP Equipment/Debt Service Total:	596,719	576,372	554,420	1,611,568	1,611,568	522,834	1,611,568	1,611,192	0%
Expense Total:	**6,623,463**	**5,717,069**	**6,746,688**	**37,771,365**	**37,771,365**	**6,590,462**	**12,396,750**	**38,229,096**	**1%**
Fund: 500 - Sewer Enterprise Fund Net Results	**1,015,314**	**2,516,317**	**2,405,424**	**(27,406,962)**	**(27,406,962)**	**(680,180)**	**(1,597,097)**	**(25,193,590)**	
Fund Balance, July 1	**15,720,305**	**16,735,619**	**19,251,937**	**21,657,361**	**21,657,361**		**21,657,361**	**20,060,263**	
Fund Balance, June 30	**16,735,619**	**19,251,937**	**21,657,361**	**(5,749,601)**	**(5,749,601)**		**20,060,263**	**(5,133,327)**	
Fund: 505 - Cable Access TV Fund									
Revenue									
314 - Franchise Taxes	21,934	18,756	16,928	26,486	26,486	10,569	26,486	26,486	0%
365 - Cable TV Charges	216,837	277,903	192,464	179,047	179,047	94,662	142,231	159,840	-11%
366 - Other Charges	-	-	-	-	-	-	-	9,000	100%
370 - Interest and Investment Income	1,297	-	-	-	-	-	-	-	0%
384 - Other Revenue	-	-	390	3,000	3,000	150	3,000	90,500	2917%
399 - Transfers In	197,184	222,755	336,276	160,000	160,000	160,000	387,800	367,262	130%
Revenue Total:	**437,252**	**519,414**	**546,058**	**368,533**	**368,533**	**265,381**	**559,517**	**653,088**	**77%**
399 - Transfers In from Section 115 Pension Fund	-	-	-	-	-	-	-	-	0%
Sources Total	**437,252**	**519,414**	**546,058**	**368,533**	**368,533**	**265,381**	**559,517**	**653,088**	**77%**
Expense									
Division: 119 - Cable Access TV Total:	306,964	346,275	377,870	829,463	748,883	426,746	385,247	653,088	-13%
Division: 120 - Cable Access-Community Services Total	-	72	150	-	-	-	-	-	0%
Division: 121 - Cable Access-Contract Services Total:	132,383	156,258	177,499	-	-	-	186,262	-	0%
Expense Total:	**439,347**	**502,606**	**555,518**	**829,463**	**748,883**	**426,746**	**571,509**	**653,088**	**-13%**
Fund: 505 - Cable Access TV Net Results	**(2,095)**	**16,808**	**(9,461)**	**(460,930)**	**(380,350)**	**(161,365)**	**(11,992)**	**0**	
Fund Balance, July 1	**(3,132)**	**(5,227)**	**11,581**	**2,120**	**2,120**		**2,120**	**(9,872)**	
Fund Balance, June 30	**(5,227)**	**11,581**	**2,120**	**(458,809)**	**(378,229)**		**(9,872)**	**(9,871)**	
Fund: 525 - Information Systems Fund									
Revenue									
393 - Debt Proceeds	95,874	73,788	126,215	-	-	-	-	-	0%
399 - Transfers In	196,169	-	-	-	-	-	4,054	-	0%
Sources Total	**292,043**	**73,788**	**126,215**	**-**	**-**	**-**	**4,054**	**-**	**0%**
Expense									
Division: 118 - Information Systems Total:	792,558	1,277,727	1,709,302	1,529,418	1,553,648	979,631	1,618,704	1,520,991	-2%
461 - Indirect cost allocations	(696,684)	(1,199,835)	(1,583,088)	(1,529,612)	(1,553,842)	(971,955)	(1,618,704)	(1,577,546)	2%
Expense Total:	**95,874**	**77,892**	**126,215**	**(194)**	**(194)**	**7,676**	**-**	**(56,554)**	**0%**
Fund: 525 - Information Systems Net Results:	**196,169**	**(4,104)**	**0**	**194**	**194**	**(7,676)**	**4,054**	**56,554**	
Fund Balance, July 1	**(195,194)**	**975**	**(3,129)**	**(3,129)**	**(3,129)**		**(3,129)**	**925**	

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Original Budget	FY 2024/25 Revised Budget	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Projected Year-end	FY 2025/26 Proposed	Prop to Rev Percent Change
Fund: 700 - Pension Fund									
Revenue									
370 - Interest and Investment Income	(2,248,500)	820,773	1,264,903	700,000	700,000	651,463	651,463	600,000	-14%
399 - Transfers In		0	0	0	0	0	-	2,400,000	0%
Revenue Total:	**(2,248,500)**	**820,773**	**1,264,903**	**700,000**	**700,000**	**651,463**	**651,463**	**3,000,000**	329%
Expense									
Division: 115 - Finance Total:	-	78,164	75,241	50,000	50,000	53,919	53,919	65,000	30%
Division: 117 - General Government Total:	87,037	-	-	-	-	-	-	-	0%
Sub-Total:	**87,037**	**78,164**	**75,241**	**50,000**	**50,000**	**53,919**	**53,919**	**65,000**	**0%**
499 - Transfers Out	1,061,736	2,160,518	2,231,793	2,425,000	2,425,000	-	2,425,000	3,235,445	33%
Expense Total:	**1,148,773**	**2,238,682**	**2,307,034**	**2,475,000**	**2,475,000**	**53,919**	**2,478,919**	**3,300,445**	**33%**
Fund: 700 - Pension Fund Net Results	**(3,397,273)**	**(1,417,910)**	**(1,042,131)**	**650,000**	**(1,775,000)**	**597,545**	**(1,827,455)**	**(300,445)**	
Fund Balance, July 1	**19,442,495**	**16,045,223**	**14,627,313**	**13,585,182**	**13,585,182**		**13,585,182**	**11,757,727**	
Fund Balance, June 30	**16,045,223**	**14,627,313**	**13,585,182**	**14,235,182**	**11,810,182**		**11,757,727**	**11,457,282**	
Fund: 750 - Recognized Obligation Retirement Fund									
Revenue									
311 - Property Taxes	6,220,857	4,753,505	145,458	-	-	-	-	-	0%
370 - Interest and Investment Income	(27,548)	48,474	86,195	-	-	56,433	56,433	-	0%
392 - Proceeds from Sale of Property	342,326	-	-	-	-	-	-	-	0%
393 - Loan/Bond Proceeds	5,131	-	-	-	-	-	-	-	0%
399 - Transfers In	(839,901)	-	-	-	-	-	-	-	0%
Revenue Total:	**5,700,865**	**4,801,979**	**231,653**	**-**	**-**	**56,433**	**56,433**	**-**	**0%**
Expense									
Division: 463 - Successor Agency to RDA Total:	1,008,557	669,797	463,573	-	-	13,141	-	-	0%
Expense Total:	**1,008,557**	**669,797**	**463,573**	**-**	**-**	**13,141**	**-**	**-**	**0%**
Fund: 750 - Recognized Obligation Retirement Fund Ne	**4,692,309**	**4,132,182**	**(231,920)**	**-**	**-**	**43,293**	**56,433**	**-**	
TOTAL APPROPRIATIONS ALL FUNDS	**41,495,042**	**47,585,583**	**49,050,749**	**96,052,260**	**96,410,849**	**34,835,369**	**56,515,223**	**94,925,243**	

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BUDGETED POSITIONS

Through the budget, the City Council authorizes the City's hiring of employees to fill positions. Below find a table illustrating the positions included in the FY 2025/26 budget.

Department	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
CITY MANAGER					
City Manager	1.00	1.00	1.00	1.00	1.00
Communications Director	0.00	0.00	0.00	0.00	1.00
Information Systems Manager	0.00	0.00	0.00	0.00	1.00
Assistant to the City Manager	0.00	1.00	1.00	1.00	0.00
Management Analyst	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	0.20	0.20	0.00
Total Full-Time Equivalents (FTEs)	3.00	3.00	2.20	2.20	3.00
CITY CLERK					
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.48	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	2.48	3.00	3.00	3.00	3.00
FINANCE DEPARTMENT					
Finance Director	1.00	1.00	1.00	1.00	1.00
Senior Accountant	0.00	0.00	0.00	1.00	1.00
Accountant	1.00	1.00	1.00	0.00	0.00
Accounting Specialist	1.00	1.00	1.00	1.00	1.00
Accounting Technician, *part-time*	0.48	0.48	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.75	0.75	1.00
Total Full-Time Equivalents (FTEs)	3.48	3.48	3.75	3.75	4.00
HUMAN RESOURCES					
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst	0.00	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	0.00	0.00	0.00	1.00
Human Resources Technician	0.00	1.00	1.00	1.00	0.00
Administrative Assistant	0.00	0.00	0.05	0.05	0.00
Total Full-Time Equivalents (FTEs)	2.00	3.00	3.05	3.05	3.00
POLICE DEPARTMENT					
SWORN					
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	2.00	2.00	2.00	2.00	2.00
Police Sergeant	6.00	7.00	7.00	6.00	6.00
Police Officer	19.00	20.00	20.00	19.00	19.00
Sub-total Sworn	28.00	30.00	30.00	28.00	28.00
NON-SWORN					
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Community Safety Specialist	1.00	1.00	1.00	1.00	1.00
Community Service Officer	2.00	2.00	2.00	2.00	2.00
Crossing Guards, *part-time/temporary*	0.25	0.25	0.25	0.25	0.25
Dispatcher	11.00	10.00	10.00	10.00	10.00
Lead Dispatcher	1.00	2.00	2.00	2.00	2.00
Police Property Specialist	1.00	1.00	1.00	1.00	1.00
Police Records Specialist	2.00	2.00	2.00	2.00	2.00
Sub-total Non-Sworn	19.25	19.25	19.25	19.25	19.25
Total Full-Time Equivalents (FTEs)	47.25	49.25	49.25	47.25	47.25

Department	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
FIRE DEPARTMENT					
SWORN					
Fire Chief	1.00	1.00	0.00	0.00	0.00
Battalion Chief	1.00	1.00	0.00	0.00	0.00
Fire Captain	5.00	5.00	0.00	0.00	0.00
Fire Engineer	3.00	3.00	0.00	0.00	0.00
Fire Fighter/Paramedic	3.00	6.00	0.00	0.00	0.00
Fire Fighter	3.00	0.00	0.00	0.00	0.00
Sub-total Sworn	16.00	16.00	0.00	0.00	0.00
NON-SWORN					
Management Analyst	1.00	1.00	0.00	0.00	0.00
Sub-total Non-Sworn	1.00	1.00	0.00	0.00	0.00
Total Full-Time Equivalents (FTEs)	17.00	17.00	0.00	0.00	0.00
PUBLIC WORKS					
Public Works Director	0.00	1.00	1.00	1.00	1.00
Development Services Director/City Engineer	1.00	0.00	0.00	0.00	0.00
Senior Project Manager	1.00	0.00	0.00	0.00	0.00
Capital Improvement and Environmental Program Manager	0.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	0.00	1.00	1.00	1.00	1.00
Junior Engineer	0.00	0.00	0.00	0.00	1.00
Public Works Specialist	1.00	2.00	2.00	2.00	2.00
Management Analyst	1.00	1.00	1.00	1.00	1.00
Administrative Coordinator (Shared with CDD)	0.00	0.50	0.50	0.00	0.00
Public Works Manager	1.00	1.00	1.00	1.00	1.00
Public Works Maintenance Supervisor	3.00	3.00	3.00	3.00	3.00
Public Works Maintenance Workers	8.00	8.00	8.00	8.00	8.00
Park Caretaker	0.25	0.25	0.25	0.25	0.25
Treatment Plant Manager	1.00	1.00	1.00	1.00	1.00
Water Pollution Control Plant Operation Supervisor	1.00	1.00	1.00	1.00	1.00
WWTP Senior Operator	0.00	1.00	1.00	1.00	1.00
WWTP Operator	5.00	4.00	4.00	4.00	4.00
Laboratory Analyst II	1.00	1.00	1.00	1.00	1.00
Laboratory Technician I	1.00	1.00	1.00	1.00	1.00
WWTP Senior Maintenance Mechanic	0.00	0.00	0.00	1.00	1.00
WWTP Maintenance Mechanic	2.00	2.00	2.00	1.00	1.00
Water Pollution Control Plant Intern	0.48	0.48	0.48	0.48	0.48
Total Full-Time Equivalents (FTEs)	27.73	30.23	30.23	29.73	30.73
COMMUNITY DEVELOPMENT					
Community Development Director	1.00	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00	1.00
Associate Planner	0.00	0.00	0.00	1.00	1.00
Sustainability Coordinator	0.00	0.00	0.00	0.00	1.00
Senior Building Inspector	1.00	0.00	0.00	0.00	0.00
Building Official	0.00	1.00	1.00	1.00	1.00
Building Inspector	1.00	0.00	0.00	0.00	0.00
Building Inspector I/II	0.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	0.00	0.00	0.00	0.00
Code Enforcement Officer I/II	0.00	1.00	1.00	1.00	1.00
Permit Technician	2.00	0.00	0.00	0.00	0.00
Permit Technician I/II/III	0.00	2.00	2.00	2.00	2.00
Administrative Coordinator (Shared with Public Works)	0.00	0.50	0.50	0.00	0.00
Total Full-Time Equivalents (FTEs)	7.00	7.50	7.50	8.00	9.00

Department	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
COMMUNITY SERVICES DEPARTMENT					
RECREATION					
Community Services Director	1.00	1.00	1.00	1.00	1.00
Recreation Manager	1.00	1.00	1.00	1.00	1.00
Food Services Specialist	0.00	0.00	0.00	0.75	0.75
Cook, *part-time/regular*	0.75	0.75	0.75	0.00	0.00
Recreation Coordinator	2.60	3.50	3.50	3.50	4.00
Recreation Leader	2.88	2.88	2.88	3.51	3.51
Recreation Leader [Tiny Tots]	1.13	1.13	1.13	0.00	0.00
Rental Facility Custodian, *part-time/temporary*	1.65	1.65	1.65	1.65	1.65
Senior Recreation Leader	1.50	1.50	1.50	2.00	2.00
Total Full-Time Equivalents (FTEs)	12.50	13.40	13.40	13.41	13.91
PINOLE COMMUNITY TELEVISION (PCTV)					
Cable Access Coordinator	1.00	1.00	1.00	1.00	1.00
Cable Access Technician	1.00	1.00	1.00	1.00	1.00
Cable Equipment Operators	0.75	0.75	0.75	0.75	0.75
Total Full-Time Equivalents (FTEs)	2.75	2.75	2.75	2.75	2.75
GRAND TOTAL ALL DEPARTMENTS	**125.19**	**132.61**	**115.13**	**113.14**	**116.64**

Labor Cost Allocations ($)

Position Title	Total Wages and Benefits	General Fund 100	Sewer Enterprise (WWTP) Fund	Sewer Enterprise (Corp Yard) Fund 500	PCTV 505	Information Systems Fund 525	Housing Admin Fund 285	Gas Tax Fund 200	Building Fund 212	Measure "S-2014" Fund 106	Measure I Fund 107	PSAF Fund 203	SLESF Fund 206	Storm Water Fund 207	Recreation Fund	Refuse Mgmt Fund 213	Solid Waste Fund 214	Measure "J" Fund 215	Total
100-110 Council Members (5)	92,838	69,629	-	23,210		-	-	-	-	-		-	-	-	-	-	-	-	92,838
100-111 City Manager	382,777	229,666	19,139	95,694		-	19,139	-	19,139	-		-	-	-	-	-	-	-	382,777
100-111 Assistant to the City Manag	260,503	208,403	-	-		52,101	-	-	-	-		-	-	-	-	-	-	-	260,503
100-113 Treasurer	5,101	3,826	-	1,275		-	-	-	-	-		-	-	-	-	-	-	-	5,101
100-115 Finance Director	449,951	359,961	67,493	-		-	22,498	-	-	-		-	-	-	-	-	-	-	449,951
100-115 Senior Accountant	189,719	161,261	28,458	-		-	-	-	-	-		-	-	-	-	-	-	-	189,719
100-115 Accounting Specialist	139,369	118,464	20,905	-		-	-	-	-	-		-	-	-	-	-	-	-	139,369
100-115 Admin Assistant	202,160	202,160	-	-		-	-	-	-	-		-	-	-	-	-	-	-	202,160
100-116 HR Analyst	159,181	143,263	15,918	-		-	-	-	-	-		-	-	-	-	-	-	-	159,181
100-116 HR Director	452,853	407,567	45,285	-		-	-	-	-	-		-	-	-	-	-	-	-	452,853
100-116 HR Specialist	157,714	141,943	15,771	-		-	-	-	-	-		-	-	-	-	-	-	-	157,714
100-221 Police Officer	206,331	94,912	-	-		-	-	-	-	-		-	111,419	-	-	-	-	-	206,331
100-221 Police Officer (2)	413,521	-	-	-		-	-	-	-	-		413,521	-	-	-	-	-	-	413,521
100-221 Police Officer (Canine)	222,379	155,665	-	-		-	-	-	-	-		-	66,714	-	-	-	-	-	222,379
100-341 PW Director	318,626	79,657	63,725	47,794		-	-	31,863	-	31,863		-	-	15,931	-	31,863	15,931	-	318,626
100-341 Associate Civil Engineer	143,094	-	14,309	21,464						71,547								35,773	143,094
100-341 PW Specialist (2)	293,250	58,650	-	73,312		-	-	43,987	58,650	-		-	-	29,325	-	29,325	-	-	293,250
100-341 Capital Improvement Mana	205,669	-	20,567	30,850		-	-	-	-	41,134		-	-	10,283	-	20,567	30,850	51,417	205,669
100-341 Management Analyst	161,473	32,295	-	16,147		-	-	32,295	-	40,368		-	-	8,074	-	-	32,295	-	161,473
107-342 PW Maint. Supervisor	155,365	-	-	-		-	-	-	-	-	93,219	-	-	-	-	-	31,073	31,073	155,365
100-343 Public Works Manager	344,438	172,219	-	68,888		-	-	34,444	-	-		-	-	51,666	-	17,222	-	-	344,438
100-343 PW Maint. Supervisor	269,855	121,435	-	67,464		-	-	13,493	-	-		-	-	53,971	-	13,493	-	-	269,855
100-343 Maintenance Workers (4)	522,768	156,830	-	104,554		-	-	78,415	-	-		-	-	78,415	-	26,138	-	78,415	522,768
100-343 Maintenance Worker (1)	99,180	-	-	-		-	-	-	-	99,180		-	-	-	-	-	-	-	99,180
100-343 Maintenance Worker (1)	116,980	58,490	-	-		-	-	-	-	58,490		-	-	-	-	-	-	-	116,980
212-461 Community Dev. Director	480,496	182,588	-	-		-	57,659	-	240,248	-		-	-	-	-	-	-	-	480,496
212-461 Planning Manager	247,534	12,377	-	-		-	12,377	-	222,780	-		-	-	-	-	-	-	-	247,534
212-462 Permit Technician III	138,675	-	-	-		-	-	-	138,675	-		-	-	-	-	-	-	-	138,675
212-462 Permit Technician I	119,898	-	-	-		-	-	-	119,898	-		-	-	-	-	-	-	-	119,898
500-642 PW Maint. Supervisor	241,089	-	-	180,816		-	-	12,054	-	-		-	-	24,109	-	12,054	-	12,054	241,089
500-642 Maintenance Workers (2)	278,606	-	-	208,954		-	-	13,930	-	-		-	-	27,861	-	13,930	-	13,930	278,606
525-118 Information Technology M	204,479	137,001	16,358	12,269	10,224	-	-	-	10,224	-		-	-	-	18,403	-	-	-	204,479
	$ 7,675,871	$ 3,308,261	$ 327,929	$ 952,691	$ 10,224	$ 52,101	$ 111,673	$ 260,481	$ 809,614	$ 342,582	$ 93,219	$ 413,521	$ 178,132	$239,635	$ 18,403	$ 164,592	$ 110,149	$ 222,664	$7,675,871
PERCENT OF TOTAL		43%	4%	12%	0%	1%	1%	3%	11%	4%	1%	5%	2%	4%	0%	2%	1%	3%	100%

General Fu	Special Revenue	Sewer Enterprise	Information Systems	Measure I Fur	Measure S
3,308,261	$ 2,588,864	$ 1,280,621	$ 62,325	$ 93,219	$ 342,582

	100-111	100-112	100-115	100-116	100-117	100-221	100-223	100-341	107-342	100-342	100-343	107-345	100-465	100-466	212-461	212-462	Total
100-221 Police Chief	-	-	-	-		326,839	36,315	-		-	-	-	-	-	-	-	363,154
100-221 Lieutenant	-	-	-	-		590,459	147,615	-		-	-	-	-	-	-	-	738,074
100-342 Maintenance Supervisor (	-	-	-	-		-	-	-	62,146	-	-	31,073	-	-	-	-	93,219
100-343 Maintenance Workers (4)	-	-	-	-		-	-	-		31,366	62,732	62,732	-	-	-	-	156,830
100-343 Maintenance Worker (1)	-	-	-	-		-	-	-			24,795	24,795	-	-	-	-	49,590
212-461 Community Dev. Director	-	-	-	-		-	-	-		-	-	-	120,124	62,464	120,124	120,124	422,836
212-462 Permit Technician III	-	-	-	-		-	-	-		-	-	-	-	-	34,669	104,006	138,675
212-462 Permit Technician I	-	-	-	-		-	-	-		-	-	-	-	-	29,974	89,923	119,898
525-118 Information Technology M	-	-	-	-	34,761	-	69,523	14,314		18,403	-	-	-	-	-	-	137,001

Labor Cost Allocations (%)

Position Title	Total Wages and Benefits	General Fund 100*	Sewer Enterprise (WWTP) Fund	Sewer Enterprise (Corp Yard)	PCTV 505	Information Systems Fund	Housing Admin Fund 285	Gas Tax Fund 200	Building Fund 212	Measure "S-2014" Fund	Measure I Fund 107	PSAF Fund 203	SLESF Fund 206	Storm Water Fund 207	Recreation Fund 209	Refuse Mgmt Fund 213	Solid Waste Fund 214	Measure "J" Fund 215	Total
100-110 Council Members (5)	92,838	75%		25%															100%
100-111 City Manager	382,777	60%	5%	25%			5%		5%										100%
100-111 Assistant to the City Manag	260,503	80%				20%													100%
100-113 Treasurer	5,101	75%		25%															100%
100-115 Finance Director	449,951	80%	15%				5%												100%
100-115 Senior Accountant	189,719	85%	15%																100%
100-115 Accounting Specialist	139,369	85%	15%																100%
100-115 Admin Assistant	202,160	100%																	100%
100-116 HR Analyst	159,181	90%	10%																100%
100-116 HR Director	452,853	90%	10%																100%
100-116 HR Tech	157,714	90%	10%																100%
100-221 Police Officer	206,331	46%											54%						100%
100-221 Police Officer (2)	413,521	0%										100%							100%
100-221 Police Officer (Canine)	222,379	70%											30%						100%
100-341 PW Director	318,626	25%	20%	15%				10%		10%				5%		10%	5%		100%
100-341 Associate Civil Engineer	143,094	0%	10%	15%						50%								25%	100%
100-341 PW Specialist (2)	293,250	20%		25%				15%	20%					10%		10%			100%
100-341 Capital Project Manager	205,669	0%	10%	15%						20%				5%		10%	15%	25%	100%
100-341 Management Analyst	161,473	20%		10%				20%		25%				5%			20%		100%
107-342 PW Maint. Supervisor	155,365										60%						20%	20%	100%
100-343 Public Works Manager	344,438	50%		20%				10%						15%		5%			100%
100-343 PW Maint. Supervisor	269,855	45%		25%				5%						20%		5%			100%
100-343 Maintenance Workers (4)	522,768	30%		20%				15%						15%		5%		15%	100%
100-343 Maintenance Worker (1)	99,180	0%								100%									100%
100-343 Maintenance Worker (1)	116,980	50%								50%									100%
212-461 Community Dev. Director	480,496	38%					12%		50%										100%
212-461 Planning Manager	247,534	5%					5%		90%										100%
212-462 Permit Technician III	138,675	0%							100%										100%
212-462 Permit Technician I	119,898	0%							100%										100%
500-642 PW Maint. Supervisor	241,089	0%		75%				5%						10%		5%		5%	100%
500-642 Maintenance Workers (2)	278,606	0%		75%				5%						10%		5%		5%	100%
525-118 Information Technology M	204,479	67%	8%	6%	5%				5%						9%				100%
	$ 7,471,392	43%	4%	12%	0%	1%	1%	3%	11%	4%	1%	5%	2%	4%	0%	2%	1%	3%	100%

	100-111	100-112	100-115	100-116	100-117	100-221	100-222	223	100-341	107-342	100-342	100-343	107-345	100-46!	100-466	212-461	212-462	Total
100-221 Police Chief						90%		10%										100%
100-221 Commander						80%		20%										100%
100-342 Maintenance Supervisor (1)										40%			20%					60%
100-343 Maintenance Workers (4)											6%	12%	12%					30%
100-343 Maintenance Workers (1)												25%	25%					50%
212-461 Community Dev. Director														25%	13%	25%	25%	88%
212-462 Permit Technician III																25%	75%	100%
212-462 Permit Technician I																25%	75%	100%
525-118 Information Technology Manager					17%		34%	7%	9%									67%

Department Budgets

This section contains detailed information for the City's organizational units, its departments. The budget summaries illustrate how the City's various funding sources are allocated to individual departments to fund their specific activities and programs.

The department sections are arranged in the following order:

- Elected Officials
  - City Council
  - City Treasurer
- Appointed Officials
  - City Manager
  - City Attorney
  - City Clerk
- Administration
  - Finance
  - Human Resources
- Public Safety
  - Police
  - Fire
- Public Works
- Community Development
- Community Services
- General Government

The following information is provided below in each department budget section:

- Mission;
- Major services and functions;
- FY 2024/25 key accomplishments;
- FY 2025/26 key priorities and projects;
- Significant special projects for FY 2026/27 – FY 2027/30;
- Major changes in FY 2025/26 budget;
- Position summary;
- Budget summaries at the department and division levels; and
- Major non-personnel expense details.

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CITY COUNCIL

Mission

The mission of the City Council is to use the tools at its disposal to create a safe, healthy, and prosperous community. In February 2020, the City Council adopted the City of Pinole Strategic Plan 2020 – 2025, which contained the following vision, mission, and goals for the City.

Vision

Pinole is a safe, vibrant, and innovative community with small town charm and high quality of life.

Mission

Pinole will be efficient, ethical, and effective in delivering quality services with community involvement and fiscal stewardship.

Goals

1. Safe and Resilient
2. Financially Stable
3. Vibrant and Beautiful
4. High Performance

Major Services and Functions

The primary role of the City Council is to create local laws to support a safe, healthy, and prosperous community. The City Council also creates a vision and goals for the community, approves policies for the conduct of municipal affairs, and appropriates City funds through the budget process to support City programs and services. The City Council holds regularly scheduled meetings, hearings, and study sessions to receive citizens' input and conduct the City's business in a public forum. Council Members represent the City at local, regional, and State organizations. The five-member City Council is elected at large and serves four-year overlapping terms. The City Council appoints one of its members to serve as the Mayor each year. The City Council also serves as the governing body of the Successor Agency to the Pinole Redevelopment Agency ("Successor Agency"), and appoints members of the community to serve on various boards and commissions. The City Council appoints three City officers: the City Manager, City Attorney, and City Clerk.

FY 2024/25 Key Accomplishments

- Recognized numerous individuals, community organizations, and causes for their contributions to Pinole and society

- Analyzed and approved a new five-year fire and emergency medical service agreement with the Contra Costa County Fire Protection District ("Con Fire")
- Researched a potential local ballot measure to transition to a charter city and establish an increased real property transfer tax (RPTT)
- Approved an Economic Development Strategy
- Approved a Communication and Engagement Plan
- Adopted a new City of Pinole Local Roadway Safety Plan (LRSP)
- Approved a new 223-unit multifamily housing development on Fitzgerald Avenue ("Pinole Vista" apartment complex)
- Approved a preliminary design for the replacement of the San Pablo Avenue bridge between Pinole and Hercules
- Provided direction on and authorized the submittal of the draft 2023-2031 Housing Element Update
- Provided direction to staff on new City events, such as a Pinole Pride (civic/anniversary and LBGT) event in June 2023
- Provided direction on safety improvements on the Tennent Avenue corridor
- Established a Project Labor Agreement (PLA) Ad Hoc Subcommittee
- Improved the capital planning process by providing direction to staff on a capital projects prioritization methodology
- Authorized the sale of surplus City properties
- Adopted resolutions taking positions on key policy issues
- Adopted ordinances changing City laws on certain key issues
- Appropriated funding for a new Property and Facilities Master Plan
- Provided funding and direction on transportation safety capital projects

FY 2025/26 Key Priorities and Projects

- Create new or updated ordinances to support a safe, healthy, and prosperous community
- Continue to recognize individuals, organizations, and causes through proclamations and resolutions
- Continue to advocate for the City in regional and State policy matters
- Continue to review and approve City policies and service models that will improve City efficiency and effectiveness
- Provide leadership and oversight of the implementation of the Strategic Plan
- Consider development applications that will improve the community
- Provide direction and adopt updates to the City General Plan Safety and Health and Environmental Justice elements
- Create an updated Long-Term Financial Plan that determines how to address the City's unfunded liabilities
- Establish a process to quickly respond to advocacy opportunities regarding proposed State legislation
- Direct staff on the redevelopment of "Community Corner" (lot at the corner of San Pablo Avenue and Tennent)
- Review City's use of its Section 115 Pension Trust

- Continue to expand relationships with elected officials in neighboring cities, special districts, and at the State and federal levels

Significant Special Projects for FY 2026/27 through FY 2029/30

- Create new or updated ordinances to support a safe, healthy, and prosperous community

Major Changes in FY 2025/26 Budget

There are no major changes in the FY 2025/26 budget compared to the FY 2024/25 budget.

Position Summary

There are no staff positions budgeted for the City Council department. Support to the City Council is provided by City staff budgeted in other departments, such as the City Manager, City Attorney, City Clerk, and others.

CITY COUNCIL BUDGET SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	209,697	217,993	115,342	241,089	252,450	11,361	5%
Measure S 2014 - 106	-	9,202	-	-	-	-	0%
Total	**209,697**	**227,194**	**115,342**	**241,089**	**252,450**	**11,361**	**5%**
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages -401	45,581	33,883	27,168	33,750	43,050	9,300	22%
Employee Benefits - 410	42,818	49,760	42,754	57,559	61,219	3,660	6%
Total Personnel	**88,399**	**83,643**	**69,922**	**91,309**	**104,269**	**12,960**	**12%**
Services and Supplies							
Professional & Administrative Services -	139,226	142,558	56,651	166,305	167,005	700	0%
Other Operating Expenses -43	1,384	1,632	1,017	1,030	1,375	345	25%
Total Services and Supplies	**140,609**	**144,189**	**57,668**	**167,335**	**168,380**	**1,045**	**1%**
Capital Outlay							
Asset Acquisition/Improvement - 47	-	15,000	-	-	-	-	0%
Total Capital Outlay	**-**	**15,000**	**-**	**-**	**-**	**-**	**0%**
Indirect Cost Allocations							
Administrative Credits - 46121	(21,392)	(18,525)	(14,666)	(19,785)	(23,224)	(3,439)	15%
General Liability Insurance - 46201	2,082	2,887	2,418	2,230	3,025	795	26%
Total Indirect Cost Allocations	**(19,311)**	**(15,638)**	**(12,248)**	**(17,555)**	**(20,199)**	**(2,644)**	**13%**
Total	**209,697**	**227,194**	**115,342**	**241,089**	**252,450**	**11,361**	**5%**
EXPENDITURES BY PROGRAM							
City Council - 110	209,697	227,194	115,342	241,089	252,450	11,361	5%
Total	**209,697**	**227,194**	**115,342**	**241,089**	**252,450**	**11,361**	**5%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 10,000**	**$ 10,000**
City Council Retreat/Planning Workshop	$ 10,000		
42201 Office Expense		**$ 500**	**$ 1,200**
4230X Travel and Training		**$ 64,130**	**$ 64,130**
ABAG Delegate	$ 250		
CCC Mayor's Conference monthly dinners (24 @ $70)	1,680		
Council Member 1 Discretionary Travel/Training Allocation	12,000		
Council Member 2 Discretionary Travel/Training Allocation	12,000		
Council Member 3 Discretionary Travel/Training Allocation	12,000		
Council Member 4 Discretionary Travel/Training Allocation	12,000		
East Bay Division meetings (12 @ $50)	600		
Mayor Discretionary Travel/Training Allocation	12,000		
Mayor travel expenses	600		
Other identified City sponsored events	250		
Various dinners/award ceremonies	750		
42401 Memberships		**$ 23,485**	**$ 23,485**
ABAG dues	$ 5,500		
Contra Costa Mayor's Conference membership & exp.	1,400		
LAFCO dues	6,300		
League of CA Cities	7,685		
League of California Cities East Bay Division	400		
National League of Cities	1,700		
Other Memberships	500		
42514 Special Department Expense		**$ 68,190**	**$ 68,190**
City Council meetings recorded by PCTV	$ 56,490		
Mayoral Celebration expense	400		
Misc. supplies and food for meetings	1,000		
Other special department expenses	1,000		
Stipends for High School Student Internship Program (up to 2)	8,700		
West County Mayor's Breakfast meetings	600		
Total Professional/Administrative Services			**$ 167,005**
4310X Utilities		**$ 1,030**	**$ 1,375**
Gas/Electric	$ 1,300		
Water	75		

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CITY TREASURER

Mission

The mission of the City Treasurer is to, in collaboration with the Finance Director, ensure that all City funds are received, deposited, disbursed, and invested effectively in accordance with the City's Investment Policy and Generally Accepted Accounting Principles (GAAP).

Major Services and Functions

The City Treasurer provides input to the Finance Director on quarterly investment reports that the Finance Director creates for the City Council. The reports include reconciled bank balances, the type and amount of investments and deposits of City funds, the institution in which these deposits are made, market values, maturity dates, and rates of interest. In addition, the City Treasurer reviews the weekly check run and is one of the authorized City counter signatories of checks in an amount of $5,000 or greater. The City's Investment Policy prioritizes safety, liquidity, and yield. The City Treasurer is an elected position and serves a four-year term.

FY 2024/25 Key Accomplishments

- Collaborated with the Finance Director to provide quarterly investment reports to the City Council and to achieve the Investment Policy priorities of safety, liquidity, and yield
- Collaborated with the Finance Director to ensure that all City funds were received, deposited, disbursed, and invested effectively in accordance with the City's Investment Policy and GAAP

FY 2025/26 Key Priorities and Projects

- Continue to collaborate with the Finance Director on investment management and treasury functions

Major Changes in FY 2025/26 Budget

There are no major changes in the FY 2025/26 budget compared to the FY 2024/25 budget.

Position Summary

There are no staff positions budgeted for the City Treasurer department. Support to the City Treasurer is provided by City staff budgeted in other departments, primarily the Finance Department.

CITY TREASURER BUDGET SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	8,268	9,681	7,473	10,148	9,990	(158)	-2%
Total	**8,268**	**9,681**	**7,473**	**10,148**	**9,990**	**(158)**	**-2%**
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages - 401	7,306	3,024	2,192	3,000	3,000	-	0%
Employee Benefits - 410	2,860	7,552	5,514	7,519	7,295	(224)	-3%
Total Personnel	**10,166**	**10,576**	**7,706**	**10,519**	**10,295**	**(224)**	**-2%**
Services and Supplies							
Professional & Administrative Services - 42	459	697	456	760	760	-	0%
Total Services and Supplies	**459**	**697**	**456**	**760**	**760**	**-**	**0%**
Indirect Cost Allocations							
Admin Credits - 46121	(2,542)	(1,849)	(905)	(1,329)	(1,276)	53	-4%
General Liability Insurance - 46201	185	257	215	198	211	13	6%
Total Indirect Cost Allocations	**(2,357)**	**(1,592)**	**(690)**	**(1,131)**	**(1,065)**	**66**	**-6%**
Total	**8,268**	**9,681**	**7,473**	**10,148**	**9,990**	**(158)**	**-2%**
EXPENDITURES BY PROGRAM							
City Treasurer - 113	8,268	9,681	7,473	10,148	9,990	(158)	-2%
Total	**8,268**	**9,681**	**7,473**	**10,148**	**9,990**	**(158)**	**-2%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42301 Travel & Training		**$ 400**	**$ 400**
Misc. training	$ 400		
42401 Memberships		**$ 110**	**$ 110**
CSMFO Dues	$ 110		
42506 Bonds		**$ 250**	**$ 250**
Bond for City Treasurer position	$ 250		
Total Professional/Administrative Services			**$ 760**

CITY MANAGER

The City Manager department is comprised of the following divisions:

- Administration and Programs; and
- Information Technology: and
- Communications (includes Pinole Community Television)

Mission

The mission of the City Manager's office (department) is to support the City Council in its policy development and to lead all City staff and operations to ensure efficient and effective service delivery.

Major Services and Functions

The City of Pinole is organized under a "council-manager" form of operation. This form of operations consists of an elected City Council that is responsible for policymaking and a professional City Manager, appointed by the Council, who is responsible for carrying out the policies of the Council and leading City operations. In addition to leading City operations, the City Manager's office also performs or coordinates some specific functions on behalf of the entire City organization, including the following:

- Communication and engagement
- Intergovernmental relations
- Information technology
- Strategic planning and organizational assessment

The Information Technology Division maintains hardware and software throughout the City organization. The Division collaborates with other City departments to conduct business process re-engineering and to select and implement appropriate technology to meet City needs. The Division manages information services citywide. The City is in the process of transitioning from using a private firm for managed IT services to an internal IT Department. The IT Department will provide citywide network administration, security, equipment and software maintenance, and end user support.

FY 2024/25 Key Accomplishments

Baseline Work (Including Staff-Initiated Special Projects)

- Supported the City Council in its development of policy on key community issues
- Supported City departments in the implementation of a number of process improvements and new policies
- Worked with local, regional, State, and federal agencies to advance Pinole's interests
- Created written policies and procedures on numerous administrative matters

- Launched a new website, City Seal, logo and branding guidelines
- Implemented a new voice over internet protocol (VOIP) phone system

Strategic Plan Strategies

- Implemented many IT projects, including significantly improving network security
- Continues to expand communication and engagement with the community through the use of new tools and techniques
- Increased engagement with community and civic organizations, neighboring cities, and special districts
- Launched a new website Content Management System (CMS) and mobile application

FY 2025/26 Key Priorities and Projects

Baseline Work (Including Staff-Initiated Special Projects)

- Complete the transition to an Internal IT Department
- Continue developing innovative strategies for communication and engagement
- Develop Real Estate/Property Master Plan Strategy
- Create additional revenue proposals for Council's approval and direction
- Launch Citizen's Academy

Strategic Plan Strategies

- Complete the Strategic Plan strategy of developing an interagency legislative advocacy program (Goal 4, Strategy 7)
- Complete priority projects as outlined in the 2021/22-2025/26 Information Technology (IT) Plan

Significant Special Projects for FY 2026/27 through FY 2029/30

- Complete Strategic Plan strategies
- Support Pinole Community Television in the implementation of its PCTV Strategy
- Implement a Citizens Academy

Major Changes in FY 2025/26 Budget

The City Manager Department has reduced its Professional Services budget across all its divisions due to bringing several services in-house. The Information Technology division budget includes a number of projects identified in the City's IT Plan, as well as new one-time and ongoing operational costs associated with the transition to an internal IT Department. The City Manager Department is also taking on the real estate division, and some of the grant writing.

Also, the Administrative Assistant position has been fully allocated to the Finance Department beginning FY 2025/26.

Position Summary

Position	2021/22	2022/23	2023/24	2024/25	2025/26
City Manager	1.00	1.00	1.00	1.00	1.00
Communications Director	0.00	0.00	0.00	0.00	1.00
Information Technology Manager	0.00	0.00	0.00	0.00	1.00
Information Technology Technician	0.00	0.00	0.00	0.00	0.00
Management Analyst	1.00	0.00	0.00	0.00	0.00
Assistant to the City Manager	0.00	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	0.20	0.20	0.00
Total	**3.00**	**3.00**	**2.20**	**2.20**	**3.00**

CITY MANAGER BUDGET SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	567,995	535,472	440,359	708,857	535,563	(173,294)	-32%
Total	**567,995**	**535,472**	**440,359**	**708,857**	**535,563**	**(173,294)**	**-32%**
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages - 401	443,050	549,274	355,906	556,071	465,606	(90,465)	-19%
Overtime - 402	3,813	4,686	4,242	342	-	(342)	-100%
Employee Benefits - 410	320,989	202,877	154,307	296,939	145,569	(151,370)	-104%
Total Personnel	**767,852**	**756,837**	**514,454**	**853,352**	**611,175**	**(242,177)**	**-40%**
Services and Supplies							
Professional & Administrative Services - 42	164,870	85,637	86,196	203,980	95,380	(108,600)	-114%
Other operating Expenses - 43	1,892	2,224	1,394	1,425	1,675	250	15%
Total Services and Supplies	**166,762**	**87,862**	**87,590**	**205,405**	**97,055**	**(108,350)**	**-112%**
Indirect Cost Allocations							
Admin Credits - 46121	(396,897)	(351,673)	(199,760)	(385,020)	(205,383)	179,637	-87%
General Liability Insurance - 46201	29,629	42,230	38,075	35,120	32,716	(2,404)	-7%
Total Internal Cost Allocations	**(367,268)**	**(309,443)**	**(161,685)**	**(349,900)**	**(172,667)**	**177,233**	**-103%**
Capital Outlay							
Asset Acquisition/Improvement - 47	649	216	-	-	-	-	0%
Total Capital Outlay	**649**	**216**	**-**	**-**	**-**	**-**	**0%**
Total	**567,995**	**535,472**	**440,359**	**708,857**	**535,563**	**(173,294)**	**-32%**
EXPENDITURES BY PROGRAM							
City Manager - 111	567,995	535,472	440,359	683,431	535,563	(147,868)	-28%
Total	**567,995**	**535,472**	**440,359**	**683,431**	**535,563**	**(147,868)**	**-28%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 154,000**	**$ 40,000**
Communication and Engagement Consulting	$ 40,000		
EOP Training (citywide)			
DEI Consulting			
Graphic Art Services			
Misc. Consulting			
Procurement and Research Services			

42107 Equipment Maintenance		**$ 100**	**$ 100**	
	$ 100			
42201 Office Expense		**$ 35,955**	**$ 40,955**	
Copier Supplies	$ 1,000			
Mass Mailing Services	17,255			
Misc Office Expense	800			
Office Supplies	8,000			
Other Office Expenses	5,000			
Outreach Materials (branded)	8,500			
42203 UPS/FedEx/Misc Shipping	400			
4230X Travel and Training		**$ 7,300**	**$ 7,300**	
League of Cities or Other Trainings	$ 1,600			
Mayor's Conference monthly dinners	600			
Miscellaneous Meetings	1,200			
Other Misc. Training	1,500			
League of Cities or other training related travel	2,400			
42401 Memberships		**$ 3,875**	**$ 4,275**	
Bay Area News Group Subscription	$ 550			
CAPIO Membership	200			
CCC Public Managers Association	500			
CCMF Membership	200			
ICMA Membership	2,150			
MISAC Membership	200			
Municipal Management Association (MMANC)	75			
3CMA Membership	400			
42506 Bonds		**$ 350**	**$ 350**	
Bonds (CM & ACM)	$ 350			
42514 Special Department Expense		**$ 2,400**	**$ 2,400**	
Flowers for funerals and Special Occations	$ 300			
Miscellaneous	2,000			
Notary Fees and Supplies	100			
Total Professional/Administrative Services				**$ 95,380**
4310X Utilities		**$ 1,425**	**$ 1,425**	
43103 Gas/Electric	$ 1,300			
43102 Water	125			

INFORMATION SYSTEMS BUDGET SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	901,644	965,862	681,344	1,068,542	974,162	(94,380)	-10%
Recreation Fund - 209	70,113	85,005	61,813	131,321	93,637	(37,684)	-40%
Building and Planning Fund - 212	139,817	376,581	168,312	179,734	213,810	34,076	16%
Sewer Enterprise Fund - 500	75,936	106,538	71,702	161,263	116,502	(44,761)	-38%
Cable Access TV Fund - 505	35,051	84,680	21,472	65,903	36,667	(29,236)	-80%
Total	**1,222,561**	**1,618,665**	**1,004,644**	**1,606,763**	**1,434,779**	**(171,984)**	**-12%**
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages - 401	-	-	-	-	138,362	138,362	100%
Overtime - 402	-	-	-	-	-	-	0%
Employee Benefits - 410	-	-	-	-	56,575	56,575	100%
Total Personnel	**-**	**-**	**-**	**-**	**194,937**	**194,937**	**100%**
Services and Supplies							
Professional & Administrative Services - 42	716,266	762,926	808,849	1,174,699	1,017,059	(157,639)	-15%
Other Operating Expenses - 43	221,846	250,896	113,317	149,966	168,618	18,652	11%
Total Services and Supplies	**938,111**	**1,013,822**	**922,166**	**1,324,665**	**1,185,677**	**(138,988)**	**-12%**
Capital Outlay							
Asset Acquisition/Improvement - 47*	217,868	576,293	57,465	228,984	196,952	(32,032)	-16%
Total Capital Outlay	**217,868**	**576,293**	**57,465**	**228,984**	**196,952**	**(32,032)**	**-16%**
Debt Service							
Debt Principal - 48101	108,731	111,927	-	-	-	-	0%
Debt Interest - 48102	13,017	7,261	-	-	-	-	0%
Total Debt Service	**121,748**	**119,188**	**-**	**-**	**-**	**-**	**0%**
Indirect Cost Allocations							
Administrative Credits - 46121	-	-	-	-	(204,638)	(204,638)	100%
Administrative Debits - 46122	22,726	35,577	30,328	42,921	52,149	9,228	18%
General Liability - 46201	-	-	-	-	9,722	9,722	100%
Information Systems (IS) Charges - 46124	(1,222,561)	(1,618,665)	(1,002,283)	(1,596,763)	(1,434,779)	161,984	-11%
Total Indirect Cost Allocations	**(1,199,835)**	**(1,583,088)**	**(971,955)**	**(1,553,842)**	**(1,577,546)**	**(23,704)**	**2%**
Total	**77,892**	**126,215**	**7,676**	**(193)**	**21**	**214**	**0%**
EXPENDITURES BY PROGRAM							
Information Systems - 118	1,100,813	1,625,692	1,009,958	1,596,763	1,434,779	(161,984)	-11%
Total	**1,100,813**	**1,625,692**	**1,009,958**	**1,596,763**	**1,434,779**	**(161,984)**	**-11%**

*See CIP

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 638,055**	**$ 421,400**
ClientFirst Trackit Support	$ 75,000		
Cybersecurity Assessment/upgrades	15,000		
Digitizing Records Citywide	102,000		
Ewaste Disposal	2,400		
Misc. IT Consulting/projects/assessment (carryover)	50,000		
Network Infrastructure/upgrades	60,000		
Precision IT Managed Services	102,000		
Website Improvements and Custome Integration	15,000		

42105 Network Maintenance		**$ 77,951**	**$ 113,548**	
Network servers and hardware maintenance, including professional callouts.				
AWS hosting for Smart Geotech	$ 1,910			
Data backup protection for City Hall servers	24,190			
Data backup protection for Public Safety servers	21,890			
Firewall Maintenance for Public Safety	1,967			
Ran Cal-ID Contra Costa County	34,650			
SaaS Cloud Backup	5,400			
Sophos Firewall Annual Maintenance & Support CH	4,560			
Sophos Endpoint Protection for workstations and servers	12,721			
Website Annual Hosting	4,560			
Wi-Fi Service	1,700			
42106 Software Maintenance		**$ 260,186**	**$ 271,472**	
Applicant Tracking System (NeoGov)	6,000			
ArcGIS	5,000			
Axon Cloud Storage for PD body cameras	16,391			
BlueBeam Annual Maintenance	1,820			
Comms Video Editing Software	2,085			
CrimeView desktop support	3,277			
Critical Reach maintenance	545			
ESRI- Ainfo, Aedito, Aview maintenance	21,855			
FileOnQ Support & maintenance	4,476			
GreenHalo (Waste Tracking)	2,100			
Laserfiche Annual Maintenance/License	16,148			
OCV LLC Mobile Application	9,990			
Onboarding System License (NeoGov)	6,000			
OpenGov	16,000			
PD Computer Mgmt. Software	2,403			
Public Records Management (GovQA)	6,180			
Public Input Engagement Software	15,575			
RecDesk Software	5,562			
RS Means Data	2,040			
Selectron Software Annual	12,000			
Trackit Software Annual	42,800			
Tyler Incode License & Maintenance	68,000			
Versatile Express & Retention Support (Zasio)	4,505			
Zoll Fire RMS Support (Station 73)	720			
42107 Equipment Maintenance		**$ 48,252**	**$ 33,121**	
Copier Lease and Maintenance (Xerox)	$ 30,000			
Mailing System Meter Lease (Pitney Bowes)	2,060			
Printer Repair Service	1,061			
42203 Shipping and Mailing		**$ 18,110**	**$ 18,110**	
Citywide Postage & Shipping	$ 16,000			
Postage Equipment	2,110			
42510 Software Purchase & Subscriptions		**$ 132,145**	**$ 159,409**	
Adobe Acrobat	$ 10,148			
Agenda Management Software	19,491			
Canva Teams Subscription	1,500			
Copware Site License	300			
Docusign Subscription	26,000			
IT Helpdesk Software	3,900			
IT Opts Management Software	12,000			
Livescan maintenance	10,609			
ManageEngine MDM (PD)	2,245			
Microsoft Visio	3,280			
Mobile Devise management	3,000			
Office 365 G3 License (140 Licenses)	43,200			
PD background checks (TLO, Transunion)	1,400			
Pinole Municode	500			
Realquest maintenance	9,000			
Social Media Archiving/mgmt solution	5,000			
YouTube Premier subscriptions	336			
Zoom Licenses (21 users, 4 webinar)	7,500			
Total Professional/Administrative Services				**$ 1,017,059**
43101 Communications		**$ 149,966**	**$ 168,618**	
AT&T voice service	$ 25,300			
Global Wireless Communications	1,400			
Tiny Tots solar	618			
Verizon cell service	71,400			
VOIP Telecom Service	33,000			
43105 Cable	2,500			
43106 Citywide Internet Services	24,800			
43106 Internet service for the Corp Yard	9,600			

47102 Computer Equipment			**$ 228,984**	**$ 196,952**
Conference Room/Lobby Monitors and Computeres		$ 11,452		
Emergency Power to City Hall, UPS refresh		47,000		
Livescan Machine Replacement		6,000		
Refresh EOC System		25,000		
Replace 43 workstations		107,500		

INFORMATION SYSTEMS CHARGES FOR COMMUNICATION & TECHNOLOGY

46124 IS Charges for Communication & Technology			**$ (1,596,763)**	**$ (1,434,779)**
Finance	[100-115]	$ (9,033)		
General Government	[100-117]	(364,263)		
Police Services	[100-222]	(373,051)		
Police Dispatch	[100-223]	(66,790)		
Fire	[100-231]	(4,021)		
Public Works	[100-341]	(151,887)		
Code Enforcement	[100-465]	(5,116)		
Community Services	[209-551]	(93,637)		
Planning	[212-461]	(5,116)		
Development Services	[212-462]	(208,694)		
Sewer WPCP	[500-641]	(67,734)		
Sewer Collection (CY)	[500-642]	(48,768)		
PCTV	[505-119]	(36,667)		

PINOLE COMMUNITY TELEVISION

The PINOLE COMMUNITY TELEVISION is a division of the City Manager's Office. PCTV is comprised of the following subdivisions:

- Administration and Programs: and
- Public Broadcasting

Mission

The mission of Pinole Community Television (PCTV) is to enhance civic engagement, government transparency, and community storytelling through accessible media resources. We provide high-quality video production, broadcasting, and digital media services to support the City of Pinole, local agencies, and community organizations in sharing important information, public meetings, and local stories. Through hands-on training and production opportunities, PCTV empowers community members to stay informed, engage in local government, and contribute to a vibrant, connected community.

Major Services and Functions

PCTV operates the City's public, educational, and governmental (PEG) cable television program, which involves broadcasting the City's public meetings and recording, producing, and broadcasting a limited number of significant community events on the local television channels dedicated by City's franchise cable television providers: Comcast (channels 26 and 28) and AT&T Uverse (channel 99 submenu Pinole Community TV).

Through PEG, PCTV broadcasts content to the community on its dedicated local cable channels, and via live stream on the City website, mobile app, and internet streaming channels: Roku, Amazon Fire, and Apple TV. The division supports the community by broadcasting content that is accessible, independent from political and commercial influence, and distinctively local. PCTV holds a key role in broadcasting important public safety information, and in the event of an emergency, through our regional broadcast systems.

PCTV provides high quality audio, visual, and production services to City departments. PCTV is responsible for the operation, maintenance and storage of the portable movie screen that is used for movies in the park events. PCTV frequently works with the City Manager department on communications-related services and projects.

PCTV has service agreements with other public agencies (El Cerrito, Westcat) to record, produce, and broadcast those agencies' public meetings. In addition, the division also provides recording and production services to private parties on a fee for service basis.

As part of a renewed department strategy, PCTV is evolving into a dynamic hub for local media, civic engagement, and community connection. Expanding beyond traditional

government broadcasts, PCTV will provide a diverse range of services, including local news coverage, community-driven content, and public access programming. By integrating professional video production, digital media resources, and workforce development opportunities, PCTV will support local businesses, organizations, and residents in sharing their stories and staying informed.

The department generates revenue primarily through internal billing of services provided to City departments, franchise fees, contract service fees, and donations. PCTV is in the process of identifying additional sources of revenue, such as equipment rentals, sponsorships, grant funding and partnerships.

FY 2024/25 Key Accomplishments

Baseline Work (Including Staff-Initiated Special Projects)

- PCTV staff continues to maintain operations.
- Completed a community needs assessment (PCTV Survey); gathered feedback from over 170 participants to identify broadcast, programming, community media, production (and other) services and programs desired by the community.
- Initiated the development of a PCTV Strategy using in-house staff.
- Successfully implemented Master Control Automation system and Closed Captioning.
- Successfully developed the Pinole Community TV application, with streaming available on Roku, Amazon Fire, and Apple TV.
- Continues to provide quality drone photo and video documentation of Pinole.
- Completed the conversion of the Pinole Council Chambers to High-Definition (HD) quality.
- Completed another full year of The Beat of Pinole a Mayoral update broadcast and continued production of monthly episodes.
- Managed the resources to facilitate the Movies in the Park.
- Completed E-waste disposal of obsolete tools.
- Covered and broadcasted the Fourth of July Celebration, National Night Out, Tree Lighting ceremony, The Pinole Classic Car Show, Pride & Juneteenth Celebration.
- Reviewed and updated hourly rates and fees. Established a fee list for equipment rentals and services.

Strategic Plan Strategies

- Continues to support and enhance the Communication and Engagement Plan.

FY 2025/26 Key Priorities and Projects

Baseline Work (Including Staff-Initiated Special Projects)

- Maintain PCTV's on air status and coverage of Pinole Government meetings.
- Hire and train cable technicians.
- Continue to replace obsolete equipment and dispose of e-waste
- Complete the PCTV Strategy to define mission, activities, staffing, equipment, and fee structure.
- Ensure accessibility compliance for both cable and web streaming content.

Strategic Plan Strategies

- Provide media (photography and videography) services to the City of Pinole to enhance communications.

Significant Special Projects for FY 2026/27 through FY 2029/30

- Begin implementation of the PCTV Strategy, which will include:
    - Community-focused service delivery model
    - Sponsorship Program
    - Volunteer and Internship Programs
    - Fiscally sustainable programs and funding
    - Improved access to community media and local government
- Facilitate the projector/screen replacement and camera in the council chambers.

Major Changes in FY 2025/26 Budget

The exponential need to replace costly equipment that has far outlived its useful life expectancy prompted PCTV to create the FY 2024/25 budget by sourcing unused PEG funds that date back to 2016. PEG funds are either franchise equipment funds or PEG fees that were not expended for PEG uses in prior years, but are designated to be used specifically for Public, Educational, or Governmental access related expenses.

Last year, PCTV created a three-year equipment plan to fund the conversion to HD and replace items that have outlived their useful life expectance. The plan includes the upgrading of the display wall or projector screen to a video display wall system, replacement of the Character Generators (graphics for live coverage, meetings), wireless audio systems for the Chambers, updated assisted listening systems meeting the ADA requirements, editing tools, a variety of HD components, and more. The plan also includes enhancements to mobile production equipment that will improve coverage of City and community events and allow for ease of use for public access in alignment with the PCTV Strategy.

PCTV has reconciled revenue entries to reflect the current client base which has resulted in decreased revenue projections for FY 2024/25. PCTV has developed a service agreement template that can be used for fee-for-service requests that will allow for greater flexibility for future clients. PCTV is also working to add value to its existing services by

expanding viewership to internet streaming channels (such as Apple TV) and by providing high-definition and high-quality video production with newer equipment.

Position Summary

Position	2021/22	2022/23	2023/24	2024/25	2025/26
Cable Access Coordinator	1.00	1.00	1.00	1.00	1.00
Cable Access Technician	1.00	1.00	1.00	1.00	1.00
Cable Equipment Operators, PT/Temp	0.75	0.75	0.75	0.75	0.75
Total	**2.75**	**2.75**	**2.75**	**2.75**	**2.75**

CABLE ACCESS TV

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
Cable Access Television Fund - 505	502,606	555,518	426,746	748,883	653,088	(95,795)	-15%
Total	**502,606**	**555,518**	**426,746**	**748,883**	**653,088**	**(95,795)**	**-15%**
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages -401	225,354	233,840	159,396	248,443	247,964	(479)	0%
Overtime - 402	1,218	1,255	1,345	4,044	4,044	-	0%
Employee Benefits - 410	172,981	184,493	161,792	228,044	239,500	11,456	5%
Total Personnel	**399,553**	**419,589**	**322,533**	**480,531**	**491,508**	**10,977**	**2%**
Services and Supplies							
Professional & Administrative Services - 42	10,052	4,724	1,855	27,170	40,451	13,280	33%
Other Operating Expenses - 43	6,995	6,727	9,657	6,818	6,818	-	0%
Materials & Supplies - 44	128	-	-	350	350	-	0%
Total Services and Supplies	**17,174**	**11,451**	**11,512**	**34,338**	**47,618**	**13,280**	**28%**
Capital Outlay							
Asset Acquisition/Improvement - 47	14,063	2,075	53,137	151,425	49,355	(102,070)	-207%
Total Capital Outlay	**14,063**	**2,075**	**53,137**	**151,425**	**49,355**	**(102,070)**	-207%
Indirect Cost Allocations							
Admin Credits - 46121	(145,623)	(157,411)	-	-	-	-	0%
Admin Debits - 46122	167,113	176,869	-	-	10,232	10,232	100%
IS Charges - 46124	35,051	84,680	21,472	65,903	36,667	(29,236)	-80%
Legal Charges - 46126	784	-	-	-	-	-	0%
General Liability Insurance -46201	14,492	18,266	18,091	16,686	17,708	1,022	6%
Total Indirect Cost Allocations	**71,816**	**122,404**	**39,563**	**82,589**	**64,607**	**(17,982)**	**-28%**
Total	**502,606**	**555,518**	**426,746**	**748,883**	**653,088**	**(95,795)**	**-15%**
EXPENDITURES BY PROGRAM							
Cable Access Television	502,606	555,518	426,746	748,883	653,088	(95,795)	-15%
Total	**502,606**	**555,518**	**426,746**	**748,883**	**653,088**	**(95,795)**	**-15%**

[1] PEG funded

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 12,000**	**$ 12,000**
Marketing Strategies and Development	$ 12,000		
42106 Software Maintenance		**$ 1,805**	**$ 5,940**
Telvue subscription	$ 5,940		
42107 Equipment Maintenance		**$ 3,516**	**$ 3,516**
Equipment repair	$ 422		
Equipment repair parts	2,813		
Loaner equipment	281		
42108 Maintenance Structure/Imp		**$ 2,721**	**$ 2,721**
Cleaning supplies	$ 500		
Elevator maintenance	1,200		
HVAC maintenance	800		
Pest control	221		
42201 Office Expense		**$ 400**	**$ 520**
4230X Travel and Training		**$ 3,923**	**$ 6,373**
Alliance for Community Media Convention	$ 5,467		
NAB Convention for two employees	-		
Other Travel and Training	906		
42514 Special Department Expense		**$ 2,805**	**$ 9,380**
Closed Captioning	$ 3,575		
Misc. specialized supplies	1,191		
Other special department expenses	4,014		
Uniforms/PCTV branded shirts/hats	600		
Total Professional/Administrative Services			**$ 40,451**
4310X Utilities		**$ 5,517**	**$ 5,517**
43103 Gas and Electric	$ 5,002		
43102 Water	515		
43201 Property Taxes		**$ 1,301**	**$ 1,301**
	$ 1,301		
44301 Fuel		**$ 350**	**$ 350**
47101 Equipment		**$149,420**	**$ 47,350**
8K Control room switcher	$ 12,000		
AI Editing Tools	900		
DSLR Still Camera/video	4,000		
Hand-held Field Cameras (SD Card)	1,000		
Hand-held Ozmo Camera w/clip on mic	1,000		
Monitors Upgrade and Multiview Processor	950		
Multi-camera Flay Pack	10,000		
Podium with Built-in Speakers and Mic	1,000		
Professional PA Equipment	11,000		
Streaming Encoder for Mobile Broadcast	4,500		
Waveform Monitor/Conversion software	1,000		
47103 Furniture		**$2,005**	**$ 2,005**
Office desk chairs	$ 605		
Studio furniture	1,400		

CITY ATTORNEY

Mission

The mission of the City Attorney is to provide quality, comprehensive legal representation to the City of Pinole.

Major Services and Functions

The City Attorney is the Chief Legal Officer for the City. The City Attorney provides legal advice to the City Council, City officials, and staff. The City Attorney prepares and reviews ordinances, resolutions, and contracts for City Council consideration, and represents the City in legal actions, both affirmative claims and defense of claims brought against the City. The City Attorney also serves as general counsel for the Successor Agency for the Redevelopment Agency. The City Attorney plays a key role in risk management for the City of Pinole advising on legal compliance and best practices to limit liability for the City. The City Attorney prepares legal opinions at the request of the City Council and staff as needed and advises on all legal issues related to the City. The City Attorney is a strategic advisor to the City Council and staff assisting in the implementation and execution of the City's goals and objectives.

FY 2024/25 Key Accomplishments

- Advised the City on legal process, special legislation and requirements for sales tax ballot measure and successful passage and implementation of Measure I.
- Assisted in preparation of ordinances, Zoning Code updates and resolutions to implement requirements for City Housing Element.
- Provided legal assistance and advice in labor negotiations, grievances, employment, benefits, and HR related issues, and onboarding of new City Manager.
- Managed and coordinated City defense, and affirmative litigation, to advance claims resolution, settlement and final judgment.
- Provide legal advice and representation to the City on development projects including multi-family housing developments, Pinole Shores II, and the sale of former RDA properties.
- Advised City on code enforcement actions and abatement warrants.
- Provide training on ethics, conflicts of interest and election related issues to the City Council, Commissioners, and staff.

FY 2025/26 Special Projects

- Assist with the negotiation of solid waste Franchise Agreement and related Prop 218 approval process.
- Advise City Manager and City Council on options for City revenue measures.

- Provide legal assistance and advice in labor negotiations, grievances, employment, benefits, and HR related issues, as well as liability avoidance management practices.
- Provide legal advice and representation to the City on development projects including multi-family housing developments, Pinole Shores II, and the sale of former RDA properties.
- Advise City on code enforcement processes and procedures.
- Provide training on ethics, conflicts of interest and election related issues to the City Council, Commissioners, and staff

Significant Special Projects for FY 2026/27 through FY 2029/30

- Continue to update the Pinole Municipal Code to comply with evolving legal requirements, best practices, and City Council directives.
- Provided advice and counsel regarding compliance with new State laws to facilitate the development of housing, and assist the City with completion of the updated Housing Element.

Major Changes in FY 2025/26 Budget

Anticipating the amount of legal services needed by the City in any given year is difficult. The rates for City Attorney legal services are as set forth in the contract approved by the City Council on March 5, 2024. Some legal costs incurred by the City are reimbursed to the General Fund and are not reflected in the proposed budget. Those include, but are not limited to, code enforcement, development projects and property dispositions, and successful defense of claims that have prevailing party attorney fee provisions. These reimbursements will help offset the actual cost of legal services for the City.

Position Summary

No personnel are directly assigned to this department. Legal services are provided to the City by a private law firm on a contract basis.

CITY ATTORNEY BUDGET SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	330,354	229,817	309,335	297,031	305,965	8,934	3%
Total	**330,354**	**229,817**	**309,335**	**297,031**	**305,965**	**8,934**	**3%**
EXPENDITURES BY CATEGORY							
Legal Services							
Attorney Services - 42102	899,583	662,442	401,959	581,131	598,565	17,434	3%
Total Legal Services	**899,583**	**662,442**	**401,959**	**581,131**	**598,565**	**17,434**	**3%**
Indirect Cost Allocations							
Administrative Credits - 46121	(569,229)	(432,626)	(92,623)	(284,100)	(292,600)	(8,500)	3%
Total Indirect Cost Allocations	**(569,229)**	**(432,626)**	**(92,623)**	**(284,100)**	**(292,600)**	**(8,500)**	**3%**
Total	**330,354**	**229,817**	**309,335**	**297,031**	**305,965**	**8,934**	**3%**
EXPENDITURES BY PROGRAM							
City Attorney - 114	330,354	229,817	309,335	297,031	305,965	8,934	3%
Total	**330,354**	**229,817**	**309,335**	**297,031**	**305,965**	**8,934**	**3%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42102 Attorney Services - General Fund		**$ 581,131**	**$ 598,565**
General legal services for FY 2025/26	$598,565		

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CITY CLERK

Mission

The City Clerk's mission is to fulfill the role as elections official, legislative administrator, and records manager for the City in an efficient, professional, and friendly manner; to provide outstanding support to the Council throughout the legislative process; and to serve the citizens of Pinole as an accessible and responsive representative of transparent and open government.

Major Services and Functions

The City Clerk is an appointed officer by the City Council and is responsible for preparing agenda packets, producing the official records of Council decisions, maximizing public access to municipal government, ensuring transparency to the public, and is the official custodian of the records of the City. The City Clerk serves as the Elections Official of the City and conducts all City elections; acts as a Compliance Officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act. Some specific functions of the City Clerk's office include the following:

- Provide accurate and timely minutes for the City Council and Finance Subcommittee
- City Council and Finance Sub-Committee agenda packet management
- Serve as Elections Official and conduct all City elections in compliance with the CA Elections Code
- Coordinate Citywide Records Management Program and conduct semi-annual audit
- Streamline the paperless filing and electronic submission of Form 700 for FPPC filers
- Administration of the City's Public Records Act Program
- Codification of Pinole municipal code
- Provide excellent customer service to members of the community & staff

FY 2024/25 Key Accomplishments

Baseline Work (Including Staff-Initiated Special Projects)

- Implemented a new agenda management and streaming platform for public meetings
- Implemented a new Commissioner Appreciation event
- Conducted recruitment process for various City advisory commissions
- Maintained the City Council legislative record including processing of 99 resolutions, 6 ordinances and 59 proclamations
- Improved tracking procedures for contract routing, claims, and other legal notices

- Oversaw and facilitated response to city-wide public records requests
- Partnered with the American Red Cross to host a staff and community blood drive
- Improved application procedures for Boards and Commissions by implementing an online application process that would also retain and track volunteer interest for future recruitments

FY 2025/26 Key Priorities and Projects

Baseline Work (Including Staff-Initiated Special Projects)

- Implement online filing system for financial disclosure forms required by the FPPC (Campaign and Code-Designated Filers)
- Improve recruitment tools for Boards & Commissions
- Revamp the Citywide Records Management program
- Create training program for Commission staff liaisons
- Implement new City-wide Retention Schedule and work with all departments to improve records practices
- Update City Clerk Department administrative policies and procedures

Significant Special Projects for FY 2026/27 through FY 2029/30

- Improve City-wide Records Management Program by working with departments to assess needs, digitize records, and improve retention and destruction practices

Major Changes in FY 2025/26 Budget

The City Clerk budget for FY 2024/25 does not include any significant changes relative to the FY 2023/24 budget.

Position Summary

Position	2021/22	2022/23	2023/24	2024/25	2025/26
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.48	1.00	1.00	1.00	1.00
Total	**2.48**	**3.00**	**3.00**	**3.00**	**3.00**

CITY CLERK BUDGET SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	511,112	615,496	567,190	731,224	733,395	2,171	0%
Total	**511,112**	**615,496**	**567,190**	**731,224**	**733,395**	**2,171**	**0%**
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages - 401	334,435	388,219	303,719	403,272	409,363	6,091	1%
Employee Benefits- 410	115,140	174,302	158,771	192,621	209,258	16,637	8%
Total Personnel	**449,575**	**562,521**	**462,490**	**595,893**	**618,621**	**22,728**	**4%**
Services and Supplies							
Professional &Administrative Services -	67,200	45,736	74,815	107,080	84,060	(23,020)	-27%
Other Operating Expenses - 43	2,052	2,415	1,511	1,600	1,950	350	18%
Total Services and Supplies	**69,252**	**48,151**	**76,326**	**108,680**	**86,010**	**(22,670)**	**-26%**
Capital Outlay							
Asset Acquisition/Improvement - 47	-	15,627	-	-	-	-	0%
Total Capital Outlay	**-**	**15,627**	**-**	**-**	**-**	**-**	**0%**
Indirect Cost Allocations							
Admin Credits - 46121	(37,095)	(40,999)	-	-	-	-	0%
Admin Debits - 46122	7,707	-	-	-	-	-	0%
General Liability Insurance - 46201	21,672	30,194	28,375	26,651	28,764	2,113	7%
Total Internal Cost Allocations	**(7,716)**	**(10,804)**	**28,375**	**26,651**	**28,764**	**2,113**	**7%**
Total	**511,112**	**615,496**	**567,190**	**731,224**	**733,395**	**2,171**	**0%**
EXPENDITURES BY PROGRAM							
City Clerk - 112	511,112	615,496	567,190	731,224	733,395	2,171	0%
Total	**511,112**	**615,496**	**567,190**	**731,224**	**733,395**	**2,171**	**0%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26	
42101 Professional Services		**$ 55,300**	**$ 40,350**	
Citywide historical records project support	$ 11,300			
Meeting minutes transcription	20,000			
Netfile- Campaign Filling & Commission Support	7,050			
Pinole Municipal Code codification and update	2,000			
42201 Office Expense		**$ 1,600**	**$ 1,600**	
Misc. office expenses & proclamations and certificates	$1,600			
4230X Travel and Training		**$ 6,365**	**$ 12,225**	
CCAC Annual Conference (2)	$ 1,050			
City Clerk's New Law/Election Seminar/Misc. Training (2)	2,400			
IIMC Annual Conference	675			
Regional Trainings (CCAC) (4)	500			
Technical Training for Clerks	1,500			
42302 Travel expense/Mileage	5,500			
42303 Meal allowance	600			
42401 Memberships		**$ 1,210**	**$ 1,210**	
CCAC Dues (2)	$ 520			
IIMC Member Dues (2)	540			
MMANC Member dues (2)	150			
42506 Bonds		**$ 175**	**$ 175**	
42514 Special Department Expense		**$ 42,430**	**$ 28,500**	
Boards & Commissions Recognition Event	$ 3,500			
Election	22,500			
Public Notices	2,500			
Total Professional/Administrative Services				**$ 84,060**
4310X Utilities		**$ 1,600**	**$ 1,950**	
Gas/Electric	$ 1,800			
Water	150			

FINANCE

Mission

The mission of the Finance Department is responsible for the overall financial management of the City. The Department's core function is to secure the financial position by providing the City Council, City Management, staff, and the public with financial information necessary to ensure sound financial decisions and to ensure appropriate procedures to protect the City's financial assets. This is accomplished through timely and effective preparation of the Annual Comprehensive Financial Report, Budget, quarterly financial and investment reports, and adequate financial controls.

Major Services and Functions

The Finance Department is responsible for accounting operations including accounts payable, accounts receivable, payroll processing, and audits; budget management and long-range financial planning; purchasing; treasury management; debt and bond administration; and business license administration.

FY 2024/25 Key Accomplishments

Baseline Work (Including Staff-Initiated Special Projects)

- Adopted annual budget by June 30th
- Coordinated formal dissolution of the Successor Agency
- Received California Society of Municipal Finance Officers Budget Excellence Award
- Received Government Finance Officers Association Excellence in Financial Reporting Award
- Received an unqualified opinion for annual financial statements
- Implemented a more robust quarterly financial report which now includes more data

Strategic Plan Strategies

- Assisted with identifying, analyzing, and advancing revenue generating opportunities, including a potential revenue ballot measure for the November 2024 election

FY 2025/26 Key Priorities and Projects

Baseline Work (Including Staff-Initiated Special Projects)

- Establish a comprehensive accounting manual as a desktop reference for staff

- Enhance financial transparency by publishing high-level financial data on the City's website
- Implement automated accounts payable system to pay vendors electronically and reduce/eliminate paper checks

Strategic Plan Strategies

- Assist with developing an approach to funding infrastructure maintenance and improvements

Other Council-Directed Special Projects

- Provide strategic support to other City departments in the advancement of Council-directed special projects

Significant Special Projects for FY 2026/27 through FY 2029/30

- Continue developing long-term strategic financial planning
- Develop a participatory budget process

Major Changes in FY 2025/26 Budget

The only notable change to the Finance department budget for FY 2025/26 is the Administrative Assistant will be fully assigned to Finance, bringing the total FTE from 3.75 to 4.00.

Position Summary

Position	**2021/22**	**2022/23**	**2023/24**	**2024/25**	**2025/26**
Finance Director	1.00	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00	1.00	1.00
Accounting Technician, *PT*	0.48	0.48	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.75	0.75	1.00
Total	**3.48**	**3.48**	**3.75**	**3.75**	**4.00**

FINANCE BUDGET SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	657,774	956,068	795,239	969,217	1,020,844	51,628	5%
Measure S 2006 - 105	1,534	377	60	2,450	2,450	-	0%
Measure S 2014 - 106	2,434	977	960	2,450	2,450	-	0%
Pension Fund - 700	78,164	75,241	53,919	50,000	65,000	15,000	23%
Total	**739,907**	**1,032,662**	**850,178**	**1,024,117**	**1,090,744**	**66,628**	**6%**
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages - 401	424,010	465,866	376,367	496,333	593,278	96,945	16%
Overtime - 402	10	1,062	-	2,707	2,500	(207)	-8%
Employee Benefits - 410	178,355	189,256	174,032	168,717	345,337	176,620	51%
Total Personnel	**602,374**	**656,184**	**550,399**	**667,757**	**941,115**	**273,358**	**29%**
Services and Supplies							
Professional & Administrative Services - 42	241,632	343,209	256,574	265,695	223,695	(42,000)	-19%
Other Operating Expenses - 43	5,179	6,091	3,817	4,800	5,500	700	13%
Total Services and Supplies	**246,812**	**349,300**	**260,391**	**270,495**	**229,195**	**(41,300)**	**-18%**
Capital Outlay							
Asset Acquisition/Improvement - 47	562	487	-	-	-	-	0%
Total Capital Outlay	**562**	**487**	**-**	**-**	**-**	**-**	**0%**
Indirect Cost Allocations							
Admin Credits - 46121	(165,041)	(180,003)	(99,855)	(123,592)	(139,450)	(15,858)	11%
Admin Debits - 46122	7,707	126,931	87,597	154,785	-	(154,785)	-100%
Information Systems (IS) Charges - 46124	11,630	30,764	14,697	12,643	9,033	(3,609)	-40%
Legal Charges - 46126	9,309	12,854	2,389	10,000	10,000	-	0%
Insurance General Liability - 46201	26,554	36,144	34,560	32,029	40,851	8,822	22%
Total Indirect Cost Allocations	**(109,841)**	**26,691**	**39,387**	**85,865**	**(79,566)**	**(165,430)**	**208%**
Total	**739,907**	**1,032,662**	**850,178**	**1,024,117**	**1,090,744**	**66,628**	**6%**
EXPENDITURES BY PROGRAM							
Finance - 115	739,907	1,032,662	850,178	1,024,117	1,090,744	66,628	6%
Total	**739,907**	**1,032,662**	**850,178**	**1,024,117**	**1,090,744**	**66,628**	**6%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 162,505**	**$ 105,505**
Auditing services	$ 42,000		
Brinks Armored Car service	2,800		
CA Municipal Statistics (ACFR schedule)	500		
Fee Study and Cost Allocation Plan	20,000		
GASB 68 PERS Reports	1,750		
Grant Research/Writing/Admin Svcs	16,000		
HDL Property Tax Analysis	9,350		
HDL Sales Tax Analysis	5,600		
OPEB Valuation Report	2,000		
Preparation of State Controller's reports	5,505		

42201 Office Expense		**$ 7,580**	**$ 7,580**	
Check stock	$ 2,200			
Miscellaneous office expenses	2,500			
Printing services	1,680			
Year-end tax forms	1,200			
42203 Shipping & Mailing		**$ 5,000**	**$ 5,000**	
Mass mailing	$ 5,000			
4230x Travel and Training		**$ 2,100**	**$ 2,100**	
Staff training	$ 2,100			
	-			
42401 Memberships		**$ 710**	**$ 710**	
CMTA dues	$ 95			
CSMFO dues	225			
GFOA dues	190			
ICMA dues	200			
42501 Bank Fees		**$ 20,000**	**$ 20,000**	
Mechanics Bank and Bank of the West fees	$ 20,000			
42506 Admin Exp/Bonds		**$ 250**	**$ 250**	
Bonds	$ 250			
42510 Software Subscription		**$ 11,995**	**$ 11,995**	
GovInvest labor module	$ 10,000			
Long-range forecasting software	1,995			
42514 Special Department Expense		**$ 655**	**$ 655**	
GFOA ACFR review and certification	$ 505			
CSMFO budget review and award	150			
Total Professional/Administrative Services				**$ 153,795**
4310X Utilities		**$ 4,800**	**$ 5,500**	
43102 Water	$ 500			
43103 Electricity & Power	5,000			

MEASURE S - 2006 FUND - 105

42101 Professional Services		**$ 2,450**	**$ 2,450**
Measure S Audit (105)	$ 1,200		
Sales Tax Analysis	1,250		

MEASURE S - 2014 FUND - 106

42101 Professional Services		**$ 2,450**	**$ 2,450**
Measure S Audit (106)	$ 1,200		
Sales Tax Analysis	1,250		

PENSION FUND - 700

42501 Bank Fees		**$ 50,000**	**$ 65,000**
Bank fees	$ 65,000		

HUMAN RESOURCES

The Human Resources Department is comprised of the following divisions:

- Human Resources Management; and
- Risk Management

Mission

The mission of the Human Resources Department is to support the City of Pinole by providing comprehensive and timely human resources and risk management services. It has the responsibility for developing and implementing innovative strategies and programs that enhance the work experience for our employees. Its objective is to attract, develop, motivate, and retain the best-qualified employees whose diversity and skills contribute to and sustain the City of Pinole as a quality organization.

Major Services and Functions

- **Human Resources Administration and Risk Management** – Provides support and strategic planning services to employees and departments in the development of organizational objectives; provides interpretation of City and department policies; reviews and evaluates work methods and procedures for improving organizational performance, enhancing services, and meeting goals. Administers the City's risk management programs including general and employment liability and workers' compensation for on-the-job injuries.
- **Labor Relations** – Represents the City Council and City Manager on all labor negotiation and grievance matters with bargaining unit representatives of recognized employee organizations.
- **Employee Relations** – Provides guidance and counseling to employees; initiates, conducts and/or oversees investigations relative to disciplinary actions and complaints for City departments.
- **Recruitment and Selection** – Assists in the administration of the City's Civil Service Merit System; facilitates selection procedures that produce diverse and skilled applicant pools; assures that all recruitment, hiring, placements, transfers, and promotions are made based on individual qualifications for the position.
- **Benefits Administration** – Provides exceptional and affordable employee benefits for retirement, medical, dental, vision, wellness and safety, and employee assistance to attract and retain a qualified and highly skilled workforce.
- **Organizational Training and Development** – Coordinates City-wide training including safety, mandated, educational, and development programs for City staff.
- **Classification and Compensation** – Plans and conducts classification and organization studies; develops classification specifications; designs compensation systems that support and reinforce the City's long-range objectives as well as the culture, climate, and behaviors needed for the organization to be effective.

FY 2024/25 Key Accomplishments

Baseline Work (Including Staff-Initiated Special Projects)

- Conducted approximately 28 recruitments; reviewed over 800 applications.
- Conducted five (5) classification studies.
- Facilitated the executive search recruitment efforts and onboarding for the City Manager, Police Chief, and Public Works Director.
- Facilitated six (6) workplace investigations.
- Initiated labor negotiations for successor memorandums of understanding for three bargaining units.
- Implemented an online total compensation survey platform in preparation for labor negotiations.
- Implemented an online new employee orientation/onboarding platform.
- Surveyed employee benefits satisfaction levels and implemented effective modifications.
- Implemented an employee safety committee.
- Developed departmental procedures for the City's Family Medical Leave Policy.
- Developed a Customer Service Philosophy and Standards Administrative Policy.
- Developed a Mandated Reporter Administrative Policy.
- Developed a Proper Utilization of Independent Contractors Administrative Policy.
- Developed a Citizen's Request, Concern, and Compliment Procedures Administrative Policy.
- Developed Catastrophic Leave Administrative Policy.
- Developed Tuition Reimbursement Procedure Administrative Policy.
- Developed a Workplace Violence Prevention Plan/Policy.
- Planned, coordinated, and facilitated de-escalation training for all staff.
- Planned, coordinated, and facilitated customer service training for all staff.
- Planned, coordinated, and facilitated numerous events for the City's Public Service Employee Recognition Week.
- Restructured/enhanced employee vision benefit levels and negotiated a 13% premium cost savings.
- Migrated employee dental, vision, and life insurance plans and COBRA administration to PRISM JPA.

Strategic Plan Strategies

- Initiated implementation of the City's Employee Talent Management Plan in accordance with the City's Strategic Plan 2020 – 2025.

FY 2025/26 Key Priorities and Projects

Baseline Work (Including Staff-Initiated Special Projects)

- Implement successor memorandums of understand for three bargaining units and one unrepresented employee group.
- Digitize all personnel, benefits, workers' compensation files.
- Develop a supervisory academy in partnership with other cities in West County.
- Implement "stay" interviews with annual performance evaluation process.
- Establish a succession planning/mentoring process.
- Examine performance appraisal framework and goal planning for professional development.
- Implement outreach effort to increase employee knowledge of benefit offerings and value.
- Develop safety emergency action plans for identified workplace risks.
- Review OPEB obligations and alternatives to support the City's fiscal sustainability.
- Continue to perform a comprehensive review and updating of key City personnel rules and policies to ensure compliance with MOU provisions, state and federal legislation, and conduct meet and confer sessions with the employee bargaining units as required.

Strategic Plan Strategies

- Implement the recommendations of the Communication and Engagement Plan relative to employees.

Significant Special Projects for FY 2026/27 through FY 2029/30

- Human Resources will implement the Employee Talent Management Plan to attract and retain high-quality employees and develop their skills.

- In partnership with the City Manager's Office, Human Resources will develop and implement a Cultural and Leadership Initiative.

Major Changes in FY 2025/26 Budget

The Human Resources Department budget for FY 2025/26 does not include any significant changes relative to the FY 2024/25 budget.

Position Summary

Position	2021/22	2022/23	2023/24	2024/25	2025/26
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst	0.00	1.00	1.00	1.00	1.00
Human Resources Technician	0.00	1.00	1.00	1.00	0.00
Human Resources Specialist	1.00	0.00	0.00	0.00	1.00
Administrative Assistant	0.00	0.00	0.05	0.05	0.00
Total	**2.00**	**3.00**	**3.05**	**3.05**	**3.00**

The Human Resources Technician was reclassified to Human Resources Specialist and Administrative Assistant was moved to 100% in the Finance Department, both effective with the FY2024/25 mid-year budget adjustments.

HUMAN RESOURCES BUDGET SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	749,748	831,985	709,625	925,991	965,908	39,917	4%
Total	**749,748**	**831,985**	**709,625**	**925,991**	**965,908**	**39,917**	**4%**
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages - 401	343,897	434,041	338,838	459,952	468,716	8,764	2%
Overtime - 402	-	552	527	604	500	(104)	-21%
Employee Benefits - 410	155,311	210,646	189,398	181,114	268,676	87,562	33%
Total Personnel	**499,208**	**645,239**	**528,764**	**641,670**	**737,892**	**96,222**	**13%**
Services and Supplies							
Professional & Administrative Services - 42	189,321	169,576	187,231	239,454	200,830	(38,624)	-19%
Other Operating Expenses - 43	1,532	1,800	1,130	1,750	1,750	-	0%
Total Services and Supplies	**190,853**	**171,375**	**188,361**	**241,204**	**202,580**	**(38,624)**	**-19%**
Capital Outlay							
Asset Acquisition/Improvement - 47	1,153	317	459	-	-	-	0%
Total Capital Outlay	**1,153**	**317**	**459**	**-**	**-**	**-**	**0%**
Indirect Cost Allocations							
Administrative Credits - 46121	(11,269)	(61,330)	(53,413)	(67,163)	(77,028)	(9,865)	13%
Administrative Debits - 46122	7,707	8,462	5,840	10,319	-	(10,319)	-100%
Legal Charges - 46126	38,404	32,879	7,864	30,000	30,000	-	0%
General Liability Insurance - 46201	23,692	35,043	31,751	69,961	72,464	2,503	3%
Total Indirect Cost Allocations	**58,534**	**15,055**	**(7,959)**	**43,117**	**25,436**	**(17,681)**	**-70%**
Total	**749,748**	**831,985**	**709,625**	**925,991**	**965,908**	**39,917**	**4%**
EXPENDITURES BY PROGRAM							
Human Resources - 116	749,748	831,985	709,625	925,991	965,908	39,917	4%
Total	**749,748**	**831,985**	**709,625**	**925,991**	**965,908**	**39,917**	**4%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 127,327**	**$ 96,420**
Affordable Care Act Reporting to IRS	$ 3,000		
Annual Performance Evaluations (CM)	16,000		
Bilingual Evaluation/Testing	1,000		
Contingencies - Employee Benefits	3,000		
Document Shredding	1,000		
Drug Screening/Fit for Duty/DOT Exams	8,240		
Employee Benefits Broker	25,000		
HRA (Retiree Medical) Admin Fees	1,000		
Labor negotiator (IEDA)	26,780		
Pre-employ Backgrounds/Degree & License Verify	2,000		
Random Drug Testing - DOT	6,400		
Section 125 FSA/DCAP & Commuter Admin Fees	3,000		
42102 Attorney Services		**$ 40,000**	**$ 10,000**
Employment Law Advisement (LCW)	$ 5,000		
Tax and Employee Benefit Advisement	5,000		
42110 Fingerprinting		**$ 3,000**	**$ 3,000**
Fingerprinting/DOJ/FBI	$ 3,000		
42201 Office Expense		**$ 1,000**	**$ 1,000**
Miscellaneous Office Supplies	$1,000		
4230X Travel and Training		**$ 23,880**	**$ 34,135**
Citywide EAP Workshops (2)	$ 3,000		
Citywide Professional Development (2)	3,000		
Contingencies - Citywide Training (2)	3,000		
Executive Team Development/Retreat	10,000		
HR Staff Professional Development	8,755		
Leadership Academy	2,500		
Mileage: NorCal, MMANC, CalPELRA (2), LCW (4)	3,680		
Meal Allowance: NorCal, MMANC, CalPELRA (2), LCW (4)	200		
42401 Memberships		**$ 700**	**$ 700**
MMANC	$ 200		
SHRM	500		
42504 Recruitment Cost		**$ 13,697**	**$ 13,500**
Recruitment Advertising	$ 3,000		
Recruitment Exams/Testing	10,500		
42506 Bond		**$ 200**	**$ 200**
Bond	$ 200		
42510 Software Purchases		**$ -**	**$ 12,000**
Compensation Survey & Analysis Software GovInvest	$ 12,000		
42514 Special Department Expense		**$ 29,650**	**$ 29,875**
Annual Public Service Employee Appreciation	$ 4,725		
Condolence Flowers/Donations (20)	3,000		
Employee Polos (110)	6,050		
Employee Wellness/Safety Fair/BBQ	2,300		
MPA Wellness Premium	10,800		
Quarterly Employee Engagement Events (4)	2,000		
Years of Service Plaques	1,000		
Total Professional/Administrative Services			**$ 188,830**
4310X Utilities		**$ 1,750**	**$ 1,750**
43103 Gas/Electric	$ 1,600		
43102 Water	150		

POLICE

The Police Department is comprised of the following divisions (referred to as "bureaus"):

- Operations; and
- Support Services

Mission

The Pinole Police Department is committed to ensuring a safe community by providing exemplary law enforcement service while engaging our citizens with Honor, Integrity, Professionalism, and Respect.

Major Services and Functions

- Police Operations is responsible for the day-to-day operation of the department.
- Police Support Services provides support and assistance to Operations and the community. It includes front office staff who work with the public daily, Crime Prevention Officers who provide outreach into the community, the collection and processing of evidence, and the maintenance and repair of vehicles and equipment.
- The City operates the West Bay Communications Center (WBCC), which provides police dispatch services for the City of Pinole, Hercules, and San Pablo. The Cities of Hercules and San Pablo are billed for Dispatch Services based on a cost-sharing formula incorporating various usage measurements.

FY 2024/25 Key Accomplishments

Baseline Work (Including Staff-Initiated Special Projects)

- Enhanced Department's training capacity through development of in-house instructors and leveraging technology to reduce costs for POST required training.
- Implemented a Police Drone (UAS) program to enhance our abilities to provide the community of Pinole with effective and efficient police services.
- Expanded our transparency with the public in the implementation of Citizen RIMS.
- Brought the Community of Pinole innovative and progressive engagement opportunities.
- Continued our Community Outreach efforts with a special Halloween-themed National Night Out event, which was our largest and best attended to date, and Project HOPE-Homeless Intervention.
- Reimplemented the Traffic Officer special assignment.

FY 2025/26 Key Priorities and Projects

Baseline Work (Including Staff-Initiated Special Projects)

- Continue to enhance training capacity to meet the industry's best standards.
- Continue retention and recruitment efforts to attract and retain the new generational workforce.
- Seek ways to bolster existing community outreach events and broaden the program with new opportunities. The special Halloween-themed National Night Out event and Project HOPE-Homeless Intervention continue to be stand-out programs to engage with the community,
- Expand the Police Drone program to enhance our abilities to provide the community of Pinole with effective and efficient police services.
- Seek alternate funding to replace end-of-life mobile and portable radios.
- Recommend modifications to Police fees and charges to align with industry standards.
- Prioritize applications for grant funding opportunities to supplement the operating budget for equipment, training, and personnel costs.
- Review and analyze the implementation of law enforcement technologies for efficient and effective operations, including data collection/analysis and crime prevention.

Strategic Plan Strategies

- Create an updated Emergency Operations Plan (EOP)
- Stand up a working Emergency Operations Center (EOC).
- Implement a CERT program.

Significant Special Projects for FY 2026/27 through FY 2029/30

- Focus on organizational wellness programs to improve the quality of life for employees while strengthening the relationship with the community through exemplary law enforcement service.
- Implement police reform measures as required by legislation.
- Further implement Next Gen 911.
- Facility rehabilitation of the Public Safety Building.

Major Changes in FY 2025/26 Budget

There are two notable changes in the FY 2025/26 budget relative to the FY 2024/25 budget:

- The position of Police Services Supervisor was added to provide direct supervision to Dispatch, Records, and Property & Evidence staff.
- Additional funding of $227,000 over three years to add fleet cameras to all patrol vehicles for increased transparency.

Position Summary

Position	2021/22	2022/23	2023/24	2024/25	2025/26
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Commander	2.00	2.00	2.00	2.00	2.00
Police Sergeant	6.00	7.00	7.00	6.00	6.00
Police Officer	19.00	20.00	20.00	19.00	19.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Community Safety Specialist	1.00	1.00	1.00	1.00	1.00
Community Services Officer	2.00	2.00	2.00	2.00	2.00
Crossing Guards, *part-time/temporary*	0.25	0.25	0.25	0.25	0.25
Dispatcher	11.00	10.00	10.00	10.00	10.00
Lead Dispatcher	1.00	2.00	2.00	2.00	2.00
Police Property Specialist	1.00	1.00	1.00	1.00	1.00
Police Records Specialist	2.00	2.00	2.00	2.00	2.00
Police Services Supervisor	0.00	0.00	0.00	0.00	0.00
Total	**47.25**	**49.25**	**49.25**	**47.25**	**47.25**

POLICE BUDGET SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	8,831,280	10,268,023	8,159,353	11,080,490	10,033,426	(1,047,064)	-10%
Measure S 2006 - 105	1,289,148	1,252,499	735,267	1,147,981	845,720	(302,261)	-36%
Measure S 2014 - 106	146,853	141,984	95,333	126,138	127,055	917	1%
Measure I Fund - 107	-	-	-	-	1,752,454	1,752,454	0%
Public Safety Augmentation Fund - 203	187,468	462,287	353,979	546,413	613,388	66,975	11%
Traffic Safety Fund - 205	10,028	13,457	7,936	21,845	22,191	346	2%
Supplemental Law Enforcement Services Fund - 206	127,057	326,357	213,680	294,962	303,281	8,319	3%
Asset Seizure Adjudicated Fund - 225	22,348	19,114	-	20,544	19,268	(1,276)	-7%
Total	**10,614,182**	**12,483,720**	**9,565,548**	**13,238,373**	**13,716,783**	**478,410**	**3%**
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages - 401	5,210,349	6,071,251	4,469,237	6,414,661	6,527,960	113,299	2%
Overtime - 402	786,130	607,756	553,811	493,933	501,514	7,581	2%
Employee Benefits - 410	2,772,725	3,644,299	3,039,369	4,242,416	4,512,302	269,886	6%
Total Personnel	**8,769,204**	**10,323,306**	**8,062,418**	**11,151,010**	**11,541,776**	**390,766**	**3%**
Services and Supplies							
Professional & Administrative Services - 42	533,455	718,499	447,738	654,936	654,094	(842)	0%
Other Operating Expenses - 43	99,283	126,635	86,656	64,250	98,250	34,000	35%
Materials & Supplies - 44	127,374	109,969	36,753	87,000	87,000	-	0%
Total Services and Supplies	**760,111**	**955,103**	**571,147**	**806,186**	**839,344**	**33,158**	**4%**
Capital Outlay							
Asset Acquisition/Improvement - 47	182,488	298,009	134,498	293,273	323,676	30,403	9%
Total Capital Outlay	**182,488**	**298,009**	**134,498**	**293,273**	**323,676**	**30,403**	**9%**
Debt Service							
Debt Principal and interest - 48	18,561	20,329	-	-	-	-	0%
Total Debt Service	**18,561**	**20,329**	**-**	**-**	**-**	**-**	**0%**
Indirect Cost Allocations							
Administrative Credits - 46	(420,019)	(639,879)	(543,470)	(707,172)	(776,147)	(68,975)	9%
Administrative Debits - 46	420,019	639,879	543,470	707,173	845,724	138,551	16%
IS Charges - 46	465,249	398,846	275,598	513,815	439,841	(73,973)	-17%
Legal Charges - 46	33,153	34,225	11,354	20,000	20,000	-	0%
General Liability Insurance - 46	385,416	453,901	510,533	454,089	482,569	28,480	6%
Total Indirect Cost Allocations	**883,818**	**886,972**	**797,485**	**987,905**	**1,011,987**	**24,083**	**2%**
Total	**10,614,182**	**12,483,720**	**9,565,548**	**13,238,373**	**13,716,783**	**478,410**	**3%**
EXPENDITURES BY PROGRAM							
Police Operations - 221	6,571,166	8,008,175	6,306,097	8,644,378	9,054,650	(1,342,182)	-15%
Police Support Services -222	1,526,362	1,637,414	1,069,291	1,709,089	1,595,890	(113,199)	-7%
Police West Bay Communications Center - 223	2,379,569	2,498,316	1,968,544	2,568,099	2,740,771	172,672	6%
Police Grants Program - 227	137,086	339,814	221,616	316,807	325,472	8,665	3%
Total	**10,614,182**	**12,483,720**	**9,565,548**	**13,238,373**	**13,716,783**	**478,410**	**3%**

GENERAL FUND - 100
POLICE OPERATIONS - 221

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Personnel						$ Change	% Change
Salaries & Wages - 401	2,903,644	3,656,396	2,854,239	4,102,472	3,262,208	(840,264)	-26%
Overtime - 402	397,090	374,735	343,259	259,779	255,169	(4,610)	-2%
Employee Benefits - 410	1,375,356	2,060,408	1,927,933	2,620,880	2,471,080	(149,800)	-6%
Total Salary & Benefits	**4,676,089**	**6,091,539**	**5,125,431**	**6,983,131**	**5,988,457**	**(994,674)**	**-17%**
Services and Supplies							
Professional & Administrative Services - 42	266,383	397,925	259,855	251,032	254,032	3,000	1%
Materials & Supplies - 44	124,942	109,423	36,057	85,500	85,500	-	0%
Total Services and Supplies	**391,324**	**507,349**	**295,911**	**336,532**	**339,532**	**3,000**	**1%**
Debt Service							
Debit Principal - 48101	13,465	15,662	-	-	-	-	0%
Debt Interest - 48102	5,096	4,667	-	-	-	-	0%
Total Capital Outlay	**18,561**	**20,329**	**-**	**-**	**-**	**-**	**0%**
Capital Outlay							
Asset Acquisition/Improvement - 47	114,002	(16,844)	10,342	9,240	9,240	-	0%
Total Capital Outlay	**114,002**	**(16,844)**	**10,342**	**9,240**	**9,240**	**-**	**0%**
Indirect Cost Allocations							
Administrative Credits - 46121	(420,019)	(639,879)	(543,470)	(707,172)	(776,147)	(68,975)	9%
Legal Charges - 46126	33,153	34,225	11,354	20,000	20,000	-	0%
General Liability Insurance - 46201	221,822	253,798	317,283	287,709	242,738	(44,971)	-19%
Total Indirect Cost Allocations	**(165,044)**	**(351,856)**	**(214,834)**	**(399,463)**	**(513,409)**	**(113,946)**	**22%**
Total	**5,034,933**	**6,250,517**	**5,216,851**	**6,929,440**	**5,823,820**	**(1,105,620)**	**-19%**
Asset Seizure-Adjudicated - 225							
Professional & Administrative Services - 42	16,000	19,114	-	20,544	19,268	(1,276)	-7%
Asset Acquisition/Improvement - 47	6,348	-	-	-			
Total	**22,348**	**19,114**	**-**	**20,544**	**19,268**	**(1,276)**	**-7%**
MEASURE S-2006 FUND - 105							
Salaries & Wages - 401	554,300	494,747	269,679	389,195	339,933	(49,262)	-14%
Overtime - 402	70,836	27,754	4,905	100,913	50,977	(49,936)	-98%
Employee Benefits - 410	607,718	665,167	414,516	622,233	423,829	(198,404)	-47%
Professional & Administrative Services - 42	809	14	-	3,250	-	(3,250)	#DIV/0!
General Liability Insurance - 46201	55,484	64,816	46,167	32,390	30,981	(1,409)	-5%
Total Measure S-2006 Fund	**1,289,148**	**1,252,499**	**735,267**	**1,147,981**	**845,720**	**(302,261)**	**-36%**
MEASURE S-2014 FUND - 106							
Asset Acquisition/Improvement - 47	37,269	23,759	-	-	-	-	0%
Total Measure S-2014 Fund	**37,269**	**23,759**	**-**	**-**	**-**	**-**	**0%**
MEASURE I FUND 107							
Salaries & Wages - 401	-	-	-	-	964,900	964,900	100%
Overtime - 402	-	-	-	-	5,651	5,651	100%
Employee Benefits - 410	-	-	-	-	714,371	714,371	100%
General Liability Insurance - 46201	-	-	-	-	67,532	67,532	100%
Total Measure I Fund	**-**	**-**	**-**	**-**	**1,752,454**	**1,752,454**	**100%**
PUBLIC SAFETY AUGMENTATION FUND - 203							
Professional & Administrative Services - 42	-	-	-	20,000	20,000	-	0%
Administrative Debits - 46122	187,468	357,936	303,684	394,580	413,852	19,272	5%
Asset Acquisition/Improvement - 47	-	104,350	50,295	131,833	179,536	47,703	27%
Total Public Safety Fund	**187,468**	**462,287**	**353,979**	**546,413**	**613,388**	**66,975**	**11%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 51,712**	**$ 54,712**
Applicant Processing/Recruiting	$ 16,000		
EBRCSA Contract - Radios (63)	38,712		
42106 Software Maintenance		**$ 29,945**	**$ 29,945**
Lexipol Daily Training Bulletins	$ 4,244		
Starchase GPS	14,976		
The Police One Academy Training	6,000		
Vigilant Solutions Software	4,725		
42107 Equipment Maintenance		**$ 65,100**	**$ 65,100**
Vehicle Maintenance	$ 19,000		
Vehicle Repairs	41,000		
Vehicle Washing	5,100		
4230X Travel and Training		**$ 75,800**	**$ 75,800**
Firearms Range Rental	$ 10,800		
State of CA -- P.O.S.T.	30,000		
42304 Officer Wellness Training	35,000		
42401 Memberships		**$ 3,175**	**$ 3,175**
CA Crime Prevention Officers Assn	$ 120		
CA Peace Officers Assn.	320		
CA Police Chief's Assn.	800		
County Police Chiefs' Assn.	1,500		
International Assn. of Police Chiefs	200		
National Assn. of Town Watch	35		
Police Executive Research Forum	200		
42514 Special Department Expense		**$ 25,300**	**$ 25,300**
Ammunition and firearm repair	$ 9,800		
Crime Scene Processing/Field Testing Supplies	7,300		
Miscellaneous Supplies	8,200		
Total Professional/Administrative Services			**$ 254,032**
44301 Fuel		**$ 73,000**	**$ 73,000**
44410 Safety Clothing		**$ 12,500**	**$ 12,500**
Part-time employee uniforms	$ 3,500		
Protective Vests	9,000		
4710X Equipment		**$ 9,240**	**$ 9,240**
Ballistic Shield (47105)	$ 2,500		
Patrol Rifle (47105)	1,840		
Tablets and Docking (47106)	4,900		

MEASURE S-2006 FUND - 105

42514 Special Department Expense		**$ 3,250**	**$ -**
Gunshot trauma kits	$ -		
Miscellaneous Supplies	-		
Total Professional/Administrative Services			**$ -**

Public Safety Augmentation Fund - 203

42514 Special Department Expense		**$ 20,000**	**$ 20,000**
Canine expenses	$ 20,000		
47101 Equipment		**$ 131,833**	**$ 179,536**
Axon Body Worn Camera Program	$ 42,412		
Axon Fleet In-Car Camera System	47,703		
EBRCSA Equipment	20,940		
Radio Encryption Equipment (4,200 carryover)	68,481		

GENERAL FUND - 100
POLICE SUPPORT SERVICES - 222

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	411,122	485,037	277,203	479,089	465,010	(14,079)	-3%
Overtime - 402	24,748	28,678	22,987	53	-	(53)	-100%
Employee Benefits - 410	214,557	258,254	176,416	285,432	222,640	(62,792)	-28%
Total Salary & Benefits	**650,427**	**771,968**	**476,605**	**764,574**	**687,650**	**(76,924)**	**-11%**
Services and Supplies							
Professional & Administrative Services - 42	230,179	259,398	167,299	288,315	289,699	1,384	0%
Other Operating Expenses - 43	83,138	105,864	72,442	53,850	82,050	28,200	34%
Materials & Supplies - 44	2,432	546	697	1,500	1,500	-	0%
Total Services and Supplies	**315,749**	**365,808**	**240,438**	**343,665**	**373,249**	**29,584**	**8%**
Capital Outlay							
Asset Acquisition/Improvement - 47	2,803	2,800	1,528	20,400	2,400	(18,000)	-750%
Total Capital Outlay	**2,803**	**2,800**	**1,528**	**20,400**	**2,400**	**(18,000)**	**-750%**
Indirect Cost Allocations							
IS Charges - 46124	422,288	342,740	221,020	422,646	373,051	(49,595)	-13%
General Liability Insurance - 46201	25,510	35,874	34,367	31,666	32,485	819	3%
Total Indirect Cost Allocations	**447,798**	**378,613**	**255,387**	**454,312**	**405,536**	**(48,776)**	**-12%**
Total	**1,416,777**	**1,519,190**	**973,958**	**1,582,951**	**1,468,835**	**(114,116)**	**-8%**
MEASURE S-2014 FUND - 106							
Salaries & Wages - 401	91,078	95,817	74,878	102,182	102,478	296	0%
Employee Benefits - 410	13,473	15,456	13,650	17,679	17,882	203	1%
General Liability Insurance - 46201	5,033	6,951	6,805	6,277	6,695	418	6%
	109,585	**118,225**	**95,333**	**126,138**	**127,055**	**917**	**1%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 163,530**	**$ 164,914**
Children's interview center	$ 3,500		
Contra Costa County Jail fees	49,600		
County Crime Lab Services	58,000		
Crime Analysis	10,000		
EBCRSA contract - 5 radios	4,264		
Family Justice Center	500		
Miscellaneous Professional Services	4,050		
SART Exams	5,000		
Video Surveillance System	30,000		
42106 Software Maintenance		**$ 16,630**	**$ 16,630**
CAD/RMS	$ 8,000		
Scheduling Software	8,630		

42107 Equipment Maintenance		**$ 7,050**	**$ 7,050**	
Crime prevention vehicle maintenance	$ 1,000			
Radio Repairs	250			
Vehicle Maintenance	4,000			
Vehicle Repairs	1,500			
Vehicle Washing	300			
42108 Maintenance Structure/Imp		**$ 23,445**	**$ 23,445**	
Bldg. Maintenance	$ 1,075			
Elevator Service (NEC)	650			
Fire Extinguisher Replacement	380			
HVAC Maintenance (City Mechanical)	1,850			
Janitorial Service (UBS)	17,365			
Janitorial Supplies (UBS)	1,700			
Pest control (Western Exterminator)	425			
42201 Office Expense		**$ 44,520**	**$ 44,520**	
CERT Program Supplies	$ 20,000			
Community outreach office expenses	5,000			
Copier Supplies	500			
Office Supplies	12,720			
Postage & Equipment (Pitney)	3,000			
Printing Services (Concord)	800			
Printing Services (Eagle)	2,500			
42301 Travel and Training		**$ 10,100**	**$ 10,100**	
Conferences (CALNENA)	$1,000			
Meetings	500			
Non-POST training	5,600			
POST training	3,000			
42401 Memberships		**$ 420**	**$ 420**	
C.A.P.E.	$ 45			
California Criminal Justice	75			
CLEARS	50			
IAPE	50			
Nat'l Emergency Number Assn	200			
42501 Bank Fees		**$ 1,000**	**$ 1,000**	
42514 Special Department Expense		**$ 21,620**	**$ 21,620**	
Community outreach promotional items	$ 5,000			
Crime scene supplies	5,700			
GSR processing	5,335			
Lab supplies, mandated processing material	375			
Misc. special department expenses	4,710			
Photographic supplies	500			
Total Professional/Administrative Fees				**$ 289,699**
4310X Utilities		**$ 53,850**	**$ 82,050**	
Electricity & Gas (PG&E)	$ 75,000			
Water (EBMUD)	5,000			
Cable	2,050			
44410 Safety Clothing		**$ 1,500**	**$ 1,500**	
Aramark Uniform Service				
4710X Equipment		**$ 20,400**	**$ 2,400**	
Alex Clark Room Transformation (carryforward)	$ 2,000			
Fax Machine	400			

GENERAL FUND - 100
POLICE DISPATCH WEST BAY COMMUNICATIONS CENTER - 223

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	1,241,680	1,330,687	986,877	1,333,403	1,384,851	51,448	4%
Overtime - 402	293,456	176,590	178,480	133,188	189,717	56,529	30%
Employee Benefits - 410	560,599	643,813	505,876	695,017	661,292	(33,725)	-5%
Total Salary & Benefits	**2,095,735**	**2,151,090**	**1,671,234**	**2,161,608**	**2,235,860**	**74,252**	**3%**
Services and Supplies							
Professional & Administrative Services - 42	20,084	39,048	20,584	66,795	66,795	-	0%
Other Operating Expenses - 43	16,145	20,771	14,214	10,400	16,200	5,800	36%
Materials & Supplies - 44	-	-	-				
Total Services and Supplies	**36,228**	**59,819**	**34,798**	**77,195**	**82,995**	**5,800**	**7%**
Capital Outlay							
Asset Acquisition/Improvement - 47	22,066	17,698	262	-	-	-	0%
Total Capital Outlay	**22,066**	**17,698**	**262**	**-**	**-**	**-**	**0%**
Indirect Cost Allocations							
Administrative Debits - 46122	105,494	121,831	102,356	142,631	253,591	110,960	44%
IS Charges - 46124	42,960	56,106	54,578	91,168	66,790	(24,378)	-36%
Legal Charges - 46126	-	-	-	-	-		
General Liability Insurance - 46201	77,085	91,772	105,315	95,497	101,535	6,038	6%
Total Indirect Cost Allocations	**225,540**	**269,710**	**262,249**	**329,296**	**421,916**	**92,620**	**22%**
Total	**2,379,569**	**2,498,316**	**1,968,544**	**2,568,099**	**2,740,771**	**172,672**	**6%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 9,645**	**$ 9,645**
800 MHz radio system maintenance	$ 4,265		
EBCRSA Contract - 5 radios	2,880		
Language Interpretation Services	2,500		
42105 Network Maintenance		**$ 16,000**	**$ 16,000**
CAD/RMS *(City of San Pablo)*	$ 16,000		
42106 Software Maintenance		**$ 12,000**	**$ 12,000**
CAD/RMS	$ 12,000		
42107 Equipment Maintenance		**$ 9,000**	**$ 9,000**
Dispatch headset/cord replacement	$ 1,265		
General equipment maintenance	2,735		
Stancil maintenance	5,000		
42108 Maintenance Structure/Imp		**$ 6,500**	**$ 6,500**
Elevator Service	$ 127		
HVAC Maintenance	241		
Janitorial Services	5,318		
Janitorial Supplies	757		
Pest Control Service	56		

42201 Office Expense		**$ 2,000**	**$ 2,000**	
General Office Supplies	$ 2,000			
4230X Travel and Training		**$ 10,000**	**$ 10,000**	
Non-POST training	$1,500			
Meetings associated with dispatch function	500			
Conference attendance for APCO, PSAP, CLEWOA	1,000			
POST training	3,000			
Dispatcher Training	4,000			
42401 Memberships		**$ 150**	**$ 150**	
WBCC portion of costs for APCO and CLEWOA participation.	$ 150			
42514 Special Department Expense		**$ 1,500**	**$ 1,500**	
DOJ fingerprints and background investigations on applicants.	$ 1,500			
	Total Professional/Administrative Services			**$ 66,795**
4310X Utilities		**$ 10,400**	**$ 16,200**	
43103 Electricity & Gas (PG&E)	$ 15,000			
43102 Water (EBMUD)	1,200			
43105 Cable	-			

TRAFFIC SAFETY FUND - 205
POLICE GRANTS PROGRAM - 227

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Personnel						$ Change	% Change
Salaries & Wages - 401	8,526	8,567	6,362	8,320	8,580	260	3%
Overtime - 402	-	-	-	-	-	-	0%
Employee Benefits- 410	1,021	1,201	978	1,175	1,208	33	3%
Total Salary & Benefits	**9,547**	**9,767**	**7,340**	**9,495**	**9,788**	**293**	**3%**
Services and Supplies							
Professional & Administrative Services - 42	-	3,000	-	5,000	4,300	(700)	0%
Total Services and Supplies	**-**	**3,000**	**-**	**5,000**	**4,300**	**(700)**	**0%**
Capital Outlay							
Asset Acquisition/Improvement - 47	-	-	-	6,800	7,500	700	0%
Total Capital Outlay	**-**	**-**	**-**	**6,800**	**7,500**	**700**	**0%**
Indirect Cost Allocations							
General Liability Insurance- 46201	481	689	596	550	603	53	9%
Total Indirect Cost Allocations	**481**	**689**	**596**	**550**	**603**	**53**	**9%**
Total Traffic Safety Fund	**10,028**	**13,457**	**7,936**	**21,845**	**22,191**	**346**	**2%**

SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND - 206

Overtime - 402	-	-	4,180	-	-	-	0%
Administrative Debits - 46122	127,057	160,112	137,430	169,962	178,281	8,319	5%
Asset Acquisition/Improvement - 47	-	166,245	72,070	125,000	125,000	-	0%
Total SLESF Fund	**127,057**	**326,357**	**213,680**	**294,962**	**303,281**	**8,319**	**3%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
TRAFFIC SAFETY FUND - 205			
42107 Equipment Maintenance		**$ 2,000**	**$ 2,000**
Lidar repair & Supplies	$ 2,000		
42514 Special Department Expense		**$ 2,300**	**$ 2,300**
Citation printing	$ 2,300		
Total Professional/Administrative Services			**$ 4,300**
47101 Equipment		**$ 7,500**	**$ 7,500**
Repair/Replace Traffic Cameras	$ 7,500		
SUPPLEMENTAL LAW ENFORCEMENT SERVICE FUND - 206			
4710X EQUIPMENT		**$ 30,000**	**$ 30,000**
47101 Drone Program *(carryover)*	$ 30,000		
47104 VEHICLES		**$ 95,000**	**$ 95,000**

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FIRE

The City of Pinole Fire Department provided fire protection and emergency medical services to the community for many decades. The department partnered through automatic aid with the Contra Costa County Fire Protection District (CCCFPD) and the Rodeo-Hercules Fire Protection District (RHFPD) to function as a battalion serving this region. CCCFPD Dispatch coordinated the three agencies' responses to incidents in the area.

After many years of considering different service models, in October 2022, the City entered into a five-year agreement with CCCFPD through which CCCFPD would provide fire protection and emergency medical services in Pinole beginning on March 1, 2023 by operating Pinole Fire Station 73 (downtown) and Fire Station 74 (in Pinole Valley). This arrangement is made possible by the County's contribution of $2 million annually from Measure X proceeds.

Pinole residents and businesses can receive emergency assistance as before by dialing 9-1-1.

Residents and businesses can get additional information about fire and emergency medical services from CCCFPD using the contact information below.

Contra Costa County Fire Protection District
Administrative Offices
4005 Port Chicago Highway, Suite 250
Concord, CA 94520
General Phone: (925) 941-3300
General Email: info@cccfpd.org
Website: www.cccfpd.org

The City continues to be responsible for wildfire mitigation on City-owned property and Code Enforcement of City requirements regarding defensible space and weed abatement.

FIRE BUDGET SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	5,045,833	4,384,514	2,712,342	3,582,500	3,202,461	(380,039)	-12%
Measure S 2006 - 105	899,363	755,412	1,072,572	1,478,192	1,772,580	294,388	17%
Measure S 2014 - 106	741,990	968,725	996,031	1,372,769	1,767,924	395,155	22%
Total	**6,687,185**	**6,108,651**	**4,780,945**	**6,433,461**	**6,742,965**	**309,504**	**5%**
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages - 401	1,856,856	41,953	0	-	-	-	0%
Overtime - 402	275,285	-	-	-	-	-	0%
Employee Benefits - 410	1,555,457	422,984	318,990	478,410	546,595	68,185	12%
Total Personnel	**3,687,598**	**464,937**	**318,990**	**478,410**	**546,595**	**68,185**	**12%**
Services and Supplies							
Professional & Administrative Services - 42	2,551,609	5,470,723	4,369,239	5,866,210	6,092,349	226,139	4%
Other Operating Expenses - 43	87,092	110,114	78,354	80,500	95,000	14,500	15%
Materials & Supplies - 44	70,823	1,976	1,019	-	-	-	0%
Total Services and Supplies	**2,709,524**	**5,582,813**	**4,448,611**	**5,946,710**	**6,187,349**	**240,639**	**4%**
Capital Outlay							
Asset Acquisition/Improvement - 47	10,782	45,428	-	-	-	-	0%
Total Capital Outlay	**10,782**	**45,428**	**-**	**-**	**-**	**-**	**0%**
Indirect Cost Allocations							
IS Charges - 46	80,303	10,170	11,665	3,341	4,021	680	17%
Legal Charges - 46	31,196	5,304	1,679	5,000	5,000	-	0%
General Liability Insurance - 46	167,783	-	-	-	-	-	0%
Total Indirect Cost Allocations	**279,281**	**15,473**	**13,343**	**8,341**	**9,021**	**680**	**8%**
Total	**6,687,185**	**6,108,651**	**4,780,945**	**6,433,461**	**6,742,965**	**309,504**	**5%**
EXPENDITURES BY PROGRAM							
Fire Operations - 231	6,687,185	6,108,651	4,780,945	6,433,461	6,742,965	309,504	5%
Total	**6,687,185**	**6,108,651**	**4,780,945**	**6,433,461**	**6,742,965**	**309,504**	**5%**

GENERAL FUND - 100
FIRE OPERATIONS - 231

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	1,319,452	-	-	-	-	-	0%
Overtime - 402	238,467	-	-	-	-	-	0%
Employee Benefits - 410	1,076,139	412,323	318,940	478,410	546,595	68,185	12%
Total Salary & Benefits	**2,634,058**	**412,323**	**318,940**	**478,410**	**546,595**	**68,185**	**12%**
Services and Supplies							
Professional & Administrative Services - 42	2,013,959	3,799,200	2,300,686	3,015,249	2,551,845	(463,404)	-18%
Other Operating Expenses -43	87,092	110,114	78,354	80,500	95,000	14,500	15%
Materials & Supplies - 44	70,444	1,976	1,019	-	-	-	0%
Total Services and Supplies	**2,171,495**	**3,911,290**	**2,380,059**	**3,095,749**	**2,646,845**	**(448,904)**	**-17%**
Capital Outlay							
Asset Acquisition/Improvement - 47	868	45,428	-	-	-	-	0%
Total Capital Outlay	**868**	**45,428**	**-**	**-**	**-**	**-**	**0%**
Indirect Cost Allocations							
IS Charges - 46124	80,303	10,170	11,665	3,341	4,021	680	17%
Legal Services - 46126	31,196	5,304	1,679	5,000	5,000	-	0%
General Liability Insurance - 46201	127,913	-	-	-	-	-	0%
Total Indirect Cost Allocations	**239,412**	**15,473**	**13,343**	**8,341**	**9,021**	**680**	**8%**
Total	**5,045,833**	**4,384,514**	**2,712,342**	**3,582,500**	**3,202,461**	**(380,039)**	**-12%**
MEASURE S-2006 FUND - 105							
Salaries & Wages - 401	317,625	265	-	-	-	-	0%
Overtime - 402	36,818	-	-	-	-	-	0%
Employee Benefits - 410	251,539	177	51	-	-	-	0%
Professional & Administrative Services - 42	259,950	754,969	1,072,522	1,478,192	1,772,580	294,388	17%
Asset Acquisition/Improvement - 47	7,718	-	-	-	-	-	0%
General Liability Insurance - 46201	25,712	-	-	-	-	-	0%
Total	**899,363**	**755,412**	**1,072,572**	**1,478,192**	**1,772,580**	**294,388**	**17%**
MEASURE S-2014 FUND - 106							
Salaries & Wages - 401	219,779	41,688	-	-	-	-	0%
Employee Benefits - 410	227,779	10,484	-	-	-	-	0%
Professional & Administrative Services -	277,700	916,554	996,031	1,372,769	1,767,924	395,155	22%
Materials & Supplies - 44	379	-	-	-	-	-	0%
Asset Acquisition/Improvement - 47	2,196	-	-	-	-	-	0%
General Liability Insurance - 46201	14,157	-	-	-	-	-	0%
Total	**741,990**	**968,725**	**996,031**	**1,372,769**	**1,767,924**	**395,155**	**22%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26	
42101 Professional Services		**$ 2,875,249**	**$ 2,456,845**	
CCFPD Fire Services Contract	$ 2,262,808			
Dispatch Center Allocation	194,037			
42108 Maintenance Structure/Imp		**$ 20,000**	**$ 20,000**	
Building Maintenance	$ 20,000			
42512 Weed Abatement		**$ 120,000**	**$ 75,000**	
Increased abatement for brush removal (City Property)	$ 70,300			
Weed Abatement campaign (private property)	4,700			
	Total Professional/Administrative Services			**$ 2,551,845**
4310X Utilities		**$ 80,500**	**$ 95,000**	
43103 PG&E	$ 80,000			
43102 EBMUD	15,000			

MEASURE S-2006 FUND - 105

42101 Professional Services		**$ 1,478,192**	**$ 1,772,580**	
CCCFPD Fire Services Contract	$ 1,772,580			
	Total Professional/Administrative Services			**$ 1,772,580**

MEASURE S-2014 FUND - 106

42101 Professional Services		**$ 1,372,769**	**$ 1,767,924**	
CCCFPD Fire Services Contract	$ 1,767,924			
	Total Professional/Administrative Services			**$ 1,767,924**

PUBLIC WORKS

The Public Works Department is comprised of the following divisions:

- Administration and Engineering
- Road Maintenance
- Facility Maintenance
- Park Maintenance
- Storm Water
- Environmental Services
- Water Pollution Control Plant (also referred to as the Wastewater Treatment Plant (WWTP)
- Sewer Collection
- Landscape and Lighting Assessment District
- Real Estate and Property Management
- Fleet Management

Mission

The Public Works Department designs, constructs, and maintains the City's capital assets, operates the wastewater collection system and treatment plant, and manages the City's properties and fleet. Capital assets include roads and bridges, parks and open space, city vehicles and equipment, streetlights and traffic signals, and buildings and structures.

Major Services and Functions

The Administration and Engineering Division provides leadership and support to oversee the design and construction of infrastructure. The division develops the City's Capital Improvement Plan (CIP) and oversees the construction of capital projects, which are mostly performed by private construction companies. Staff in this division also serves as the City Engineer and City Surveyor for development projects including the issuance of permits affecting the public right-of-way.

The Road Maintenance Division protects, repairs, and maintains the City's street system , which includes pavement, medians, street trees, landscaping, traffic signs, pavement markings, streetlights, curbs, and sidewalks. This division performs light maintenance of streets, including pothole repair, patch paving, and crack sealing. Heavy duty maintenance is performed by private contractors as capital projects. The City has an agreement with the County through which the County maintains the traffic signals in the City.

The Facility Maintenance Division maintains all of the actively used buildings and properties owned by the City. Building maintenance includes landscape maintenance,

janitorial service, maintenance of heating and ventilation systems, maintenance of all mechanical aspects of the buildings, general building maintenance, and making improvements as needed.

The Park Maintenance Division is responsible for maintaining 428.56 acres of park area contained within the City's 15 parks. Park spaces provide a variety of outdoor venues that include the swimming pools, skate park, soccer fields, baseball diamonds, neighborhood play areas, dog park, creek path, and park pedestrian bridges. Maintenance includes all work necessary to keep the public park areas safe, clean, and operating efficiently, including maintaining park structures, landscaping, lighting, play equipment, parking areas, and irrigation systems. This team also performs vegetation management at some open space areas.

The Storm Water Division operates the City's storm water collection system, which consists of a network of pipes, manholes, and inlets, and operates programs to reduce the intrusion of pollution into the storm water system. The Regional Water Quality Control Board regulates storm water discharges from municipal storm drains under the National Pollutant Discharge Elimination System (NPDES) program and issued a NPDES permit in November 2016 to the region. The City of Pinole works with the Contra Costa Clean Water Program (CCCWP) for regional permit administration. This program is funded by the stormwater benefit assessment. The Equivalent Runoff cost associated with the implementation of this program for 2025/26 remains at $35 (the maximum allowed amount). Assessment fees are collected as part of annual property tax collection. The City of Pinole implements street sweeping, storm drain cleaning, and maintenance to protect the cleanliness of stormwater.

The Environmental Services Division encourages and promotes recycling, source reduction, and reuse in accordance with the mandates of the California Integrated Waste Management Act of 1989 (Assembly Bill 939). The City of Pinole, in partnership with the Cities of Hercules, El Cerrito, San Pablo, Richmond, and unincorporated areas of West County, participate in a joint powers authority known as West Contra Costa Integrated Waste Management Authority (WCCIWMA), also known as RecycleMore. The City of Pinole partners with the City's franchise waste management company, Republic Services, to meet its obligations under the Waste Reduction Program. Under the arrangement, the City is responsible for overseeing Republic's contract provision of solid waste collection to Pinole residents and businesses. RecycleMore is responsible for waste reduction education, household hazardous waste collection events, and some compliance reporting on behalf of the City; and Republic Services is responsible for actual collections, processing, and disposal at landfill. The City receives funding for waste reduction activities. The Environmental Services Division coordinates efforts with local community groups (i.e., Friends of the Pinole Creek and Earth Team and PVHS Ocean conservation club) and provides support for community cleanup events.

The Water Pollution Control Plant (WPCP) Division is responsible for the operation of the Pinole-Hercules Water Pollution Control Plant. The WPCP, also referred to as the Wastewater Treatment Plant (WWTP), treats the wastewater of most of the City of Pinole

and the City of Hercules. The fully treated effluent is discharged into San Pablo Bay and must meet permit required water quality standards. The Regional Water Quality Control Board regulates wastewater discharges from the WPCP under the National Pollutant Discharge Elimination System (NPDES) program. The City completed a $50 million dollar capital improvement project to upgrade the WPCP in 2020. The WPCP is jointly owned by the City of Pinole and the City of Hercules.

The Sewer Collection Division operates the wastewater (sewer) collection system, which is a network of pipes that transports wastewater from its point of origin at residences and businesses throughout most of the City to the WPCP. The City of Pinole is only responsible for the operation of the wastewater collection system that serves the City of Pinole. Hercules is responsible for the operation of the wastewater collection system that serves the City of Hercules.

The Landscape and Lighting Assessment District (LLAD) services the City's one LLAD, which is composed of two zones that cover sections of Pinole Valley Road. The LLAD was formed by a vote of the property owners. Property owners are charged (assessed) a fee each year to raise funding for the operation, maintenance, and upgrade of capital infrastructure in the LLAD.

The Real Estate and Property Management Division was formed in FY 2021/22 to centralize responsibility for management of the City's real estate holdings. The City owns a number of properties on which City buildings, parks, parking lots, and open space are located. The City is in the process of cataloging and assessing the condition of its real property holdings such that it can perform thoughtful long-term planning for, and management of these assets.

The Fleet Management Division was formed in FY 2021/22 to centralize responsibility for the City's vehicle fleet and major pieces of equipment.

FY 2024/25 Key Accomplishments

<u>Baseline Work (Including Staff-Initiated Special Projects)</u>

- Performed repairs of the City pools including repairs of the water heating system to allow their re-opening in April.
- Performed repairs at the various City parks including repairs of the overhead lights at the Fernandez Park.
- Treated gravity at multiple locations including at private properties to assist our community members.
- Headworks Odor Control Unit was repaired and the drain line manhole that incurred hydrogen sulfide damage was coated.
- Hired the Public Works Director and a new Maintenance Worker to fill vacancies. Also scheduled to hire the Public Works Specialist to fill the vacancy by the end of June 2025.
- Installed high-capacity solar trash bins at select locations.

- Expanded the use of the Beehive asset management system.
- Placed approximately 18 tons of asphalt, crack sealed approximately 2600 linear feet road surface and refreshed approximately 30 locations of pavement markings.
- Placed over 50 tons of temporary road repair material for pothole repair.
- Put into service the Spyder remote mower and completed approximately 75 acres of mowing with new mowing equipment.
- Received new hybrid bucket truck and two Chevrolet Bolt EUV all electric vehicles for Fleet augmentation.
- Completed Pavement Condition Report as part of PTAP 24.
- Installed lights in the street trees in Old Town for the 2024 holiday season and installed holiday road swags.
- Oversaw contractors work on various upgrades to City facilities including roof repairs of the Senior Center.
- Continues to serve our community on a daily basis. For example, handled a total of 455 service requests during the months of February and March covering roads, parks, illegal dumping, fleet, facilities, and stormwater/flooding.

Strategic Plan Strategies

- Continued the Strategic Plan strategy of conducting asset condition assessments of some City capital asset types- Awarded contract to complete a Storm Drain Master Plan and Recycled Water Feasibility Study (Goal 1, Strategy 1) (CIP Project)

Capital Improvement Plan (CIP) Projects

- Continued pedestrian improvement project at railroad crossing at Tennent Avenue.
- Completed design of the Sanitary Sewer Rehabilitation (Phase 1 and Phase 2), with construction of Phase 1 planned to be completed by the end of FY 2024/25.
- Advanced the San Pablo Avenue bridge project – with completion of the project's environmental review under CEQA and NEPA by the end of September 2025.
- Development of the Active Transportation Plan with planned City Council consideration in June 2025 (IN2106)
- Applied for, and the City was awarded a CalRecycle grant in the amount of $75,000 being used for the purchase of multi-use waste receptacles and education efforts.
- Continue to perform daily inspections associated with capital and development projects. During the month of March, for example, 167 inspections were conducted and 34 permits were issued covering grading, private sewer lateral, utilities encroachment, and transportation.

Other Council-Directed Special Projects

- Continued disposal and/or visioning for surplus City property.
- Completed community engagement for "Community Corner".
- Adopted citywide project labor agreement (PLA)

FY 2025/26 Key Priorities and Projects

Baseline Work (Including Staff-Initiated Special Projects)

- Fill Associate Engineer and Capital/Environmental Program Manager positions.
- Negotiate and complete successor waste collection franchise agreement.
- Purchase and install two new blowers at the Wastewater Treatment Plant.
- Complete the Plant's Laboratory Remodel project.
- Select a design engineer for the Effluent Outfall project and begin design work.
- Trialing new YSI Nutrient Probes and investigating options for aeration basin analysis in preparation for future increased NPDES permit regulations for Nutrient removal.
- Taking down the in-service aeration basin for cleaning and inspection and putting the existing standby aeration basin in-service.
- Expand the use and data input of Beehive asset management system.
- Expand asphalt installation to repair existing potholes.
- Expand vegetation management with the use of City's mowing equipment.
- Explore the use of biological methods for rodent control.
- Design and construct the EV charging infrastructure and purchase electric vehicles to replace current inefficient Fleet vehicles mostly using the awarded Climate Implementation Grant funds.
- Partner with community members and sports organizations to accomplish sports field improvements.
- Upgrade of the City Pools.
- Pursue grant funds to develop Complete Streets Design Guidelines, update of the City's ADA Transition Plan, as well as design and construct road improvements including pedestrian and bicycle infrastructure.

Capital Improvement Plan (CIP) Projects/Annual Programs

- Complete Active Transportation Plan.
- Annual Pavement Rehabilitation Program. Annual Upgrade of City Parks.
- Annual Upgrade of City Streetlighting.
- Annual Upgrade of City Traffic Signals.
- Annual Upgrade of Signing and Pavement Markings.
- Annual Repair/Replacement of City Sidewalks.
- Annual ADA Upgrades including Curb Ramps.
- Sanitary Sewer Rehabilitation.
- Design and construction of Bay Trail Gap closure - Pedestrian improvements at Railroad crossing at Tennent Avenue.
- Recycled water feasibility assessment.
- Effluent Outfall.
- Secondary Clarifier - Center Column Rehabilitation.

- Complete the environmental review and perform design of the San Pablo Ave replacement bridge.
- Complete traffic safety improvements at various intersections.

Other Council-Directed Special Projects

- Disposal and/or visioning for surplus City property.

Significant Special Projects for FY 2026/27 through FY 2029/30

- Continue through the design and commencement of construction of the San Pablo Avenue Bridge Replacement.
- Complete sewer collection system improvements per Sanitary Sewer Master Plan.
- Seek funding opportunities for pavement maintenance and restoration, and pursue various treatment techniques to increase the useful life of City roads.
- Integrate facilities into the asset management software to accurately identify cost associated to maintain each facility.
- Continue and expand use Beehive to document and schedule work orders.
- Prepare for our next NPDES permit process.
- Perform follow-up assessment of trash management efforts.
- Continue with the various annual programs to gradually improve the City's infrastructure including parks and roads, along with enhancements to safety conditions.

Major Changes in FY 2025/26 Budget

The Public Works Department budget for FY 2025/26 includes several major CIP projects changes relative to the FY 2024/25 budget. There is no significant change to the operations budget for the department. The FY 2025/26 – 2029/30 CIP contains 45 capital improvement projects and 5 infrastructure assessments that are scheduled to be undertaken over the five-year timeframe and are fully or partially funded. The CIP also includes information for various unfunded projects.

Position Summary

Position	2021/22	2022/23	2023/24	2024/25	2025/26
Public Works Director	0.00	1.00	1.00	1.00	1.00
Development Services Director/City Engineer	1.00	0.00	0.00	0.00	0.00
Senior Project Manager	1.00	0.00	0.00	0.00	0.00
Capital Improvement and Environmental Program Manager	0.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	0.00	1.00	1.00	0.00	1.00
Junior Civil Engineer	0.00	0.00	0.00	1.00	1.00
Public Works Specialist	1.00	2.00	2.00	2.00	2.00
Management Analyst	1.00	1.00	1.00	1.00	1.00
Administrative Coordinator	0.00	0.50	0.50	0.00	0.00
Public Works Manager	1.00	1.00	1.00	1.00	1.00
Public Works Maintenance Supervisor	3.00	3.00	3.00	3.00	3.00
Public Works Maintenance Workers	8.00	8.00	8.00	8.00	8.00
Park Caretaker	0.25	0.25	0.25	0.25	0.25
Treatment Plant Manager	1.00	1.00	1.00	1.00	1.00
WPCP Operations Supervisor	1.00	1.00	1.00	1.00	1.00
WWTP Senior Operator	0.00	1.00	1.00	1.00	1.00
WWTP Operator	5.00	4.00	4.00	4.00	4.00
Laboratory Analyst II	1.00	1.00	1.00	1.00	1.00
Laboratory Technician I	1.00	1.00	1.00	1.00	1.00
WWTP Senior Maintenance Mechanic	0.00	0.00	0.00	1.00	1.00
WWTP Maintenance Mechanic	2.00	2.00	2.00	1.00	1.00
WPCP Intern	0.48	0.48	0.48	0.48	0.48
Total	**27.73**	**30.23**	**30.23**	**29.73**	**30.73**

PUBLIC WORKS BUDGET SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	1,503,855	2,081,358	1,470,239	2,135,700	1,147,883	(987,817)	-86%
Measure S 2014 - 105	-	-	-	3,280,000	350,000	(2,930,000)	-837%
Measure S 2014 - 106	656,200	1,988,521	341,555	4,843,288	1,246,708	(3,596,580)	-288%
Measure I - 107	-	-	-	-	539,008		
Equipment Reserve Fund - 160	39,434	57,952	98,112	221,275	200,000	(21,275)	-11%
Gas Tax Fund - 200	523,854	621,769	363,720	2,203,189	2,512,167	308,978	12%
Restricted Real Estate Maintenance Fund - 201	17,110	14,808	12,522	26,000	26,000	-	0%
Traffic Safety Fund - 205	-	5,685	-	35,000	35,000	-	0%
Stormwater Fund - 207	293,563	363,782	373,081	379,829	385,631	5,802	2%
AB939 Refuse Management Fund - 213	122,104	131,547	104,235	187,102	189,710	2,608	1%
Solid Waste Fund - 214	195,954	108,328	80,484	173,666	177,241	3,575	2%
Measure J Fund - 215	273,454	519,448	196,636	1,705,126	1,191,732	(513,394)	-43%
Growth Impact Fund - 276	-	57,982	10,357	1,623,000	2,436,000	813,000	33%
Lighting and Landscaping District - 310	46,684	30,085	17,231	85,175	85,175	-	0%
PV Park Caretaker Fund - 317	-	-	-	14,942	14,989	47	0%
Public Facilities Fund - 324	-	-	-	70,000	502,000	432,000	86%
City Streets Improvement Fund - 325	182,662	234,310	55,064	3,687,304	2,907,583	(779,721)	-27%
Park Grants (Measure WW) - 327	193,383	183	-	-	-	-	0%
Arterial Street Rehabilitation - 377	80,213	8,066	-	895,000	560,960	(334,040)	-60%
Sewer Enterprise Fund - 500	5,683,481	6,725,526	6,578,546	37,771,365	38,229,096	457,731	1%
Sewer Enterprise Plant Expansion - 503	646,813	620,415	-	-	-	-	0%
Total	**10,458,764**	**13,569,767**	**9,701,781**	**59,336,961**	**52,736,883**	**(6,600,078)**	**-13%**
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages - 401	2,748,180	3,047,857	2,338,016	3,427,077	3,565,352	138,275	4%
Overtime - 402	63,493	54,320	69,202	40,220	39,928	(292)	-1%
Employee Benefits - 410	477,632	1,389,904	1,337,750	1,838,614	1,999,511	160,897	8%
Total Personnel	**3,289,306**	**4,492,081**	**3,744,968**	**5,305,911**	**5,604,791**	**298,880**	**5%**
Services and Supplies							
Professional & Administrative Services - 42	1,225,737	1,719,509	888,034	2,639,488	2,255,425	(384,063)	-17%
Other Operating Expenses - 43	1,259,423	1,460,175	1,031,218	1,162,754	1,243,254	80,500	6%
Materials & Supplies - 44	1,205,184	1,159,619	819,321	1,589,500	1,604,500	15,000	1%
Total Services and Supplies	**3,690,345**	**4,339,303**	**2,738,573**	**5,391,742**	**5,103,179**	**(288,563)**	**-6%**
Capital Outlay							
Asset Acquisition/Improvement - 47	1,827,969	2,892,925	2,075,519	46,159,390	39,498,970	(6,660,420)	-17%
Total Capital Outlay	**1,827,969**	**2,892,925**	**2,075,519**	**46,159,390**	**39,498,970**	**(6,660,420)**	**-17%**
Indirect Cost Allocations							
Administrative Credits - 46	(1,489,014)	(1,634,275)	(1,367,807)	(2,140,656)	(2,143,427)	(2,771)	0%
Administrative Debits - 46	1,801,323	1,864,884	1,545,883	2,411,198	2,479,432	68,234	3%
IS Charges - 46	167,432	274,693	163,150	305,442	268,389	(37,053)	-14%
Legal Charges - 46	42,144	110,969	26,949	63,600	63,600	-	0%
General Liability Insurance - 46	188,395	271,824	251,712	228,766	250,757	21,991	9%
Total Indirect Cost Allocations	**710,279**	**888,096**	**619,886**	**868,350**	**918,751**	**50,401**	**5%**
Debt Service							
Debt Principal - 48101	-	0	362,000	1,064,678	1,089,184	24,506	2%
Debt Interest - 48102	576,372	554,419	160,834	546,890	522,008	(24,882)	-5%
Total Debt Service	**576,372**	**554,420**	**522,834**	**1,611,568**	**1,611,192**	**(376)**	**0%**
Depreciation							
Depreciation Expense - 47401	364,494	402,942	-	-	-	-	0%
Total Depreciation	**364,494**	**402,942**	**-**	**-**	**-**	**-**	**0%**
Total	**10,458,764**	**13,569,767**	**9,701,781**	**59,336,961**	**52,736,883**	**(6,600,078)**	**-13%**
EXPENDITURES BY PROGRAM							
Administration & Engineering - 341	619,060	964,593	470,796	944,561	818,329	(126,232)	-15%
Road maintenance - 342	1,382,361	2,187,871	1,001,962	11,735,918	8,176,251	(3,559,667)	-44%
Facility Maintenance - 343	897,725	1,188,741	729,818	5,146,583	2,655,590	(2,490,993)	-94%
NPDES Storm Water - 344	296,190	832,834	401,521	1,879,855	921,487	(958,368)	-104%
Park Maintenance - 345	764,347	888,153	400,424	986,402	1,661,245	674,843	41%
Waste Reduction - 346	122,104	131,547	101,484	187,102	189,710	2,608	1%
Pinole Valley Lighting & Landscaping 347-348	46,684	30,085	17,231	85,175	85,175	-	0%
Sewer Treatment Plant - 641	3,774,932	4,722,179	3,615,914	11,911,529	12,349,900	438,371	4%
Sewer Collection - 642	1,332,177	1,448,928	2,439,798	24,763,267	24,183,004	(580,263)	-2%
Sewer Projects -Shared - 643	646,813	620,415	-	85,000	85,000	-	0%
WPCP/Equipment & Debt Svc. (Pinole Only) - 644	576,372	554,420	522,834	1,611,568	1,611,192	(376)	0%
Total	**10,458,764**	**13,569,767**	**9,701,781**	**59,336,961**	**52,736,883**	**(6,600,078)**	**-13%**

GENERAL FUND - 100
PUBLIC WORKS - ADMINISTRATION & ENGINEERING - 341

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Personnel							
Salary & Wages - 401	464,788	581,218	405,136	801,377	797,851	(3,526)	0%
Overtime - 402	4,195	189	228	87	87	-	0%
Employee Benefits - 410	171,162	176,635	151,167	249,444	269,526	20,082	7%
Total Salary & Benefits	**640,145**	**758,042**	**556,531**	**1,050,908**	**1,067,464**	**16,556**	**2%**
Services and Supplies							
Professional & Administrative Services - 42	92,172	301,594	38,653	59,125	59,125	-	0%
Materials & Supplies - 44	32	147	-	-	-	-	0%
Total Services and Supplies	**92,204**	**301,741**	**38,653**	**59,125**	**59,125**	**-**	**0%**
Capital Outlay							
Asset Acquisition/Improvement - 47	542	361	1,160	2,500	2,500	-	0%
Total Capital Outlay	**542**	**361**	**1,160**	**2,500**	**2,500**	**-**	**0%**
Indirect Cost Allocations							
Administrative Credits - 46121	(491,909)	(588,795)	(483,539)	(955,503)	(956,437)	(934)	0%
Admin Debits - 46122	7,707	10,445	-	-	14,325	14,325	100%
IS Charges - 46124	90,999	167,991	91,316	144,179	151,887	7,708	5%
Legal Charges - 46126	25,417	23,330	19,958	8,000	8,000	-	0%
General Liability Insurance - 46201	43,881	63,760	57,531	53,538	55,689	2,151	4%
Total Indirect Cost Allocations	**(323,904)**	**(323,270)**	**(314,734)**	**(749,786)**	**(726,536)**	**23,250**	**-3%**
Total	**408,987**	**736,873**	**281,610**	**362,747**	**402,553**	**39,806**	**10%**
MEASURE S - 2014 FUND - 106							
Professional & Administrative Services - 42	10,209	19,793	5,917	225,000	75,000	(150,000)	-200%
Administrative Debits - 46122	60,360	44,785	59,284	154,895	144,653	(10,242)	-7%
Total Measure S - 2014 Fund - 106	**70,569**	**64,578**	**65,201**	**379,895**	**219,653**	**(160,242)**	**-73%**
EQUIPMENT RESERVE FUND - 160							
Asset Acquisition/Improvement - 47	-	44,853	6,886	-	-	-	0%
Total Equipment Reserve Fund - 160	**-**	**44,853**	**6,886**	**-**	**-**	**-**	**0%**
GAS TAX FUND - 200							
Professional & Administrative Services - 42	2,064	-	-	-	-	-	0%
Asset Acquisition/Improvement - 47	2,825	-	-	-	-	-	0%
Total Gas Tax Fund - 200	**4,889**	**-**	**-**	**-**	**-**	**-**	**0%**
MEASURE J FUND - 215							
Other Operating Expenses - 43	2,780	1,152	98	4,400	4,400	-	0%
Administrative Debits - 46122	131,835	117,137	114,250	197,519	191,723	(5,796)	-3%
Total Measure J Fund - 215	**134,615**	**118,289**	**114,348**	**201,919**	**196,123**	**(5,796)**	**-3%**
REFUSE MANAGEMENT FUND - 213							
Legal Charges - 46126	-	-	2,751	-	-	-	0%
Total Refuse Management Fund - 213	**-**	**-**	**2,751**	**-**	**-**	**-**	**0%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 25,000**	**$ 25,000**
General engineering services	$ 25,000		
42107 Equipment Maintenance		**$ 3,000**	**$ 3,000**
Maintenance of office equipment.	$ 3,000		
42201 Office Expense		**$ 2,500**	**$ 2,500**
General office supplies	$ 2,500		
4230X Travel and Training		**$ 6,750**	**$ 6,750**
Conference Registration	$ 3,000		
42302 Mileage Air & Hotel	3,000		
42303 Meal Allowance	750		
42401 Memberships		**$ 1,200**	**$ 1,200**
American Public Works Association (APWA)	$ 225		
Professional License Renewal	975		
42506 Bonds		**$ 175**	**$ 175**
	$ 175		
42510 Software Purchase		**$ 18,000**	**$ 18,000**
Beehive (40%)	$ 8,000		
ArcGIS	2,500		
CAD+Misc	2,500		
GoGov or Similar	5,000		
42515 Special Events		**$ 2,500**	**$ 2,500**
Coastal Cleanup	$ 2,000		
Dumpster Day	500		
Total Professional/Administrative Services			**$ 59,125**
47103 Furniture		**$ 2,500**	**$ 2,500**
Furniture	$ 2,500		

Measure S-2014 Fund - 106

42101 Professional Services		**$ 225,000**	**$ 75,000**
On-call consultants for capital projects	$ 75,000		

MEASURE J FUND - 215

4310X Utilities		**$ 4,400**	**$ 4,400**
43101 Telephone	$ 4,000		
43103 Electricity & Power	400		

GAS TAX FUND - 200
ROAD MAINTENANCE - 342

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	108,497	89,988	18,063	125,500	125,500	-	0%
Other Operating Expenses - 43	205,211	244,660	174,418	181,000	181,000	-	0%
Materials & Supplies - 44	2,691	1,291	920	2,000	2,000	-	0%
Total Services and Supplies	**316,399**	**335,939**	**193,401**	**308,500**	**308,500**	**-**	**0%**
Capital Outlay							
Asset Acquisition/Improvement - 47*	13,587	65,036	186	1,631,082	1,935,000	303,918	16%
Total Capital Outlay	**13,587**	**65,036**	**186**	**1,631,082**	**1,935,000**	**303,918**	**16%**
Indirect Cost Allocations							
Administrative Debits - 46122	188,978	220,794	170,132	255,607	260,667	5,060	2%
Legal Charges - 46126	-	-	-	8,000	8,000	-	0%
Total Indirect Cost Allocations	**188,978**	**220,794**	**170,132**	**263,607**	**268,667**	**5,060**	**2%**
Total	**518,964**	**621,769**	**363,720**	**2,203,189**	**2,512,167**	**308,978**	**18%**
GENERAL FUND - 100							
Salary & Wages - 401	94,380	102,940	89,043	119,737	-	(119,737)	-100%
Overtime - 402	294	530	577	588	-	(588)	-100%
Employee Benefits - 410	12,027	16,406	14,874	20,488	-	(20,488)	-100%
Professional & Administrative Services - 42	91,819	154,626	12,238	35,800	30,000	(5,800)	-19%
Materials & Supplies - 44	7,284	6,001	5,800	20,000	-	(20,000)	-100%
Asset Acquisition/Improvements - 47*	338	-	207,828	370,000	-	(370,000)	-100%
Admin Credits - 46121	(83,951)	(102,001)	(86,710)	(118,631)	-	118,631	-100%
Administrative Debits - 46122	24,574	27,929	22,737	31,115	-	(31,115)	-100%
Legal charges - 46126	252	-	-	-	-	-	0%
General Liability Insurance - 46201	5,147	19,109	13,121	7,476	-	(7,476)	-100%
Total General Fund	**152,163**	**225,539**	**279,508**	**486,573**	**30,000**	**(456,573)**	**-1522%**
MEASURE S 2006 - 105							
Asset Acquisition/Improvement - 47	-	-	-	1,750,000	350,000	(1,400,000)	-400%
Total Measure S Fund - 105	**-**	**-**	**-**	**1,750,000**	**350,000**	**(1,400,000)**	**-400%**
MEASURE S - 2014 FUND - 106							
Professional & Administrative Services - 42	-	-	-	50,000	-	(50,000)	-100%
Administrative Debits - 46122	66,385	106,059	93,020	124,468	98,858	(25,610)	-26%
Asset Acquisition/Improvement - 47*	20,747	463,275	21,092	680,262	100,000	(580,262)	-580%
Total Measure S - 2014	**87,133**	**569,334**	**114,112**	**854,730**	**198,858**	**(655,872)**	**-330%**
EQUIPMENT RESERVE FUND - 160							
Asset Acquisition/Improvement - 47	39,434	-	21,275	141,275	120,000	(21,275)	0%
Total Equipment Reserve Fund - 160	**39,434**	**-**	**21,275**	**141,275**	**120,000**	**(21,275)**	**0%**
Traffic Safety Fund - 205							
Professional & Administrative Services - 42	-	5,685	-	35,000	35,000	-	0%
Total Traffic Safety Fund	**-**	**5,685**	**-**	**35,000**	**35,000**	**-**	**0%**
NPDES Storm Water Fund - 207							
Admin Debits - 46122	-	13,681	5,511	7,974	8,081	107	1%
Total NPDES Storm Water Fund	**-**	**13,681**	**5,511**	**7,974**	**8,081**	**107**	**1%**
SOLID WASTE FUND - 214							
Professional & Administrative Services - 42	22,006	21,344	12,000	60,000	60,000	-	0%
Materials & Supplies - 44	1,818	-	-	7,000	7,000	-	0%
Admin Debits - 46122	58,523	79,924	68,484	106,666	110,241	3,575	3%
Legal Charges - 46126	11,804	7,061	-	-	-	-	0%
Asset Acquisition/Improvement -47*	88,801	-	-	-	-	-	0%
Total Solid Waste Fund	**182,952**	**108,328**	**80,484**	**173,666**	**177,241**	**3,575**	**2%**
MEASURE C AND J FUND - 215							
Professional & Administrative Services - 42	56,899	59,494	60,611	51,899	51,899	-	0%
Admin Debits - 46122	20,988	25,500	21,678	29,658	31,100	1,442	5%
Asset Acquisition/Improvement - 47*	60,953	316,165	-	1,419,650	910,610	(509,040)	-56%
Total Measure J Fund	**138,839**	**401,159**	**82,289**	**1,501,207**	**993,609**	**(507,598)**	**-51%**
City Streets Improvements Fund - 325							
Professional & Administrative Services - 42	-	-	-	100,000	100,000	-	0%
Asset Acquisition/Improvement - 47*	182,662	234,310	55,064	3,587,304	2,807,583	(779,721)	-28%
Total City Streets Improvements	**182,662**	**234,310**	**55,064**	**3,687,304**	**2,907,583**	**(779,721)**	**-27%**
Arterial Streets Rehabilitation Fund - 377							
Asset Acquisition/Improvement - 47*	80,213	8,066	-	895,000	560,960	(334,040)	-60%
Total Arterial Streets Rehab Fund	**80,213**	**8,066**	**-**	**895,000**	**560,960**	**(334,040)**	**-60%**
*See CIP							
Growth Impact Fund - 276							
Asset Acquisition/Improvement - 47*	-	-	-	-	100,000	100,000	100%
Total Growth Impact Fund	**-**	**-**	**-**	**-**	**100,000**	**100,000**	**100%**

MEASURE I FUND - 107

Salary & Wages - 401	-	-	-	-	124,975	124,975	100%
Overtime - 402	-	-	-	-	588	588	100%
Employee Benefits - 410	-	-	-	-	21,568	21,568	100%
Professional & Administrative Services - 42	-	-	-	-	10,800	10,800	100%
Materials & Supplies - 44	-	-	-	-	20,000	20,000	100%
Admin Credits - 46121	-	-	-	-	(93,219)	(93,219)	100%
Administrative Debits - 46122	-	-	-	-	49,804	49,804	100%
Asset Acquisition/Improvement - 47*	-	-	-	-	40,000	40,000	100%
General Liability Insurance - 46201	-	-	-	-	8,236	8,236	100%
Total General Fund	**-**	**-**	**-**	**-**	**182,752**	**182,752**	**100%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26	
42101 Professional Services		**$ 101,000**	**$ 101,000**	
Audit Services	$ 1,000			
General engineering survey contract	10,000			
Professional engineering support	20,000			
Traffic and signal maintenance	70,000			
42108 Maintenance Structure/Imp		**$ 20,000**	**$ 20,000**	
Hardware supplies and median maintenance	$ 20,000			
42514 Special Department Expense		**$ 4,500**	**$ 4,500**	
CCTA congestion management plan administration	$ 4,500			
Pinole's share of CTA Congestion Management Plan administrative costs.				
Total Professional/Administrative Services				**$ 125,500**
4310X Utilities		**$ 181,000**	**$ 181,000**	
Electricity costs for street lights, traffic lights and controls				
Electricity & Gas (PG&E)	$ 180,000			
EBMUD median irrigation	1,000			
44301 Fuel		**$ 2,000**	**$ 2,000**	
Fuel	$ 2,000			
47205 Improvements/Streets		**$ 1,631,082**	**$ 1,935,000**	
Pothole Repair Program	$ 40,000			
Roadway Stripping Program	15,000			
RO2102 Tennent Ave. Rehabilitation	380,000			
RO2301 Roadway Rehabilitation	1,500,000			

General Fund 100

42101 Professional Services		**$ 25,000**	**$ 30,000**	
IN2106 Active Transportation Plan	$ 30,000			
42107 Equipment Maintenance		**$ 8,000**	**$ -**	
Equipment Maintenance	$ -			
42514 Special Department Expense		**$ 2,800**	**$ -**	
Special department expense	$ -			
44306 Maintenance Supplies		**$ 20,000**	**$ -**	
Maintenance Supplies	$ -			
47205 Improvements/Streets		**$ 370,000**	**$ -**	
RO2107 Brand St. Improvements	$ -			
Street Improvements	-			

MEASURE S - 2006 FUND - 105

47205 Street Improvements		**$ 1,750,000**	**$ 350,000**	
RO2401 Road Maintenance Reparis	$ 350,000			

MEASURE S - 2014 FUND - 106			
42108 Maintenance Structure/Imp		**$ 50,000**	**$ -**
Pedestrian Bridge inspections & Maintenance (carryover)	-		
47204 Improvements/Sidewalk		**$ 20,000**	**$ -**
Sidewalk Improvements	$ -		
47205 Improvements/Streets		**$ 660,262**	**$ 100,000**
RO1710 San Pablo Ave. Bridge Replacement	$ 100,000		
Traffic Sign Replacement	-		
TRAFFIC SAFETY FUND - 205			
42101 Professional Services		**$ 35,000**	**$ 35,000**
Speed Survey	$ 35,000		
SOLID WASTE FUND - 214			
42101 Professional Services		**$ 16,450**	**$ 16,450**
Professional Services	$ 16,450		
42514 Special Department Expense		**$ 43,550**	**$ 43,550**
Patch paving materials	$ 43,550		
44306 Maintenance Supplies		**$ 7,000**	**$ 7,000**
SB1383 OWR1 grant supplies	$ 7,000		
MEASURE J FUND - 215			
42401 Memberships		**$ 51,899**	**$ 51,899**
WCCTAC Dues	$ 51,899		
47204 Improvements/Sidewalks		**$ 12,031**	**$ 12,031**
Sidewalk Maintenance Program	$ 12,031		
47205 Improvements/Streets		**$ 1,407,619**	**$ 898,579**
Miscellaneous Roadway Repair	$ 15,000		
RO1710 San Pablo Ave. Bridge Replacement	133,579		
RO2301 Road Rehabilitation	750,000		
Road Maintenance Fund - 325			
42101 Professional Services		**$ 100,000**	**$ 100,000**
IN2105 Appian Way Complete Streets Project	100,000		
47205 Improvements/Streets		**$ 3,587,304**	**$ 2,807,583**
RO1710 San Pablo Ave Bridge over BNSF	$ 1,540,583		
RO2102 Tennent Ave. Rehabilitation	267,000		
RO2402 Sidewalk Rehab. Program	200,000		
RO2501 Accessibility Improvements Project	150,000		
RO2504 Pavement Marking and Signange Upgrades	100,000		
RO2505 Safe Routes to Schools	100,000		
RO2506 Traffic Calming Program	200,000		
RO2507 ADA Transition Plan Update	250,000		
Arterial Streets Rehabilitation Fund - 377			
47205 Improvements/Streets		**$ 895,000**	**$ 560,960**
RO2301 Safety Improvements on Arterial Roadways	$ 110,960		
RO2502 Pinole Signals Upgrade	200,000		
RO2503 City Streetlights Upgrade	250,000		
Growth Impact Fund - 276			
47205 Improvements/Streets		**$ -**	**$ 100,000**
RO2303 Pinole Smart Signals	$ 100,000		
Measure I Fund - 107			
42107 Equipment Maintenance		**$ -**	**$ 8,000**
Equipment Maintenance	$ 8,000		
42514 Special Department Expense		**$ -**	**$ 2,800**
Special department expense	$ 2,800		
44306 Maintenance Supplies		**$ -**	**$ 20,000**
Maintenance Supplies	$ 20,000		
4720x Improvements		**$ -**	**$ 40,000**
47204-Sidewalk Improvements	$ 20,000		
47205-Traffic Sign Replacement	20,000		

GENERAL FUND - 100
PUBLIC WORKS - FACILITY MAINTENANCE - 343

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	662,614	707,567	595,546	750,043	764,739	14,696	2%
Overtime - 402	20,069	22,890	36,984	495	495	-	0%
Employee Benefits - 410	432,272	462,431	408,973	501,946	555,194	53,248	10%
Total Salary & Benefits	**1,114,955**	**1,192,888**	**1,041,502**	**1,252,484**	**1,320,428**	**67,944**	**5%**
Services and Supplies							
Professional & Administrative Services - 42	176,916	170,687	129,773	419,700	166,700	(253,000)	-152%
Other Operating Expenses - 43	40,616	53,507	38,576	44,000	53,000	9,000	17%
Materials & Supplies - 44	71,188	81,153	40,846	73,200	73,200	-	0%
Total Services and Supplies	**288,720**	**305,347**	**209,195**	**536,900**	**292,900**	**(244,000)**	**-83%**
Capital Outlay							
Asset Acquisition/Improvement - 47*	2,119	27,213	7,127	12,000	12,000	-	0%
Total Capital Outlay	**2,119**	**27,213**	**7,127**	**12,000**	**12,000**	**-**	**0%**
Indirect Cost Allocations							
Administrative Credits - 46121	(801,732)	(823,661)	(708,185)	(921,066)	(963,768)	(42,702)	4%
Legal Charges 46126	496	165	132	-	-	-	0%
General Liability Insurance - 46201	46,328	58,187	53,775	49,602	53,770	4,168	8%
Total Indirect Cost Allocations	**(754,908)**	**(765,309)**	**(654,278)**	**(871,464)**	**(909,998)**	**(38,534)**	**4%**
Total	**650,885**	**760,139**	**603,547**	**929,920**	**715,330**	**(214,590)**	**-30%**
MEASURE S -2006 FUND - 105							
Asset Acquisition/Improvement -47	-	-	-	1,530,000	-	(1,530,000)	-100%
Total Mesure S - 2006 Fund	**-**	**-**	**-**	**1,530,000**	**-**	**(1,530,000)**	**-100%**
MEASURE S - 2014 FUND - 106							
Professional & Administrative Services - 42	-	86,149	6,902	0	0	-	0%
Administrative Debits - 46122	135,129	66,613	73,637	93,663	99,260	5,597	6%
Asset Acquisition/Improvement - 47*	94,601	261,033	22,854	1,805,000	75,000	(1,730,000)	-2307%
Total Measure S - 2014 Fund	**229,730**	**413,795**	**103,392**	**1,898,663**	**174,260**	**(1,724,403)**	**-990%**
RESTRICTED REAL ESTATE MAINTENANCE FUND - 201							
Professional & Administrative Services - 42	7,787	7,238	7,962	10,000	10,000	-	0%
Other Operating Expenses - 43	9,323	7,570	4,559	11,000	11,000	-	0%
Legal Charges - 46126	-	-	-	5,000	5,000	-	0%
Total Restricted Real Estate Maint.	**17,110**	**14,808**	**12,522**	**26,000**	**26,000**	**-**	**0%**
MEASURE J FUND - 215							
Legal Charges - 46126	-	-	-	2,000	2,000	-	0%
Total Measure J Fund - 215	**-**	**-**	**-**	**2,000**	**2,000**	**-**	**0%**
GROWTH IMPACT FUND - 276							
Asset Acquisition/Improvement - 47	-	-	10,357	700,000	1,236,000	536,000	43%
Total Growth Impact Fund 276	**-**	**-**	**10,357**	**700,000**	**1,236,000**	**536,000**	**43%**
PUBLIC FACILITIES FUND - 324							
Asset Acquisition/Improvement - 47	-	-	-	60,000	502,000	442,000	88%
Total Public Facilities Fund	**-**	**-**	**-**	**60,000**	**502,000**	**442,000**	**0%**

*See CIP

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26	
42101 Professional Services		**$ 263,500**	**$ 3,500**	
EBRCSA Professional Support	$ 3,500			
IN2101 Emergency Power for critical Facilities	0			
IN2103 Recycled Water Feasibility	0			
42107 Equipment Maintenance		**$ 40,000**	**$ 40,000**	
Vehicle maintenance and repair	$ 40,000			
42108 Maintenance/Structure Imp		**$ 87,000**	**$ 87,000**	
City Hall improvements to planting/landscaping	$ 20,000			
Elevator maintenance	800			
Heating and air repair	16,000			
Janitorial service and supplies	13,000			
Landscape maintenance	3,000			
Lighting supplies	500			
Memorial Hall Maint.e, Pest Control & Sanitary Supplies *(moved from Comm S*	11,000			
Misc. hardware and maintenance	1,000			
Pest control and weed control	10,700			
Public facilities deferred maintenance	11,000			
42201 Office Expense		**$ 3,000**	**$ 5,000**	
	$ 5,000			
4230X Travel and Training		**$ 11,750**	**$ 16,750**	
Technical training	$ 15,000			
Mileage, Air & Hotel	1,500			
Meal Allowance	250			
42401 Memberships		**$ 750**	**$ 750**	
M.S.A. (Maintenance Superintendents Association)	$ 750			
42511 Equipment Rental		**$ 10,000**	**$ 10,000**	
This is used to rent infrequently used equipment.	$ 10,000			
42513 Rent		**$ 2,700**	**$ 2,700**	
Tennent Ave Parking lot. 401-142-012 (AT&T)	$ 2,700			
42514 Special Department Expense		**$ 1,000**	**$ 1,000**	
	$ 1,000			
Total Professional/Administrative Services				**$ 166,700**
4310X Utilities		**$ 40,000**	**$ 49,000**	
Gas/Electricity	$ 34,500			
Memorial Hall Electricity *(moved from Comm Svcs.)*	500			
Water	11,500			
Memorial Hall Water *(moved from Comm Svcs.)*	2,500			
43201 Property Tax		**$ 4,000**	**$ 4,000**	
44301 Fuel		**$ 8,200**	**$ 8,200**	
44306 Maintenance Supplies		**$ 45,000**	**$ 45,000**	
44410 Safety Clothing		**$ 20,000**	**$ 20,000**	
The worker classifications in this division are supplied:	$ 20,000			
Uniforms, coveralls, and foul weather gear				
47101 Equipment		**$ 12,000**	**$ 12,000**	
Miscellaneous Equipment	$ 12,000			
	$ -			

MEASURE S - 2014 FUND - 105

47201 Improvements		**$ 1,530,000**	**$ -**
FA1901 Senior Center Auxiliary Parking Lot	$ -		

MEASURE S - 2014 FUND - 106

47201 Improvements/Building		**$ 1,805,000**	**$ 75,000**
FA1702 Citywide Roof Repairs and Replacement	$ -		
FA2302 Plum St. Parking Lot Improvements	-		
FA2501 Zero-Emission Vehicle/EV Charging Infrastructure	75,000		

RESTRICTED REAL ESTATE MAINTENANCE FUND - 201

42108 Maintenance/Structure Imp		**$ 10,000**	**$ 10,000**
Materials to maintain facilities owned by the former Redevelopment Agency.	$ 10,000		
4310X Utilities		**$ 11,000**	**$ 11,000**
Gas/Electricity	$ 5,000		
Water	6,000		

MEASURE J FUND - 215

47202 Improvements/Landscape-Medians		**$ 2,000**	**$ 2,000**
Sign Replacement Program	$ 2,000		

GROWTH IMPACT FUND - 276

47201 Improvements/Building		**$ 700,000**	**$ 1,236,000**
FA2401 Tiny Tots Flooring and Painting	$ 100,000		
FA1702 Citywide Roof Repairs and Replacement	238,000		
FA1703 City Hall Modernization	400,000		
FA2202 Senior Center Modernization	148,000		
FA2502 Upgrade of City Pools	350,000		

PUBLIC FACILITIES FUND - 324

47201 Improvements/Building		**$ 60,000**	**$ 502,000**
FA1702 Citywide Roof Repairs and Replacement	$ 362,000		
FA2302 Plum St. Parking Lot Improvements	140,000		

STORM WATER FUND - 207
PUBLIC WORKS - National Pollution Discharge Elimination Systems (NPDES) STORM WATER - 344

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	49,344	77,555	148,481	71,000	71,000	-	0%
Materials & Supplies - 44	10,944	11,369	17,413	8,800	8,800	-	0%
Total Services and Supplies	**60,287**	**88,924**	**165,894**	**79,800**	**79,800**	**-**	**0%**
Indirect Cost Allocations							
Administrative Debits - 46122	233,216	261,178	199,216	286,055	291,750	5,695	2%
Legal Charges - 46126	60	-	2,461	6,000	6,000	-	0%
Total Indirect Cost Allocations	**233,276**	**261,178**	**201,677**	**292,055**	**297,750**	**5,695**	**2%**
Total	**293,563**	**350,102**	**367,570**	**371,855**	**377,550**	**5,695**	**2%**
MEASURE S-2014 FUND - 106							
Professional & Administrative Services - 42	-	86,726	29,390	150,000	273,937	123,937	45%
Asset Acquisition/Improvement - 47*	2,626	338,025	4,560	1,300,000	270,000	(1,030,000)	-381%
Total Measure S-2014	**2,626**	**424,751**	**33,950**	**1,450,000**	**543,937**	**(906,063)**	**-167%**
Growth Impact Fund - 276							
Asset Acquisition/Improvement - 47*	-	57,982	-	58,000	-	(58,000)	-100%
Total Growth Impact Fund - 276	**-**	**57,982**	**-**	**58,000**	**-**	**(58,000)**	**-100%**

*See CIP

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 15,000**	**$ 15,000**
Contract support for Clean Water and NPDES	$ 5,000		
Support for MRP 3.0	10,000		
42107 Equipment Maintenance		**$ 20,000**	**$ 20,000**
Storm drain, trash capture, street sweeper	$ 20,000		
42108 Building Structure Maintenance		**$ 15,000**	**$ 15,000**
Trash capture devices	$ 5,000		
Lumber and supplies	10,000		
4220X Office Expenses		**$ 1,000**	**$ 1,000**
42201 Miscellaneous office expenses	$ 500		
42202 Printing and Binding	500		
42514 Special Departmental Expense		**$ 20,000**	**$ 20,000**
Storm Event Sand Pile	$ 8,000		
NPDES Annual Permit	12,000		
Total Professional/Administrative Services			**$ 71,000**

44301 Fuel		**$ 8,000**	**$ 8,000**
44410 Safety Clothing		**$ 800**	**$ 800**

MEASURE S-2014 FUND - 106

42101 Professional Services		**$ 150,000**	**$ 273,937**
IN1703 Storm Drainage Master Plan	$ 273,937		
47206 Improvements/Storm Drains		**$ 1,300,000**	**$ 270,000**
SW2401 Storm Drain Creek Discharge	$ 120,000		
SW2501 Stormwater Upgrade & Trash Capture	150,000		

Growth Impact Fund 276

47206 Improvements/Storm Drains		**$ 58,000**	**$ -**
SW1901 Hazel Street Gap Closure (sunnyview)	$ -		

GENERAL FUND - 100
PUBLIC WORKS - PARK MAINTENANCE - 345

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	81,679	123,406	111,354	134,000	-	(134,000)	-100%
Other Operating Expenses - 43	103,109	102,495	77,872	106,656	-	(106,656)	-100%
Materials & Supplies - 44	14,013	23,665	22,201	500	-	(500)	0%
Total Services and Supplies	**198,801**	**249,566**	**211,427**	**241,156**	**-**	**(241,156)**	**-100%**
Capital Outlay							
Asset Acquisition/Improvement - 47*	-	1,283	5,101	-	-	-	0%
Total Capital Outlay	**-**	**1,283**	**5,101**	**-**	**-**	**-**	**0%**
Indirect Cost Allocations							
Administrative Debits - 46122	92,834	107,958	89,046	115,304	-	(115,304)	-100%
Legal Charges - 46126	186	-	-	-	-	-	0%
Total Indirect Cost Allocations	**93,020**	**107,958**	**89,046**	**115,304**	**-**	**(115,304)**	**-100%**
Total	**291,821**	**358,808**	**305,574**	**356,460**	**-**	**(356,460)**	**-100%**
MEASURE S-2014 FUND - 106							
Professional & Administrative Services - 42	-	-	2,979	-	-	-	0%
Legal Services - 46126	-	78,967	-	-	-	-	0%
Asset Acquisition/Improvement - 47*	266,143	437,097	21,920	260,000	110,000	(150,000)	-136%
Total Measure S-2014 Fund - 106	**266,143**	**516,063**	**24,899**	**260,000**	**110,000**	**(150,000)**	**-136%**
Solid Waste Fund - 214							
Asset Acquisition/Improvement - 47*	13,001	-	-	-	-	-	0%
Total Solid Waste Fund - 214	**13,001**	**-**	**-**	**-**	**-**	**-**	**0%**
Growth Impact Fund - 276							
Asset Acquisition/Improvement - 47	-	-	-	265,000	1,100,000	835,000	76%
Total Growth Impact Fund	**-**	**-**	**-**	**265,000**	**1,100,000**	**835,000**	**76%**
PV PARK CARETAKER FUND - 317							
Salaries & Wages - 401	-	-	-	11,960	11,960	-	0%
Employee Benefits - 410	-	-	-	1,689	1,686	(3)	0%
Other Operating Expenses -43	-	-	-	503	503	-	0%
General Liability Insurance - 46201	-	-	-	790	840	50	6%
Total PV Park Caretaker Fund - 317	**-**	**-**	**-**	**14,942**	**14,989**	**47**	**0%**
Public Facilities Fund - 324							
Asset Acquisition/Improvement - 47	-	-	-	10,000	-	(10,000)	-100%
Total Public Facilities Fund - 324	**-**	**-**	**-**	**10,000**	**-**	**(10,000)**	**-100%**
Park Grants (Measure WW) - 327							
Asset Acquisition/Improvement - 47*	193,383	183	-	-	-	-	0%
Total Park Grants Fund - 327	**193,383**	**183**	**-**	**-**	**-**	**-**	**0%**
*See CIP							
EQUIPMENT RESERVE FUND - 160							
Asset Acquisition/Improvement - 47	-	13,099	69,950	80,000	80,000	-	0%
Total Equipment Reserve Fund - 160	**-**	**13,099**	**69,950**	**80,000**	**80,000**	**-**	**0%**
MEASURE I FUND - 107							
Professional & Administrative Services - 42	-	-	-	-	134,000	134,000	100%
Other Operating Expenses - 43	-	-	-	-	103,156	103,156	100%
Materials & Supplies - 44	-	-	-	-	500	500	100%
Administrative Debits - 46122	-	-	-	-	118,600	118,600	100%
Total Measure I Fund - 107	**-**	**-**	**-**	**-**	**356,256**	**356,256**	**100%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26	
42107 Equipment Maintenance		**$ 7,500**	**$ -**	*
Off road equipment maintenance	$ -			
42108 Maintenance/Structure Imp		**$ 120,500**	**$ -**	*
Park Maintenance	$ -			
Tennis Court Maintenance	0			
42401 Memberships		**$ 1,000**	**$ -**	*
CAPCA (California Agricultural Production	$ -			
42511 Equipment Rental		**$ 5,000**	**$ -**	*
Cost to rent infrequently used equipment.	$ -			
Total Professional/Administrative Services				**$ -**
4310X Utilities		**$ 106,500**	**$ -**	*
Gas/Electricity	$ -			
Water	0			
43201 Property Tax		**$ 156**	**$ -**	*
44301 Fuel		**$ 500**	**$ -**	*
*Expenditures moved to Measure I fund 107 commencing FY2025/26				
MEASURE S-2014 FUND - 106				
47103 FF&E/Furniture		**$ 5,000**	**$ 5,000**	
Annual Bench/Table repairs & Replacement	$ 5,000			
47203 Improvements/Parks		**$ 255,000**	**$ 105,000**	
Annual Resod at two parks	$ 10,000			
Public Tree Maintenance	45,000			
Replace Chips/Rubber Matting at various Parks	50,000			
Growth Impact Fund - 276				
47203 Improvements/Parks		**$ 265,000**	**$ 1,100,000**	
Dog Park Renovations	$ 20,000			
PA1901 Pinole Valley Park Soccer Field	250,000			
PA2401 Fernandez Park Improvements	480,000			
PA2501 Improvements to City Parks	200,000			
Park Lighting Project	50,000			
PVP West/Savage Field	100,000			
Public Facilities Fund - 324				
47203 Improvements/Parks		**$ 10,000**	**$ -**	
Annual Building Maintenance program	$ -			
Equipment Reserve Fund -160				
47104 Vehicles		**$ 80,000**	**$ 80,000**	
Replace 2 vehicles per year	$ 30,000			
Replace heavy equipment reserve	50,000			
Measure I Fund - 107				
42107 Equipment Maintenance		**$ -**	**$ 7,500**	*
Off road equipment maintenance	$ 7,500			
42108 Maintenance/Structure Imp		**$ -**	**$ 120,500**	*
Park Maintenance	$ 120,000			
Tennis Court Maintenance	500			
42401 Memberships		**$ -**	**$ 1,000**	*
CAPCA (California Agricultural Production Consultants Association)	$ 370			
P.A.P.A. (Pest Applicators Association)	30			
Other memberships	600			
42511 Equipment Rental		**$ -**	**$ 5,000**	*
Cost to rent infrequently used equipment.	$ 5,000			
Total Professional/Administrative Services				**$ 134,000**
4310X Utilities		**$ -**	**$ 103,000**	*
Gas/Electricity	$ 5,000			
Tennis Ct. Gas/Electricity (moved from Comm Svcs.)	3,000			
Water	94,500			
Tennis Ct. Water *(moved from Comm Svcs.)*	500			
43201 Property Tax		**$ -**	**$ 156**	*
44301 Fuel		**$ -**	**$ 500**	*

*Moved from the general fund commencing FY2025/26.

AB 939 REFUSE MANAGEMENT FUND - 213
WASTE REDUCTION - 346

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	-	-	-	22,500	22,500	-	0%
Total Services and Supplies	**-**	**-**	**-**	**22,500**	**22,500**	**-**	**0%**
Indirect Cost Allocations							
Administrative Debits - 46122	122,104	131,547	101,484	162,102	164,710	2,608	2%
Legal Services - 46126	-	-	-	2,500	2,500	-	0%
Total Indirect Cost Allocations	**122,104**	**131,547**	**101,484**	**164,602**	**167,210**	**2,608**	**2%**
Transfers Out - 49901	-	-	-	-	-	-	0%
Total	**122,104**	**131,547**	**101,484**	**187,102**	**189,710**	**2,608**	**1%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 10,000**	**$ 10,000**
Consulting Services	$ 10,000		
42514 Special Department Expense		**$ 12,500**	**$ 12,500**
Litter pick up services	$ 12,500		

LIGHTING & LANDSCAPE DISTRICTS FUND - 310
PUBLIC WORKS - ZONE A, PINOLE VALLEY ROAD NORTH - 347
PUBLIC WORKS - ZONE B, PINOLE VALLEY ROAD SOUTH - 348

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	30,186	11,951	5,567	56,500	56,500	-	0%
Other Operating Expenses - 43	12,128	13,794	11,457	16,695	16,695	-	0%
Total Services and Supplies	**42,314**	**25,746**	**17,024**	**73,195**	**73,195**	**-**	**0%**
Capital Outlay							
Asset Acquisition/Improvement - 47	-	-	-	5,720	5,720	-	0%
Total Capital Outlay	**-**	**-**	**-**	**5,720**	**5,720**	**-**	**0%**
Indirect Cost Allocations							
Administrative Debits - 46122	4,160	4,160	-	4,160	4,160	-	0%
Legal Charges - 46126	210	179	207	2,100	2,100	-	0%
Total Indirect Cost Allocations	**4,370**	**4,339**	**207**	**6,260**	**6,260**	**-**	**0%**
Total	**46,684**	**30,085**	**17,231**	**85,175**	**85,175**	**-**	**0%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 18,000**	**$ 18,000**
Contra Costa County traffic signal maintenance - Zone A	$ 10,000		
Cal Trans traffic signal maintenance - Zone A	2,000		
Contra Costa County traffic signal maintenance - Zone B	5,000		
Cal Trans traffic signal maintenance - Zone B	1,000		
42108 Maintenance Structures/Imp		**$ 38,500**	**$ 38,500**
Caltrans Traffic Signal Maintenance - Zone A	3,000		
Contra Costa county Public Works Traffic Signal - Zone A	8,000		
Labor, materials and equipment for maintenance - Zone A	1,000		
Pacific Site Management - Zone A	1,500		
Caltrans Traffic Signal Maintenance - Zone B	3,500		
Contra Costa county Public Works Traffic Signal - Zone B	5,500		
Labor, materials and equipment for maintenance - Zone B	15,000		
Pacific Site Management - Zone B	1,000		
Total Professional/Administrative Services			**$ 56,500**
4310X Utilities		**$ 16,695**	**$ 16,695**
Water (EBMUD) - Zone A	$ 3,800		
Electricity & Power - Zone A	4,765		
Water (EBMUD) - Zone B	2,800		
Electricity & Power - Zone B	5,330		
47202 Kaiser Medians		**$ 5,720**	**$ 5,720**
Capital Replacement Fund- Zone A	$ 2,600		
PG&E Street and highway lighting - Zone B	$ 3,120		

SEWER ENTERPRISE FUND - 500
SEWER TREATMENT PLANT - 641

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	1,240,620	1,348,890	1,056,915	1,430,455	1,568,445	137,990	9%
Overtime - 402	31,037	21,805	22,331	36,387	36,387	-	0%
Employee Benefits - 410	(300,601)	553,676	627,807	800,168	932,083	131,915	14%
Total Personnel	**971,056**	**1,924,370**	**1,707,053**	**2,267,010**	**2,536,915**	**269,905**	**11%**
Services and Supplies							
Professional & Administrative Services - 42	173,599	126,332	124,644	376,814	236,814	(140,000)	-59%
Other Operating Expenses - 43	871,960	1,022,509	713,496	785,000	860,000	75,000	9%
Materials & Supplies - 44	1,074,109	1,011,467	717,126	1,457,000	1,472,000	15,000	1%
Total Services and Supplies	**2,119,668**	**2,160,309**	**1,555,266**	**2,618,814**	**2,568,814**	**(50,000)**	**-2%**
Capital Outlay							
Asset Acquisition/Improvement - 47*	133,884	2,800	14,948	6,536,597	6,721,597	185,000	3%
Total Capital Outlay	**133,884**	**2,800**	**14,948**	**6,536,597**	**6,721,597**	**185,000**	**3%**
Indirect Cost Allocations							
Administrative Debits - 46122	216,942	231,802	191,989	294,351	328,175	33,824	10%
IS Charges - 46124	45,996	62,062	41,560	82,816	67,734	(15,082)	-22%
Legal Charges - 46126	-	-	-	15,000	15,000	-	0%
General Liability Insurance - 46201	69,389	108,914	105,098	96,941	111,665	14,724	13%
Total Indirect Cost Allocations	**332,327**	**402,777**	**338,647**	**489,108**	**522,574**	**33,466**	**6%**
Depreciation							
Depreciation Expense - 47401	217,997	231,922	-	-	-	-	0%
Total Depreciation	**217,997**	**231,922**	**-**	**-**	**-**	**-**	**0%**
Total	**3,774,932**	**4,722,179**	**3,615,914**	**11,911,529**	**12,349,900**	**438,371**	**4%**

*See CIP

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 125,814**	**$ 45,814**
PCTV quarterly subcommittee meeting	5,000		
Railroad Ave. bridge right of way study	30,000		
RO2102 Tennent Ave. Rehabilitation	814		
Sewer rate review	10,000		
42107 Equipment Maintenance		**$ 70,000**	**$ 70,000**
Equipment service	$ 70,000		
42108 Maintenance Structure/Imp		**$ 78,000**	**$ 48,000**
Janitorial services	$ 10,000		
Various structure refurbishment	38,000		
42109 Compliance Inspections		**$ 35,000**	**$ 20,000**
Public outreach materials	10,000		
Sampling and analysis	10,000		
42201 Office Expense		**$ 7,000**	**$ 7,000**
Miscellaneous office supplies	$ 7,000		
4230X Travel and Training		**$ 31,000**	**$ 16,000**
42301 State Certified operators training	$ 5,000		
42301 Class B Driver License Training	7,000		
42302 Mileage, Air	3,000		
42303 Meal Allowance	1,000		
42401 Memberships		**$ 20,000**	**$ 20,000**
Bay Area Clean Water Assoc.(BACWA)	$ 12,000		
Joint CWEA/WEF membership	4,000		
Technical publications	4,000		

42511 Equipment Rental		**$ 10,000**	**$ 10,000**	
	$ 10,000			
Total Professional/Administrative Services				**$ 236,814**
4310X Utilities		**$ 785,000**	**$ 860,000**	
PG&E	$ 850,000			
EBMUD	10,000			
Total Other Operating Expenses				**$ 860,000**
44301 Fuel		**$ 20,000**	**$ 20,000**	
44302 Sludge Removal		**$ 300,000**	**$ 310,000**	
Digester Cleaning	$ 130,000			
Sludge Disposal to Landfill	180,000			
44303 Chemicals		**$ 780,000**	**$ 700,000**	
Chemicals for Plant Operations	$ 700,000			
44304 Permit Fees		**$ 129,000**	**$ 129,000**	
BAAQMD	$ 16,000			
BACQA	16,000			
NPDES permit fee renewal	75,000			
Regional Monitoring of Metals (SFEI)	22,000			
44305 Laboratory Operations		**$ 100,000**	**$ 100,000**	
Accelerated Chronic Toxinicy Testing	$ 15,000			
Laboratory supplies	85,000			
44306 Maintenance Supplies		**$ 95,000**	**$ 180,000**	
	$ 180,000			
44410 Safety Clothing		**$ 33,000**	**$ 33,000**	
Laundry service for uniforms, safety shoes/boots, gloves, etc.	$ 33,000			
Total Materials and Supplies				**$ 1,472,000**
47101 Equipment		**$ 485,000**	**$ 620,000**	
Depreciation- Pinole only	$ 340,000			
Blower Replacement	$ 280,000			
47104 Vehicles		**$ 175,000**	**$ 175,000**	
WPCP Staff Vehicle	$ 50,000			
Portable self priming pump	125,000			
47201 Improvements/Building		**$ 5,770,000**	**$ 5,820,000**	
As-Built WWTP Drawings	25,000			
Boiler Rehabilitation	45,000			
Boiler Replacement	660,000			
Centrifuge Feed Pump Replacement	50,000			
Centrifuge Replacement	990,000			
Digester Feed Pump Replacement	75,000			
Energy Recovery Building and Admin Roof	80,000			
Misc. Plant Improvements	75,000			
SCADA System Upgrade	45,000			
SS2002 Water Pollution Control Plant Lab Remodel	150,000			
SS2101 Second Clarifier - Center Column Rehabilitation	425,000			
SS2102 Air Release Valve Replacement	50,000			
SS2203 Effluent Outfall Project Design	3,150,000			
47205 Improvements/Street		**$ 106,597**	**$ 106,597**	
RO2102 Tennent Ave. Rehabilitation	106,597			

SEWER ENTERPRISE FUND - 500
SEWER COLLECTION - 642

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	285,778	307,243	191,376	313,505	297,382	(16,123)	-5%
Overtime - 402	7,898	8,906	9,082	2,663	2,371	(292)	-12%
Employee Benefits - 410	162,773	180,757	134,929	264,879	219,454	(45,425)	-21%
Total Personnel	**456,449**	**496,906**	**335,388**	**581,047**	**519,207**	**(61,840)**	**-12%**
Services and Supplies							
Professional & Administrative Services - 42	300,267	376,941	173,500	656,650	736,650	80,000	11%
Other Operating Expenses - 43	14,297	14,488	10,742	13,500	13,500	-	0%
Materials & Supplies - 44	23,105	24,525	15,015	21,000	21,000	-	0%
Total Services and Supplies	**337,669**	**415,955**	**199,257**	**691,150**	**771,150**	**80,000**	**10%**
Capital Outlay							
Asset Acquisition/Improvement - 47	11,806	1,729	1,605,210	22,375,000	22,375,000	-	0%
Total Capital Outlay	**11,806**	**1,729**	**1,605,210**	**22,375,000**	**22,375,000**	**-**	**0%**
Indirect Cost Allocations							
Administrative Credits - 46121	(111,422)	(119,817)	(89,373)	(145,456)	(130,003)	15,453	-12%
Administrative Debits - 46122	437,588	415,373	335,414	547,661	563,325	15,664	3%
IS Charges - 46124	29,940	44,476	30,143	78,446	48,768	(29,678)	-61%
Legal Charges - 46126	-	1,433	1,572	15,000	15,000	-	0%
General Liability Insurance - 46201	23,650	21,855	22,187	20,419	20,557	138	1%
Total Indirect Cost Allocations	**379,756**	**363,319**	**299,942**	**516,070**	**517,647**	**1,577**	**0%**
Depreciation							
Depreciation Expense - 474	146,498	171,020	-	-	-	-	0%
Total Depreciation	**146,498**	**171,020**	**-**	**-**	**-**	**-**	**0%**
Total	**1,332,177**	**1,448,928**	**2,439,798**	**24,163,267**	**24,183,004**	**19,737**	**0%**
Growth Impact Fund - 276							
Asset Acquisition/Improvement - 47*	-	-	-	600,000	-	(600,000)	-100%
Total Growth Impact Fund - 276	**-**	**-**	**-**	**600,000**	**-**	**(600,000)**	**-100%**

MAJOR NON-PERSONNEL EXPENSE DE

	0	0	0

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 585,000**	**$ 665,000**
Contractors for isolated emergency repairs	$ 50,000		
CCTV Large Sewer pipes	50,000		
Misc. Professional Services	350,000		
IN2103 Recycled Water Feasibility	80,000		
Sanitary Sewer overflow mitigation	120,000		
Sewer flow modeling	10,000		
Wildan Assessment services	5,000		
42107 Equipment Maintenance		**$ 20,000**	**$ 20,000**
Vehicle maintenance and repair	$ 20,000		
42108 Maintenance Structure/Imp		**$ 2,500**	**$ 2,500**
	$ 2,500		
42201 Office Expense		**$ 150**	**$ 150**
Office supplies, includes reprinting of map books.	$ 150		
42301 Travel and Training		**$ 1,000**	**$ 1,000**
Technical training programs for sewer maintenance, confined space entry and street safety procedures.	$ 1,000		

42401 Memberships		**$ 1,000**	**$ 1,000**	
Joint CWEA/WEF membership	$ 765			
Technical publications	$ 235			
42510 Software Purchase		**$ 12,000**	**$ 12,000**	
Asset Management Software-annual license fee	$ 12,000			
42511 Equipment Rent		**$ 5,000**	**$ 5,000**	
	$ 5,000			
42514 Special Department Expense		**$ 30,000**	**$ 30,000**	
Maintenance materials (asphalt, concrete, pipe, hardware, etc.)	$ 30,000			
Total Professional/Administrative Services				**$ 736,650**
4310X Utilities		**$ 13,500**	**$ 13,500**	
PG&E	$ 9,000			
EBMUD	4,500			
44301 Fuel		**$ 8,000**	**$ 8,000**	
44304 Permit Fee		**$ 3,000**	**$ 3,000**	
SWRCB Permit Fee	$ 3,000			
44410 Safety Clothing		**$ 10,000**	**$ 10,000**	
Uniforms, coveralls, foul weather gear, gloves	$ 10,000			
47104 Vehicles		**$ 70,000**	**$ 70,000**	
PW Operations and Maintenance Service Truck	70,000			
47201 Improvements		**$ 22,305,000**	**$ 22,305,000**	
SS1702 Sewer Pump Rehab	$ 7,300,000			
SS2201 Sanitary Sewer Rehabilitation	7,995,000			
SS2402 Pinon 2 Upsizing	2,960,000			
Tennent Trunk Sewer Upsize	4,050,000			

Growth Impact Fund - 276

47207 Improvements/Sewer Lines		**$ 600,000**	**$ -**	

SEWER ENTERPRISE PLANT EXPANSION FUND - 503
SEWER PROJECTS - SHARED - 643

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Service and Supplies							
Professional & Administrative Services - 42	22,294	-	-	-	-	-	0%
Total Services and Supplies	**22,294**	**-**	**-**	**-**	**-**	**-**	**0%**
Indirect Cost Allocations							
Legal Charges - 46126	4,215	-	-	-	-	-	0%
Total Indirect Cost Allocations	**4,215**	**-**	**-**	**-**	**-**	**-**	**0%**
Depreciation							
Depreciation Expense - 47401	620,304	620,415	-	-	-	-	0%
Total Depreciation	**620,304**	**620,415**	**-**	**-**	**-**	**-**	**0%**
Total	**646,813**	**620,415**	**-**	**-**	**-**	**-**	**0%**
SEWER ENTERPRISE FUND - 500							
Asset Acquisition/Improvement - 47	-	-	-	85,000	85,000	-	0%
Total Sewer Enterprise Fund - 500	**-**	**-**	**-**	**85,000**	**85,000**	**-**	**0%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
Sewer Enterprise Fund - 500			
47104 FF&E/Vehicles		**$ 85,000**	**$ 85,000**
Replace aging WWTP service Truck with EV	$ 85,000		

SEWER ENTERPRISE FUND - 500
WPCP / EQUIPMENT AND DEBT SERVICE (PINOLE ONLY) - 644

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Debt Service							
Debt Principal - 48101	-	0	362,000	1,064,678	1,089,184	24,506	2%
Debt Interest - 48102	576,372	554,419	160,834	546,890	522,008	(24,882)	-5%
Total Debt Service	**576,372**	**554,420**	**522,834**	**1,611,568**	**1,611,192**	**(376)**	**0%**
Total	**576,372**	**554,420**	**522,834**	**1,611,568**	**1,611,192**	**(376)**	**0%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
4810X Wastewater Revenue Bonds, Series 2016		**$ 546,890**	**$ 524,568**
48101 - Principal	$ 374,560		
48102 - Interest	150,008		
4810X 2016 Clean Water State Revolving fund loan		**$ 1,064,678**	**$ 1,086,624**
48101 - Principal	$ 714,624		
48102 - Interest	372,000		

COMMUNITY DEVELOPMENT

The Community Development Department is comprised of the following divisions:

- Planning;
- Building;
- Code Enforcement;
- Affordable Housing;
- Economic Development; and
- Redevelopment Successor Agency

Mission

The mission of the Community Development Department is to guide orderly growth and development in Pinole, consistent with the General Plan and priorities of the City Council, and to protect the quality of life, health, safety, and welfare of residents.

Major Services and Functions

The Planning Division administers and implements the General Plan and Zoning Code for the City. It processes land use and development applications, which include use permits, design review requests, and subdivisions. The Planning Division seeks to deliver on its mission with the highest regard for time, accuracy, completion, customer satisfaction, and overall well-being of the City consistent with local, State, and federal laws. Planning staff participate in multi-modal transportation and circulation planning. The Planning Division also leads the planning and implementation of sustainability initiatives and projects, ensuring alignment with the City's long-term environmental and policy goals.

The Building Division issues building permits and provides building, electrical, mechanical, plumbing, Title-24, and accessibility inspections for new construction, additions, and alterations of commercial, residential, and public projects to ensure a safe environment for the Pinole community. The division also performs rental housing inspections on a recurring basis and business license inspections on an as-needed basis. The division investigates citizens' complaints pertaining to construction code compliance and/or health and safety issues in a prompt and courteous manner.

The Code Enforcement Division investigates and addresses citizens' complaints of health and safety issues. These issues include blight and graffiti, abandoned vehicles, and illegal dumping. The division is complaint driven and maintains a proactive environment to help solve community problems in a collaborative and effective manner.

The Affordable Housing Division functions include ensuring that facilities that have received City financial assistance to create affordable housing units comply with affordability agreements and investing limited City affordable housing resources to provide affordable housing units and support to the homeless.

The Economic Development Division was instituted in FY 2021/22. It coordinates with the City Manager department to create economic development strategies for the City and is responsible for carrying out those strategies.

The purpose of the Redevelopment Successor Agency Division is to effectively wind down the activities of the Redevelopment Successor Agency by administering the remaining enforceable obligations.

FY 2024/25 Key Accomplishments

Baseline Work (Including Staff-Initiated Special Projects)

- Launched the City's new modern permitting and licensing system, replacing the outdated platform and introducing an online citizen portal for paperless permitting in Building, Planning, Public Works, and Finance, with integrated GIS and code enforcement tools.
- Continued to develop and refine forms, policies, and procedures related to building and planning permits and code enforcement processes.
- Secured a $40,000 grant to implement automated solar permitting for residential rooftop systems and launched the City's new solar permitting software.
- Initiated vendor scanning services to support the transition to a fully paperless records system.
- Refined coordination with ConFire during the transition from Pinole Fire, specifically related to building and planning permit processing.
- Performed inspections and processed permits for major new residential development projects, including:
- Issued a Certificate of Occupancy for Valor Village Apartments (33 units of 100% affordable housing for veterans) at 811 San Pablo.
- Issued a Temporary Certificate of Occupancy for Vista Woods Apartments (179 units of 100% affordable housing for seniors) at 600 Roble.
- Processed permits for the first phase of 154 condominium units at 2151 Appian Way ("Appian Village" project).
- Guided the issuance of 548 construction permits valued at over $14 million in the first three quarters of FY 2024/25.
- Conducted 2,001 inspections across building, electrical, mechanical, plumbing, Title-24, and accessibility disciplines for residential, commercial, and public projects during the first three quarters of FY 2024/25.
- Continued implementing the GreenHalo waste tracking system, automating the verification and filing of recovery reports for 41 construction projects.
- Created and staffed a limited-term Sustainability Project Manager position to lead City sustainability initiatives.
- Secured a $700,000 grant from the California Energy Commission (CEC) to support Phase 1 implementation of the City's Climate Action and Adaptation Plan (CAAP).

- Secured a $7,500 Community Grant from Marin Clean Energy (MCE) to develop an express permitting system integrated with MCE programs to accelerate energy-efficiency upgrades.
- Secured a $952,000 grant from the Metropolitan Transportation Commission (MTC) to install EV charging stations at public facilities.
- Secured a two-year staff capacity grant from the Partnership for the Bay's Future to support a Housing Fellow tasked with creating an affordable housing policy guide, launching a social impact bond and rehabilitation assistance program, and redesigning and relaunching the City's rental regulations.
- Secured $650,000 in Prohousing Incentive Program funds from the State of California and began seeking matching funds to deposit $1.3 million into the Low/Moderate Affordable Housing Asset Fund.
- Partnered with the Academy of Art to produce pro-bono Public Service Announcements to improve public communication on pedestrian safety, new ordinances, and wildfire preparedness.
- Joined the Brownfields Alliance with Contra Costa County and jointly applied for an EPA Brownfields Grant.
- Collaborated with the City of Hercules to apply for SB 1 grant funding to support sea level rise preparedness, including a shoreline vulnerability assessment, data collection, and a multi-jurisdictional adaptation plan.
- Continued use of a Body Worn Camera for the Code Enforcement Officer to improve transparency and support respectful public interaction.
- Developed and adopted multiple Year 1 and Year 2 Housing Element programs, including Zoning Ordinance updates, the Pinole Accessible Living Program (a no-cost permit program for universal design), and an ADU/JADU Amnesty Program.
- Conducted annual monitoring of 322 deed-restricted low- and moderate-income housing units to ensure continued compliance with affordability restrictions.
- Supported the Public Works Department with outreach and coordination for the development of the Active Transportation Plan.
- Collaborated with the Finance Department to adopt updates to Development Impact Fees.
- Supported a Planning Policy Intern to assist with Planning and Sustainability initiatives.
- Partnered with the County Sheriff's Office of Emergency Services to adopt Pinole's local annex of the Countywide Hazard Mitigation Plan.
- Partnered with the City Manager's Office and ConFire to adopt new Fire Hazard Severity Zone maps.
- Partnered with the County Department of Conservation and Development to launch the Pinole Energy Enhancement Rebate Program (PEER), offering local rebates for energy efficiency projects.
- Ensured compliance with tobacco retailer application requirements, including education and enforcement of flavored tobacco restrictions for all 21 retailers.
- Continued partnering with the Police Department to enforce code requirements for massage establishments.

- Worked with the Planning Commission to create Objective Design and Development Standards, a required Housing Element program.
- Worked with the Planning Commission to develop outdoor dining and parklet regulations.
- Opened 351 and closed 333 code enforcement cases, and performed 1,120 code enforcement inspections in the first three quarters of FY 2024/25.
- Performed proactive seasonal weed abatement activities with support from temporary code enforcement staff.

Other Council-Directed Special Projects

- Presented an Urgency Ordinance to prohibit new/expanded Service Stations
- With the City Manager's Department, supported the development of the third year of Earth Month activities and programming
- Continued the third year of administration of the Pinole Perks Community Gift Card program, which spurs the local economy
- Adopted City's first Climate Action and Adaptation Plan (CAAP) and began implementation of the Plan
- Adopted the City's Single-Use Plastic Foodware and Bag Reduction Ordinance
- Contracted for third-party Technical Assistance (TA) support to comply with the Single-Use Plastic Foodware and Bag Reduction Ordinance, and launched TA services to the business community

FY 2025/26 Key Priorities and Projects

Baseline Work (Including Staff-Initiated Special Projects)

- Launch the PAL (Pinole Accessible Living) Program, offering permit fee waivers for accessibility modifications and hosting a six-part workshop series on universal design, home improvements, and financial resources to support aging in place for older adults and individuals with disabilities.
- Begin implementation of Year 3 and Year 4 6th Cycle Housing Element programs, including launching a home-match program, fast-track ADU program, in-lieu fee option for inclusionary housing, priority review process for affordable housing, rehabilitation assistance program, and hosting a fair housing and tenants' rights workshop.
- Continue partnership with the County Department of Conservation and Development to issue Pinole Energy Enhancement Rebates, funded through the California Energy Commission grant.
- Administer and expand the Pinole Perks Community Gift Card program to support local independent businesses and explore opportunities to grow its reach and impact.
- Support downtown activation efforts under Major Initiative 5 of the Economic Development Strategy by sponsoring business-led Night Markets, First Fridays, and other arts and culture events at Community Corner.

- Advance implementation of the Climate Action and Adaptation Plan (CAAP) by adopting reach codes for electrification, two-way AC requirements, stricter energy standards, and a long-term natural gas phase-out plan.
- Develop and launch public engagement on a proposed permanent ordinance to prohibit new or expanded service stations in the City.
- Continue supporting the Housing Fellow under a capacity grant, focused on developing an affordable housing policy guide, launching a social impact bond, supporting a rehabilitation assistance program, and redesigning and implementing rental regulations.
- Pursue additional grant funding to support implementation of the Economic Development Strategy and the Climate Action and Adaptation Plan.
- Perform inspections and process building permits for major developments, including Appian Village (154 market-rate and affordable condominiums), Pinole Vista (223 market-rate and affordable apartments), and Pinole Shores II (a 120,000-square-foot industrial building).
- Update Title 8 of the Pinole Municipal Code to reflect the 2025 Triennial Edition of the California Building Standards Code (Title 24) and any local amendments, by December 31, 2025.
- Continue education and outreach on the Single-Use Plastics Ordinance and begin formal enforcement efforts.
- Engage two summer interns—a Housing Policy & Engagement Intern and an ADU Policy & Implementation Intern—to assist with Housing Element Programs 2, 3, 4, and 8.
- Conduct community outreach and adopt both an updated Safety Element and a new Health and Environmental Justice Element of the General Plan.
- Recruit and hire an Associate Planner to increase in-house staffing capacity and reduce reliance on part-time contract staff, promoting more efficient use of City resources.
- Establish and hire a Sustainability Coordinator position to lead implementation of the Climate Action and Adaptation Plan, the Single-Use Plastics Ordinance, the Active Transportation Plan, and the rollout of the Environmentally Preferable Purchasing Policy, among other initiatives.
- Recruit and hire a Building Inspector I to expand Building Division capacity for rental housing inspections, substandard housing enforcement, and weed abatement, reducing reliance on contract services.
- Continue working with the new owner of Pinole Square (Tara Hills Safeway) to expedite redevelopment of the site.
- Collaborate with the Planning Commission to prepare and present regulations for outdoor dining and parklets for City Council consideration.
- Complete adoption of Objective Design and Development Standards, as required under the Housing Element.
- Continue evaluating updates to the General Plan, Specific Plan, Zoning Ordinance, and the Old Town Design Guidelines.

- Implement improvements to the Residential Rental Housing Inspection Program to enhance tracking, compliance, and efficiency.
- Complete the sale and transfer of the Affordable Housing Fund and Redevelopment Successor Agency surplus properties.
- Collaborate with the Community Services Department to develop a public art and mural program to enhance community identity.
- Foster a supportive and inviting climate for doing business in Pinole.

Strategic Plan Strategies

- Implement year two and year three activities of the Economic Development Strategy
- Evaluate the need to update the General Plan and Three Corridors Specific Plan Environmental Impact Report so that high-density residential projects could utilize the EIR for project-specific environmental clearances, which would encourage streamlining the rehabilitation and reuse of undeveloped or under-developed properties

Other Council-Directed Special Projects

- Complete research on options for just cause eviction regulations
- Implement a City of Pinole job fair
- Recommend options for Old Town wayfinding signage
- Conduct an electric vehicle (EV) charging station feasibility study

Significant Special Projects for FY 2026/27 through FY 2029/30

- Continue to make progress on Year 4 and Year 5 Housing Element programs
- Continue to make progress on Year 4 and Year 5 Economic Development Strategy action items
- Monitor the need, if applicable, to update the entire General Plan and Three Corridors Specific Plan
- Seek grant opportunities to help Pinole create a stronger “sense of place”
- Conclude repayment of outstanding Redevelopment Successor Agency bond obligations
- Close-out the operations of the Redevelopment Successor Agency following payment of all obligations

Major Changes in FY 2025/26 Budget

The Community Development Department budget for FY 2025/26 includes some changes relative to the FY 2024/25 budget. FY 2023/24 and FY 2024/24 was a year of finding stability in the Department following the restructuring in FY 2022/23. The restructuring served to develop efficient and thoughtful succession planning retention strategies, bring

formerly contracted out inspection services in-house and fill vacancies. The focus in FY 2025/26 will be to continue to increase staffing in order to carry out the workload assigned to Community Development, and continue to nurture stability, collegiality, and teamwork with coworkers, internal and external customers.

Position Summary

Position	2021/22	2022/23	2023/24	2024/25	2025/26
Community Development Director	1.00	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00	1.00
Senior Building Inspector	1.00	0.00	0.00	0.00	0.00
Building Official	0.00	1.00	1.00	1.00	1.00
Building Inspector	1.00	0.00	0.00	0.00	0.00
Building Inspector I/II	0.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	0.00	0.00	0.00	0.00
Code Enforcement Officer I/II	0.00	1.00	1.00	1.00	1.00
Permit Technician	2.00	0.00	0.00	0.00	0.00
Permit Technician I/II/III	0.00	2.00	2.00	2.00	2.00
Administrative Coordinator (shared with Public Works)	0.00	0.50	0.50	0.00	0.00
Associate Planner	0.00	0.00	0.00	1.00	1.00
Sustainability Coordinator	0.00	0.00	0.00	0.00	1.00
Total	**7.00**	**7.50**	**7.50**	**8.00**	**9.00**

COMMUNITY DEVELOPMENT BUDGET SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	398,605	537,007	362,933	513,288	590,142	76,854	13%
Measure S 2014 - 106	-	10,000	29,039	87,050	20,000	(67,050)	-335%
Equipment Reserve Fund - 160	-	-	47,744	52,744	5,000	(47,744)	-955%
Building and Planning - 212	2,210,300	2,278,545	1,425,401	2,143,158	2,744,232	601,074	22%
CASp Certification and Training Fund - 226	-	1,040	398	-	-	-	0%
Housing Assets for Resale - 285	609,107	137,350	144,250	323,243	342,961	19,718	6%
Recognized Obligation Retirement Fund - 750	324,147	205,481	13,141	-	-	-	0%
Total	**3,542,159**	**3,169,424**	**2,022,905**	**3,119,483**	**3,702,336**	**582,853**	**16%**
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages - 401	611,429	919,836	778,581	991,338	1,222,002	230,664	19%
Overtime - 402	4,775	16,876	2,120	13,063	34,605	21,542	62%
Employee Benefits - 410	287,854	410,727	373,348	398,271	589,636	191,365	32%
Total Personnel	**904,058**	**1,347,439**	**1,154,050**	**1,402,672**	**1,846,243**	**443,571**	**24%**
Services and Supplies							
Professional & Administrative Services - 42	1,521,154	952,852	465,889	1,190,728	1,302,823	112,095	9%
Other Operating Expenses - 43	9,672	11,391	7,116	8,150	8,150	-	0%
Materials & Supplies - 44	1,563	2,810	532	7,333	6,198	(1,135)	-18%
Total Services and Supplies	**1,532,389**	**967,053**	**473,537**	**1,206,211**	**1,317,171**	**110,960**	**8%**
Capital Outlay							
Asset Acquisition/Improvement - 47	396,061	2,456	48,293	58,244	32,000	(26,244)	-82%
Total Capital Outlay	**396,061**	**2,456**	**48,293**	**58,244**	**32,000**	**(26,244)**	**0%**
Indirect Cost Allocations							
Administrative Credits - 46	(257,229)	(357,076)	(311,755)	(381,805)	(450,054)	(68,249)	15%
Administrative Debits - 46	533,309	609,873	378,513	500,127	579,806	79,679	14%
IS Charges - 46	145,013	393,936	174,868	187,655	218,927	31,272	14%
Legal Charges - 46	229,874	121,806	34,095	80,000	70,000	(10,000)	-14%
General Liability Insurance - 46	58,684	83,938	71,304	66,379	88,243	21,864	25%
Total Indirect Cost Allocations	**709,651**	**852,477**	**347,025**	**452,356**	**506,922**	**54,566**	**11%**
Total	**3,542,159**	**3,169,424**	**2,022,905**	**3,119,483**	**3,702,336**	**582,853**	**16%**
EXPENDITURES BY PROGRAM							
Development Services Planning - 461	1,213,389	1,019,067	585,899	895,693	1,339,959	449,267	34%
Development Services Building - 462	1,113,151	1,327,457	936,107	1,364,733	1,479,353	114,620	8%
Successor Agency to the Pinole Redevelopment - 463	324,147	205,481	13,141	-	-	-	0%
Housing Administration - 464	558,818	80,662	104,136	275,867	285,268	9,401	3%
Code Enforcement - 465	226,172	260,334	297,466	372,187	418,050	45,863	11%
Economic Development - 466	106,482	276,424	86,155	211,003	179,705	(31,298)	-17%
Total	**3,542,159**	**3,169,424**	**2,022,905**	**3,119,483**	**3,702,336**	**582,853**	**16%**

BUILDING & PLANNING FUND - 212
DEVELOPMENT SERVICES - PLANNING - 461

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	356,239	390,297	298,149	418,189	620,317	202,128	33%
Employee Benefits - 410	195,878	220,962	199,710	191,931	363,153	171,222	47%
Total Salary & Benefits	**552,117**	**611,259**	**497,859**	**610,120**	**983,470**	**373,350**	**38%**
Services and Supplies							
Professional & Administrative Services - 42	692,470	437,968	211,189	406,232	528,869	122,637	23%
Other Operating Expenses - 43	2,220	2,615	1,633	1,550	1,550	-	0%
Materials & Supplies - 44	831	2,055	195	1,500	1,000	(500)	-50%
Total Services and Supplies	**695,521**	**442,638**	**213,018**	**409,282**	**531,419**	**122,137**	**23%**
Capital Outlay							
Asset Acquisition/Improvement - 47	-	-	-	2,000	2,000	-	0%
Total Capital Outlay	**-**	**-**	**-**	**2,000**	**2,000**	**-**	**0%**
Indirect Cost Allocations							
Administrative Credits - 46121	(205,724)	(285,047)	(267,411)	(320,398)	(385,357)	(64,959)	17%
Administrative Debits - 46122	-	58,033	44,344	61,407	64,697	3,290	5%
IS Charges - 46124	(2,601)	38,473	10,837	11,121	5,116	(6,005)	-117%
Legal Charges - 46126	35,741	53,562	8,999	25,000	20,000	(5,000)	-25%
General Liability Insurance - 46201	22,095	33,211	29,790	27,637	43,534	15,897	37%
Total Indirect Cost Allocations	**(150,488)**	**(101,768)**	**(173,442)**	**(195,233)**	**(252,010)**	**(56,777)**	**23%**
Total Building and Planning Fund	**1,097,149**	**952,129**	**537,435**	**826,169**	**1,264,879**	**438,711**	**35%**
GENERAL FUND - 100							
Professional & Administrative Services - 42	4,599	-	-	5,000	-	(5,000)	-100%
Administrative Debits - 46122	61,351	10,249	8,350	12,148	12,387	239	2%
Total General Fund	**65,951**	**10,249**	**8,350**	**17,148**	**12,387**	**239**	**2%**
Housing Fund - 285							
Administrative Debits - 46122	50,289	56,689	40,114	47,376	57,693	10,317	18%
Total Housing Fund	**50,289**	**56,689**	**40,114**	**47,376**	**57,693**	**10,317**	**18%**
Equipment Reserve Fund - 160							
Asset Acquisition/Improvement - 47	-	-	-	5,000	5,000	-	0%
Total Equipment Reserve Fund	**-**	**-**	**-**	**5,000**	**5,000**	**-**	**0%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26	
42101 Professional Services		**$ 334,488**	**$ 97,750**	
ECHO Fair Housing Services (HE Programs 20 & 21)	$ 17,000			
Front Porch/Home Match Servies (HE Program 11)	21,250			
Safety/EJ/Health Elmt Update	19,000			
Traffic Studies & CEQA Assistance	30,000			
Translation Services	500			
Summer Interns (ADU & Housing)	10,000			
4220X Office Expense		**$ 16,000**	**$ 16,000**	
42201 Miscellaneous office supplies	$ 1,000			
42202 Housing Element Implementation Print Materials	5,000			
42202 Printing Notifications to the Community	5,000			
42203 Mailing Notifications to the Community	5,000			
4230X Travel and Training		**$ 16,125**	**$ 16,425**	
42301 California APA Annual Conference (2)	$ 1,350			
42301 League- PC Conference (5 Commissioners)	4,350			
42301 League- PC Conference (Staff) (2)	725			
42302 CA APA Conference Mileage, Toll, Air & Hotel (2)	1,200			
42302 CA League PC Conference Mileage, Toll, Air & Hotel (7)	7,000			
42303 CA APA Conference Meal Allowance	400			
42303 CA League of Cities PC Conference Meal Allowance	1,400			
42401 Memberships		**$ 1,207**	**$ 1,782**	
American Planning Assoc (APA) (2)	$ 1,332			
CA Chapter APA Dues (2)	450			
42504 Recruitment Costs		**$ -**	**$ 200**	
	200			
42514 Special Department Expense		**$ 38,412**	**$ 396,712**	
CEC Grant: Building Performance Standards	$ 28,300			
CEC Grant: Green Workforce Development	55,000			
CEC Grant: Municipal Building Decarb	75,000			
CEC Grant: PEER Program passtrhough to county	150,000			
CEC Grant: Virtual all electric concierge	35,000			
CEC Grant: Water Heater Loaner Prgm	15,000			
Publishing Legal Notices	10,000			
PCTV Planning Commission Meetings	20,412			
Meeting Minute Preparation	8,000			
Total Professional/Administrative Services				**$ 528,669**
4310X Utilities		**$ 1,550**	**$ 1,550**	
PG&E	$ 1,400			
EBMUD	150			
44301 Fuel		**$ 1,000**	**$ 1,000**	
44410 Safety Clothing		**$ 500**	**$ -**	
Uniform	0			
General Fund - 100				
42514 Special Departmental		**$ 5,000**	**$ -**	
	$ -			
Equipment Reserve Fund - 160				
47104 Vehicles		**$ 5,000**	**$ 5,000**	
Vehicles	$ 5,000			

BUILDING & PLANNING FUND - 212
DEVELOPMENT SERVICES - BUILDING DIVISION - 462

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	221,048	439,200	362,220	476,857	500,589	23,732	5%
Overtime - 402	1,019	1,791	36	6,400	5,064	(1,336)	-26%
Employee Benefits - 410	72,318	145,721	126,073	158,650	172,463	13,813	8%
Total Salary & Benefits	**294,385**	**586,712**	**488,329**	**641,907**	**678,116**	**36,209**	**5%**
Services and Supplies							
Professional & Administrative Services - 42	569,655	236,604	118,219	340,163	398,030	57,867	15%
Other Operating Expenses - 43	5,607	6,603	4,126	4,500	4,500	-	0%
Materials & Supplies - 44	323	325	-	1,500	900	(600)	-67%
Total Services and Supplies	**575,585**	**243,533**	**122,345**	**346,163**	**403,430**	**57,267**	**14%**
Capital Outlay							
Asset Acquisition/Improvement - 47	-	2,456	-	3,500	-	(3,500)	0%
Total Capital Outlay	**-**	**2,456**	**-**	**3,500**	**-**	**(3,500)**	**0%**
Indirect Cost Allocations							
Administrative Credits - 46121	(51,504)	(72,029)	(44,344)	(61,407)	(64,697)	(3,290)	5%
Administrative Debits - 46122	112,096	175,456	124,493	176,275	208,280	32,005	15%
IS Charges - 46124	142,418	338,107	157,475	168,613	208,694	40,081	19%
Legal Charges - 46126	11,017	8,909	5,180	10,000	10,000	-	0%
General Liability Insurance - 46201	29,154	43,273	34,487	31,938	35,530	3,592	10%
Total Indirect Cost Allocations	**243,180**	**493,716**	**277,291**	**325,419**	**397,807**	**72,388**	**18%**
Total	**1,113,151**	**1,326,417**	**887,966**	**1,316,989**	**1,479,353**	**162,364**	**11%**
Equipment Reserve Fund - 160							
Asset Acquisition/Improvement - 47	-	-	47,744	47,744	-	(47,744)	-100%
Total Equipment Reserve Fund	**-**	**-**	**47,744**	**47,744**	**-**	**(47,744)**	**-100%**
CASp Certification and Training Fund - 226							
Professional & Administrative Services - 42	-	1,040	398	-	-	-	0%
Total CASp Certification and Training Fund	**-**	**1,040**	**398**	**-**	**-**	**-**	**0%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 307,590**	**$ 345,000**
Backfill Inspecor and tech staff	$ 20,000		
Contract PC- Phase 2 Appian Village	58,500		
Contract PC- Pinole Shores II	26,000		
Contract Plan Check: Other Routine	65,000		
PAL (accessibility Program Building Permit Waivers	20,000		
Rental Inspection Services	155,000		
Translation Services	500		
42106 Software Maintenance		**$ 8,888**	**$ -**
BlueBeam Annual Maintenance	$ -		
Green Halo (Waste Tracking)	-		
R.S. Means (Valuation)	-		
42107 Equipment Maintenance		**$ 1,000**	**$ 1,000**
Equipment and vehicle maintenance	$ 1,000		
42108 Building-Structure Maintenance		**$ 1,000**	**$ 1,000**
42201 Office Expense		**$ 3,000**	**$ 1,000**
Miscellaneous Office Expenses	$ 1,000		
4230X Travel and Training		**$ 10,875**	**$ 11,800**
42301 CALBO Business Meeting (Spring)	$ 750		
42301 CALBO Education Week (Fall)	3,825		
42301 CASp Certification	500		
42301 Other Educational/Training	500		
42302 CALBO Business Meeting Air & Hotel	1,500		
42302 CALBO Education Week Hotel	3,750		
42302 CALBO Education Week Parking and Mileage	375		
42303 Travel and Training/Meal Allowance	600		
42401 Memberships		**$ 730**	**$ 800**
California Building Officials (CALBO)	$ 260		
Electrical Inspectors IAEI	120		
Mechanical and Plumbing Officials (IAMPO)	250		
ICC (General & Local)	170		
42402 Subscriptions		**$ 2,080**	**$ 2,430**
CALDAG (AD) Publication	$ 80		
Construction Costing Publications	500		
New Code Books for 2025 Code	1,600		
Permit Tech Publications	250		
42501 Bank Fees		**$ 5,000**	**$ 5,000**
Credit card charges	$ 5,000		
42510 Software Purchase		**$ -**	**$ 30,000**
Rental Registry Software	$ 30,000		
Total Professional/Administrative Services			**$ 398,030**
4310X Utilities		**$ 4,500**	**$ 4,500**
PG&E	$ 4,000		
EBMUD	500		
44410 Safety Clothing		**$ 1,500**	**$ 900**
Small tools	$ 500		
Uniform	400		
47107 Furniture		**$ 2,000**	**$ -**
Ergonomic Chairs	$ 1,000		
Standing Desk	1,000		
47106 Computer Equipment (not-capitalized)		**$ 1,500**	**$ -**
Tablet for Inspector	$ -		

RECOGNIZED OBLIGATION RETIREMENT FUND - 750
SUCCESSOR AGENCY TO THE PINOLE REDEVELOPMENT AGENCY - 463

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	76,932	14,946	7,985	-	-	-	0%
Other Operating Expenses - 43	-	-	-	-	-	-	0%
Total Services and Supplies	**76,932**	**14,946**	**7,985**	**-**	**-**	**-**	**0%**
Indirect Cost Allocations							
Administrative Debits - 46122	177,758	167,532	-	-	-	-	0%
Legal Charges - 46126	69,457	23,004	5,156	-	-	-	0%
Total Indirect Cost Allocations	**247,215**	**190,536**	**5,156**	**-**	**-**	**-**	**0%**
Total	**324,147**	**205,481**	**13,141**	**-**	**-**	**-**	**0%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ -**	**$ -**
Amerinational Loan Servicing	$ -		
Auditing Services	-		
Bond Indenture Fees	-		
HDL Financial Reporting	-		

HOUSING ASSETS FUND - 285
HOUSING ADMINISTRATION - 464

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	38,693	30,203	68,594	200,871	184,115	(16,756)	-9%
Other Operating Expenses - 43	1,844	2,173	1,357	2,100	2,100	-	0%
Total Services and Supplies	**40,538**	**32,376**	**69,950**	**202,971**	**186,215**	**(16,756)**	**-9%**
Indirect Cost Allocations							
Administrative Debits - 46122	48,001	43,881	34,186	52,896	54,053	1,157	2%
Legal Charges - 46126	74,219	4,405	-	20,000	20,000	-	0%
Asset Acquisition/Improvement - 47	396,061	-	-	-	25,000	25,000	100%
Total Indirect Cost Allocations	**518,281**	**48,286**	**34,186**	**72,896**	**99,053**	**26,157**	**26%**
	-	-	-	-	-		
Total	**558,818**	**80,662**	**104,136**	**275,867**	**285,268**	**9,401**	**3%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 200,871**	**$ 184,115**
Affordable Housing Loan Coordination (resale/refi)	$ 8,000		
Affordable Housing NOFA	88,645		
Compliance Monitoring (23-24)	38,495		
ECHO Fair Housing (HE Program 20&21)	3,000		
Front Porch/Home Match Services (HE Program 11)	3,750		
Housing Fund Consultation Services	5,500		
Housing Successor Annual Report	6,725		
Hsg Policy & In-Lieu Fee- Inclusionary Hsg	30,000		
4310X Utilities		**$ 2,100**	**$ 2,100**
PG&E	$ 2,000		
EBMUD	100		

GENERAL FUND - 100
CODE ENFORCEMENT - 465

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	34,142	90,340	118,213	96,292	101,096	4,804	5%
Overtime - 402	3,756	15,085	2,084	6,663	29,541	22,878	77%
Employee Benefits - 410	19,658	44,044	47,565	47,690	54,020	6,330	12%
Total Salary & Benefits	**57,556**	**149,468**	**167,861**	**150,645**	**184,657**	**34,012**	**18%**
Services and Supplies							
Professional & Administrative Services - 42	116,230	50,575	16,805	78,783	74,605	(4,178)	-6%
Materials & Supplies - 44	409	430	337	4,333	4,298	(35)	-1%
Total Services and Supplies	**116,639**	**51,005**	**17,142**	**83,116**	**78,903**	**(4,213)**	**-5%**
Capital Outlay							
Asset Acquisition/Improvement - 47	-	-	550	-	-	-	0%
Total Capital Outlay	**-**	**-**	**550**	**-**	**-**	**-**	**0%**
Indirect Cost Allocations							
Administrative Debits - 46122	-	3,551	83,571	98,701	120,195	21,494	18%
IS Charges - 46124	5,196	17,355	6,555	7,921	5,116	(2,805)	-55%
Legal Charges - 46126	39,347	31,501	14,761	25,000	20,000	-	0%
General Liability Insurance - 46201	7,435	7,454	7,026	6,804	9,179	2,375	26%
Total Indirect Cost Allocations	**51,977**	**59,861**	**111,913**	**138,426**	**154,490**	**16,064**	**10%**
Total	**226,172**	**260,334**	**297,466**	**372,187**	**418,050**	**45,863**	**11%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 53,488**	**$ 28,480**
PT CEO & Swag Tobacco (grant funded) Year 1 of 2	$ 18,480		
Show Cause Hearings	9,000		
Translation Services	1,000		
4220X Office Expense		**$ 11,000**	**$ 8,000**
42201 Misc. Office Expense	$ 1,000		
42202 Fire Seasonal Postcard	5,000		
42202 General Educational Materials	2,000		
4230X Travel & Training		**$ 3,700**	**$ 6,900**
42301 CEOSF Conference/Training Registration	$ 500		
42301 ICC Conference/Training Registration	250		
42301 WICED Conference/Training Registration	250		
42302 AACE Lodging and Travel	2,000		
42302 CACEO Lodging and Travel	2,000		
42302 CEOSF Lodging and Travel/Trainings	650		
42302 WICED Lodging and Travel	750		
42303 Meal Allowance	500		
42401 Memberships		**$ 595**	**$ 1,225**
AACE Membership	$ 75		
CACEO Membership	100		
CEOSF Membership	100		
ICC Membership	200		
WICED Membership	750		
42512 Abatement		**$ 10,000**	**$ 30,000**
Abatement Services	$ 30,000		
44301 Fuel		**$ 2,000**	**$ 2,000**
	$ 2,000		
44410 Safety Clothing		**$ 2,333**	**$ 2,298**
Body Worn Cammera	$ 1,333		
Officer Uniform (polos)	200		
Safety PPE: Vest, Coveralls, Respirator	765		

GENERAL FUND - 100
ECONOMIC DEVELOPMENT - 466

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	22,575	171,516	13,660	72,629	97,204	24,575	25%
Total Services and Supplies	**22,575**	**171,516**	**13,660**	**72,629**	**97,204**	**24,575**	**25%**
Indirect Cost Allocations							
Administrative Debits - 46122	83,814	94,481	43,457	51,324	62,501	11,177	18%
Legal Charges - 46126	93	426	-	-	-	-	0%
Total Indirect Cost Allocations	**83,907**	**94,907**	**43,457**	**51,324**	**62,501**	**11,177**	**18%**
Total	**106,482**	**266,424**	**57,117**	**123,953**	**159,705**	**35,752**	**22%**
MEASURE S - 2014 FUND - 106							
Professional & Administrative Services - 42	-	10,000	29,039	87,050	20,000	(67,050)	-335%
Total	**-**	**10,000**	**29,039**	**87,050**	**20,000**	**(67,050)**	**-335%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 50,975**	**$ 85,000**
Economic Development - Staff Support	$ 80,000		
Economic Development CRM Software	5,000		
4230X Travel and Training		**$ 1,595**	**$ 3,745**
42301 CALED Annual Training Conference Registration	$ 695		
42301 ICSC Registration	1,050		
42302 CALED Air/Hotel	1,000		
42302 ICSC Hotel/Air	1,000		
42401 Memberships		**$ 8,059**	**$ 6,459**
CALED Annual Membership	$ 350		
Chamber of Commerce Community Champion Sponsorship	2,500		
East Bay EDA	3,409		
Inter'l Council of Shopping Centers	200		
42403 Advertising		**$ 12,000**	**$ 2,000**
Advertising (general and industry-specific)	$ 2,000		
Marketing Materials	-		
Printing & Postage	-		

MEASURE S - 2014 FUND - 106

42101 Professional Services		**$ 87,050**	**$ 20,000**
Business Development/Community Help Reserve	$ 10,000		
Revitalization Reserve	10,000		
(Moved from Planning Division FY23/24)			

COMMUNITY SERVICES

The City of Pinole is dedicated to enhancing community well-being and quality of life through a wide array of programs, facilities, and services that support residents of all ages. The City's Recreation, Library, and Animal Services Divisions work collaboratively to provide inclusive and engaging opportunities that foster community pride, wellness, and lifelong learning. The Community Services Department is comprised of the following divisions and services:

- Recreation
  - Administration
    - Community Events
    - Contra Costa County Library
    - Animal Services
    - Recreation Classes
    - Pacific Coast & Farmers Market Association
  - Tiny Tots
  - Youth Center
  - Senior Center
  - Swim Center
  - Facility & Parks
  - Field and Courts

Mission

The mission of the Community Services Department is to enrich the lives of the diverse Pinole community by providing high-quality recreation and quality of life programs for residents of all ages.

Major Services and Functions

Recreation Division

The Recreation Division offers diverse programming and services that support youth development, active living, cultural enrichment, and community connection. Services are delivered through the following program areas:

Administration

The City hosts a variety of community-wide events throughout the year to bring residents together, celebrate local culture, and strengthen neighborhood connections. Events such as seasonal festivals, outdoor movie nights, parades, and holiday celebrations are family-friendly and inclusive for all ages. The division contracts with local organizations to provide animal, library, and farmers market services. The administration division also provides services through contracts for youth, adult, and senior activities and programs. The Library and Animal Services Division oversees the agreements that the City has with the County Library and County Animal Services through which the County provides library and animal services in Pinole. Public library services in the City are provided by the Contra

Costa County Library system. (Just one city in the County, Richmond, has its own municipal library system.) The County provides library services to residents of Pinole at the Pinole branch library located on Pinole Valley Road. The branch library building was constructed by and is owned by the County. The County provides a baseline level of weekly open hours and charges the City for the maintenance of the building. (Most other cities in the County have constructed their own building to house their branch library.) The County Animal Services Department provides animal control services to the City's residents, for which the County charges the City a fee.

- **Tiny Tots**
  This early childhood program offers a safe, nurturing environment in a dedicated facility for preschool-aged children to learn, socialize, and grow. Through structured play, creative activities, and early learning curriculum, the Tiny Tots program supports school readiness and developmental milestones.

- **Youth Center**
  The Youth Center provides a supervised, welcoming space for local teens and pre-teens to engage in after-school and school break activities, enrichment programs, leadership development, and recreational opportunities. The center also promotes positive social interaction.

- **Senior Center**
  The Senior Center offers a vibrant hub for adults aged 50 and over to stay active, connected, and engaged. Programs include fitness classes, wellness services, hobby groups, social events, and nutritional meal services, all aimed at promoting independence and healthy aging.

- **Swim Center**
  The Swim Center serves as a community resource for aquatic recreation, swim lessons, fitness programs, and swim team training. The facility supports water safety education and provides access to swimming for youth and adult age groups. The Swim Center is owned by the city. The City currently contracts with the Pinole Seals for them to program programs and lessons. The Pinole Seals open the pool for community use during spring and summer months and conducts practices of their swim team.

- **Facility Rentals**
  The City provides access to a variety of indoor and outdoor spaces for public and private use, including community rooms, banquet halls, and park picnic sites. Facility rentals are available for events such as weddings, meetings, celebrations, and recreational programs. In addition, the division oversees the City's Memorial Hall building which is used as a theater space for educational programs run by the Pinole Community Players community theater group as well as the Players' theatric productions. The city leases the building to the Players for these uses.

- **Parks**
  Pinole maintains a network of public parks that offer green space, playgrounds, picnic areas, walking trails, and open areas for community gatherings. Parks are designed to enhance outdoor recreation and environmental appreciation. This division includes park rules and policies, park reservations, and park maintenance and development.

- **Fields and Courts**
  The City provides athletic fields and courts to support organized sports leagues, recreational play, and fitness activities. Facilities include baseball and soccer fields, basketball and tennis courts, and multi-use areas maintained for safety and quality use.

FY 2024/25 Key Accomplishments

Baseline Work (Including Staff-Initiated Special Projects)

- Increased enrollment in the Tiny Tots early childhood program.
- Upgraded and improved the control system at the Swim Center to enhance operations and user experience.
- Updated Park rules and replaced signage at all parks.
- Expanded community event offerings with the addition of the Holiday Breakfast, Glow Pinole, and the Shop and Stroll feature during the Tree Lighting celebration.
- Partnered with the West Contra Costa Youth Soccer League to secure a significant donation for the rehabilitation of the Wright Soccer Field at Pinole Valley Park.
- Expanded program offerings and activities for youth, adults, and seniors to better meet community needs.
- Reopened City facilities for public rentals and community programming following pandemic-related closures.
- Increased field rentals through amenity improvements, including upgraded lighting and field maintenance at Fernandez Park.
- Enhanced safety and visibility at Fernandez Park by trimming trees and improving sightlines for park users.
- Streamlined the registration process to provide easier and more accessible enrollment for community programs and services.
- Successfully filled the Community Services Coordinator position at the Senior Center to support senior programs and services.
- Responded promptly to roof leaks at the Senior Center by issuing an emergency contract and completing a full roof replacement.
- Replaced the failing HVAC system at the Senior Center, restoring proper climate control and ensuring a comfortable environment for facility users.

Capital Improvement Plan (CIP) Projects

- FA2202 Senior Center Modernization was completed with the roof replacement and HVAC system.
- PA1901 Pinole Valley Park Soccer Field Rehabilitation was completed with the community donation received by West Contra Costa Youth Soccer League.

FY 2025/26 Key Priorities and Projects

Baseline Work (Including Staff-Initiated Special Projects)

- Continue partnership with the Contra Costa and Solano Food Bank to provide food resources to the community.
- Fill vacant positions throughout the department.
- Continue to review and expand community events to increase participation.
- Resume special luncheons at the Senior Center.
- Increase youth programming in partnership with the local schools.
- Increase contract classes for youth, adult, and senior offerings.
- Collaborate with local organizations to expand programs and services.
- Repair tiny tot facility by replacing floor and building.

Capital Improvement Plan (CIP) Projects

- Swim Center Upgrades
- Tiny Tot Floor and Painting
- Senior Center Flooring Upgrade

Significant Special Projects for FY 2026/27 through FY 2029/30

- Implement new recreation registration software.
- Improvements to Dog Park
- Improvement to Caretakers House
- Tiny Tot Building Improvements
- Swim Center Pump Room Projects
- Senior Center Flooring Project and Improvements

Major Changes in FY 2025/26 Budget

The Community Services Department budget for FY 2025/26 does not include any significant changes relative to the FY 2024/25 budget.

Position Summary

Position	2021/22	2022/23	2023/24	2024/25	2025/26
Community Services Director	1.00	1.00	1.00	1.00	1.00
Recreation Manager	1.00	1.00	1.00	1.00	1.00
Food Services Specialist	0.00	0.00	0.00	0.75	0.75
Cook, *part-time/regular*	0.75	0.75	0.75	0.00	0.00
Recreation Coordinator	2.60	3.50	3.50	3.50	4.00
Recreation Leader	2.88	2.88	2.88	3.51	3.51
Recreation Leader (Tiny Tots)	1.13	1.13	1.13	0.00	0.00
Rental Facility Custodian, *part-time/temporary*	1.65	1.65	1.65	1.65	1.65
Senior Recreation Leader	1.50	1.50	1.50	2.00	2.00
Total	**12.51**	**13.41**	**13.41**	**13.41**	**13.91**

*Pinole Community Television Staff moved to the City Manager's division effective FY 2024/25.

COMMUNITY SERVICES BUDGET SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	352,653	325,040	197,476	426,865	432,367	5,502	1%
Measure S 2014 - 106	12,600	739	8,834	32,968	15,300	(17,668)	-115%
Equipment Reserve Fund - 160	-	-	23,872	23,872	-	(23,872)	0%
Recreation Fund - 209	1,574,967	1,894,085	1,718,914	2,603,806	2,316,113	(287,693)	-12%
Total	**1,940,219**	**2,219,864**	**1,949,097**	**3,087,511**	**2,763,780**	**(323,731)**	**-12%**
EXPENDITURES BY CATEGORY							
Personnel							
Salaries & Wages - 401	605,263	741,348	599,315	1,003,473	986,653	(16,820)	-2%
Overtime - 402	51	0	1,665	0	0	-	0%
Employee Benefits - 410	235,608	299,306	290,873	394,719	425,576	30,857	7%
Total Personnel	**840,923**	**1,040,654**	**891,853**	**1,398,192**	**1,412,229**	**14,037**	**1%**
Services and Supplies							
Professional & Administrative Services - 42	736,290	772,328	517,096	896,069	914,594	18,526	2%
Other Operating Expenses - 43	238,907	217,648	164,638	247,732	191,736	(55,996)	-29%
Materials & Supplies - 44	4,714	7,829	7,070	7,261	10,050	2,789	28%
Total Services and Supplies	**979,910**	**997,805**	**688,804**	**1,151,062**	**1,116,380**	**(34,681)**	**-3%**
Capital Outlay							
Asset Acquisition/Improvement - 47	14,639	29,070	234,580	343,390	50,300	(293,090)	-583%
Total Capital Outlay	**14,639**	**29,070**	**234,580**	**343,390**	**50,300**	**(293,090)**	**-583%**
Indirect Cost Allocations							
Administrative Credits - 46	(46,326)	(19,458)	-	-	-	-	0%
Administrative Debits - 46	24,836	-	-	-	18,417	28,649	156%
IS Charges - 46	70,113	85,005	61,813	131,321	93,637	(37,684)	-40%
Legal Charges - 46	7,057	14,137	5,212	1,750	4,500	2,750	61%
General Liability Insurance - 46	49,067	72,676	66,836	61,796	68,316	6,520	10%
Total Indirect Cost Allocations	**104,748**	**152,360**	**133,860**	**194,867**	**184,870**	**235**	**0%**
Total	**1,940,219**	**2,219,889**	**1,949,097**	**3,087,511**	**2,763,780**	**(323,731)**	**-12%**
EXPENDITURES BY PROGRAM							
Recreation Administration - 551	890,764	709,486	853,745	1,104,489	927,173	(177,316)	-19%
Senior Center - 552	513,092	541,257	375,750	677,444	565,670	(111,774)	-20%
Tiny Tots - 553	159,932	201,757	177,859	295,065	278,667	(16,398)	-6%
Youth Center - 554	183,132	213,701	203,480	381,607	343,042	(38,565)	-11%
Swim Center - 557	181,576	226,884	142,689	205,540	220,360	14,820	7%
Memorial Hall - 558	7,173	3,554	-	-	-	-	0%
Tennis - 559	4,550	-	-	-	-	-	0%
Library Services - 560	-	158,796	95,962	202,430	202,430	-	0%
Animal Control Services - 561	-	164,428	99,612	220,935	226,437	5,502	2%
Total	**1,940,219**	**2,219,864**	**1,949,097**	**3,087,511**	**2,763,780**	**(323,731)**	**-12%**

RECREATION FUND - 209
RECREATION ADMINISTRATION - 551

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	301,114	370,943	312,529	417,736	424,413	6,677	2%
Employee Benefits - 410	94,250	124,130	158,348	172,671	222,879	50,208	23%
Total Personnel	**395,364**	**495,073**	**470,877**	**590,407**	**647,292**	**56,885**	**9%**
Services and Supplies							
Professional & Administrative Services - 42	69,877	105,095	83,934	153,266	133,011	(20,255)	-15%
Materials and Supplies - 44	-	25	-	-	-	-	0%
Total Services and Supplies	**69,877**	**105,121**	**83,934**	**153,266**	**133,011**	**(20,255)**	**-15%**
Indirect Cost Allocations							
Admin Credits - 46121	(21,490)	(19,458)	-	-	-	-	0%
IS Charges - 46124	70,113	85,005	61,813	131,321	93,637	(37,684)	-40%
Legal Charges - 46126	2,909	10,472	4,616	-	2,000	2,000	100%
General Liability Insurance - 46201	21,338	31,391	28,447	26,239	29,316	3,077	10%
Total Indirect Cost Allocations	**72,870**	**107,411**	**94,876**	**157,560**	**143,370**	**(14,190)**	**-10%**
Capital Outlay							
Asset Acquisition/Improvement - 47	-	66	169,450	167,050	-	(167,050)	-100%
Total Capital Outlay	**-**	**66**	**169,450**	**167,050**	**-**	**(167,050)**	**-100%**
Total	**538,111**	**707,670**	**819,137**	**1,068,283**	**923,673**	**(144,610)**	**-16%**
General Fund 100							
Professional & Administrative Services - 42	352,653	1,816	1,902	3,500	3,500	-	0%
Total General Fund	**352,653**	**1,816**	**1,902**	**3,500**	**3,500**	**-**	**0%**
Measure S-2014 Fund - 106							
Asset Acquisition/Improvement - 47	-	-	8,834	8,834	-	(8,834)	-100%
Total Measure S-2014 Fund	**-**	**-**	**8,834**	**8,834**	**-**	**(8,834)**	**-100%**
Equipment Reserve Fund 160							
Asset Acquisition/Improvement - 47	-	-	23,872	23,872	-	(23,872)	-100%
Total Equipment Reserve Fund	**-**	**-**	**23,872**	**23,872**	**-**	**(23,872)**	**-100%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 1,181**	**$ 1,181**
Broadcast Music/ASCAP Services	$ 1,181		
42201 Office Expense		**$ 1,500**	**$ 1,500**
Office Supplies	$ 1,500		
4230X Travel, Training & Meeting Costs		**$ 13,300**	**$ 13,300**
Travel & Training/Conf-Registration	$ 6,500		
Travel & Training/Mileage, Air	6,000		
Travel & Training/Meal Allowance	800		
42401 Memberships		**$ 1,030**	**$ 1,030**
CPRS Memberships (2)	$ 330		
NRPA Membership	700		
42501 Bank Fees		**$ 750**	**$ -**
42510 Sofware purchase		**$ -**	**$ 3,200**
Department Software	$ 3,200		
42514 Special Department Expense		**$ 34,955**	**$ 24,600**
Activity Guide, Postcard, Postage	$ 20,000		
Event Table Materials	2,000		
Postage Machine	100		
Staff and volunteer T-Shirts	2,500		
42515 Special Events		**$ 100,550**	**$ 88,200**
Centenarian Program	$ 500		
City's Support to the Annual Car Show	30,000		
Community Events Organized by Private Groups	5,000		
Community Service Day	2,000		
Earth Day	5,000		
Egg Hunt	5,000		
Expenses for Movies and Sounds in the Park	12,000		
Glow Pinole	1,200		
Holiday Breakfast	2,500		
Veteran's Day Ceremony	5,000		
National Night Out Support	1,000		
Other related expenses for events or Commissions	500		
Pride Event	10,000		
Tree Lighting	8,000		
United Agaist Hate Week	500		

General Fund 100

42511 Equipment Rent		**$ 3,500**	**$ 3,500**
Restroom Services Farmers Market & PVP	$ 3,500		

RECREATION FUND - 209
SENIOR CENTER - 552

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	136,145	161,286	92,519	236,857	222,102	(14,755)	-7%
Overtime - 402	51	-	447	-	-	-	0%
Employee Benefits - 410	58,315	68,512	35,957	77,485	61,621	(15,864)	-26%
Total Personnel	**194,511**	**229,797**	**128,923**	**314,342**	**283,723**	**(30,619)**	**-11%**
Services and Supplies							
Professional & Administrative Services - 42	102,225	80,850	58,069	74,654	109,255	34,601	32%
Other Operating Expenses - 43	188,366	188,469	142,436	195,976	151,286	(44,690)	-30%
Materials & Supplies - 44	214	3,580	2,983	2,711	4,800	2,089	44%
Total Services and Supplies	**290,806**	**272,899**	**203,488**	**273,341**	**265,341**	**(8,000)**	**-3%**
Capital Outlay							
Asset Acquisition/Improvement - 47	483	20,884	26,902	74,500	-	(74,500)	-100%
Total Capital Outlay	**483**	**20,884**	**26,902**	**74,500**	**-**	**(74,500)**	**-100%**
Indirect Cost Allocations							
Legal Charges - 46126	3,238	781	596	500	1,000	500	50%
General Liability Insurance - 46201	11,454	16,896	15,842	14,761	15,606	845	5%
Total Indirect Cost Allocations	**14,692**	**17,677**	**16,438**	**15,261**	**16,606**	**1,345**	**8%**
Total	**500,492**	**541,257**	**375,750**	**677,444**	**565,670**	**(111,774)**	**-20%**

MEASURE S - 2014 FUND - 106

Professional & Administrative Services - 42	531	-	-	-	-	-	0%
Asset Acquisition/Improvement - 47	12,069	-	-	-	-	-	0%
Total	**12,600**	**-**	**-**	**-**	**-**	**-**	**0%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 3,155**	**$ 36,200**
Instructor Payments	$ 20,000		
Staff Training	2,000		
Tour Payment-Senior Trips	13,500		
Westcat Tickets	700		
42107 Equipment Maintenance		**$ 6,150**	**$ 22,200**
Center Maint. Snack Bar	$ 1,000		
Fire extinguisher maintenance and inspection fee	1,000		
Kitchen Maintenance: Replacement	13,400		
Pool Table Maintenance	2,400		
Refrigerator/freezer maintenance	2,000		
Trap Service	2,400		
42108 Maintenance Structure/Imp		**$ 44,208**	**$ 40,740**
Electrical Supplies	$ 800		
HVAC Service	5,000		
Janitorial	20,600		
Key Pad/Alarm Service	2,000		
Landscape Maintenance	3,200		
Pest Control Services	2,140		
Plumbing Supplies	2,000		
Sanitary/Cleaning Supplies	5,000		
42201 Office Expense		**$ 1,200**	**$ 6,000**
42201 Office supplies, paper flyers, and tickets	$ 2,000		
42202 Printing & Binding	4,000		
4230X Travel & Training		**$ 3,945**	**$ 200**
Annual Conferences and Trainings	$ 200		
Travel & Training/Mileage, Air	-		
Travel & Training/Meal Allowance	-		
42401 Memberships		**$ 286**	**$ 165**
CPRS Membership	$ 165		
42501 Bank Fee		**$ 2,400**	**$ -**
42510 Software Purchase		**$ -**	**$ -**
Zoom	$ -		
42514 Special Department Expense		**$ 311**	**$ -**
Inspection fees	$ -		
42515 Special Events		**$ 13,000**	**$ 3,750**
Holiday Craft Fair	$ 750		
Misc. Events	3,000		
Total Professional/Administrative Services			**$ 109,255**

4310X Utilities			**$ 62,000**	**$ 67,000**	
Gas and Electric	$	47,000			
Water		20,000			
4320X Taxes			**$ 10,756**	**$ 10,756**	
Taxes/Property Tax	$	10,756			
43802 Class Fees			**$ 15,000**	**$ -**	
Instructor Fees	$	-			
43803 Personal Service			**$ 500**	**$ -**	
WestCat tickets (reimbursed when sold)	$	-			
43804 Food Program			**$ 65,000**	**$ 65,000**	
Food Expense	$	50,160			
Kitchen Maintenance		13,400			
Snack Bar		1,440			
43805 Travel			**$ 16,000**	**$ -**	
American Stage Tour Payment	$	-			
Premier Tour Payment		-			
43808 Gift Shop Sales			**$ 1,500**	**$ -**	
43809 Newsletter			**$ 8,540**	**$ 3,550**	
Newsletter monthly postage	$	3,250			
Newsletter annual bulk mail		300			
43810 Center Maintenance			**$ 9,200**	**$ -**	
Center deep clean	$	-			
Kitchen janitorial service (12)		-			
Misc. center maintenance		-			
Trap Service		-			
43811 Supplies			**$ 2,500**	**$ -**	
Misc. Program Supplies & PPE	$	-			
43813 Membership Events			**$ 4,980**	**$ 4,980**	
	$	4,980			
Total Other Operating Expenses					**$ 151,286**
44304 Permit Fee			**$ 1,711**	**$ 2,800**	
Health Permit	$	2,800			
44306 Maintenance Supplies			**$ 1,000**	**$ 2,000**	
	$	2,000			
4710X Furniture Fixtures & Equipment			**$ 2,500**	**$ -**	
47101 SC Renovation Project: Kitchen Equipment Replacement *(carryforwar*	$	-			
47105 Other Misc. Equipment		-			
47105 2 Laptops and Scanner for Front Desk		-			
47201 Improvements/Building			**$ 72,000**	**$ -**	
SC Renovation Project: Main Hall Flooring *(carryforward)*	$	-			

RECREATION FUND - 209
TINY TOTS - 553

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	88,594	105,634	100,930	134,278	141,247	6,969	5%
Overtime - 402	-	-	385	-	-	-	0%
Employee Benefits - 410	39,753	54,761	52,096	82,895	76,017	(6,878)	-9%
Total Personnel	**128,347**	**160,395**	**153,411**	**217,173**	**217,264**	**91**	**0%**
Services and Supplies							
Professional & Administrative Services - 42	20,893	28,521	14,439	30,516	33,434	2,918	9%
Other Operating Expenses - 43	2,734	1,833	1,820	5,386	2,750	(2,636)	-96%
Materials and Supplies - 44	204	141	51	100	-	(100)	-100%
Total Services and Supplies	**23,831**	**30,495**	**16,310**	**36,002**	**36,184**	**182**	**1%**
Capital Outlay							
Asset Acquisition/Improvement - 47	2,087	424	-	10,000	-	(10,000)	-100%
Total Capital Outlay	**2,087**	**424**	**-**	**10,000**	**-**	**(10,000)**	**-100%**
Indirect Cost Allocations							
Legal Charges - 46126	-	1,064	-	250	500	250	50%
General Liability Insurance - 46201	5,667	8,641	8,138	7,506	9,419	1,913	20%
Total Indirect Cost Allocations	**5,667**	**9,705**	**8,138**	**7,756**	**9,919**	**2,163**	**22%**
Total	**159,932**	**201,018**	**177,859**	**270,931**	**263,367**	**(7,564)**	**-3%**

MEASURE S - 2014 FUND - 106

Asset Acquisition/Improvement - 47	-	739	-	24,134	15,300	(8,834)	-58%
Total	**-**	**739**	**-**	**24,134**	**15,300**	**(8,834)**	**-58%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42107 Equipment Maintenance		**$ 300**	**$ 400**
Copier and other equipment maintenance	$ 400		
42108 Maintenance Structure/Imp		**$ 16,670**	**$ 22,250**
Alarm Monitoring	$ 1,350		
Building Maintenance	500		
Countertops	5,000		
HVAC Maintenance	300		
Janitorial (3 times weekly and annual deep clean)	6,800		
Landscape Maintenance	3,400		
Pest Control	1,000		
Playground Wood Chip Refreshment (Spring)	3,900		

42201 Office Expense		**$ 1,500**	**$ 2,650**	
Toner, ink, other office supplies	$ 2,650			
4230X Travel & Training		**$ 2,900**	**$ 2,900**	
Annual Conferences and Trainings	$ 600			
CPRS Airfare	500			
CPRS Hotel	1,500			
Travel & Training/Meal Allowance	300			
42401 Memberships		**$ 234**	**$ 234**	
CPRS Membership	$ 165			
NAEYC Membership	69			
42501 Bank Fees		**$ 4,200**	**$ -**	
42514 Special Department Expense		**$ 4,712**	**$ 5,000**	
Holiday paper and craft supplies	$ 650			
Paper and craft supplies	1,850			
Toy replacement	2,000			
T-Shirt fundraiser	500			
Total Professional/Administrative Services				**$ 33,434**
4310X Utilities		**$ 1,700**	**$ 2,750**	
Gas and Electric	$ 2,500			
Water	250			
43201 Property Tax		**$ 3,686**	**$ -**	
44306 Maintenance Supplies		**$ 100**	**$ -**	
Misc. Maintenance Supplies	$ -			
4710X Furniture Fixtures & Equipment		**$ 10,000**	**$ -**	
42101 Alarm System Upgrade	$ -			

MEASURE S - 2014 FUND - 106

47103 FF&E/Furniture		**$ 2,400**	**$ 2,400**	
Tiny Tots outdoor shade *(carryforward)*	$ 2,400			
47201 Improvements/Building		**$ 21,734**	**$ 12,900**	
Restroom Walls/Floor Repair/Replace *(carryforward)*	$ 11,000			
Tiny Tots Countertop *(carryforward)*	1,900			

RECREATION FUND - 209
YOUTH CENTER - 554

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Personnel							
Salaries & Wages - 401	79,409	103,486	93,338	214,602	198,891	(15,711)	-8%
Overtime - 402	-	-	833	-	-	-	0%
Employee Benefits - 410	43,291	51,904	44,472	61,668	65,059	3,391	5%
Total Personnel	**122,700**	**155,389**	**138,642**	**276,270**	**263,950**	**(12,320)**	**-5%**
Services and Supplies							
Professional & Administrative Services - 42	32,116	37,056	40,886	58,477	39,417	(19,060)	-48%
Other Operating Expenses - 43	15,780	4,673	7,712	16,370	7,700	(8,670)	-113%
Materials & Supplies - 44	1,508	220	1,793	1,700	2,500	800	32%
Total Services and Supplies	**49,404**	**41,949**	**50,391**	**76,547**	**49,617**	**(26,930)**	**-54%**
Capital Outlay							
Asset Acquisition/Improvement - 47	-	438	37	15,000	15,000	-	0%
Total Capital Outlay	**-**	**438**	**37**	**15,000**	**15,000**	**-**	**0%**
Indirect Cost Allocations							
Administrative Credits - 46121	(24,836)	-	-	-	-	-	0%
Administrative Debits - 46122	24,836	-	-	-	-	-	0%
Legal Charges - 46126	420	177	-	500	500	-	0%
General Liability Insurance - 46201	10,609	15,747	14,409	13,290	13,975	685	5%
Total Indirect Cost Allocations	**11,029**	**15,924**	**14,409**	**13,790**	**14,475**	**685**	**5%**
Total	**183,132**	**213,701**	**203,480**	**381,607**	**343,042**	**(38,565)**	**-11%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 15,760**	**$ 5,000**
Youth Camp Instructors	$ 5,000		
42107 Equipment Maintenance		**$ 1,300**	**$ 1,300**
Other Vehicle Maintenance	$ 1,000		
Oil Changes (4)	300		
42108 Maintenance Structure/Imp		**$ 29,442**	**$ 27,042**
Building Maintenance	$ 10,000		
Elevator Service call	600		
Fire Extinguisher Maintenance	100		
Fire Sprinkler Inspection	950		
HVAC City Mechanical	6,000		
Janitorial Service (12)	5,805		
Janitorial supplies	500		
JanPro floor cleaning	1,207		
Misc. other supplies	1,000		
State annual fire inspection	400		
Western Exterminator Pest Control (4)	480		

42201 Office Expense			**$ 500**	**$ 500**	
Miscellaneous Office Supplies	$	500			
4230X Travel and Training			**$ -**	**$ 200**	
Annual Conferences and Trainings	$	200			
42401 Memberships			**$ 175**	**$ 375**	
CPRS Membership	$	375			
42501 Bank Fees			**$ 1,300**	**$ -**	
Credit Card Transaction Fees	$	-			
42514 Special Department Expense			**$ -**	**$ 5,000**	
	$	5,000			
42515 Special Events			**$ 10,000**	**$ -**	
Community Event	$	-			
Egg hung		-			
National Night Out		-			
	Total Professional/Administrative Services				**$ 39,417**
4310X Utilities			**$ 5,900**	**$ 6,500**	
Gas and Electric	$	6,000			
Water		500			
42301 Property Taxes			**$ 1,200**	**$ 1,200**	
43812 Youth Center			**$ 9,270**	**$ -**	
Program supplies	$	-			
	Total Other Operating Expenses				**$ 7,700**
44301 Fuel			**$ 500**	**$ 500**	
Youth Camp Fuel	$	100			
Youth Center Fuel		400			
44304 Permit Fee			**$ 1,200**	**$ 2,000**	
Health Permit	$	2,000			
47201 Improvements/Building			**$ 15,000**	**$ 15,000**	
Replacement of vinyl floor at Youth Center *(carryforward)*	$	15,000			

RECREATION FUND - 209
SWIM CENTER - 557

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	154,159	192,212	122,292	152,290	167,110	14,820	9%
Other Operating Expenses - 43	24,312	22,647	12,670	30,000	30,000	-	0%
Materials & Supplies - 44	2,615	3,862	2,243	2,750	2,750	-	0%
Total Services and Supplies	**181,086**	**218,722**	**137,204**	**185,040**	**199,860**	**14,820**	**7%**
Capital Outlay							
Asset Acquisition/Improvement - 47	-	6,519	5,485	20,000	20,000	-	0%
Total Capital Outlay	**-**	**6,519**	**5,485**	**20,000**	**20,000**	**-**	**0%**
Indirect Cost Allocations							
Legal Charges - 46126	490	1,643	-	500	500	-	0%
Total Indirect Cost Allocations	**490**	**1,643**	**-**	**500**	**500**	**-**	**0%**
Total	**181,576**	**226,884**	**142,689**	**205,540**	**220,360**	**14,820**	**7%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 85,000**	**$ 99,500**
Swim Center Operations Contract	$ 99,500		
42108 Maintenance Structure/Imp		**$ 64,290**	**$ 67,610**
Annual Fire Sprinkler Inspection	$ 310		
Janitorial	8,000		
Landscape Maintenance	2,800		
Pest Control	1,000		
Pool Maintenance	40,500		
Pool Supplies	15,000		
42501 Bank Fees		**$ 3,000**	**$ -**
Credit Card Processing Fees	$ -		
Total Professional/Administrative Services			**$ 167,110**
4310X Utilities		**$ 26,000**	**$ 26,000**
43103 Gas and Electric	$ 19,000		
43102 Water	7,000		
43201 Property Taxes		**$ 4,000**	**$ 4,000**
44304 Permit Fee		**$ 2,750**	**$ 2,750**
Health Permits	$ 2,750		
47103 FF&E/Equipment		**$ 20,000**	**$ 20,000**
Outdoor Furniture Replacement	$ 20,000		

RECREATION FUND - 209
MEMORIAL HALL - 558

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	3,580	3,554	-	-	-	-	0%
Other Operating Expenses - 43	3,420	-	-	-	-	-	0%
Materials & Supplies - 44	173	-	-	-	-	-	0%
Total Services and Supplies	**7,173**	**3,554**	**-**	**-**	**-**	**-**	**0%**
Total	**7,173**	**3,554**	**-**	**-**	**-**	**-**	**0%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42108 Maintenance Structure/Imp		**$ -**	**$ -**
Building Maintenance	$ -		
Misc. Maintenance	-		
Pest Control	-		
Plumbing Supplies	-		
Sanitary Supplies	-		
(Moved to Facilities division effective FY23/24)			
42501 Bank Fees		**$ -**	**$ -**
(Moved to division 551 effective FY23/24)			
Total Professional/Administrative Services			**$ -**
4310X Utilities		**$ -**	**$ -**
Gas and Electric	$ -		
Water	-		
(Moved to Facilities division effective FY23/24)			

RECREATION FUND - 209
TENNIS - 559

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	255	-	-	-	-	-	0%
Other Operating Expenses - 43	4,295	-	-	-	-	-	0%
Total Services and Supplies	**4,550**	**-**	**-**	**-**	**-**	**-**	**0%**
Total	**4,550**	**-**	**-**	**-**	**-**	**-**	**0%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42108 Maintenance Structure/Imp		**$ -**	**$ -**
Building Maintenance	$ -		
(Moved to Facilities division effective FY23/24)			
42501 Bank Fees		**$ -**	**$ -**
Credit Card Processing Fees	$ -		
(Moved to division 551 effective FY23/24)			
4310X Utilities		**$ -**	**$ -**
Gas and Electric	$ -		
Water	-		
(Moved to Facilities division effective FY23/24)			

GENERAL FUND - 100
LIBRARY SERVICES - 560

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	-	158,796	95,962	202,430	202,430	-	0%
Total Services and Supplies	**-**	**158,796**	**95,962**	**202,430**	**202,430**	**-**	**0%**
Total	**-**	**158,796**	**95,962**	**202,430**	**202,430**	**-**	**0%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 202,430**	**$ 202,430**
Library Services reimbursement agreement - 40 base	$ 202,430		

GENERAL FUND - 100
ANIMAL CONTROL SERVICES - 561

EXPENDITURE SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
Services and Supplies							
Professional & Administrative Services - 42	-	164,428	99,612	220,935	226,437	5,502	2%
Total Services and Supplies	**-**	**164,428**	**99,612**	**220,935**	**226,437**	**5,502**	**2%**
Total	**-**	**164,428**	**99,612**	**220,935**	**226,437**	**5,502**	**2%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
42101 Professional Services		**$ 220,935**	**$ 226,437**
Animal Control Services $12.11 per capita	$ 226,437		

GENERAL GOVERNMENT

Mission

The mission of General Government is to appropriate funds for general City administrative overhead costs.

Major Services and Functions

The General Government Department is a department established in the City's accounting system to provide a clearing house for payment of certain debt that is not tied to another specific department and accounting of cost recovery for internal services. As currently organized, the department does not perform any services.

FY 2024/25 Key Accomplishments

- Account for debt service payments, retiree medical reimbursement, and internal transfers

FY 2025/26 Key Priorities and Projects

- Continue to account for internal service functions

Major Changes in FY 2025/26 Budget

There are not any major changes to the General Government department budget for FY2024/25.

Position Summary

There are no positions budgeted in the General Government department.

GENERAL GOVERNMENT BUDGET SUMMARY

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev $ Change	Prop to Rev % Change
REVENUE / FUNDING SOURCE							
General Fund - 100	3,955,970	3,884,475	2,579,773	2,473,551	4,545,003	2,071,452	46%
Measure S 2014 - 106	718,000	1,552,389	783,500	783,500	283,500	(500,000)	-176%
Measure I - 107	-	-	-	-	300,000	300,000	100%
General Reserve Fund - 150	-	-	-	843,790	2,400,000	1,556,210	-100%
Recreation Fund - 209	7,068	7,338	5,982	7,500	7,500	-	0%
Measure J - 215	-	-	-	-	-	-	0%
American Rescue Plan Act Fund - 217	4,071,404		-	-	-	-	0%
Sewer Enterprise Fund - 500	33,588	21,162	11,916	-	-	-	0%
Pension Fund - 700	-	-	-	-	-	-	0%
Total	**8,786,029**	**5,465,364**	**3,381,170**	**4,108,341**	**7,536,003**	**3,427,662**	**45%**
EXPENDITURES BY CATEGORY							
Personnel							
Salary Savings - 405	-	-	-	(300,000)	(300,000)	-	0%
Employee Benefits - 410	-	5,935	52,849	(200,000)	(200,000)	-	0%
Med Insurance/Retirement - 411	1,154,084	1,266,413	1,017,044	1,163,800	1,390,500	226,700	16%
Total Personnel	**1,154,084**	**1,272,348**	**1,069,893**	**663,800**	**890,500**	**226,700**	**25%**
Services and Supplies							
Professional & Administrative Services - 42	44,383	7,617	361	-	-	-	0%
Other Operating Expenses - 43	16,948	19,559	12,211	16,700	16,500	(200)	-1%
Total Services and Supplies	**61,332**	**27,176**	**12,572**	**16,700**	**16,500**	**(200)**	**-1%**
Capital Outlay							
Asset Acquisition/Improvement - 47	8,057	-	-	-	-	-	0%
Total Capital Outlay	**8,057**	**-**	**-**	**-**	**-**	**-**	**0%**
Debt Service							
Debt Principal - 48101	215,929	209,220	203,321	203,321	195,585	(7,736)	-4%
Debt Interest - 48102	379,548	402,675	431,679	431,679	454,415	22,736	5%
Cost of Issuance - 48103	3,545	3,545	1,015	1,107	3,545	2,438	0%
Total Debt Service	**599,021**	**615,440**	**636,015**	**636,107**	**653,545**	**17,438**	**3%**
Indirect Cost Allocations							
Information Systems (IS) Charges - 46	248,267	340,736	281,513	386,644	364,263	(22,381)	-6%
Admin Debits - 46122	-	-	-	-	34,788	34,788	100%
General Liability Insurance - 46201	(4,490)	-	-	-	-	-	0%
Total Indirect Cost Allocations	**243,777**	**340,736**	**281,513**	**386,644**	**399,051**	**12,407**	**3%**
Operating Transfers Out - 49901	6,726,154	3,210,114	1,381,177	2,405,090	5,576,407	3,171,317	57%
Total	**8,792,425**	**5,465,814**	**3,381,171**	**4,108,341**	**7,536,003**	**3,427,662**	**45%**
EXPENDITURES BY PROGRAM							
General Government - 117	8,792,425	5,465,814	3,381,171	4,108,341	7,536,003	3,427,662	45%
Total	**8,792,425**	**5,465,814**	**3,381,171**	**4,108,341**	**7,536,003**	**3,427,662**	**45%**

MAJOR NON-PERSONNEL EXPENSE DETAILS

		FY 2024/25	FY 2025/26
4310X Utilities		**$ 16,700**	**$ 16,500**
43105 Comcast	$ -		
43102 Water	1,200		
43103 Gas/Electric	15,300		
48101 Debt Principal		**$ 203,321**	**$ 195,585**
Pension Obligation Bond principal	$ 195,585		
48102 Debt Interest		**$ 431,679**	**$ 454,415**
Pension Obligation Bond interest	$ 454,415		
49901 Transfers Out		**$ 777,800**	**$ 2,592,907**
Planning and Building operating contribution	$ 908,095		
PCTV Operating contribution	312,262		
Recreation operation contribution	1,299,750		
Recreation: Annual contribution to car show and other City events	72,800		

MEASURE S - 2014 FUND - 106

49901 Transfers Out		**$ 783,500**	**$ 283,500**
Cable TV Contribution	$ 55,000		
Recreation-Cinema in the Park	2,500		
Recreation-Community Service Commission	4,000		
Recreation-Summer Sounds in the Park	4,500		
Recreation-Swim Center Contribution	65,000		
Recreation-Tree Lighting	2,500		
Reserve to replace 2 PW vehicles per year	30,000		
Reserves to replace heavy equipment	115,000		
Reserves to replace 2 Dev Svcs vehicles per year	5,000		

MEASURE I FUND - 107

49901 Transfers Out		**$ -**	**$ 300,000**
Tsfr to Recreation Fund	$ 300,000		

GENERAL RESERVE FUND- 150

49901 Transfers Out		**$ 843,790**	**$ 2,400,000**
General Fund	$ 2,400,000		

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SCHEDULE OF TRANSFERS

The General Fund provides annual contributions to the Recreation, Pinole Community Television (PCTV), and Planning and Building funds to fund any operational deficiencies. Only the amounts necessary to fund operations are transferred towards the end of the fiscal year. Special community events, such as the annual tree lighting, are also funded by Measure S 2014.

FUND #	DESCRIPTION	TRANSFER-OUT ACCOUNT #	AMOUNT	FUND #	DESCRIPTION	TRANSFER-IN ACCOUNT #	PURPOSE
100	General Fund	100-117-49901	312,262	505	Cable Television Fund	505-119-39901	Cable Television contribution [1]
100	General Fund	100-117-49901	1,299,750	209	Recreation Fund	209-551-39901	Recreation operating contribution [1]
100	General Fund	100-117-49901	72,800	209	Recreation Fund	209-551-39901	Recreation contribution for special events
100	General Fund	100-117-49901	908,095	212	Building and Planning	212-461-39901	Planning and Building operating contribution
	Subtotal Transfers from the General Fund		**2,592,907**				
106	Measure S 2014 Fund	106-117-49901	65,000	209	Recreation Fund	209-557-39901	Swim Center contribution [1]
106	Measure S 2014 Fund	106-117-49901	55,000	505	Cable Television Fund	505-119-39901	Cable Television contribution [1]
106	Measure S 2014 Fund	106-117-49901	13,500	209	Recreation Fund	209-551-39901	Recreation: Cinema, Community Service, Summer Sounds, Tree Lighting.
106	Measure S 2014 Fund	106-117-49901	30,000	160	Equipment Reserve Fund	160-345-39901	Reserves to replace 2 vehicles per year
106	Measure S 2014 Fund	106-117-49901	115,000	160	Equipment Reserve Fund	160-345-39901	Reserves to replace heavy equipment
106	Measure S 2014 Fund	106-117-49901	5,000	160	Equipment Reserve Fund	160-461-39901	Reserves to replace 2 vehicles per year
	Subtotal Transfers from Measure S 2014		**283,500**				
107	Measure I Fund	107-117-49901	300,000	209	Recreation Fund	209-551-39901	Recreation operating contribution [1]
	Subtotal Transfers from Measure S 2014		**300,000**				
150	General Reserve Fund	150-117-49901	2,400,000	100	General Fund	700-117-39901	Transfer from General Reserve
	Subtotal Transfers from other funds		**2,400,000**				
700	Pension Fund	700-000-49901	3,235,445	100	General Fund	100-117-39901	Transfer from Pension Trust
	Subtotal Transfers from other funds		**3,235,445**				
	Grand total Transfers		**8,811,852**				

NOTES:
[1] Only enough to balance Fund will be transferred.

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Debt Obligations

A best practice in public finance is to show the City's debt obligations in its budget. The City has just three long-term debt obligations, other than those of the Redevelopment Successor Agency.

Pension Obligation Bonds

On June 1, 2006, the City Council authorized the issuance of $16,800,000 of Taxable Pension Obligation Bonds, 2006 Series A-2 (Capital Appreciation Bonds). The bonds in the aggregate principal of $6,214,630 were issued to raise funds, presumably at a lower cost, to pay down the City's unfunded accrued actuarial liability with CalPERS. The bonds bear compounded interest which is due semi-annually on June 1 and December 1 through 2036. Principal payments are due annually on June 1 through 2036. The debt structure does not allow the bonds to be retired any earlier than 2036. In accordance with Section 4.01 (a) of the Trust Agreement, the City is required to deposit with the Trustee on or before August 1 of each year the annual amount for the upcoming fiscal year ending June 30. The bonds are secured with an insurance policy.

Bonds payable debt service requirements for governmental activities are shown below:

For the Year Ending, June 30	Principal	Interest
2025	203,321	431,679
2026	195,585	454,415
2027	191,228	483,773
2028	186,704	513,296
2029	180,806	539,194
*2030-2034	830,625	3,134,375
*2035-2036	301,241	1,473,760
	$ 2,089,509	$ 7,030,491

2016 Wastewater Revenue Refunding Bonds

On June 30, 2016, the City of Pinole issued an $8,251,000 Wastewater Revenue Refunding Bond (Bank Qualified) to redeem its 2006 Wastewater Revenue Bonds which were issued to finance certain capital improvements to the City's wastewater system. The

bonds bear annual intertest at 2.95% which is payable semi-annually on March 1 and September 1 of each year through 2036. Principal payments are due annually beginning on September 1, 2016 through 2036. The bond is secured with pledged net wastewater revenues.

Bonds payable debt service requirements for business-type activities are shown below:

For the Year Ending, June 30	Principal	Interest
2025	362,000	160,834
2026	372,000	150,008
2027	381,000	138,901
2028	395,000	127,455
2029	404,000	115,670
2030-2034	2,217,000	389,090
2035-2037	1,502,000	67,378
	$ 5,633,000	$ 1,149,335

2016 Clean Water State Revolving Fund

In May 2016, the City entered into a loan agreement with the State of California Water Resources Control Board to provide funding for its 50% share of upgrades to the Pinole-Hercules Wastewater Pollution Control Plant to achieve compliance with Regional Water Quality Board NPDES. Funds are drawn on the agreement as work is completed up to a maximum amount of $26.7 million plus any construction period interest. The loan accrues interest at a rate of 1.7 percent annually. Annual principal payments are due each July 1, commencing July 1, 2020. Final payment is due July 2049. Net revenues, defined as all sewer enterprise fund revenues less operations and maintenance costs (excluding depreciation and amortization expenses), are pledged for future debt service. As of June 30, 2024, the total debt outstanding on the loan is $22,735,634.

Year Ending June 30,	Principal	Interest
2025	702,678	386,506
2026	714,624	374,560
2027	726,772	362,412
2029	739,127	350,057
2029	751,693	337,491
2030-2034	3,954,545	1,491,375
2035-2039	4,302,306	1,143,614
2040-2044	4,680,649	765,271
2045-2049	5,092,263	353,657
2050	1,070,977	18,207
	$ 22,735,634	$ 5,583,148

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CITY OF PINOLE

FY 2025-26 THROUGH FY 2029-30
FIVE-YEAR CAPITAL IMPROVEMENT PLAN

	SOURCES BY FUND	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	5-Year Total
1	100 - General Fund	$ -	$ 200,000	$ -	$ -	$ -	$ 200,000
2	105 - Measure S 2006	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 1,750,000
3	106 - Measure S 2014	$ 570,000	$ 2,123,000	$ 918,965	$ 250,000	$ 250,000	$ 4,111,965
4	200 - Gas Tax	$ 1,500,000	$ 880,000	$ 500,000	$ 500,000	$ 500,000	$ 3,880,000
5	214 - Solid Waste	$ -	$ -	$ -	$ -	$ -	$ -
6	215 - Grant: TLC	$ 41,442	$ -	$ -	$ -	$ -	$ 41,442
7	215 - Grant: Climate Implementation Grant - MTC	$ 595,000	$ 357,000	$ -	$ -	$ -	$ 952,000
8	215 - Grant: HSIP	$ 239,040	$ -	$ -	$ -	$ -	$ 239,040
9	215 - Measure J	$ 750,000	$ 500,000	$ 500,000	$ 500,000	$ 250,000	$ 2,500,000
10	215 - Grant: OBAG	$ -	$ 650,000	$ 370,000	$ -	$ -	$ 1,020,000
11	275 - Parkland Dedication	$ -	$ -	$ -	$ -	$ -	$ -
12	276 - Growth Impact Fees	$ 950,000	$ 2,018,000	$ 620,000	$ 220,000	$ 250,000	$ 4,058,000
13	324 - Public Facilities Fund	$ -	$ 582,000	$ 400,000	$ -	$ -	$ 982,000
14	325 - City Street Improvements	$ 900,000	$ 1,075,000	$ 700,000	$ 700,000	$ 650,000	$ 4,025,000
=	325 - Grant: TDA Article 3	$ -	$ -	$ -	$ -	$ -	$ -
16	325 - Grant: STMP Fees	$ 597,417	$ 670,000	$ 480,000	$ -	$ -	$ 1,747,417
17	325 - Grant: HBP	$ 1,351,590	$ 1,600,000	$ 23,919,035	$ -	$ -	$ 26,870,625
18	377 - Arterial Streets Rehabilitation	$ 560,960	$ 450,000	$ 400,000	$ 350,000	$ 350,000	$ 2,110,960
19	500 - Sewer Enterprise Fund	$ 2,735,000	$ 5,650,000	$ 4,480,000	$ 4,995,000	$ 2,835,000	$ 20,695,000
21	Potential Debt Financing	$ -	$ 4,000,000	$ 4,000,000	$ 2,750,000	$ 2,250,000	$ 13,000,000
22	Vehicle Impact Fee	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,000,000
	Sources Total	**$ 12,140,449**	**$ 21,105,000**	**$ 37,638,000**	**$ 10,615,000**	**$ 7,685,000**	**$ 89,183,449**
23	**Unfunded Total**	**$ -**	**$ 515,000**	**$ -**	**$ 1,050,000**	**$ 500,000**	**$ 2,065,000**
	Total Sources Required	**$ 12,140,449**	**$ 21,620,000**	**$ 37,638,000**	**$ 11,665,000**	**$ 8,185,000**	**$ 91,248,449**

CITY OF PINOLE
CAPITAL IMPROVEMENT PLAN: FY 2025-26
ACCOUNT SUMMARY

FACILITIES

PRJ #	PROJECT	FY 2025-26	106-343-47201	276-343-47201	324-343-47201	215-342-47205							Unfunded
FA2502	Upgrade of City Pools	$ 100,000	$ -	$ 100,000	$ -	$ -							$ -
FA2501	Zero-Emission Vehicle and EV Charging Infrastructure	$ 670,000	$ 75,000	$ -	$ -	$ 595,000							$ -
FA2401	Tiny Tots Flooring and Painting	$ -	$ -	$ -	$ -	$ -							$ -
FA2302	Plum St. Parking Lot Improvements	$ -	$ -	$ -	$ -	$ -							$ -
FA2301	Public Safety Building Modernization	$ -	$ -	$ -	$ -	$ -							$ -
FA2202	Senior Center Modernization	$ -	$ -	$ -	$ -	$ -							$ -
FA1901	Senior Center Auxiliary Parking Lot	$ -	$ -	$ -	$ -	$ -							$ -
FA1703	City Hall Modernization	$ 400,000	$ -	$ 400,000	$ -	$ -							$ -
FA1702	Citywide Roof Repairs and Replacement	$ -	$ -	$ -	$ -	$ -							$ -

PARKS

PRJ #	PROJECT	FY 2025-26	276-345-47203	214-345-47203	106-345-47203								Unfunded
PA2501	Improvements to City Parks	$ 200,000	$ 200,000	$ -	$ -								$ -
PA2402	Mural Preservation	$ -	$ -	$ -	$ -								$ -
PA2401	Fernandez Park Improvements	$ -	$ -	$ -	$ -								$ -
PA2202	Skatepark Rehabilitation	$ -	$ -	$ -	$ -								$ -
PA1901	Pinole Valley Park Soccer Field Rehabilitation	$ 250,000	$ 250,000	$ -	$ -								$ -

SANITARY SEWER

PRJ #	PROJECT	FY 2025-26	500-641-47201	500-642-47201	276-642-47207								Unfunded
SS2501	Replacement of Blowers at the Treatment Plant	$ 280,000	$ -	$ 280,000	$ -								$ -
SS2407	Private Sewer Lateral Program	$ 150,000	$ -	$ 150,000	$ -								$ -
SS2406	WPCP Solar and Battery	$ -		$ -	$ -								$ -
SS2405	Lower Tennent Trunk Sewer Capacity	$ -	$ -	$ -	$ -								$ -
SS2404	WPCP Boiler Replacement	$ -	$ -	$ -	$ -								$ -
SS2403	WPCP Centrifuge Replacement	$ -	$ -	$ -	$ -								$ -
SS2402	Pinon-2 Sewer Capacity	$ -	$ -	$ -	$ -								$ -
SS2203	Effluent Outfall	$ 650,000	$ 650,000	$ -	$ -								$ -
SS2101	Secondary Clarifier Rehabilitation	$ 425,000	$ 425,000	$ -	$ -								$ -
SS2002	Water Pollution Control Plan Lab Remodel	$ 150,000	$ 150,000	$ -	$ -								$ -
SS1702	Sewer Pump Station Rehabilitation	$ 850,000	$ -	$ 850,000	$ -								$ -

STORMWATER

PRJ #	PROJECT	FY 2025-26	106-344-47206	276-344-47206									Unfunded
SW2501	Stormwater Upgrade & Trash Capture	$ 150,000	$ 150,000										$ -
SW2401	Storm Drain Creek Discharge Improvements	$ 120,000	$ 120,000										$ -
SW2001	Roble Road Storm Drainage Improvements	$ -	$ -										$ -

STREETS & ROADS

PRJ #	PROJECT	FY 2025-26	106-342-47205	215-342-47205	105-342-47205	276-342-47205	325-342-42101	500-641-42101	200-342-47205	377-342-47205	Potential Vehicle Impact Fee		Unfunded
RO2507	ADA Transition Plan Update	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ -	$ -
RO2506	Traffic Calming Program	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ -
RO2505	Safe Routes to Schools	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RO2504	Pavement Marking and Signage Upgrades	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RO2503	City Streetlights Upgrade	$ 250,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 250,000	$ -	$ -	$ -
RO2502	Pinole Signals Upgrade	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,000	$ -	$ -	$ -
RO2501	Accessibility Improvements Project	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ -
RO2404	Crosswalk Tennent Ave at Prune St	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RO2403	Old Town Traffic Calming	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RO2402	Sidewalk Rehabilitation Program	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ -
RO2401	Road Maintenance Repairs	$ 350,000	$ -	$ -	$ 350,000	$ -		$ -	$ -	$ -	$ -	$ -	$ -
RO2303	Pinole Smart Signals	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RO2302	Safety Improvements on Arterial Roadways	$ 350,000	$ -	$ 239,040	$ -	$ -	$ -	$ -	$ -	$ 110,960	$ -	$ -	$ -
RO2301	Road Rehabilitation	$ 3,250,000	$ -	$ 750,000	$ -	$ -	$ -	$ -	$ 1,500,000	$ -	$ 1,000,000		$ -
RO2102	Tennent Ave Rehabilitation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RO1902	Pedestrian Improvements at Tennent Ave. Near RXR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RO1710	San Pablo Avenue Bridge Over BNSF Railroad	$ 2,090,449	$ 100,000	$ 41,442	$ -	$ -	$ 1,949,007	$ -	$ -	$ -	$ -	$ -	$ -

INFRASTRUCTURE ASSESSMENTS

PRJ #	ASSESSMENT	FY 2025-26	106-343-42101	106-344-42101	500-642-42101	500-641-42101	325-342-42101						Unfunded
IN2301	Facilities & Real Estate Master Plan	$ -					$ -						$ -
IN2105	Appian Way Complete Streets	$ -					$ -						$ -
IN2103	Recycled Water Feasibility	$ 80,000			$ 80,000		$ -						$ -
IN2101	Emergency Power for Critical Facilities	$ -			$ -		$ -						$ -
IN1703	Storm Drain Master Plan	$ 275,000	$ 150,000	$ 125,000			$ -						$ -
	Uses by Project Total	**$ 12,140,449**											

LEGEND:

- Project numbers: **FA** = Facilities; **PA** = Parks; **SS** = Sanitary Sewer; **SW** = Storm Water; **RO** = Streets & Roads; **IN** = Infrastructure Assessments

* Project cost to be split 50% with the City of Hercules

CITY OF PINOLE
CAPITAL IMPROVEMENT PLAN: FY 2025-26 THROUGH FY 2029-30
FUNDING SUMMARY

SOURCES BY FUND	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	5-Year Total
100 - General Fund	$ -	$ 200,000	$ -	$ -	$ -	$ 200,000
105 - Measure S 2006	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 1,750,000
106 - Measure S 2014	$ 570,000	$ 2,123,000	$ 918,965	$ 250,000	$ 250,000	$ 4,111,965
200 - Gas Tax	$ 1,500,000	$ 880,000	$ 500,000	$ 500,000	$ 500,000	$ 3,880,000
214 - Solid Waste	$ -	$ -	$ -	$ -	$ -	$ -
215 - Grant: TLC	$ 41,442	$ -	$ -	$ -	$ -	$ 41,442
215 - Grant: Climate Implementation Grant - MT	$ 595,000	$ 357,000	$ -	$ -	$ -	$ 952,000
215 - Grant: HSIP	$ 239,040	$ -	$ -	$ -	$ -	$ 239,040
215 - Measure J	$ 750,000	$ 500,000	$ 500,000	$ 500,000	$ 250,000	$ 2,500,000
215 - Grant: OBAG	$ -	$ 650,000	$ 370,000	$ -	$ -	$ 1,020,000
275 - Parkland Dedication	$ -	$ -	$ -	$ -	$ -	
276 - Growth Impact Fees	$ 950,000	$ 2,018,000	$ 620,000	$ 220,000	$ 250,000	$ 4,058,000
324 - Public Facilities Fund	$ -	$ 582,000	$ 400,000	$ -	$ -	
325 - City Street Improvements	$ 900,000	$ 1,075,000	$ 700,000	$ 700,000	$ 650,000	$ 4,025,000
325 - Grant: TDA Article 3	$ -	$ -	$ -	$ -	$ -	$ -
325 - Grant: STMP Fees	$ 597,417	$ 670,000	$ 480,000	$ -	$ -	$ 1,747,417
325 - Grant: HBP	$ 1,351,590	$ 1,600,000	$ 23,919,035	$ -	$ -	$ 26,870,625
377 - Arterial Streets Rehabilitation	$ 560,960	$ 450,000	$ 400,000	$ 350,000	$ 350,000	$ 2,110,960
500 - Sewer Enterprise Fund	$ 2,735,000	$ 5,650,000	$ 4,480,000	$ 4,995,000	$ 2,835,000	$ 20,695,000
Potential Debt Financing	$ -	$ 4,000,000	$ 4,000,000	$ 2,750,000	$ 2,250,000	$ 13,000,000
Vehicle Impact Fee	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,000,000
Sources Total	$ 12,140,449	$ 21,105,000	$ 37,638,000	$ 10,615,000	$ 7,685,000	**$ 89,183,449**
Unfunded Total	**$ -**	$ 515,000	$ -	$ 1,050,000	$ 500,000	**$ 2,065,000**
Total Sources Required	**$ 12,140,449**	**$ 21,620,000**	**$ 37,638,000**	**$ 11,665,000**	**$ 8,185,000**	**$ 91,248,449**

FACILITIES

PRJ #	PROJECT	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	5-Year Total
FA2502	Upgrade of City Pools	$ 100,000	$ 300,000	$ -	$ -	$ -	$ 400,000
FA2501	Zero-Emission Vehicle and EV Charging Infrastructure	$ 670,000	$ 400,000	$ -	$ -	$ -	$ 1,070,000
FA2401	Tiny Tots Flooring and Painting	$ -	$ 250,000	$ -	$ -	$ -	$ 250,000
FA2302	Plum St. Parking Lot Improvements	$ -	$ 220,000	$ -	$ -	$ -	$ 220,000
FA2301	Public Safety Building Modernization	$ -	$ 500,000	$ -	$ -	$ -	$ 500,000
FA2202	Senior Center Modernization	$ -	$ 150,000	$ -	$ -	$ -	$ 150,000
FA1901	Senior Center Auxiliary Parking Lot	$ -	$ -	$ -	$ 1,050,000	$ 500,000	$ 1,550,000
FA1703	City Hall Modernization	$ 400,000	$ 300,000	$ -	$ -	$ -	$ 700,000
FA1702	Citywide Roof Repairs and Replacement	$ -	$ 600,000	$ 400,000	$ -	$ -	$ 1,000,000

PARKS

PRJ #	PROJECT	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	5-Year Total
PA2501	Improvements to City Parks	$ 200,000	$ 200,000	$ 220,000	$ 220,000	$ 250,000	$ 1,090,000
PA2402	Mural Preservation	$ -	$ 100,000	$ -	$ -	$ -	$ 100,000
PA2401	Fernandez Park Improvements	$ -	$ 480,000	$ 400,000	$ -	$ -	$ 880,000
PA2202	Skatepark Rehabilitation	$ -	$ 200,000	$ -	$ -	$ -	$ 200,000
PA1901	Pinole Valley Park Soccer Field Rehabilitation	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000

SANITARY SEWER

PRJ #	PROJECT	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	5-Year Total
SS2501	Replacement of Blowers at the Treatment Plant	$ 280,000	$ -	$ -	$ -	$ -	$ 280,000
SS2407	Private Sewer Lateral Program	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000
SS2406 *	WPCP Solar and Battery	$ -	$ 250,000	$ -	$ -	$ -	$ 250,000
SS2405	Lower Tennent Trunk Sewer Capacity	$ -	$ -	$ 170,000	$ 3,880,000	$ -	$ 4,050,000
SS2404 *	WPCP Boiler Replacement	$ -	$ -	$ 660,000	$ -	$ -	$ 660,000
SS2403 *	WPCP Centrifuge Replacement	$ -	$ -	$ -	$ 990,000	$ -	$ 990,000
SS2402	Pinon-2 Sewer Capacity	$ -	$ -	$ -	$ 125,000	$ 2,835,000	$ 2,960,000
SS2203 *	Effluent Outfall	$ 650,000	$ 1,350,000	$ 1,150,000	$ -	$ -	$ 3,150,000
SS2101 *	Secondary Clarifier Rehabilitation	$ 425,000	$ -	$ -	$ -	$ -	$ 425,000
SS2002 *	Water Pollution Control Plan Lab Remodel	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000
SS1702	Sewer Pump Station Rehabilitation	$ 850,000	$ 3,950,000	$ 2,500,000	$ -	$ -	$ 7,300,000

STORMWATER

PRJ #	PROJECT	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	5-Year Total
SW2501	Stormwater Upgrade & Trash Capture	$ 150,000	$ 150,000	$ 120,000	$ 100,000	$ 100,000	$ 620,000
SW2401	Storm Drain Creek Discharge Improvements	$ 120,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 720,000
SW2001	Roble Road Storm Drainage Improvements	$ -	$ 800,000	$ -	$ -	$ -	$ 800,000

STREETS & ROADS

PRJ #	PROJECT	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	5-Year Total
RO2507	ADA Transition Plan Update	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
RO2506	Traffic Calming Program	$ 200,000	$ 200,000	$ 150,000	$ 150,000	$ 150,000	$ 850,000
RO2505	Safe Routes to Schools	$ -	$ 100,000	$ 100,000	$ 100,000	$ 50,000	$ 350,000
RO2504	Pavement Marking and Signage Upgrades	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000
RO2503	City Streetlights Upgrade	$ 250,000	$ 250,000	$ 200,000	$ 200,000	$ 200,000	$ 1,100,000
RO2502	Pinole Signals Upgrade	$ 200,000	$ 200,000	$ 200,000	$ 150,000	$ 150,000	$ 900,000
RO2501	Accessibility Improvements Project	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 750,000
RO2404	Crosswalk Tennent Ave at Prune St	$ -	$ 50,000	$ -	$ -	$ -	$ 50,000
RO2403	Old Town Traffic Calming	$ -	$ 570,000	$ -	$ -	$ -	$ 570,000
RO2402	Sidewalk Rehabilitation Program	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,000,000
RO2401	Road Maintenance Repairs	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 1,750,000
RO2303	Pinole Smart Signals	$ -	$ 100,000	$ -	$ -	$ -	$ 100,000
RO2302	Safety Improvements on Arterial Roadways	$ 350,000	$ -	$ -	$ -	$ -	$ 350,000
RO2301	Road Rehabilitation	$ 3,250,000	$ 5,000,000	$ 5,000,000	$ 3,750,000	$ 3,000,000	$ 20,000,000
RO2102	Tennent Ave Rehabilitation	$ -	$ 750,000	$ -	$ -	$ -	$ 750,000
RO1902	Pedestrian Improvements at Tennent Ave. Near RXR	$ -	$ 750,000	$ 750,000	$ -	$ -	$ 1,500,000
RO1710 **	San Pablo Avenue Bridge Over BNSF Railroad	$ 2,090,449	$ 2,200,000	$ 27,018,000	$ -	$ -	$ 31,308,449

INFRASTRUCTURE ASSESSMENTS

PRJ #	ASSESSMENT	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	5-Year Total
IN2301	Facilities & Real Estate Master Plan	$ -	$ -	$ 150,000	$ -	$ -	$ 150,000
IN2105	Appian Way Complete Streets	$ -	$ 100,000	$ -	$ -	$ -	$ 100,000
IN2103	Recycled Water Feasibility	$ 80,000	$ -	$ -	$ -	$ -	$ 80,000
IN2101	Emergency Power for Critical Facilities	$ -	$ 200,000	$ -	$ -	$ -	$ 200,000
IN1703	Storm Drain Master Plan	$ 275,000	$ -	$ -	$ -	$ -	$ 275,000
	Uses by Project Total	**$12,140,449**	**$21,620,000**	**$40,138,000**	**$11,665,000**	**$8,185,000**	**$93,748,449**

LEGEND:

• Project numbers: **FA** = Facilities; **PA** = Parks; **SS** = Sanitary Sewer; **SW** = Storm Water; **RO** = Streets & Roads; **IN** = Infrastructure Assessments

* Project cost to be split 50% with the City of Hercules

FA2502 - UPGRADE OF CITY POOLS

Functional Area :	Project Origin :	Priority Score :

Type of CIP		Budget	Unappropriated Subsequent Years				
		Year 1 FY 2025-26	Year 2 FY 2026-27	Year 3 FY 2027-28	Year 4 FY 2028-29	Year 5 FY 2029-30	Project Estimate FY 2025 - 2030
[ ] New [ ] Replacement [ ] Land/Row Acq. Required [ ] Rehabilitation	[ ] Expansion [X] Renovation						
Estimated Expenditures To-Date	$ -	**$ 100,000**	**$ 300,000**	**$ -**	**$ -**	**$ -**	**$ 400,000**

Project Start 7/1/2025 **Estimated Completion** 6/30/2027

Description

The City's pool has five (5) lanes with depth ranges from 3.5 feet to 9 feet. The City also offers a small pool for beginners, small children or parent getting their children use to the water. The children's pool measures 25' x 25' and is two and a half (2.5) feet deep. The facility and pool offer amenities such as a handicap chair lift and full lockers to put your personal items and showers. Maintenance costs have been high due to the age and condition of the pools and associated equipment, and the main pool had to be closed for a number of months. This project will fully renovate and upgrade the pools along with associated amenities.

History, Status, or Impact if Delayed

Increased maintenance costs and potential for additional closures to avoid safety or liability issues.

General Plan Goals/Policies

Policy GM.4.1, Goal CS.1, Goal CS.9, Policy CS.9.1

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design		$ 30,000				$ 30,000
Construction	$ 90,000	$ 250,000				$ 340,000
Contingency	$ 10,000	$ 20,000				$ 30,000
TOTAL USES	**$ 100,000**	**$ 300,000**	**$ -**	**$ -**	**$ -**	**$ 400,000**
SOURCE(S)						
276 - Growth Impact Fees	$ 100,000	$ 300,000				$ 400,000
TOTAL FUNDS	**$ 100,000**	**$ 300,000**	**$ -**	**$ -**	**$ -**	**$ 400,000**

FA2501 - ZERO-EMISSION VEHICLE AND EV CHARGING INFRASTRUCTURE

Functional Area :	Project Origin :	Priority Score :

Type of CIP		Budget	Unappropriated Subsequent Years				
X New Replacement Land/Row Acq. Required Rehabilitation	Expansion Renovation	Year 1 FY 2025-26	Year 2 FY 2026-27	Year 3 FY 2027-28	Year 4 FY 2028-29	Year 5 FY 2029-30	Project Estimate FY 2025 - 2030
Estimated Expenditures To-Date	$ -	**$ 670,000**	**$ 400,000**	**$ -**	**$ -**	**$ -**	**$ 1,070,000**

Project Start 7/1/2025 **Estimated Completion** 6/30/2027

Description

In August 2024, City Council adopted the City's Climate Action and Adaptation Plan (CAAP) to achieve carbon neutrality by 2045, in alignment with the State's Senate Bill 32 and Assembly Bill 1279. Pinole's community-wide and municipal greenhouse gas (GHG) inventories identified the transportation sector as the largest source of emissions, accounting for 50% of the total GHG emissions. In December 2024, the City's Community Development Department submitted to the Metropolitan Transportation Commission (MTC) an application requesting $952,000 in grant funds in addition to a required 11% local match ($118,000) for a total Project cost of 1,070,000 for accelerating zero-emission vehicle adoption and expanding the EV charging infrastructure in alignment with the Pinole's CAAP goals.

History, Status, or Impact if Delayed

The CAAP recommends installation of 267 level 2 chargers by 2030 and 323 level 2 chargers by 2045, increasing passenger zero-emission vehicles (ZEV) use to 33% by 2030, increasing commercial zero-emission vehicle (ZEV) use to 25% by 2030, and electrifying or otherwise decarbonizing 30% of the municipal vehicle fleet by 2026.

General Plan Goals/Policies

2024 Climate Action and Adaptation Plan. Goal CS.1, Goals HS.6, SE.3, SE.4, SE.7

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design	$ 120,000					$ 120,000
Construction	$ 500,000	$ 370,000				$ 870,000
Contingency	$ 50,000	$ 30,000				$ 80,000
TOTAL USES	**$ 670,000**	**$ 400,000**	**$ -**	**$ -**	**$ -**	**$ 1,070,000**
SOURCE(S)						
106 - Measure S 2014	$ 75,000	$ 43,000				$ 118,000
215 - Grant: Climate Implentation Grant - M	$ 595,000	$ 357,000				$ 952,000
TOTAL FUNDS	**$ 670,000**	**$ 400,000**	**$ -**	**$ -**	**$ -**	**$ 1,070,000**

FA2401 - TINY TOTS FLOORING AND PAINTING

Functional Area : Facilities			**Project Origin :** Staff Recommendation			**Priority Score :**	42
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
New Replacement Land/Row Acq. Required X Rehabilitation	Expansion Renovation	**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ -	**$ -**	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ 250,000**
Project Start	7/1/2026				**Estimated Completion**	6/30/2027	

Description

Pinole Tiny Tots interior and exterior facility maintenance including flooring and painting. Replacement of existing carpeted areas in the main room with new carpet or carpet tiles and replacement of existing vinyl linoleum with a waterproof plank vinyl in the snack area and craft/play areas. Exterior siding, eaves, and trim repairs and painting. Interior office, main room, kitchen, and restrooms painting.

History, Status, or Impact if Delayed

The current carpeting and vinyl linoleum flooring are in need of replacement. The carpeted areas are worn and also contain many raised areas that create a tripping hazard. The current exterior and interior paint is from approximately 20 years ago and shows discoloration, fading, chipping, and weathering.

General Plan Goals/Policies

Goal CS.1, Policy CS.1.1; Goal CS.3, Policy CS.3.1

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design						
Construction		$ 250,000				$ 250,000
Contingency						
TOTAL USES	**$ -**	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ 250,000**
SOURCE(S)						
276 - Growth Impact Fees		$ 250,000				$ 250,000
TOTAL FUNDS	**$ -**	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ 250,000**

FA2302 - PLUM ST. PARKING LOT IMPROVEMENTS

Functional Area : Facilities			**Project Origin :** Staff Recommendation			**Priority Score :**	12
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
[ ] New [ ] Expansion [ ] Replacement [X] Renovation [ ] Land/Row Acq. Required [ ] Rehabilitation		**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ -	**$ -**	**$ 220,000**	**$ -**	**$ -**	**$ -**	**$ 220,000**
Project Start	7/1/2026				**Estimated Completion**	6/30/2027	

Description

To provide a secure parking area for Police vehicles in the Plum Street parking lot. The parking lot will remain open for the public. A portion of the parking lot planned to be secured with security gate for Police vehicles. The layout of the parking lot likely to be redesigned. In addition, bicycle parking will be provided to the public.

History, Status, or Impact if Delayed

General Plan Goals/Policies

Goal CE.5

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design		$ 20,000				$ 20,000
Construction		$ 180,000				$ 180,000
Contingency		$ 20,000				$ 20,000
TOTAL USES	**$ -**	**$ 220,000**	**$ -**	**$ -**	**$ -**	**$ 220,000**
SOURCE(S)						
324 - Public Facilities Fund		$ 220,000				$ 220,000
TOTAL FUNDS	**$ -**	**$ 220,000**	**$ -**	**$ -**	**$ -**	**$ 220,000**

FA2301 - PUBLIC SAFETY BUILDING MODERNIZATION

Functional Area : Facilities			**Project Origin :** Staff Recommendation			**Priority Score :**	34
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
[ ] New [ ] Expansion [ ] Replacement [X] Renovation [ ] Land/Row Acq. Required [ ] Rehabilitation		**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ 150,000.00	**$ -**	**$ 500,000**	**$ -**	**$ -**	**$ -**	**$ 650,000**
Project Start	7/1/2024				**Estimated Completion**	6/30/2027	

Description

To extend the useful life of the Public Safety building, there are several items that require attention including but not limited to replacement of the HVAC system, carpet, flooring, water heaters, light fixtures, fans, etc. In addition, the building requires painting (interior and exterior), and the locker rooms also require renovation.

History, Status, or Impact if Delayed

General Plan Goals/Policies

Goal CS.2, Policy CS.2.6, Goal CS.1, Policy CS.1.1, Policy SE.1.3

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design		$ 50,000				$ 50,000
Construction		$ 400,000				$ 400,000
Contingency		$ 50,000				$ 50,000
TOTAL USES	**$ -**	**$ 500,000**	**$ -**	**$ -**	**$ -**	**$ 500,000**
SOURCE(S)						
106 - Measure S 2014		$ 200,000				$ 200,000
276 - Growth Impact Fees		$ 300,000				$ 300,000
TOTAL FUNDS	**$ -**	**$ 500,000**	**$ -**	**$ -**	**$ -**	**$ 500,000**

FA2202 - SENIOR CENTER MODERNIZATION

Functional Area : Facilities			**Project Origin :** Staff Recommendation			**Priority Score :**	37
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
[ ] New [ ] Expansion [ ] Replacement [X] Renovation [ ] Land/Row Acq. Required [ ] Rehabilitation		**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$185,000	**$ -**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ 335,000**
Project Start	7/1/2024				**Estimated Completion**	6/30/2027	

Description

This ongoing project includes a facilities condition assessment and design and construction of improvements to modernize the existing Senior Center building located at 2525 Charles Avenue. Work include upgrades to energy system, roof repairs, and interior renovations.

History, Status, or Impact if Delayed

General Plan Goals/Policies

Policy CS.2.6, Goal CS.1, Policy CS.1.1, Policy SE.1.3

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design						
Construction		$ 130,000				$ 130,000
Contingency		$ 20,000				$ 20,000
TOTAL USES	**$ -**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ 150,000**
SOURCE(S)						
276 - Growth Impact Fees		$ 150,000				$ 150,000
TOTAL FUNDS	**$ -**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ 150,000**

FA1901 - SENIOR CENTER AUXILIARY PARKING LOT

Functional Area : Facilities			**Project Origin :** Fowler Lot Re-Use Committee			**Priority Score :**	
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
[ ] New [X] Expansion [ ] Replacement [ ] Renovation [ ] Land/Row Acq. Required [ ] Rehabilitation		**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ 126,655.00	**$ -**	**$ -**	**$ -**	**$ 1,050,000.00**	**$ 500,000.00**	**$ 1,676,655**
Project Start	7/1/2024				**Estimated Completion**	6/30/2030	

Description

On February 2, 2021 City Council adopted Resolution 2021-07 and awarded a contract to a consultant for the preliminary engineering and design for the parking lot. The parking lot will be designed to be a multi-benefit project that includes pavement structural section, striping, lighting, bicycle parking, electric vehicle charging stations, stormwater capture and retention, and drought tolerant landscaping. The final design will offer the maximum number of parking spaces while allowing access for both vehicles and pedestrians and include aesthetic design components. On June 7, 2022, City Council directed staff to incorporate the installation of a solar canopy and backup battery system at the site.

History, Status, or Impact if Delayed

On April 16, 1990 City Council adopted Resolution 2380 authorizing the purchase of 2548 Charles Street. At the time of purchase, City Council determined that construction of a Senior Center was necessary, and that this property was needed to provide sufficient parking for the Center. The parcel is surrounded by municipal parking lots which serve the Senior Center and Old Town Pinole. The Fowler House tenants remained in the properly till 2010 and many discussions took place to determine the best use of the property. It was determined that the house had asbestos and lead paint. On July 17, 2018, City Council adopted Resolution 2018-67 to create the Fowler Lot Re-use Committee to evaluate the reuse and redevelopment of the property. The Committee evaluated uses for the lot and determined the best use of the property is a parking lot. On October 16, 2018, the City Council adopted Resolution No. 2018-93 to approve a contract with a construction company to abate and demolish the Fowler house. The property demolition was completed on March 11, 2019. On July 21, 2020, City Council adopted Resolution 2020–68 to accept the final recommendation of the Committee.

General Plan Goals/Policies

Goal CE.5, Goal CS.1, Policy GM.4.1

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design				$ 100,000		$ 100,000
Construction				$ 870,000	$ 450,000	$ 1,320,000
Contingency				$ 80,000	$ 50,000	$ 130,000
TOTAL USES	**$ -**	**$ -**	**$ -**	**$ 1,050,000**	**$ 500,000**	**$ 1,550,000**
SOURCE(S)						
Unfunded				$ 1,050,000	$ 500,000	$ 1,550,000
TOTAL FUNDS	**$ -**	**$ -**	**$ -**	**$ 1,050,000**	**$ 500,000**	**$ 1,550,000**

FA1703 - CITY HALL MODERNIZATION

Functional Area : Facilities			**Project Origin :** Staff Recommendation			**Priority Score :**	35
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
[ ] New [ ] Expansion [ ] Replacement [X] Renovation [ ] Land/Row Acq. Required [ ] Rehabilitation		**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ -	**$ 400,000.00**	**$ 300,000**	**$ -**	**$ -**	**$ -**	**$ 700,000**
Project Start	7/1/2025				**Estimated Completion**	6/30/2027	

Description

Interior improvements and exterior painting to extend the life of the City Hall building and improve its functionality for staff and the public. Several items that require attention include but are not limited to the configuration of rooms, carpet, flooring, window coverings, light fixtures, improved service counters, improved exterior doors insulation and landing to prevent the rain from leaking inside the building, and addition of a lactation room. Interior and exterior surfaces require repainting as the paint system has reached the end of its useful life with fading, chipping paint, along with water and mildew damage. Exterior improvements will include replacement of the City seal and addition of a wall-mounted flagpole and multi-color lighting.

History, Status, or Impact if Delayed

Exterior painting is necessary to maintain external protection from the environment.

General Plan Goals/Policies

Policy CS.2.6, Goal CS.1, Policy CS.1.1, Policy SE.1.3

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design	$ 30,000	$ -				$ 30,000
Construction	$ 340,000	$ 270,000				$ 610,000
Contingency	$ 30,000	$ 30,000				$ 60,000
TOTAL USES	**$ 400,000**	**$ 300,000**	**$ -**	**$ -**	**$ -**	**$ 700,000**
SOURCE(S)						
276 - Growth Impact Fees	$ 400,000					$ 400,000
106 - Measure S 2014		$ 300,000				$ 300,000
TOTAL FUNDS	**$ 400,000**	**$ 300,000**	**$ -**	**$ -**	**$ -**	**$ 700,000**

FA1702 - CITYWIDE ROOF REPAIRS AND REPLACEMENT

Functional Area : Facilities			**Project Origin :** End of Life Cycle			**Priority Score :**	43
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
[ ] New [X] Replacement [ ] Land/Row Acq. Required [ ] Rehabilitation	[ ] Expansion [ ] Renovation	**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ -	**$ -**	**$ 600,000**	**$ 400,000**	**$ -**	**$ -**	**$ 1,000,000**
Project Start	7/1/2026				**Estimated Completion**	6/30/2028	

Description

Roof repairs and replacement at City facilities including the Public Safety Building, City Hall, and Water Pollution Control Plant. In October 2022, City staff received quotes for the rehabilitation of the roofs; it was determined that the Public Safety building roof needs immediate replacement.

History, Status, or Impact if Delayed

In 2015, comprehensive visual roof inspections were completed by a contractor on various City owned facilities. The purpose of the inspection was to identify the extent, if any, of moisture intrusion into the existing roof assemblies, document observed roof system deficiencies, determine the overall condition of the existing roof systems and to estimate the service life of the in-place roof assemblies.

General Plan Goals/Policies

Policy GM.4.1, Goal CS.1, Goal CS.9, Policy CS.9.1

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design		$ 60,000				$ 60,000
Construction		$ 490,000	$ 350,000			$ 840,000
Contingency		$ 50,000	$ 50,000			$ 100,000
TOTAL USES	**$ -**	**$ 600,000**	**$ 400,000**	**$ -**	**$ -**	**$ 1,000,000**
SOURCE(S)						
324 - Public Facilities Fund		$ 362,000	$ 400,000			$ 762,000
276 - Growth Impact Fees		$ 238,000				$ 238,000
TOTAL FUNDS	**$ -**	**$ 600,000**	**$ 400,000**	**$ -**	**$ -**	**$ 1,000,000**

PA2501 - IMPROVEMENTS TO CITY PARKS

Functional Area :	Project Origin :	Priority Score :

Type of CIP		Budget	Unappropriated Subsequent Years				
		Year 1 FY 2025-26	Year 2 FY 2026-27	Year 3 FY 2027-28	Year 4 FY 2028-29	Year 5 FY 2029-30	Project Estimate FY 2025 - 2030
	New						
	Replacement						
	Land/Row Acq. Required						
	Rehabilitation						
	Expansion						
X	Renovation						
Estimated Expenditures To-Date	$ -	**$ 200,000**	**$ 200,000**	**$ 220,000**	**$ 220,000**	**$ 250,000**	**$ 1,090,000**

Project Start 7/1/2025 **Estimated Completion** 6/30/2030

Description

This annual project is intended to implement upgrades to the City's parks and fields such as the replacement of restrooms with ones that are equipped with fire retardant roofs and durable, fire-resistant building materials. Other potential upgrades would cover lighting, playground equipment, shaded structures, furnishings, installation of welcome kiosk and wayfinding signs, enhancing landscaping, public art, and paving trails. Identified improvements will be based on community input and aim to beautify the City's parks and enhance safety, health and quality of life.

History, Status, or Impact if Delayed

Reduce maintenance costs, and improve quality of parks and amenities.

General Plan Goals/Policies

Goal CS.2, Goal CS.3, Policy CS 2.6 & 3.1, Policy GM.4.1

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 100,000
Construction	$ 160,000	$ 160,000	$ 180,000	$ 180,000	$ 200,000	$ 880,000
Contingency	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 30,000	$ 110,000
TOTAL USES	**$ 200,000**	**$ 200,000**	**$ 220,000**	**$ 220,000**	**$ 250,000**	**$ 1,090,000**
SOURCE(S)						
276 - Growth Impact Fees	$ 200,000	$ 200,000	$ 220,000	$ 220,000	$ 250,000	$ 1,090,000
TOTAL FUNDS	**$ 200,000**	**$ 200,000**	**$ 220,000**	**$ 220,000**	**$ 250,000**	**$ 1,090,000**

PA2402 - MURAL PRESERVATION

Functional Area : Parks			**Project Origin :** Council Request			**Priority Score :**	27
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
[ ] New [ ] Replacement [ ] Land/Row Acq. Required [X] Rehabilitation	[ ] Expansion [ ] Renovation	**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures To-Date	$ -	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ 100,000**
Project Start	7/1/2026				**Estimated Completion**	6/30/2027	

Description

Preservation and enhancment of murals in the City, community participation will be sought as applicable.

History, Status, or Impact if Delayed

General Plan Goals/Policies

Goal CC.1, Policy CC.1.3; Goal CC.5, Policy CC.5.1

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design						
Construction		$ 100,000				$ 100,000
Contingency						
TOTAL USES	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ 100,000**
SOURCE(S)						
106 - Measure S 2014		$ 100,000				$ 100,000
TOTAL FUNDS	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ 100,000**

PA2401 - FERNANDEZ PARK IMPROVEMENTS

Functional Area : Parks			**Project Origin :** Staff Recommendation			**Priority Score :**	24
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
[ ] New [ ] Expansion [ ] Replacement [X] Renovation [ ] Land/Row Acq. Required [ ] Rehabilitation		**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures To-Date	$ 20,000.00	**$ -**	**$ 480,000**	**$ 400,000**	**$ -**	**$ -**	**$ 900,000**
Project Start	7/1/2024				**Estimated Completion**	6/30/2028	

Description

Renovations to the baseball field to decrease water and energy usage in addition to infrastructure improvements to increase accessibility and safety.

History, Status, or Impact if Delayed

General Plan Goals/Policies

Goal CS.1, Policy CS.1.1, Policy CS.1.3; Goal CS.3, Policy CS.3.1; Goal CS.9, Policy CS.9.1, Goal SE.4, Policy SE.4.2

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design		$ 70,000				$ 70,000
Construction		$ 360,000	$ 360,000			$ 720,000
Contingency		$ 50,000	$ 40,000			$ 90,000
TOTAL USES	**$ -**	**$ 480,000**	**$ 400,000**	**$ -**	**$ -**	**$ 880,000**
SOURCE(S)						
276 - Growth Impact Fees		$ 480,000	$ 400,000			$ 880,000
TOTAL FUNDS	**$ -**	**$ 480,000**	**$ 400,000**	**$ -**	**$ -**	**$ 880,000**

PA2202 - SKATEPARK REHABILITATION

Functional Area : Parks			**Project Origin :** Council Request			**Priority Score :**	34
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
[ ] New [X] Replacement [ ] Land/Row Acq. Required [ ] Rehabilitation	[ ] Expansion [ ] Renovation	**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ -	**$ -**	**$ 200,000**	**$ -**	**$ -**	**$ -**	**$ 200,000**
Project Start	7/1/2026				**Estimated Completion**	6/30/2027	

Description

The ramps at the skatepark have settled and need to be replaced, the construction of a retaining wall may be needed.

History, Status, or Impact if Delayed

General Plan Goals/Policies

Goal CS.2, Goal CS.3, Policy CS 2.6 & 3.1, Policy GM.4.1

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design		$ 10,000				$ 10,000
Construction		$ 160,000				$ 160,000
Contingency		$ 30,000				$ 30,000
TOTAL USES	**$ -**	**$ 200,000**	**$ -**	**$ -**	**$ -**	**$ 200,000**
SOURCE(S)						
106 - Measure S 2014		$ 200,000				$ 200,000
TOTAL FUNDS	**$ -**	**$ 200,000**	**$ -**	**$ -**	**$ -**	**$ 200,000**

PA1901 - PINOLE VALLEY PARK SOCCER FIELD REHABILITATION

Functional Area : Parks			**Project Origin :** Council Request			**Priority Score :**	33
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
[ ] New [ ] Replacement [ ] Land/Row Acq. Required [ ] Rehabilitation	[ ] Expansion [X] Renovation	**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ -	**$ 250,000.00**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 250,000**
Project Start	7/1/2025				**Estimated Completion**	6/30/2026	

Description

There are two soccer fields at Pinole Valley Park which are utilized on an annual basis, the Wright Avenue Soccer Field at the southerly end, and Savage Avenue Soccer Field at the northern end. Both fields are heavily used by soccer leagues and the general public. The Savage Avenue Soccer Field requires substantial rehabilitation which includes: upgrading the irrigation system and ongoing turf maintenance. Turf maintenance includes mowing, fertilizing, aeration, overseeding, and topdressing.

History, Status, or Impact if Delayed

This project has been delayed pending the development of a Park Master Plan (CIP Project# SS2401).

General Plan Goals/Policies

Goal CS.1, Goal CS.3, Policy CS 3.1, Policy GM.4.1

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design						
Construction	$ 230,000					$ 230,000
Contingency	$ 20,000					$ 20,000
TOTAL USES	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 250,000**
SOURCE(S)						
276 - Growth Impact Fees	$ 250,000					$ 250,000
TOTAL FUNDS	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 250,000**

SS2501 - REPLACEMENT OF BLOWERS AT THE TREATMENT PLANT

Functional Area :	Project Origin :	Priority Score :

Type of CIP		Budget	Unappropriated Subsequent Years				
		Year 1 FY 2025-26	Year 2 FY 2026-27	Year 3 FY 2027-28	Year 4 FY 2028-29	Year 5 FY 2029-30	Project Estimate FY 2025 - 2030
	New						
X	Replacement						
	Land/Row Acq. Required						
	Rehabilitation						
	Expansion						
	Renovation						
Estimated Expenditures To-Date	$ -	**$ 280,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 280,000**

Project Start 7/1/2025 **Estimated Completion** 6/30/2026

Description

This project will replce two blowers at the treatment plant. The existing treatment plant blowers are obsolete. The blower manufacturer (Aerzen) has notified the City that certain components are no longer available for purchase as replacement parts. In order to avoid equipment downtime, the blowers will be replaced in advance of needing the replacement parts that are no longer available.

History, Status, or Impact if Delayed

The existing blower is outdated and replacement parts are no longer available, which could adversely impact operations if dusabled.

General Plan Goals/Policies

Policy GM.4.1, Goal CS.6, Policy CS.6.1

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design						
Construction	$ 250,000					$ 250,000
Contingency	$ 30,000					$ 30,000
TOTAL USES	**$ 280,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 280,000**
SOURCE(S)						
500 - Sewer Enterprise Fund	$ 280,000					$ 280,000
TOTAL FUNDS	**$ 280,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 280,000**

SS2407 - PRIVATE SEWER LATERAL PROGRAM

Functional Area : Sanitary Sewer			**Project Origin :** Staff Recommendation			**Priority Score :**	
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
[ ] New [ ] Expansion [X] Replacement [ ] Renovation [ ] Land/Row Acq. Required [ ] Rehabilitation		**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures To-Date	$ -	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**
Project Start	7/1/2025				**Estimated Completion**	6/30/2030	

Description

Revolving fund to complete private sewer lateral improvements under a reimbursement agreement with residents.

History, Status, or Impact if Delayed

This program will support the City's sewer collection system and treatment plant regulatory compliance through a reduction in flows from infiltration and inflow (I&I). I&I reduction will reduce treatment costs and may reduce the scope of or need for future capacity improvements.

General Plan Goals/Policies

Goals HS.2, Policy HS.2.5; Goal HS.7, Policy HS.7.6; Goal CC.2, Policy CC.2.2

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design						
Construction	$ 150,000					$ 150,000
Contingency						
TOTAL USES	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**
SOURCE(S)						
500 - Sewer Enterprise Fund	$ 150,000					$ 150,000
TOTAL FUNDS	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**

SS2406 - WPCP SOLAR AND BATTERY

Functional Area : Sanitary Sewer		**Project Origin :** Master Plan			**Priority Score :**	56
Type of CIP	**Budget**	**Unappropriated Subsequent Years**				
X New / Expansion / Replacement / Renovation / Land/Row Acq. Required / Rehabilitation	**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ -	$ 250,000	$ -	$ -	$ -	$ 250,000
Project Start 7/1/2026				**Estimated Completion**	6/30/2027	

Description

Planning and design for renewable solar energy generation and battery storage project at the Water Pollution Control Plant (WPCP). Install three (3) photovoltaic (PV) arrays with a total PV capacity of 496 kW: a carport array (50-kW), a ground-mount PV array in the public park area to the southwest of the WPCP (175-kW), and a ground-mount PV array along the northeast perimeter of the WPCP, adjacent to the public pathway that runs along the canal (271-kW). Install a 575 kWh capacity battery energy storage system (BESS), controls, and a 450-kW diesel generator.

History, Status, or Impact if Delayed

In 2024, Tetra Tech prepared an Energy Conservation, Generation, and Storage Assessment study for City facilities which included: 1) evaluation of energy conservation, energy generation, energy storage, and electric vehicle measures and 2) a renewable microgrid analysis to determine the technical and economic feasibility of installing new renewable energy generation systems and battery storage at the Water Pollution Control Plant (WPCP). Recommendations included addition of photovoltaic (PV) panel arrays at three different locations, a battery energy storage system (BESS) and generator. Construction costs will be estimated during the final design, and will be budgeted in the following fiscal years.

General Plan Goals/Policies

Goal CS.6, Policy CS.6.1; Goal SE.3, Policy SE.1.3; Goal CS.7, Policy CS.7.1; Goal GM.4, Policy GM.4.1

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning		$ 40,000				$ 40,000
Design		$ 210,000				$ 210,000
Construction						
Contingency						
TOTAL USES	**$ -**	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ 250,000**
SOURCE(S)						
500 - Sewer Enterprise Fund		$ 250,000	$ -	$ -		$ 250,000
TOTAL FUNDS	**$ -**	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ 250,000**

SS2405 - LOWER TENNENT TRUNK SEWER CAPACITY

Functional Area : Sanitary Sewer	**Project Origin :** Master Plan	**Priority Score :**	59

Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
		Year 1 FY 2025-26	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
	New						
X	Replacement						
	Land/Row Acq. Required						
	Rehabilitation						
X	Expansion						
	Renovation						
Estimated Expenditures to-date		**$ -**	**$ -**	**$ 170,000**	**$ 3,880,000.00**	**$ -**	**$ 4,050,000**

Project Start 7/1/2027 **Estimated Completion** 6/30/2029

Description

Tennent-1 improvements as identified in the Sanitary Sewer Collection System Master Plan. This project includes the replacement of approximately 130 feet of 24-inch diameter pipeline, 1,250 feet of 30-inch diameter pipeline, and 10 feet of 36-inch diameter pipeline along Tennent Avenue and inside of the Water Pollution Control Plant (WPCP) with 1,390 feet of 36-inch to 42-inch diameter pipeline.

History, Status, or Impact if Delayed

The Sanitary Sewer Collection System Master plan identified capacity deficiencies which result in surcharging of the gravity sewer and cause sanitary sewer overflows (SSO's) during modeled peak wet weather flow (PWWF) conditions.

General Plan Goals/Policies

Goal CS.6, Policy CS.6.1; Goal GM.4, Policy GM.4.1

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design			$ 170,000	$ 170,000		$ 340,000
Construction				$ 3,370,000		$ 3,370,000
Contingency				$ 340,000		$ 340,000
TOTAL USES	**$ -**	**$ -**	**$ 170,000**	**$ 3,880,000**	**$ -**	**$ 4,050,000**
SOURCE(S)						
500 - Sewer Enterprise Fund			$ 170,000	$ 3,880,000		$ 4,050,000
TOTAL FUNDS	**$ -**	**$ -**	**$ 170,000**	**$ 3,880,000**	**$ -**	**$ 4,050,000**

SS2404 - WPCP BOILER REPLACEMENT

Functional Area : Sanitary Sewer			**Project Origin :** End of Life Cycle			**Priority Score :**	57
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
[ ] New [ ] Expansion [X] Replacement [ ] Renovation [ ] Land/Row Acq. Required [ ] Rehabilitation		**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date		**$ -**	**$ -**	**$ 660,000**	**$ -**	**$ -**	**$ 660,000**
Project Start	7/1/2027				**Estimated Completion**	6/30/2028	

Description

This project includes replacement of the anaerobic digester process boilers at the WPCP.

History, Status, or Impact if Delayed

The anaerobic digestion process at the WPCP includes hot water boilers to heat water for use in the digester sludge heat exchanger. Two 40 HP Natural Gas Scotch Boilers, manufactured by Hurst Boiler & Welding Co., Inc. were installed in 2006 during the Anaerobic Digester Improvements project.

General Plan Goals/Policies

Goal CS.1, Goal CS.6, Policy CS.6.1

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design						
Construction			$ 600,000			$ 600,000
Contingency			$ 60,000			$ 60,000
TOTAL USES	**$ -**	**$ -**	**$ 660,000**	**$ -**	**$ -**	**$ 660,000**
SOURCE(S)						
500 - Sewer Enterprise Fund			$ 660,000			$ 660,000
TOTAL FUNDS	**$ -**	**$ -**	**$ 660,000**	**$ -**	**$ -**	**$ 660,000**

SS2403 - WPCP CENTRIFUGE REPLACEMENT

Functional Area : Sanitary Sewer		**Project Origin :** End of Life Cycle			**Priority Score :**	57
Type of CIP	**Budget**	**Unappropriated Subsequent Years**				
New / Expansion / X Replacement / Renovation / Land/Row Acq. Required / Rehabilitation	**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	**$ -**	**$ -**	**$ -**	**$ 990,000.00**	**$ -**	**$ 990,000**
Project Start 7/1/2028				**Estimated Completion** 6/30/2029		

Description

This project includes replacement of a dewatering centrifuge at the WPCP.

History, Status, or Impact if Delayed

The solids handling process at the WPCP includes solids dewatering using centrifuges. One of two centrifuges at the WPCP was originally installed in 2006 and reused and relocated to the Solids Handling Building during the plant upgrades completed in 2019. The centrifuge is an Alfa Laval, Aldec G2-95 unit.

General Plan Goals/Policies

Goal CS.1, Goal CS.6, Policy CS.6.1

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design						
Construction				$ 900,000		$ 900,000
Contingency				$ 90,000		$ 90,000
TOTAL USES	**$ -**	**$ -**	**$ -**	**$ 990,000**	**$ -**	**$ 990,000**
SOURCE(S)						
500 - Sewer Enterprise Fund				$ 990,000		$ 990,000
TOTAL FUNDS	**$ -**	**$ -**	**$ -**	**$ 990,000**	**$ -**	**$ 990,000**

SS2402 - PINON-2 SEWER CAPACITY

Functional Area : Sanitary Sewer		**Project Origin :** Master Plan			**Priority Score :**	59
Type of CIP	**Budget**	**Unappropriated Subsequent Years**				
[ ] New [X] Expansion [X] Replacement [ ] Renovation [ ] Land/Row Acq. Required [ ] Rehabilitation	**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date $ -	**$ -**	**$ -**	**$ -**	**$ 125,000.00**	**$ 2,835,000.00**	**$ 2,960,000**
Project Start 7/1/2028				**Estimated Completion**	6/30/2030	

Description

Pinon-2 improvements as identified in the Sanitary Sewer Collection System Master Plan. This project includes the replacement of approximately 820 feet of 6-inch to 10-inch diameter pipeline along San Pablo Avenue, 680 feet of 8-inch to 10-inch diameter pipeline along Pinon Avenue, 890 feet of 6-inch to 8-inch diameter pipeline along Appian Way, 290 feet of 6-inch diameter pipeline along Meadow Avenue, and 290 feet of 6-inch diameter pipeline between Meadow Avenue and San Pablo Avenue with 2,970 feet of 10-inch to 15-inch diameter pipelines.

History, Status, or Impact if Delayed

The Sanitary Sewer Collection System Master plan identified capacity deficiencies which result in surcharging of the gravity sewer and cause sanitary sewer overflows (SSO's) during modeled peak wet weather flow (PWWF) conditions.

General Plan Goals/Policies

Goal CS.6, Policy CS.6.1; Goal GM.4, Policy GM.4.1

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design				$ 125,000	$ 125,000	$ 250,000
Construction					$ 2,460,000	$ 2,460,000
Contingency					$ 250,000	$ 250,000
TOTAL USES	**$ -**	**$ -**	**$ -**	**$ 125,000**	**$ 2,835,000**	**$ 2,960,000**
SOURCE(S)						
500 - Sewer Enterprise Fund				$ 125,000	$ 2,835,000	$ 2,960,000
TOTAL FUNDS	**$ -**	**$ -**	**$ -**	**$ 125,000**	**$ 2,835,000**	**$ 2,960,000**

SS2203 - EFFLUENT OUTFALL

Functional Area : Sanitary Sewer	**Project Origin :** Regulatory Requirement	**Priority Score :**	52

Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
		Year 1 FY 2025-26	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
	New						
	Replacement						
	Land/Row Acq. Required						
X	Rehabilitation						
X	Expansion						
	Renovation						
Estimated Expenditures to-date	$ -	**$ 650,000.00**	**$ 1,350,000**	**$ 1,150,000**	**$ -**	**$ -**	**$ 3,150,000**

Project Start 7/1/2025 **Estimated Completion** 6/30/2028

Description

The Effluent Outfall project is intended to reduce pressure in the effluent pipe during extreme storm events. Effluent pumping capacity of the treatment plant is limited by the capacity of the pipe size at the effluent outfall in Rodeo. Increasing the pipe size at the Effluent Outfall Eductor Station will increase the wet weather effluent pumping capacity and increase the lifespan of the effluent pipe by reducing the pressure in the line during storm events. This project requires coordination with Rodeo.

History, Status, or Impact if Delayed

The RWQCB recently adopted a 40% reduction in nitrogen discharge limits for the San Francisco Bay Region. Options to meet the future permit limits will be evaluated.

General Plan Goals/Policies

Policy GM.4.1, Goal CS.6, Policy CS.6.1

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design	$ 350,000					$ 350,000
Construction	$ 250,000	$ 1,200,000	$ 1,000,000			$ 2,450,000
Contingency	$ 50,000	$ 150,000	$ 150,000			$ 350,000
TOTAL USES	**$ 650,000**	**$ 1,350,000**	**$ 1,150,000**	**$ -**	**$ -**	**$ 3,150,000**
SOURCE(S)						
500 - Sewer Enterprise Fund	$ 650,000	$ 1,350,000	$ 1,150,000			$ 3,150,000
TOTAL FUNDS	**$ 650,000**	**$ 1,350,000**	**$ 1,150,000**	**$ -**	**$ -**	**$ 3,150,000**

SS2101 - SECONDARY CLARIFIER REHABILITATION

Functional Area : Sanitary Sewer			**Project Origin :** End of Life Cycle			**Priority Score :**	46
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
New X Replacement Land/Row Acq. Required Rehabilitation	Expansion Renovation	**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ -	**$ 425,000.00**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 425,000**
Project Start	7/1/2025				**Estimated Completion**	6/30/2026	

Description

The Water Pollution Control Plant (WPCP) has five secondary clarifiers which slow the flow to allow the microorganisms and other solids to settle to the bottom of the clarifier where they can be returned to aeration tanks to continue treating waste.

History, Status, or Impact if Delayed

Secondary Clarifiers 1 and 2 (SC1 and SC 2) were constructed in the early 1970s and are peripheral feed clarifiers. Secondary Clarifiers 3 and 4 (SC 3 and SC 4) were constructed in the early 1980s and are center feed clarifiers. Secondary Clarifier 5 (SC 5) was constructed in early 2000 and is a center feed, flocculator clarifier. In the first quarter of FY 2022-23, a preliminary inspection of the center column of the SC 5 was completed to examine the current condition and determine the scope of work for rehabilitation. In the second quarter of FY 2022-23, it was determined that SC 3 & SC 4 also require rehabilitation. Previously, this project was titled, "Secondary Clarifier - Center Column Rehabilitation" which only focused on the rehabilitation work required for SC 5.

General Plan Goals/Policies

Goal CS.1, Goal CS.6, Policy CS.6.1

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Design						
Construction SC 5	$ 315,000					$ 315,000
Construction SC 3, SC 4	$ 67,500					$ 67,500
Contingency	$ 42,500					$ 42,500
TOTAL USES	**$ 425,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 425,000**
SOURCE(S)						
500 - Sewer Enterprise Fund	$ 425,000					$ 425,000
TOTAL FUNDS	**$ 425,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 425,000**

SS2002 - WATER POLLUTION CONTROL PLAN LAB REMODEL

Functional Area : Sanitary Sewer			**Project Origin :** Regulatory Requirement			**Priority Score :**	49
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
[ ] New [ ] Replacement [ ] Land/Row Acq. Required [ ] Rehabilitation	[ ] Expansion [X] Renovation	**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ -	**$ 150,000.00**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**
Project Start	7/1/2025				**Estimated Completion**	6/30/2026	

Description

The California Environmental Laboratory Accreditation Program (ELAP) is responsible for accrediting environmental testing labs including the Pinole - Hercules WPCP. The 2019 ELAP inspection results indicated the lab apparatus, countertops, and the fume hood are past their useful life and recommended replacement.

History, Status, or Impact if Delayed

General Plan Goals/Policies

Policy GM.4.1, Goal CS.1, Policy CS.2.6

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design	$ 20,000					$ 20,000
Construction	$ 100,000					$ 100,000
Contingency	$ 30,000					$ 30,000
TOTAL USES	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**
SOURCE(S)						
500 - Sewer Enterprise Fund	$ 150,000					$ 150,000
TOTAL FUNDS	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**

SS1702 - SEWER PUMP STATION REHABILITATION

Functional Area : Sanitary Sewer		**Project Origin :** End of Life Cycle			**Priority Score :**	50
Type of CIP	**Budget**	**Unappropriated Subsequent Years**				
[ ] New [ ] Expansion [X] Replacement [ ] Renovation [ ] Land/Row Acq. Required [ ] Rehabilitation	**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date $ -	**$ 850,000.00**	**$ 3,950,000**	**$ 2,500,000**	**$ -**	**$ -**	**$ 7,300,000**
Project Start 7/1/2025				**Estimated Completion** 6/30/2028		

Description

The City owns and operates two lift stations to convey flow from low lying areas to high elevations where the flow continues by gravity to the wastewater treatment plant. Both pump stations have reached the end of their useful life and need to be rehabilitated. The two pump stations are located on San Pablo Ave. and Hazel St. In FY 2019/20, this project was renamed to include both pump stations. Previously, this project was titled, "Hazel Street Sewer Pump Rehabilitation." This project also includes the San Pablo Lift Station Force Main, approximately 640 feet of existing 6-inch will be replaced with 8-inch diameter force main.

History, Status, or Impact if Delayed

The City recently completed a Sanitary Sewer Master Plan. In the first fiscal year of construction, the Hazel Street Lift Station will be replaced, followed by the replacement of the San Pablo Ave. Lift Station. The Hazel Street Lift Station will be replaced in coordination with RO2301.

General Plan Goals/Policies

Policy GM.4.1, Goal CS.6, Policy CS.6.1

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning	$ 100,000					$ 100,000
Design	$ 250,000	$ 100,000				$ 350,000
Construction	$ 500,000	$ 3,500,000	$ 2,300,000			$ 6,300,000
Contingency		$ 350,000	$ 200,000			$ 550,000
TOTAL USES	**$ 850,000**	**$ 3,950,000**	**$ 2,500,000**	**$ -**	**$ -**	**$ 7,300,000**
SOURCE(S)						
500 - Sewer Enterprise Fund	$ 850,000	$ 3,950,000	$ 2,500,000			$ 7,300,000
TOTAL FUNDS	**$ 850,000**	**$ 3,950,000**	**$ 2,500,000**	**$ -**	**$ -**	**$ 7,300,000**

SW2501 - STORMWATER UPGRADE & TRASH CAPTURE

Functional Area :	Project Origin :	Priority Score :

Type of CIP		Budget	Unappropriated Subsequent Years				
☐ New ☐ Expansion ☐ Replacement ☐ Renovation ☐ Land/Row Acq. Required ☐ Rehabilitation		Year 1 FY 2025-26	Year 2 FY 2026-27	Year 3 FY 2027-28	Year 4 FY 2028-29	Year 5 FY 2029-30	Project Estimate FY 2025 - 2030
Estimated Expenditures To-Date	$ -	**$ 150,000**	**$ 150,000**	**$ 120,000**	**$ 100,000**	**$ 100,000**	**$ 620,000**

Project Start 7/1/2025 **Estimated Completion** 6/30/2030

Description

On April 7, 2015, the State Water Resources Control Board (SWRCB) adopted the Statewide Trash Provisions which address the impacts trash has on the beneficial uses of surface waters. The Trash Provisions establish a statewide water quality objective for trash and a prohibition of trash discharge. The City is required to demonstrate full compliance with the Trash Provisions by 2030, with preliminary milestones of 35% by 2026 and 70% by 2028. The City will complete this project as required under the State- Issued Trash Amendments and NPDES Permit. The tasks necessary to achieve compliance will include design, installation, and long-term maintenance of full trash capture devices.

History, Status, or Impact if Delayed

This project is needed to meet requirements or be potentially subjected to penalties.

General Plan Goals/Policies

Goal CS.7, Policy CS.7.1; Goals OS.1, Policy OS.1.2; Goal CC.2, Policy CC.2.2

Summary of Capital Cost

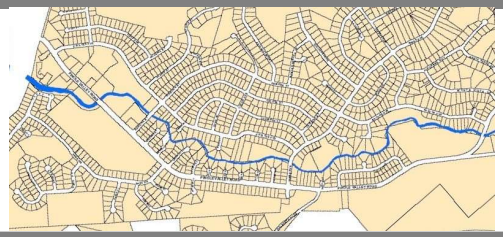
	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 50,000
Construction	$ 120,000	$ 120,000	$ 100,000	$ 80,000	$ 80,000	$ 500,000
Contingency	$ 20,000	$ 20,000	$ 10,000	$ 10,000	$ 10,000	$ 70,000
TOTAL USES	**$ 150,000**	**$ 150,000**	**$ 120,000**	**$ 100,000**	**$ 100,000**	**$ 620,000**
SOURCE(S)						
106 - Measure S 2014	$ 150,000	$ 150,000	$ 120,000	$ 100,000	$ 100,000	$ 620,000
TOTAL FUNDS	**$ 150,000**	**$ 150,000**	**$ 120,000**	**$ 100,000**	**$ 100,000**	**$ 620,000**

SW2401 - STORM DRAIN CREEK DISCHARGE IMPROVEMENTS

Functional Area : Stormwater			**Project Origin :** End of Life Cycle			**Priority Score :**	
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
[ ] New [ ] Replacement [ ] Land/Row Acq. Required [X] Rehabilitation	[ ] Expansion [ ] Renovation	**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ -	**$ 120,000.00**	**$ 150,000**	**$ 150,000**	**$ 150,000.00**	**$ 150,000.00**	**$ 720,000**
Project Start	7/1/2025				**Estimated Completion**	6/30/2030	

Description

Condition assessments have identified a number of storm drain pipelines that are structurally deteriorated and failing where they discharge into Pinole Creek. A systematic rehabilitation or replacement of failing storm drain infrastructure will be prioritized as part of the Storm Drain Master Plan.



History, Status, or Impact if Delayed

General Plan Goals/Policies

Goal CS.7, Policy CS.7.1; Goals OS.1, Policy OS.1.2; Goal CC.2, Policy CC.2.2

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design	$ 10,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 90,000
Construction	$ 100,000	$ 120,000	$ 120,000	$ 120,000	$ 120,000	$ 580,000
Contingency	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 50,000
TOTAL USES	**$ 120,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 720,000**
SOURCE(S)						
106 - Measure S 2014	$ 120,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 720,000
TOTAL FUNDS	**$ 120,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 720,000**

SW2001 - ROBLE ROAD STORM DRAINAGE IMPROVEMENTS

Functional Area : Stormwater			**Project Origin :** Staff Recommendation			**Priority Score :**	33
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
[ ] New [X] Expansion [ ] Replacement [ ] Renovation [ ] Land/Row Acq. Required [ ] Rehabilitation		**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ -	**$ -**	**$ 800,000**	**$ -**	**$ -**	**$ -**	**$ 800,000**
Project Start	7/1/2026				**Estimated Completion**	6/30/2027	

Description

The existing system appears to have capacity issues at Roble Ave. and Encina Ave. that warrant review and upgrade. This project will assess the collection system for capacity and hydraulic profile and upgrade the system as necessary.

History, Status, or Impact if Delayed

General Plan Goals/Policies

Policy GM.4.1, Goal CS.7, Policy CS.7.1

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design						
Construction		$ 730,000				$ 730,000
Contingency		$ 70,000				$ 70,000
TOTAL USES	**$ -**	**$ 800,000**	**$ -**	**$ -**	**$ -**	**$ 800,000**
SOURCE(S)						
106 - Measure S 2014		$ 800,000				$ 800,000
TOTAL FUNDS	**$ -**	**$ 800,000**	**$ -**	**$ -**	**$ -**	**$ 800,000**

RO2508 - ADA TRANSITION PLAN UPDATE

Functional Area :		Project Origin :				Priority Score :	
Type of CIP	**Budget**	**Unappropriated Subsequent Years**					
X New Replacement Land/Row Acq. Required Rehabilitation Expansion Renovation	**Year 1** **FY 2025-26**	**Year 2** **FY 2026-27**	**Year 3** **FY 2027-28**	**Year 4** **FY 2028-29**	**Year 5** **FY 2029-30**	**Project Estimate** **FY 2025 - 2030**	
Estimated Expenditures To-Date $ -	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 250,000**	
Project Start 7/1/2025					**Estimated Completion** 6/30/2026		

Description

This is to update the City of Pinole 2004 ADA Transition Plan for Public Improvements. A number of updates to the guidelines and standards for the construction of new and the upgrading of existing public improvements have been issued by a number of federal and state agencies since 2004, thereby resulting in the need for updating the City's Plan. It should also be noted that locations of deficiencies and associated cost of improvements as described in the Transition Plan are outdated.

History, Status, or Impact if Delayed

Staff has been implementing public improvements based on the most up-to-date federal and state standards plans and specifications, which is somtimes inconsistent with the City's Transition Plan.

General Plan Goals/Policies

Goal CE.4, Policy GM.3.3, Policy GM.3.7

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning	$ 250,000					$ 250,000
Design						
Construction						
Contingency						
TOTAL USES	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 250,000**
SOURCE(S)						
325 - City Street Improvements	$ 250,000					$ 250,000
TOTAL FUNDS	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 250,000**

RO2506 - TRAFFIC CALMING PROGRAM

Functional Area :	Project Origin :	Priority Score :

Type of CIP		Budget	Unappropriated Subsequent Years				
X New Replacement Land/Row Acq. Required Rehabilitation	Expansion Renovation	Year 1 FY 2025-26	Year 2 FY 2026-27	Year 3 FY 2027-28	Year 4 FY 2028-29	Year 5 FY 2029-30	Project Estimate FY 2025 - 2030
Estimated Expenditures To-Date	$ -	**$ 200,000**	**$ 200,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 850,000**

Project Start 7/1/2025 **Estimated Completion** 6/30/2030

Description

Following to the City's Traffic Calming Policy and its future update, this project will fund the installation of physical traffic calming devices to reduce or eliminate the negative effects of auto traffic on residential streets. This can be achieved by causing drivers to reduce their driving speeds or to use alternative major corridors through the use of engineering solutions and the installation of physical devices. These devices could include driver feedback signs, curb extensions, speed cushions, and roundabouts. Traffic calming plans are developed based on data collection and analysis, as well as community outreach and consultation to alleviate neighborhood traffic concerns and community safety issues.

History, Status, or Impact if Delayed

Reflect communities needs in street design and enhance safety conditions, which in turn reduce the need for traffic enforcement,

General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

Summary of Capital Cost

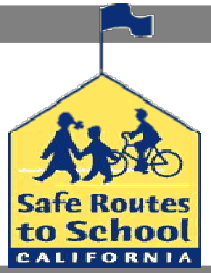
	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design	$ 30,000	$ 30,000	$ 20,000	$ 20,000	$ 20,000	$ 120,000
Construction	$ 150,000	$ 150,000	$ 120,000	$ 120,000	$ 120,000	$ 660,000
Contingency	$ 20,000	$ 20,000	$ 10,000	$ 10,000	$ 10,000	$ 70,000
TOTAL USES	**$ 200,000**	**$ 200,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 850,000**
SOURCE(S)						
325 - City Street Improvements	$ 200,000	$ 200,000	$ 150,000	$ 150,000	$ 150,000	$ 850,000
TOTAL FUNDS	**$ 200,000**	**$ 200,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 850,000**

RO2505 - SAFE ROUTES TO SCHOOLS

Functional Area :		Project Origin :				Priority Score :	
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
X New Replacement Land/Row Acq. Required Rehabilitation	Expansion Renovation	**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures To-Date	$ -	**$ -**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 50,000**	**$ 350,000**
Project Start	7/1/2026				**Estimated Completion**	6/30/2030	

Description

The purpose of this annual Safe Routes to School (SR2S) project is to provide minor capital improvements to enhance the safety of pedestrians and bicyclists on public roads in school areas. In coordination with the City's TAPS and the School District, staff will address safety concerns and develop strategies to encourage the use of alternative modes of transportation in the vicinity of schools. SR2S improvements may include enhancements to pavement markings, regulatory and advisory signs, installation of traffic control devices such as Rectangular Rapid Flashing Beacon (RRFB), and minor concrete improvements.



History, Status, or Impact if Delayed

Addressing community concerns in a timely manner, thereby enhancing the sense of safety and increasing walking and cycling.

General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design		$ 10,000	$ 10,000	$ 10,000		$ 30,000
Construction		$ 80,000	$ 80,000	$ 80,000	$ 50,000	$ 290,000
Contingency		$ 10,000	$ 10,000	$ 10,000		$ 30,000
TOTAL USES	**$ -**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 50,000**	**$ 350,000**
SOURCE(S)						
325 - City Street Improvements		$ 100,000	$ 100,000	$ 100,000	$ 50,000	$ 350,000
TOTAL FUNDS	**$ -**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 50,000**	**$ 350,000**

RO2504 - PAVEMENT MARKING AND SIGNAGE UPGRADES

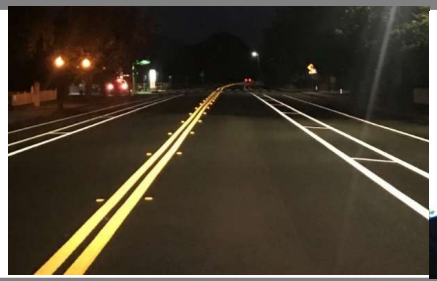
Functional Area :	Project Origin :	Priority Score :

Type of CIP		Budget	Unappropriated Subsequent Years				
		Year 1 FY 2025-26	Year 2 FY 2026-27	Year 3 FY 2027-28	Year 4 FY 2028-29	Year 5 FY 2029-30	Project Estimate FY 2025 - 2030
[ ] New	[ ] Expansion						
[ ] Replacement	[X] Renovation						
[ ] Land/Row Acq. Required							
[ ] Rehabilitation							
Estimated Expenditures To-Date	$ -	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000

Project Start 7/1/2025 **Estimated Completion** 6/30/2030

Description

Per the California Manual on Uniform Traffic Control Devices (MUTCD), local governments are required to maintain a minimum level of retro-reflectivity for longitudinal pavement markings and for signs. These standards promote safety while providing sufficient flexibility for agencies to choose a maintenance method that best matches their specific conditions. The purpose of this annual project is to upgrade and refresh existing pavement markings and replace damaged signs as needed throughout the City per the requirements set forth by the California Department of Transportation (Caltrans). It is recommended that this type of project be continued on an annual basis because the retro-reflectivity of pavement markings and signage degrade over time and can pose a safety hazard for road users.



History, Status, or Impact if Delayed

Not meeting requirements and potential increase in maintenance and replacement costs.

General Plan Goals/Policies

Goal CE.3, Policy CE.3.2; Policy GM.3.3, Goal CS.10, Policy CS 10.2; Goal CE.7; Goal SE.8, Policy SE.8.7

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design						
Construction	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000
Contingency						
TOTAL USES	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 500,000**
SOURCE(S)						
325 - City Street Improvements	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000
TOTAL FUNDS	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 500,000**

RO2503 - CITY STREETLIGHTS UPGRADE

Functional Area :	Project Origin :	Priority Score :

Type of CIP		Budget	Unappropriated Subsequent Years				
New Replacement Land/Row Acq. Required Rehabilitation	Expansion X Renovation	Year 1 FY 2025-26	Year 2 FY 2026-27	Year 3 FY 2027-28	Year 4 FY 2028-29	Year 5 FY 2029-30	Project Estimate FY 2025 - 2030
Estimated Expenditures To-Date	$ -	**$ 250,000**	**$ 250,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 1,100,000**

Project Start 7/1/2025 **Estimated Completion** 6/30/2030

Description

This annual project will implement upgrades to City owned streetlights (currently within Pinole 523 streetlights owned by the City, and 902 streetlights owned by PG&E) and install new streetlights in areas where the streetlights do not meet standards for spacing and illumination. Adequate neighborhood street lighting improves safety by improving nighttime visibility and provides sidewalk and road users with an increased sense of security. Street lighting can also provide a sense of place and a more pleasing environment in residential and commercial areas, such as the addition of string lighting on San Pablo Avenue City's downtown area.

History, Status, or Impact if Delayed

Adverse impacts on sense of safety and security, and increased City costs for maintenance and replacement.

General Plan Goals/Policies

Goal CS.1, Goal CS.2, Goal CS.10. Policy CS10.2

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 50,000
Construction	$ 220,000	$ 220,000	$ 180,000	$ 180,000	$ 180,000	$ 980,000
Contingency	$ 20,000	$ 20,000	$ 10,000	$ 10,000	$ 10,000	$ 70,000
TOTAL USES	**$ 250,000**	**$ 250,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 1,100,000**
SOURCE(S)						
377 - Arterial Streets Rehabilitation	$ 250,000	$ 250,000	$ 200,000	$ 200,000	$ 200,000	$ 1,100,000
TOTAL FUNDS	**$ 250,000**	**$ 250,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 1,100,000**

RO2502 - PINOLE SIGNALS UPGRADE

Functional Area :	Project Origin :	Priority Score :

Type of CIP		Budget	Unappropriated Subsequent Years				
		Year 1 FY 2025-26	Year 2 FY 2026-27	Year 3 FY 2027-28	Year 4 FY 2028-29	Year 5 FY 2029-30	Project Estimate FY 2025 - 2030
[ ] New [ ] Replacement [ ] Land/Row Acq. Required [ ] Rehabilitation	[ ] Expansion [X] Renovation						
Estimated Expenditures To-Date	$ -	$ 200,000	$ 200,000	$ 200,000	$ 150,000	$ 150,000	$ 900,000

Project Start 7/1/2025 **Estimated Completion** 6/30/2030

Description

The purpose of this project is to assess the consistency of the City's traffic signal equipment and make improvements to City-owned signals such as through the installation of video detection, accessible pedestrian signal devices, upgrade of controller and cabinet, upgrade of software, battery back-up system and/or establishment of designated left-turn phasing.

Having consistent signal equipment at all City signalized intersections will save on maintenance costs and provide the best operational efficiency and safety for our residents. Key improvements will be made in coordination with the City's Traffic and Pedestrian Safety Commission (TAPS). This annual program is not intended to design and construct new signals due to the high costs associated with a new installation. New signal installation will typically be accompanied by a new development as a project mitigation, or as an individual City CIP subject to meeting signal warrants.

History, Status, or Impact if Delayed

Delayed upgrades increase the cost of maintenance and cost of capital improvements.

General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design	$ 20,000	$ 20,000	$ 20,000	$ 10,000	$ 10,000	$ 80,000
Construction	$ 150,000	$ 150,000	$ 150,000	$ 120,000	$ 120,000	$ 690,000
Contingency	$ 30,000	$ 30,000	$ 30,000	$ 20,000	$ 20,000	$ 130,000
TOTAL USES	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 150,000**	**$ 150,000**	**$ 900,000**
SOURCE(S)						
377 - Arterial Streets Rehabilitation	$ 200,000	$ 200,000	$ 200,000	$ 150,000	$ 150,000	$ 900,000
TOTAL FUNDS	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 150,000**	**$ 150,000**	**$ 900,000**

RO2501 - ACCESSIBILITY IMPROVEMENTS PROJECT

Functional Area : Streets & Roads | **Project Origin :** Staff Recommendation | **Priority Score :** 49

Type of CIP	Budget	Unappropriated Subsequent Years				
☐ New ☐ Expansion ☐ Replacement ☐ Renovation ☐ Land/Row Acq. Required X Rehabilitation	Year 1 FY 2025-26	Year 2 FY 2026-27	Year 3 FY 2027-28	Year 4 FY 2028-29	Year 5 FY 2029-30	Project Estimate FY 2025 - 2030
Estimated Expenditures to-date	$ 150,000.00	$ 150,000	$ 150,000	$ 150,000.00	$ 150,000.00	$ 750,000

Project Start 7/1/2025 | **Estimated Completion** 6/30/2030

Description

Title II of the Americans with Disability Act (ADA) requires local governments to make pedestrian crossings accessible to people with disabilities by providing curb ramps. To allow people with disabilities to cross streets safely, local governments must provide curb ramps at pedestrian crossings and at public transportation stops where walkways intersect with a vertical curb. To comply with ADA requirements, the curb ramps provided must meet specific standards for width, slope, cross slope, placement, and other features. Per ADA standards, all streets constructed after January 26, 1992 must provide curb ramps in compliance with ADA standards. In addition, any street that was constructed prior to 1992, but was altered after 1992, must also provide ADA-compliant curb ramps. The purpose of this project is to upgrade existing pedestrian curb ramps and to install new pedestrian curb ramps at high priority areas and locations with high levels of pedestrian activity. All upgraded and new pedestrian curb ramps will be compliant with the ADA requirements.

History, Status, or Impact if Delayed

General Plan Goals/Policies

Goal CE.4, Policy CE.4.5; Goal SE.8, Policy SE.8.7; Goal CE.1, Policy CE.1.4; Goal CE.3, Policy CE.3.2; Goal CS.2, Policy CS.2.6; Goal CS.10, Policy CS 10.2; Goal H.3, Policy H.3.1; Goal GM.3, Policy GM.3.7; Goal HS.6, Policy HS.6.1

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design						
Construction	$ 135,000	$ 135,000	$ 135,000	$ 135,000	$ 135,000	$ 675,000
Contingency	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 75,000
TOTAL USES	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 750,000**
SOURCE(S)						
325 - City Street Improvements	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 750,000
TOTAL FUNDS	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 750,000**

RO2404 - CROSSWALK TENNENT AVE AT PRUNE ST

Functional Area : Streets & Roads	**Project Origin :** Council Request	**Priority Score :**	65

Type of CIP	**Budget**	**Unappropriated Subsequent Years**				
X New Replacement Land/Row Acq. Required Rehabilitation Expansion Renovation	**Year 1** **FY 2025-26**	**Year 2** **FY 2026-27**	**Year 3** **FY 2027-28**	**Year 4** **FY 2028-29**	**Year 5** **FY 2029-30**	**Project Estimate** **FY 2025 - 2030**
Estimated Expenditures To-Date $ -	**$ -**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ 50,000**

Project Start	7/1/2026	**Estimated Completion**	6/30/2027

Description

Assessment of the intersections control and establishment of crosswalks (high visibility) at the intersections of Tennent Ave at Prune St. It should be noted that safety conditions citywide will be evaluated as part of a proposed development of a Local Roads Safety Plan.

History, Status, or Impact if Delayed

General Plan Goals/Policies

Goal CS.10, Policy CS.10.2; Goal SE.8, Policy SE.8.8; Goal HS.6, Policy HS.6.1; Goal CE.4; Goal CS.2, Policy CS.2.6

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design		$ 5,000				$ 5,000
Construction		$ 45,000				$ 45,000
Contingency						
TOTAL USES	**$ -**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ 50,000**
SOURCE(S)						
106 - Measure S 2014		$ 50,000				$ 50,000
TOTAL FUNDS	**$ -**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ 50,000**

RO2403 - OLD TOWN TRAFFIC CALMING

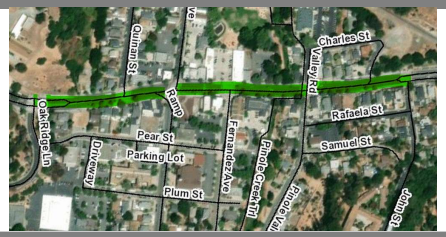
Functional Area : Streets & Roads	**Project Origin :** Council Request	**Priority Score :**	58

Type of CIP	**Budget**	**Unappropriated Subsequent Years**				
X New Replacement Land/Row Acq. Required Rehabilitation Expansion Renovation	**Year 1** **FY 2025-26**	**Year 2** **FY 2026-27**	**Year 3** **FY 2027-28**	**Year 4** **FY 2028-29**	**Year 5** **FY 2029-30**	**Project Estimate** **FY 2025 - 2030**
Estimated Expenditures To-Date $ -	**$ -**	**$ 570,000**	**$ -**	**$ -**	**$ -**	**$ 570,000**

Project Start	7/1/2026	**Estimated Completion**	6/30/2027

Description

Assess feasibility of and alternatives for, and design and construct traffic calming measures on San Pablo Avenue between John St and Oak Ridge Rd.



History, Status, or Impact if Delayed

General Plan Goals/Policies

Goal GM.2, Policy GM.3.3, Policy GM.3.7; Goal SE.8, Policy SE.8.7; Goal CE.1, Policy CE.1.4; Goal CE.3, Policy CE.3.2; Goal CE.4, Policy CE.4.5; Goal CE.5; Goal CS.10, Policy CS.10.2

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning		$ 20,000				$ 20,000
Design		$ 35,000				$ 35,000
Construction		$ 465,000				$ 465,000
Contingency		$ 50,000				$ 50,000
TOTAL USES	**$ -**	**$ 570,000**	**$ -**	**$ -**	**$ -**	**$ 570,000**
SOURCE(S)						
325 - City Street Improvements		$ 55,000				$ 55,000
Unfunded		$ 515,000				$ 515,000
TOTAL FUNDS	**$ -**	**$ 570,000**	**$ -**	**$ -**	**$ -**	**$ 570,000**

RO2402 - SIDEWALK REHABILITATION PROGRAM

Functional Area : Streets & Roads			**Project Origin :** Staff Recommendation			**Priority Score :**	49
Type of CIP	**Budget**	**Unappropriated Subsequent Years**					
[ ] New [ ] Expansion [ ] Replacement [ ] Renovation [ ] Land/Row Acq. Required [X] Rehabilitation	**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**	
Estimated Expenditures to-date	**$ 200,000.00**	**$ 200,000**	**$ 200,000**	**$ 200,000.00**	**$ 200,000.00**	**$ 1,000,000**	
Project Start 7/1/2025				**Estimated Completion** 6/30/2030			

Description

According to the California Streets and Highway Code, the owner of a property fronting a public street must maintain the sidewalk, curb and gutter, and park strip area in a condition that will not endanger persons or property or interfere with the convenient use of the area. Purpose of this annual program is to assist property owners in maintaining the sidewalks in a safe manner. In doing so, the program assists residents in maintaining the condition of walkways for which they have maintenance responsibility.

History, Status, or Impact if Delayed

General Plan Goals/Policies

Goal CE.4, Policy CE.4.5; Goal SE.8, Policy SE.8.7; Goal CE.1, Policy CE.1.4; Goal CE.3, Policy CE.3.2; Goal CS.2, Policy CS.2.6; Goal CS.10, Policy CS 10.2; Goal H.3, Policy H.3.1; Goal GM.3, Policy GM.3.7; Goal HS.6, Policy HS.6.1

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 25,000
Construction	$ 180,000	$ 180,000	$ 180,000	$ 180,000	$ 180,000	$ 900,000
Contingency	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 75,000
TOTAL USES	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 1,000,000**
SOURCE(S)						
325 - City Street Improvements	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,000,000
TOTAL FUNDS	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 1,000,000**

RO2401 - ROAD MAINTENANCE REPAIRS

Functional Area : Streets & Roads			**Project Origin :** Staff Recommendation			**Priority Score :**	69
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
[ ] New [ ] Expansion [ ] Replacement [ ] Renovation [ ] Land/Row Acq. Required [X] Rehabilitation		**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ -	**$ 350,000.00**	**$ 350,000**	**$ 350,000**	**$ 350,000.00**	**$ 350,000.00**	**$ 1,750,000**
Project Start	7/1/2025				**Estimated Completion**	6/30/2030	

Description

Road repair and rehabilitation at various locations. The primary focus of this project is dig out repairs on major arterials and collectors.

History, Status, or Impact if Delayed

General Plan Goals/Policies

Goal CE.3, Policy CE.3.2; Policy GM.3.3, Goal CS.10, Policy CS 10.2; Goal CE.7; Goal SE.8, Policy SE.8.7

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design	$ -					
Construction	$ 320,000	$ 320,000	$ 320,000	$ 320,000	$ 320,000	$ 1,600,000
Contingency	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 150,000
TOTAL USES	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$ 1,750,000**
SOURCE(S)						
105 - Measure S 2006	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 1,750,000
TOTAL FUNDS	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$ 1,750,000**

RO2303 - PINOLE SMART SIGNALS

Functional Area : Streets & Roads			**Project Origin :** Staff Recommendation			**Priority Score :**	33
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
X New Replacement Land/Row Acq. Required Rehabilitation	Expansion Renovation	**Year 1** **FY 2025-26**	**Year 2** **FY 2026-27**	**Year 3** **FY 2027-28**	**Year 4** **FY 2028-29**	**Year 5** **FY 2029-30**	**Project Estimate** **FY 2025 - 2030**
Estimated Expenditures to-date	$ -	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ 100,000**
Project Start	7/1/2026				**Estimated Completion**	6/30/2027	

Description

The Smart Signals project will develop, manage, and implement ITS initiatives that improve the safety and efficiency of multimodal mobility, maximize highway and arterial system throughput, and improve operational efficiency, safety, and reduce environmental impact throughout Contra Costa County. Contra Costa Tranportation Authority is the project lead and will coordinate the project throughout the county. Twelve traffic signals have been identified as candidates for the Smart Signals project. These signals are located on Pinole arterial roadways (Appian Way & San Pablo Avenue).

History, Status, or Impact if Delayed

Deployment of the Smart Signals Project is expected to result in operational and safety improvements for all modes of transportation, such as decrease in travel time and total delay, reduction in number of stops and secondary accidents, reduction of fuel consumption and greenhouse gas emissions, and reduction of response time for emergency vehicles. The initial cost estimate of construction is $1,499,829 of which CCTA will receive $1,345,527 in OBAG funds. The City's match requirement of $154,302 was paid in FY 2023/24. A contingency is budgeted for potential obligations for changes in construction that may be requested by the City.

General Plan Goals/Policies

Goal CS.10, Policy CS 10.2

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design						
Construction						
Contingency		$ 100,000				$ 100,000
TOTAL USES	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ 100,000**
SOURCE(S)						
276 - Growth Impact Fees		$ 100,000				$ 100,000
TOTAL FUNDS	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ 100,000**

RO2302 - SAFETY IMPROVEMENTS ON ARTERIAL ROADWAYS

Functional Area : Streets & Roads			**Project Origin :** Staff Recommendation			**Priority Score :**	38
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
X New Replacement Land/Row Acq. Required Rehabilitation	Expansion Renovation	**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ -	**$ 350,000.00**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 350,000**
Project Start	7/1/2025				**Estimated Completion**	6/30/2026	

Description

This project will install pedestrian crossing enhancements at three mid-block crossings on arterial roadways. The enhancements include continental markings, median refuge islands, advanced stop bars and Rectangular Rapid Flash Beacons. The three mid-block crossings are: San Pablo Ave. & Third Ave.; San Pablo Ave. & Quinan St.; and Pinole Valley Road & Savage Ave.

History, Status, or Impact if Delayed

Funding for improvements was secured through Cycle 11 HSIP grant funds.

General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design	$ 30,000					$ 30,000
Construction	$ 280,000					$ 280,000
Contingency	$ 40,000					$ 40,000
TOTAL USES	**$ 350,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 350,000**
SOURCE(S)						
215 - Grant: HSIP	$ 239,040					$ 239,040
377 - Arterial Streets Rehabilitation	$ 110,960					$ 110,960
TOTAL FUNDS	**$ 350,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 350,000**

RO2301 - ROAD REHABILITATION

Functional Area : Streets & Roads			**Project Origin :** Pavement Management Program			**Priority Score :**	34
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
[ ] New [ ] Expansion [ ] Replacement [ ] Renovation [ ] Land/Row Acq. Required [X] Rehabilitation		**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ -	**$ 3,250,000.00**	**$ 5,000,000**	**$ 5,000,000**	**$ 3,750,000.00**	**$ 3,000,000.00**	**$ 20,000,000**
Project Start	7/1/2025				**Estimated Completion**	6/30/2030	

Description

Based on the most current P-TAP report and field inspections, various segments will be recommended annually for rehabilitation. The purpose of this annual program is to rehabilitate and maintain the City's pavement condition. This project will prolong the lifespan of the current pavement and prevent further deterioration and reduction in the Pavement Condition Index (PCI – a numerical rating system from 0/complete failure to 100/excellent condition). Depending on the assessed PCI and type of deficiencies, this project will include preventive measures such as crack sealing, slurry seal, micro-surfacing, and cape seal for pavement in fair to good condition. Restoration measures such as grind and overlay, dig-outs, and cold-in-place recycling for pavement in fair to poor condition. Rehabilitation/Reconstruction measures to remove and replace pavement in poor to failed condition.

History, Status, or Impact if Delayed

Continued deterioration of pavement conditions on the various road types, thereby resulting in higher maintenance and reconstruction costs.

General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design	$ 100,000	$ 200,000	$ 200,000	$ 150,000	$ 150,000	$ 800,000
Construction	$ 3,000,000	$ 4,600,000	$ 4,600,000	$ 3,450,000	$ 2,700,000	$ 18,350,000
Contingency	$ 150,000	$ 200,000	$ 200,000	$ 150,000	$ 150,000	$ 850,000
TOTAL USES	**$ 3,250,000**	**$ 5,000,000**	**$ 5,000,000**	**$ 3,750,000**	**$ 3,000,000**	**$ 20,000,000**
SOURCE(S)						
215 - Measure J	$ 750,000	$ 500,000	$ 500,000	$ 500,000	$ 250,000	$ 2,500,000
200 - Gas Tax	$ 1,500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 3,500,000
Vehicle Impact Fee	$ 1,000,000					$ 1,000,000
Potential Debt Financing		$ 4,000,000	$ 4,000,000	$ 2,750,000	$ 2,250,000	$ 13,000,000
TOTAL FUNDS	**$ 3,250,000**	**$ 5,000,000**	**$ 5,000,000**	**$ 3,750,000**	**$ 3,000,000**	**$ 20,000,000**

RO2102 - TENNENT AVE REHABILITATION

Functional Area : Streets & Roads			**Project Origin :** Pavement Management Program			**Priority Score :**	43
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
New Replacement Land/Row Acq. Required X Rehabilitation Expansion Renovation		**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ 37,805.00	**$ -**	**$ 750,000**	**$ -**	**$ -**	**$ -**	**$ 787,805**
Project Start	7/1/2026				**Estimated Completion**	6/30/2027	

Description

The construction impacts from the WPCP upgrade project resulted in pavement deterioration. This project will rehabilitate Tennent Ave. from San Pablo Ave. to WPCP. In February 2021, the City selected a consultant to complete the preliminary engineering for this project.

History, Status, or Impact if Delayed

In preparation of this project, the City retained a consultant to perform internal CCTV on this section of roadway. The inspection was completed in early 2021. Coordinating collection system improvements with street resurfacing projects ensures that sewer improvements are made prior to the resurfacing so that manholes and valve covers may be properly realigned, and repairs and replacements are made in a cost-effective manner. This also avoids cutting and patching recently paved streets. The City of Hercules will reimburse $86,430 for this project. In addition, this project is being coordinated with RO1902 for efficient implementation.

General Plan Goals/Policies

Policy CE.1.4, Policy CS.2.6, Policy CS.3.3, Policy H.3.1, Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design		$ 50,000				$ 50,000
Construction		$ 650,000				$ 650,000
Contingency		$ 50,000				$ 50,000
TOTAL USES	**$ -**	**$ 750,000**	**$ -**	**$ -**	**$ -**	**$ 750,000**
SOURCE(S)						
200 - Gas Tax		$ 380,000				$ 380,000
500 - Sewer Enterprise Fund		$ 100,000				$ 100,000
325 - City Street Improvements		$ 270,000				$ 270,000
TOTAL FUNDS	**$ -**	**$ 750,000**	**$ -**	**$ -**	**$ -**	**$ 750,000**

RO1902 - PEDESTRIAN IMPROVEMENTS AT TENNENT AVE. NEAR RXR

Functional Area : Streets & Roads			**Project Origin :** Staff Recommendation			**Priority Score :**	50
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
X New Replacement Land/Row Acq. Required Rehabilitation	Expansion Renovation	**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ 55,300.00	**$ -**	**$ 750,000**	**$ 750,000**	**$ -**	**$ -**	**$ 1,555,300**
Project Start	7/1/2026				**Estimated Completion**	6/30/2028	

Description

In 2018, the East Bay Regional Park District completed a trail link to connect Pinole Shores Regional Shoreline to Bayfront Park trail. There remains a small gap on Tennent Ave. from Bayfront Park to Railroad Ave. Improvements to Tennent Ave. at the Railroad Crossing will facilitate safe movement of bicycles and pedestrians. Since project inception, the scope of work has evolved to include improvements that would maximize parking on Railroad Avenue for park users. In February 2021, the City selected a consultant to complete the preliminary engineering for this project.

History, Status, or Impact if Delayed

WCCTAC held its STMP Call for Projects in 2018 which committed $100k in funding for preliminary engineering from the 2006 STMP program for this project. City staff also submitted an OBAG 3 application in July 2022 to compete for funding for this project. If awarded, the City will need a match of $345k.

General Plan Goals/Policies

Policy CE.1.4, Policy CS.2.6, Policy CS.3.3, Policy H.3.1, Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design		$ 80,000				$ 80,000
Construction		$ 600,000	$ 650,000			$ 1,250,000
Contingency		$ 70,000	$ 100,000			$ 170,000
TOTAL USES	**$ -**	**$ 750,000**	**$ 750,000**	**$ -**	**$ -**	**$ 1,500,000**
SOURCE(S)						
325 - Grant: STMP Fees		$ 70,000	$ 80,000			$ 150,000
215 - Grant: OBAG		$ 650,000	$ 370,000			$ 1,020,000
106 - Measure S 2014		$ 30,000	$ 300,000			$ 330,000
TOTAL FUNDS	**$ -**	**$ 750,000**	**$ 750,000**	**$ -**	**$ -**	**$ 1,500,000**

RO1710 - SAN PABLO AVENUE BRIDGE OVER BNSF RAILROAD

Functional Area : Streets & Roads			**Project Origin :** End of Life Cycle			**Priority Score :**	55
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
[ ] New [ ] Expansion [X] Replacement [ ] Renovation [ ] Land/Row Acq. Required [ ] Rehabilitation		**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ 1,169,005.00	**$ 2,090,449.00**	**$ 2,200,000**	**$ 27,018,000**	**$ -**	**$ -**	**$ 32,477,454**
Project Start	7/1/2025				**Estimated Completion**	6/30/2027	

Description

The San Pablo Avenue bridge over the Burlington Northern Santa Fe Railroad is an integral part of the area's transportation network. The age and condition assessment of the bridge supports replacement. The City was approved for initial funding from the Caltrans Highway Bridge Program (HBP). In February 2020, the City awarded a contract to a consultant for preliminary engineering (PE) to advance the project. The PE will be completed in two phases due to funding limitations. Completion of preliminary design is necessary to develop a final cost estimate for the project. Unfunded portions of this project appear in the Unfunded list.

History, Status, or Impact if Delayed

The total budget identified to complete the PE exceeds the amount of funding Caltrans committed to the project of the State's share in the current HBP. In October 2022, a draft type selection report was submitted to Caltrans for review. This report is the first step to request additional funding allocations from the Caltrans HBP to complete the PS&E phase and construction phase of the project.

General Plan Goals/Policies

Policy CS.3.3, Goal H.3, Policy H.3.1, Goal CE.3, Goal CE. 7, Policy CE.7.3, Goal CS.10.

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Project Management	$ 200,000	$ 200,000	$ 1,150,000			$ 1,550,000
Planning & Design & R-O-W	$ 1,790,449	$ 1,900,000				$ 3,690,449
Construction	-		$ 25,868,000			$ 25,868,000
Contingency	$ 100,000	$ 100,000				$ 200,000
TOTAL USES	**$ 2,090,449**	**$ 2,200,000**	**$ 27,018,000**	**$ -**	**$ -**	**$ 31,308,449**
SOURCE(S)						
325 - Grant: HBP	$ 1,351,590	$ 1,600,000	$ 23,919,035			$ 26,870,625
325 - Grant: STMP Fees	$ 597,417	$ 500,000	$ 400,000			$ 1,497,417
215 - Grant: TLC	$ 41,442					$ 41,442
106 - Measure S 2014	$ 100,000	$ 100,000	$ 198,965			$ 398,965
Expected to be grant funded			$ 2,500,000			$ 2,500,000
TOTAL FUNDS	**$ 2,090,449**	**$ 2,200,000**	**$ 27,018,000**	**$ -**	**$ -**	**$ 31,308,449**

IN2301 - FACILITIES & REAL ESTATE MASTER PLAN

Functional Area : Infrastructure Assessment			**Project Origin :** Staff Recommendation			**Priority Score :**	
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
☐ New ☐ Expansion ☐ Replacement ☐ Renovation ☐ Land/Row Acq. Required ☐ Rehabilitation		**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ -	**$ -**	**$ -**	**$ 150,000**	**$ -**	**$ -**	**$ 150,000**
Project Start	7/1/2027				**Estimated Completion**	6/30/2028	

Description

The facilities master plan will serve as a roadmap for achieving identified strategic objectives to improve service delivery and utilization of real estate and facility assets. The masterplan will serve to aid decision-making on capital improvements for a defined list of City owned facilities and provide information on potential major maintenance needs (e.g., repairs vs. replace) as applicable.

History, Status, or Impact if Delayed

General Plan Goals/Policies

Goal CS.1, Policy CS.1.3, Policy CS.2, Policy CS.2.6

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning			$ 150,000			$ 150,000
Design						
Construction						
Contingency						
TOTAL USES	**$ -**	**$ -**	**$ 150,000**	**$ -**	**$ -**	**$ 150,000**
SOURCE(S)						
106 - Measure S 2014			$ 150,000			$ 150,000
TOTAL FUNDS	**$ -**	**$ -**	**$ 150,000**	**$ -**	**$ -**	**$ 150,000**

IN2105 - APPIAN WAY COMPLETE STREETS

Functional Area : Infrastructure Assessment			**Project Origin :** Staff Recommendation			**Priority Score :**	
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
☐ New ☐ Expansion ☐ Replacement ☐ Renovation ☐ Land/Row Acq. Required ☐ Rehabilitation		**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ -	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ 100,000**
Project Start	7/1/2026				**Estimated Completion**	6/30/2027	

Description

Completion of preliminary engineering and design to provide continuous sidewalks and bike lanes along Appian Way beginning from unincorporated El Sobrante to about 1500 lineal feet north of the City limit within Pinole. In December 2021, City Council approved a Cooperative Funding Agreement with WCCTAC to receive STMP funds to complete preliminary design for this project.

History, Status, or Impact if Delayed

This project will connect with the Contra Costa County's project to provide continuous sidewalks and bike lanes along Appian Way from San Pablo Dam Rd. in unincorporated El Sobrante. This project will involve coordination with Contra Costa County. The construction phase of this project is unfunded and appears in the Unfunded and Unprogrammed list.

General Plan Goals/Policies

Policy CE.1.4, Policy CS.2.6, Policy CS.3.3, Policy H.3.1, Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design		$ 100,000				$ 100,000
Construction						
Contingency						
TOTAL USES	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ 100,000**
SOURCE(S)						
325 - Grant: STMP Fees		$ 100,000				$ 100,000
TOTAL FUNDS	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ 100,000**

IN2103 - RECYCLED WATER FEASIBILITY

Functional Area : Infrastructure Assessment		Project Origin : Council Request				Priority Score :	
Type of CIP	**Budget**	**Unappropriated Subsequent Years**					
☐ New ☐ Expansion ☐ Replacement ☐ Renovation ☐ Land/Row Acq. Required ☐ Rehabilitation	**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**	
Estimated Expenditures to-date $ 15,152.25	**$ 80,000.00**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 95,152**	
Project Start 7/1/2025				**Estimated Completion** 6/30/2026			

Description

A feasibility study will allow the City to plan and phase the construction of future recycled water distribution system infrastructure. The study will identify potential recycled water customers, evaluate the quantity, quality, and recycled water distribution system options to address the needs of potential users in surrounding areas, seek opportunities to phase the construction of a recycled water delivery system, and develop planning-level cost options for the phased system.

History, Status, or Impact if Delayed

Recycled water delays or eliminates the need to construct more potable water facilities, sustains the economy with increased water supply reliability, protects the environment, safeguards investments in parks and landscaping with drought proof or drought resistant water supply, and contributes to a green and healthy environment. In 2019, East Bay Municipal Utility District (EBMUD) prepared an Updated Recycled Waster Plan which considered the potential for potable reuse in EBMUD's water service area. The development of a new recycled water supply for the Phillips 66 refinery in Rodeo using effluent from the Pinole-Hercules and Rodeo wastewater treatment plants was among the recommended non-potable reuse projects. This project is estimated to deliver up to 3.67 MGD of recycled water to the refinery for use in their boilers and cooling towers. The combined final disinfected effluent from both plants would be pumped at the Rodeo Pump Station to the refinery for treatment a new advanced recycled water treatment plan. This project was recommended by EBMUD because it would deliver a large amount of water to a single customer, with comparatively few pipelines required due to the short distance between the sources of wastewater and the Phillips 66 Refinery

General Plan Goals/Policies

Policy OS.8.1, Policy OS.8.7, Goal SE.9, Policy SE.9.1, Policy SE.9.4

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning	$ 80,000					$ 80,000
Design						
Construction						
Contingency						
TOTAL USES	**$ 80,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 80,000**
SOURCE(S)						
500 - Sewer Enterprise Fund	$ 80,000					$ 80,000
TOTAL FUNDS	**$ 80,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 80,000**

IN2101 - EMERGENCY POWER FOR CRITICAL FACILITIES

Functional Area : Infrastructure Assessment			**Project Origin :** Council Request			**Priority Score :**	
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
X New Replacement Land/Row Acq. Required Rehabilitation	Expansion Renovation	**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ -	**$ -**	**$ 200,000**	**$ -**	**$ -**	**$ -**	**$ 200,000**
Project Start	7/1/2026				**Estimated Completion**	6/30/2027	

Description

During severe natural hazard events, it is highly likely that utility power will not be available for an extended period of time. Critical facilities will need reliable sources of sustained electrical power to continue operations. This project will: 1) identify critical facilities in need of back-up power in coordination with an Emergency Operations Plan (EOP) , 2) assess power loads in each critical facility that requires back-up power, 3) determine the costs and technology options including solar battery storage, and 4) make any additional recommendations to Council before advancing to construction.

History, Status, or Impact if Delayed

The Public Safety Building, Fire Station 74, and the Water Pollution Control Plant have stand by generators.

General Plan Goals/Policies

Policy GM.4.1, Policy CS.2.6, Goal CS.9, Goal HS.4

Summary of Capital Cost

	Budget	**Projected Budget**				**Project Estimate**
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning						
Design		$ 30,000				$ 30,000
Construction						
Contingency		$ 170,000				$ 170,000
TOTAL USES	**$ -**	**$ 200,000**	**$ -**	**$ -**	**$ -**	**$ 200,000**
SOURCE(S)						
100 - General Fund		$ 200,000				$ 200,000
TOTAL FUNDS	**$ -**	**$ 200,000**	**$ -**	**$ -**	**$ -**	**$ 200,000**

IN1703 - STORM DRAIN MASTER PLAN

Functional Area : Infrastructure Assessment			**Project Origin :** Staff Recommendation			**Priority Score :**	
Type of CIP		**Budget**	**Unappropriated Subsequent Years**				
X New Replacement Land/Row Acq. Required Rehabilitation	Expansion Renovation	**Year 1 FY 2025-26**	**Year 2 FY 2026-27**	**Year 3 FY 2027-28**	**Year 4 FY 2028-29**	**Year 5 FY 2029-30**	**Project Estimate FY 2025 - 2030**
Estimated Expenditures to-date	$ 117.46	**$ 275,000.00**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 275,117**
Project Start	7/1/2024				**Estimated Completion**	6/30/2026	

Description

Preparation of a storm drain master plan will provide an analysis of the existing collection system. The plan will identify system deficiencies related to capacity, functionality, and permit compliance. The plan can serve to guide future budget allocations for improvements to the system.

History, Status, or Impact if Delayed

General Plan Goals/Policies

Policy GM.4.1, Policy CS.7.1

Summary of Capital Cost

	Budget	Projected Budget				Project Estimate
USE(S)	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2025 - 2030**
Planning	$ 275,000					$ 275,000
Design						
Construction						
Contingency						
TOTAL USES	**$ 275,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 275,000**
SOURCE(S)						
106 - Measure S 2014	$ 125,000					$ 125,000
500 - Sewer Enterprise Fund	$ 150,000					$ 150,000
TOTAL FUNDS	**$ 275,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 275,000**

Goals and Policies

Community Character Element

GOAL CC.1 Maintain Pinole's unique qualities and sense of place to preserve the established historic and small-town character of the city.

POLICY CC.1.2 Require all new development to incorporate high-quality site design, architecture and planning to enhance the overall quality of the built environment in Pinole and create a visually interesting and aesthetically pleasing town environment.

POLICY CC.1.3 To enhance a sense of arrival and create a strong appealing image that promotes community identity, the City shall develop community entry features at key gateways or city entries along Interstate 80. Entryways shall incorporate landscaping, trees, structural architectural elements, signage and public art.

POLICY CC.1.5 Encourage project compatibility, interdependence and support with neighboring uses, especially between commercial and mixed-use centers and the surrounding residential neighborhoods. Uses should relate to one another with pedestrian connections, transit options, shared parking, landscaping, public spaces, and the orientation and design of buildings.

GOAL CC.2 Emphasize and enhance the visual and physical connection between the city's natural environment and the community's quality of life.

POLICY CC.2.1 Provide visual and physical connections between the natural environment and the built environment through careful site design, building placement, architectural features that allow views of Pinole's unique environment such as ridgelines or the San Pablo Bay shoreline, public access to open space such as via the Bay Trail, and the use of native vegetation in the urban environment such as for landscape buffers for sidewalk areas and street trees.

POLICY CC.2.2 Preserve natural resources within the built environment, including trees, marshes, creeks and hillsides.

GOAL CC.5 Enhance the quality of life in Pinole by acknowledging the cultural diversity and by promoting, preserving and sustaining the cultural and performing arts.

POLICY CC.5.1 Celebrate the city's cultural diversity through public art, cultural centers and community events for the benefit and enjoyment of all residents.

POLICY CC.5.2 Develop programs and facilities that promote the cultural and performing arts in Pinole.

Growth Management Element

GOAL GM.1 Regional Planning. Support cooperative transportation, land use and public service planning in Contra Costa County.

POLICY GM.1.1 West Contra Costa County Planning Activities. Achieve efficient public service delivery by coordinating with affected jurisdictions and agencies concerning public and private developments.

GOAL GM.3 Efficient Transportation. Support land use patterns that make efficient use of the transportation system and enhance public safety.

POLICY GM.3.1 Transportation Management. Make more efficient use of the regional and subregional transportation system.

POLICY GM.3.3 Provide Adequate Transportation Facilities and Services. Provide adequate transportation facilities while maintaining neighborhood integrity.

POLICY GM.3.7 Mobility-Impaired. Support efforts to provide safe and convenient transportation systems for all citizens of Pinole, particularly mobility-impaired individuals.

GOAL GM.4 Compact Development and Service Areas. Encourage infill and redevelopment in areas that are already served by utilities, infrastructure and public services.

POLICY GM.4.1 Planning for Present and Future Community Needs. Plan for, provide and maintain a level of public infrastructure facilities and services that adequately serves the present and future needs of the community.

Land Use & Economic Development Element

GOAL LU.1 Preserve and enhance the natural resources, high-quality residential neighborhoods and commercial areas, and small-town (semi-rural) character of Pinole.

POLICY LU.1.3 Establish and implement a continuing program of civic beautification, gateway or entryway enhancement, tree planting, maintenance of homes and streets, and other measures which will promote an aesthetically desirable environment and attractive neighborhood areas.

GOAL LU.4 Preserve and strengthen the identity and quality of life of Pinole's residential neighborhoods.

POLICY LU.4.1 Ensure all new development, renovation or remodeling preserves and strengthens Pinole's residential neighborhoods by requiring projects to be harmoniously designed and integrated with the existing neighborhood.

GOAL LU.6 Protect and enhance the natural resources of the San Pablo Bay waterfront for the enjoyment of Pinole residents.

POLICY LU.6.3 Provide waterfront parks, pedestrian pathways and recreation areas that are safe, accessible, and attractive for public use.

Housing Element

GOAL H.2 Protect Existing Character and Heritage. Protect and enhance the integrity and distinctive character and heritage of Pinole encouraging the development of high quality, well-designed housing and conserving existing housing.

POLICY H.2.4 Maintain Existing Housing and Neighborhood Amenities. Maintain Pinole's lifestyle characteristics by encouraging the maintenance of existing housing stock, and in particular housing with historic value, and preserving the amenities of existing neighborhoods.

GOAL H.3 Provide Adequate Services and Facilities. Provide adequate services and facilities to meet the needs of the city's current and future population.

POLICY H.3.1 Plan For Public Facility and Services Needs. Future development shall be planned based on public facility and service capacity, community-wide needs, sound citywide and neighborhood planning and public improvement programming.

POLICY H.3.4 Encourage new pedestrian-oriented development. Encourage new development and redevelopment that places residences in close proximity to a variety of services and facilities.

Circulation Element

GOAL CE.1 Reduce vehicle miles traveled and encourage the use of public transit.

POLICY CE.1.1 Encourage strategic growth that concentrates future development along Pinole's three primary transit corridors (San Pablo Avenue, Appian Way and Pinole Valley Road).

POLICY CE.1.3 Encourage development that is sensitive to both local and regional transit measures and that promotes the use of alternative modes of transportation.

POLICY CE.1.4 Encourage maximum utilization of the existing public transit system and alternate modes of transportation in Pinole.

GOAL CE.3 Provide timely input and effective means (as appropriate) of programming street and highway improvements to maintain the objective peak hour level of service without detrimentally impacting community character or commercial activity.

POLICY CE.3.2. Maintain roadway network at or above established LOS thresholds.

GOAL CE.4 Establish programs to support sidewalk, trail and street enhancements, where feasible.

POLICY CE.4.5 Inventory sidewalk conditions to identify opportunities for enhancements to the circulation system and to help prioritize repair and maintenance activities as funding becomes available.

GOAL CE.5 Provide adequate parking and loading facilities while encouraging alternative means of transportation.

GOAL CE.7 Support bicycle use as a mode of transportation by enhancing infrastructure to accommodate bicycle and rides.

POLICY CE.7.1 Enhance the City's Bikeway network through the use of Class I, II, and III bikeways.

POLICY CE.7.3 Establish a network of multi-use paths to facilitate safe and direct off-street bicycle and pedestrian travel.

Community Services and Facilities Element

GOAL CS.1 Provide safe, attractive and efficiently designed infrastructure and sustainable facilities to serve the public.

POLICY CS.1.1 The City will strive to provide safe, attractive and efficiently designed facilities for public and quasi-public organizations.

POLICY CS.1.3 The City will endeavor to provide convenient access to community facilities and services to all areas of the community.

GOAL CS.2 Ensure and maintain a high level of public safety in the community.

POLICY CS.2.6 The City will continue to fund the repair, maintenance and expansion of facilities to respond to evolving service needs.

GOAL CS.3 Provide adequate and high-quality recreational opportunities and programs for the community.

POLICY CS.3.1 Continue to provide a variety of recreational opportunities that serve and represent all aspects of the community.

POLICY CS.3.3 Expand and organize a multi-use trail system.

GOAL CS.6 Provide adequate, economical and dependable wastewater collection service and treatment.

POLICY CS.6.1 The City shall continue to make capital improvements to the wastewater collection and treatment system to maintain system capability and reliability.

GOAL CS.7 Minimize flooding.

POLICY CS.7.1 The City will ensure that the storm drain system has adequate capacity to minimize street flooding and, where feasible, shall expand the capacity of the system to control storm flows.

GOAL CS.9 Provide economical and dependable community services while conserving energy resources.

POLICY CS.9.1 The City will seek opportunities to improve the energy efficiency of facilities and operations.

GOAL CS.10 Provide safe, efficient roadway infrastructure to support multiple modes of transportation and to meet existing and future circulation needs.

POLICY CS.10.2 The City will update, where possible, the existing roadway network to enhance pedestrian, bicycle and transit circulation while maintaining safe vehicular circulation.

Health and Safety Element

GOAL HS.1 Minimize the potential for loss of life, injury, damage to property, economic and social dislocation, and unusual public expense due to natural and man-made hazard

GOAL HS.2 Protect the community from the risk of flood damage and improve surface water quality.

POLICY HS.2.4 Continue to monitor studies that identify anticipated changes in sea level and create appropriate standards and improvements to minimize flood risks.

POLICY HS.2.5 Establish appropriate capital improvements and management programs to reduce wet weather sewer treatment demand and avoid discharge to the shallow water outfall.

GOAL HS.3 Minimize hazards of soil erosion, weak and expansive soils, potentially hazardous soils materials, other hazardous materials, geologic instability and seismic activity.

POLICY HS.3.5 Require proper handling, storage, disposal and cleanup of hazardous materials to prevent leakage, potential explosions, fires or the escape of harmful gases and to prevent individually innocuous materials from combining to form hazardous substances, especially at the time of disposal.

GOAL HS.4 Ensure that government agencies, citizens and businesses are prepared for an effective response and recovery in the event of emergencies or disasters.

POLICY HS.4.1 Continue to provide essential emergency public services during natural catastrophes

POLICY HS.4.3 Incorporate technological enhancements in new and substantially remodeled structures and facilities to support and improve emergency services.

GOAL HS.6 Support multiple forms of transportation and a circulation system design that reduces vehicle trips and emissions.

POLICY HS.6.1 Promote and encourage walking and bicycling as viable forms of transportation to services, shopping and employment.

GOAL HS.7 Ensure that all new development meets or exceeds state and federal water quality standards.

POLICY HS.7.1 Support Regional, state and federal clean water programs.

POLICY HS.7.3 Reduce the transport of runoff and surface pollutants.

POLICY HS.7.6 Establish appropriate capital improvements and management programs to reduce wet weather sewer treatment demand and avoid discharge to the shallow water outfall.

Natural Resources and Open Space Element

GOAL OS.1 Ensure the preservation of natural resources by determining appropriate land use and compatibility with natural resources and open space.

POLICY OS.1.2 Agency Cooperation. Work with Federal, State and local regulatory and trustee agencies to promote the long-term sustainability of local natural resources.

Sustainability Element

GOAL SE.3 The City will reduce its contribution to climate change and mitigate and adapt to the effects of climate change as appropriate.

POLICY SE.3.1 Reduce greenhouse gas emissions from City operations and community sources by a minimum of 15 percent below current or baseline levels by the year 2020.

POLICY SE.3.4 Reduce GHG emissions by reducing vehicle miles traveled and by increasing or encouraging the use of alternative fuels and transportation technologies.

POLICY SE.1.3 Enhance the energy efficiency of all City facilities.

GOAL SE.4 Optimize energy efficiency and renewable energy.

POLICY SE.4.2 Explore opportunities for City-wide expansion of Programs and Facilities related to energy efficiency and conservation.

GOAL SE.5 Achieve a solid waste diversion of 75% of the waste stream by 2020.

GOAL SE.7 Air quality will be maintained and improved for the City of Pinole and the Bay Area as a region and not decline below levels measured in early 1990's.

POLICY SE 7.3 Support efforts to comprehensively address air quality issues through education, regulation, and innovation.

GOAL SE.8 Utilize transit options and reduce vehicle miles traveled and single-occupancy vehicle use.

POLICY SE.8.7 Work to improve Pinole's pedestrian and bicycle infrastructure and to meet the needs of all pedestrians and bicyclists.

POLICY SE.8.10 Support and promote the use of low- and zero-emissions vehicles, alternative fuels, and other measures to directly reduce emissions from motor vehicles.

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Appendix

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ACCOUNTING AND BUDGET BASIS

It is a public finance best practice for the City's budget to describe the City's accounting basis and fund structure.

The City maintains its accounting records in accordance with Generally Accepted Accounting Principles (GAAP) and standards established by the Governmental Accounting Standards Board (GASB). Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized when both measurable and available. Expenditures are recognized when the liability is incurred. Debt service obligations are appropriated when due.

Proprietary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recognized when earned and expenses when the liability is incurred regardless of timing of related cash flows.

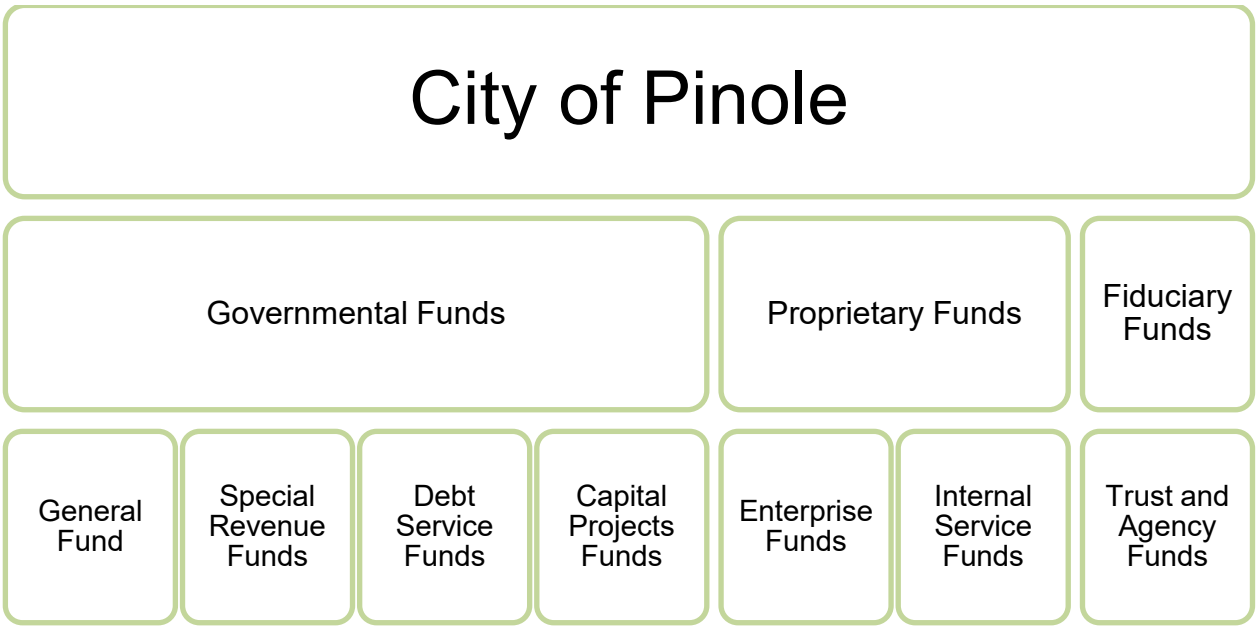
The basis of budgeting is consistent with the basis of accounting discussed above. Appropriations that are budgeted and not expensed at the end of the year lapse and revert to fund balance.

MONITORING THE BUDGET

Once adopted, the budget becomes the main internal control document used to monitor and manage the City's financial position. The City's budget level of control is executed at the fund level set by the City's governing body. Requests for budget amendments are presented to the City Council and are enacted by resolution. Managers can transfer funds within their respective departments with the approval of the City Manager. Financial reports that highlight revenue and expenditure variances, some of which may require adjustments to the budget, are presented to City Council for consideration and adoption on a quarterly basis.

FUND STRUCTURE

The City uses funds to report its current financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid in financial management by segregating transactions related to certain governmental functions of activities. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.



GOVERNMENTAL FUNDS

General Funds are used to account for all the general revenues of the City not specifically levied or collected for other City funds and the related expenditures.

Fund Number	*Name*
100	General Fund
105	Measure S 2006 Fund
106	Measure S 2014 Fund
150	General Reserve Fund
160	Equipment Reserve Fund

Special revenue funds used to account for proceeds that are legally restricted for specific purposes.

Fund Number	*Name*
200	Gas Tax Fund
201	Restricted Real Estate Maintenance Fund
203	Public Safety Augmentation Fund
204	Police Grants Fund
205	Traffic Safety Fund
206	Supplemental Law Enforcement Services Fund
207	Storm Water Fund
209	Recreation Fund
212	Building & Planning Fund
213	Refuse Management Fund
214	Solid Waste Fund

215	Measure J Fund
217	American Rescue Plan Act (ARPA) Fund
225	Asset Seizure-Adjudicated Fund
275	Parkland Dedication Fund
276	Growth Impact Fund
285	Housing Assets for Resale

Capital projects funds are used to account for financial resources for the acquisition or construction of facilities and other capital assets.

Fund Number	*Name*
310	Lighting and Landscape District Fund
324	Public Facilities Fund
325	City Street Improvements
327	Parks Grants Fund
377	Arterial Rehabilitation

PROPRIETARY FUNDS

Enterprise funds are used to account for goods or services from business-type activities, such as fees charged to external users.

Fund Number	*Name*
500	Sewer Enterprise Fund
505	Cable Access TV Fund

Internal service funds are used to account for activities that provide goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments on a cost-reimbursement basis.

Fund Number	*Name*
525	Information Systems Fund

FIDUCIARY FUNDS

Agency funds are used to maintain records of assets and financial activities on behalf of a third party or set aside in an external trust fund for restricted purposes.

Fund Number	*Name*
700	Section 115 Pension Trust Fund
750	Redevelopment Obligation Retirement Fund

The City receives revenue from numerous sources that are used for various expenditures for City purposes. The following are descriptions of each of the City's revenue sources as well as the assumptions used to develop the budget projection.

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GLOSSARY

Appropriation - An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame.

Assessed Valuation - A dollar value placed on real estate or other property by the County as a basis for levying property taxes.

Assessments- Levies that pay for improvements directly benefiting their property.

Audit - A view of the City's accounts by an independent auditing firm to substantiate fiscal year-end fund, salaries, reserves, and cash on hand.

Beginning/Ending (Unappropriated) Fund Balance - Unencumbered resources available in a fund from the prior/current fiscal year after payment of the prior/current fiscal year's expenditures/expenses. This is not necessarily cash on hand.

Bond - A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, together with periodic interest at a special rate. There are two types of bonds: General Obligation and Revenue.

Budget - A fiscal plan of financial operation listing an estimate of proposed applications or expenditures/expenses and the proposed means of financing them for a particular time period. The budget is proposed until it has been approved by the City Council.

Capital Improvement - A permanent addition to the City's assets, including the design, construction, or purchase of land, buildings, or facilities, or major renovations of same.

Capital Improvement Program - A financial plan of proposed capital improvement projects with single-and multiple-year capital expenditures/expenses.

Capital Outlay - A budget appropriation category which budgets all equipment having an estimated useful life of over one year.

City Manager's Transmittal Letter - A general discussion of the budget. The letter contains an explanation of principal budget items and summaries.

CPI - Consumer Price Index; measure of inflation in an area of consumer products.

Debt Service - Payment of the principal and interest on an obligation resulting from the issuance bonds, notes, or Certificates of Participation (COPs).

Debt Service Requirements - The amount of money required to pay interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

Deficit - An excess of expenditures or expenses over revenues (resources).

Department - An organizational unit comprised of divisions. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

Depreciation- The cost allocation of tangible assets over the useful/economic life of the asset.

Division - A sub-section (or activity) within a department, which furthers the objectives of the City by providing specific services or a product.

Encumbrances - A legal obligation to pay funds, the expenditure/expense of which has not yet occurred. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Enterprise Fund - A type of fund established for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprise. These programs are entirely or predominately self-supporting.

Expenditure - The actual spending of Governmental Funds set aside by appropriation.

Expense - The actual spending of Proprietary Funds (Enterprise and Internal Service Fund types) set aside by an appropriation.

Fiscal Year - A twelve-month period of time to which a budget, forecast or reporting period applies. The City of Pinole fiscal year is July 1 through June 30.

Fund - An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance - The amount of financial resources available for use. Generally, this represents the detail of all the annual operating surpluses and deficits since the fund's inception.

General Fund - The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. This fund is used to offset the cost of the City's general operations. Examples of departments financed by the General Fund include the City Council, Police and others.

General Obligation Bond - Bonds used for various purposes and repaid by the regular (usually via the General Fund) revenue raising powers of the City.

Grant - Contributions, gifts of cash, or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

Interfund Transfers - Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Internal Service Fund - An Internal Service Fund provides services to other City departments and bills the various other funds for services rendered, just as would private business. ISF's are self-supporting and only the expense by an ISF is counted in budget totals.

Major Fund – Governmental fund or enterprise fund reported as a separate column in the basic financial statements and subject to a separate opinion in the independent auditor's report.

Materials, Supplies, and Services - Expenditures/expenses for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not included in departmental inventories.

Municipal Code - A book that contains the City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, etc.

Objectives - The expected results or achievements of a budget activity.

Operating Budget - Annual appropriation of funds for on-going program costs, including salaries and benefits, services and supplies, debt service, capital outlay and capital improvements.

Ordinance - A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An Ordinance has a higher legal standing than a Resolution.

Projects – Long-term investments in public facilities and infrastructure; also known as capital improvements. The amount spent may overlap from year to year until the project is completed.

Proprietary Funds- These include the enterprise (wastewater treatment and collection) and internal services (information technology and equipment reserve) funds. They are accounted for in a manner similar to businesses, measuring cost for services and including total assets and liabilities.

Redevelopment Agency- A separate legal entity created to alleviate conditions of blight, build infrastructure and promote economic development. The Agency receives property tax revenue on assessed value growth within these areas called "tax increments" to repay Agency indebtedness.

Reimbursement - Payment of amount remitted on behalf of another party, department, or fund.

Reserve - An account used to record a portion of the fund balance as legally segregated for a specific use.

Resolution - A special order of the City Council which has a lower legal standing than an Ordinance.

Return to Source Funds - Residual moneys from former Redevelopment Agency's tax levy's that are redistributed to the Cities after the Agency's debt obligations have been paid off. These funds are non-restricted and are distributed by the State in January and July of every year.

Revenues - Amount received for taxes, fees, permits, licenses, interest, intergovernmental sources, and other sources during the fiscal year.

Revenue Bonds - A type of bonds usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

Salaries and Benefits - A budget category which generally accounts for full-time and temporary employees, overtime expenses, and all employee benefits, such as medical, dental, and retirement.

Special Revenue Funds - This fund type collects revenues that are restricted by the City, State, or Federal Government as to how the City might spend them.

Successor Agency to the Pinole Redevelopment Agency - Trust agency formed for the purpose of reporting close-out financial activities of the former Redevelopment Agency.

Unfunded Liability - Amount of future obligations not covered by assets currently set aside for that purpose, such as accrued vacation leave payable at termination or actuarial-determined future insurance claims.

User Fees - Charges of a voluntary nature paid by persons receiving a service in exchange for the fee (such as recreation activities or wastewater service fees).

ACRONYMS

ABAG	Association of Bay Area Government
ACFR	Annual Comprehensive Financial Report
CalPERS	California Public Employees' Retirement System
CIP	Capital Improvement Program
COLA	Cost of Living Adjustment
CPI	Consumer Price Index
CSMFO	California Society of Municipal Finance Officers
EAP	Employee Assistance Program
FTE	Full Time Equivalent
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
HOPTR	Homeowner's Property Tax Rebates
LAIF	Local Agency Investment Fund
LTD	Long-Term Disability
NPDES	National Pollution Discharge Elimination System
OPEB	Other Post Employment Benefits
PALC	Pinole Assisted Living Community
PERS	Public Employees' Retirement System
PEPRA	Public Employees' Pension Reform Act [of 2013]
POB	Pension Obligation Bond
PPEA	Pinole Police Employees Association

PRA	Pinole Redevelopment Agency
RDA	Redevelopment Agency
SAFER	Staffing for Adequate Fire and Emergency Response
SDI	State Disability Insurance
SRO	School Resource Officer
UBC	Uniform Building Code
VLF	Vehicle License Fee
WBCC	West Bay Communications Center
WCCTAC	West Contra Costa Transportation Advisory Committee
WCCUSD	West Contra Costa Unified School District
WPCP	Wastewater Pollution Control Plant

FINANCIAL AND INVESTMENT POLICIES

The following Financial and Investment Policies are established to ensure that the City's finances are managed in a sound and prudent manner which will (1) continue to provide for the delivery of quality services, (2) maintain and enhance service delivery as the community grows in accordance with the General Plan, (3) strive for a balanced budget annually, assuring that the City is living within our means, and (4) establish reserves necessary to meet known and unknown future obligations.

To achieve these goals, the following Financial and Investment Policies have been established. Below is a summary of the actual policies, which were last updated and approved by the City Council on May 2, 2023. The full policies can be found on the website at https://www.pinole.gov/wp-content/uploads/2024/06/Financial-and-Investment-Policies-Updated-March-2023.pdf.

1. Structurally Balanced Budget Policy

   The annual budget will be structurally balanced whereby the operating budget will be prepared with current year expenditures funded with current year revenue. If a structural imbalance occurs, a plan will be developed and implemented to bring the budget back into structural balance.

2. Reserves Policy

   The City will establish and maintain reserves to meet certain anticipated future obligations as well as to ensure that the City maintains adequate financial resources to continue to provide basic municipal services in the event of a significant unanticipated revenue decrease or expenditure increase.

3. Revenue Policy – One Time (Non-Recurring) Resources

   The City will strive to maintain a diversified and stable revenue base that is not overly dependent on any land use, major taxpayer, revenue type, restricted revenue, inelastic revenue, or external revenue. The General Fund Budget will be structurally in balance without relying on one-time resources such as proceeds from asset sales, debt refinancing, one-time grants, revenue spikes, budget savings and similar non-recurring revenue. Appropriate uses of one-time resources include establishing and rebuilding the General Fund Reserve, other City established reserves, or early retirement of debt, capital expenditures, reducing unfunded pension liabilities (PERS and OPEB), and other non-recurring expenditures.

4. Revenue Policy – User Fees and Charges

The City of Pinole is empowered to recapture, through fees, up to the full cost of providing specific services. Regular and consistent review of all fees is necessary to ensure that the costs associated with delivery of individual services have been appropriately identified, and that the City is fully recovering those costs. It is the City's policy to set user fees at full cost recovery levels, except where a greater community benefit is demonstrated to the satisfaction of the City Council, or when it is not cost effective to do so. The City will recover the costs of new facilities and infrastructure necessitated by the development consistent with state law.

5. Expenditure and Budget Policy

The City will deliver service in the most efficient and cost-effective manner. This includes utilizing the services of volunteers in areas where economically viable. The budget will state the objectives of the operating programs, and identify the resources being provided to accomplish the specified objectives.

6. Debt Policy

The City will limit the use of debt so as not to place a burden on the fiscal resources of the City and its taxpayers. Long-term borrowing will be limited to capital improvements or projects that cannot be financed from current revenues. When capital projects are financed, the City will amortize the debt within a period not to exceed the expected useful life of the project. The City will limit the total debt ratio (debt guaranteed by the General Fund) to 10% or as required by bond coverage ratios. The debt ratio is calculated by the relationship between the debt and the General Fund revenue.

7. Receivables Policy

The City will ensure the timely invoicing, monitoring, and collection of outstanding obligations owed to the City. The purpose of the is policy is to maintain appropriate oversight of all receivables and maintain sound fiscal management and accounting practices related to all receivables.

8. Grants Policy

The City departments actively pursue federal, state and other grant opportunities when deemed appropriate. Grant funding allows the City to leverage local public funds by extending and enhancing the services it offers to the community, and to introduce new initiatives.

9. Capital Assets Policy

Purchased and donated assets meeting the City's capitalization definition and threshold will be classified and recorded in the City's financial records as capital

assets. The value of the asset must meet the City's capitalization threshold of $5,000 to be recorded as a capital asset.

10. Unclaimed Funds Policy

The City of Pinole will account for unclaimed funds in a manner which follows Government Code Sections 50050 through 50056. Funds that remain unclaimed for at least three (3) years will become the property of the City of Pinole after the procedures identified herein have been followed.

11. Investment Policy

The purpose of this Investment Policy is to define the parameters within which funds are to be managed. In methods, procedures, and practices, the policy formalizes the framework for the City of Pinole's investment activities that must be exercised to ensure effective and judicious fiscal and investment management of the City's funds.

12. Pension Investment Policy

The City of Pinole (the "City") has established the City of Pinole Employee Benefit Pension Plan (the "Plan"), a Section 115 Trust. The goal of the Plan's investment program is to provide a reasonable level of growth which will result in sufficient assets to offset a portion of the present and future obligations of retirement benefits provided by the California Public Employees Retirement System ("CalPERS") for those eligible employees who meet the specified age and service requirements.

The purpose of this Pension Investment Policy is to establish a comprehensive strategy for assets invested under the Plan, and outline prudent and acceptable parameters in which pension funds are to be managed.

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EMPLOYEE COMPENSATION AND BENEFITS

Compensation

Employees are compensated based on job classification, which is a group of positions sufficiently similar with respect to their duties and responsibilities that: (a) the same descriptive title may be used to designate the positions allocated to the class; (b) the scope and level of duties and responsibilities are similar; (c) the same qualifications and tests of fitness may be required of all incumbents; and (d) the same salary rate or range can apply with equity under substantially the same working conditions. Salaries and wages are paid over twenty-six periods each fiscal year. Current salary and benefit schedules are available online at: https://www.pinole.gov/salary-benefits/.

Compensation packages include benefits, such as medical plan, dental plan, vision plan, cafeteria plan, life insurance, disability insurance, flexible benefits plan.

There are currently three union-represented groups in the City: Pinole Police Employees Association, Public Employees Union – Local 1, and AFSCME Local 512.

Pension Plans

The City contributes to the California Public Employees' Retirement System ("PERS"), a cost-sharing, multiple-employer, public employee, defined benefit, pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. PERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by state statute and City ordinance. Copies of PERS' annual financial report may be obtained from their executive office: 400 P Street, Sacramento, CA 95814.

Funding Policy: Miscellaneous Plan participants are required to contribute 8% of their annual covered salary, while Safety Plan participants are required to contribute 9% of their annual covered salary.

The City entered into cost-sharing agreements with its union-represented and unrepresented employees whereby miscellaneous and safety employees' total CalPERS contribution (combined Employee Contribution and Employees' Share of the City's contribution) are capped at 15% (8% employee portion and 7% employer portion) and 15% (9% employee portion and 6% employer portion) respectively.

The City established the City of Pinole Employee Benefit Pension Plan (the "Plan"), a Section 115 Trust in July of 2018. The goal of the Plan's investment program is to provide a reasonable level of growth which will result in sufficient assets to offset a portion of the present and future obligations of retirement benefits provided by the California Public Employees Retirement System ("CalPERS") for those eligible employees who meet the specified age and service requirements. Assets in the Plan will seek to mitigate the impact of future rate increases from CalPERS.

Other Post-Employment Benefits

In addition to the retirement pension benefits described above, the City sponsors and administers a single-employer healthcare plan for its employees. The plan includes healthcare coverage to long-service retirees. At retirement, employees can elect Blue Shield, Kaiser, PERS Care, or PERS Choice medical coverage through the City at the City's expense.

Employees hired before July 1, 2010 receive a City contribution toward their health premium equal that provided to current active employees. Employees hired after July 1, 2010 receive a City contribution toward their retiree health premium in an amount described by Government Code Section 22893 (the PERS vesting schedule) as shown below:

Credited Years of Service	Percentage of Employer Contribution
10	50%
11	55%
12	60%
13	65%
14	70%
15	75%
16	80%
17	85%
18	90%
19	95%
20 or more	100%

Funding Policy: The City's contribution for each retiree is capped at the Kaiser Bay Area/Sacramento family premium. The premium as of July 1, 2019 is $2,027.64 per month. The City is currently funding the benefits on a pay-as-you-go basis.

Risk Management

The City manages risk of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, and natural disasters by participating in a public entity risk pool established under the Joint Exercise of Powers Act of the State of California. The City is a member of the Municipal Pooling Authority (MPA) of Northern California.

MPA provides coverage against the following types of risk of loss under the terms of the joint-powers agreement:

Type of Coverage (Deductible)	Coverage Limits
Liability ($25,000) including errors and omissions for public officials	$29,000,000
All Risk Fire and Property ($5,000)	$1,000,000,000
Workers' Compensation (no deductible)	$50,000,000
Vehicle Physical Damage ($3,000 for Police, $2,000 all others)	$250,000

Jurisdictional Comparison

	City of Pinole	City of Hercules	City of San Pablo	City of El Cerrito
Form of Government	Council-Manager General Law	Council-Manager General Law	Council-Manager General Law	Council-Manager General Law
Year Incorporated	1903	1900	1948	1917
Budget Comparison				
General Fund Revenue	28,219,433	19,835,823	54,367,874	51,386,444
General Fund Expenditures	37,215,683	19,445,717	54,350,355	51,352,492
Total Full Time Equivalents (FTE)	113.14*	64	165	168.8
Sworn Personnel FTE	29**	31**	61**	38.6
Demographics				
Population	18,192	26,297	31,907	25,869
Annual Percent Change	-.29	.89	2.6	.65
Median Age	44.1	43.5	34.3	42.4
Population per FTE	161*	411	193	153
Population per Sworn FTE	627	848	523	670
Housing Units	7,122	9,576	10,001	11,342
Average Household Size	2.72	2.81	3.16	3.49
Labor Force	9,700	14,400	14,900	14,300
Unemployment Rate	2.6%	4.1%	4.8%	3.5%
Median Household Income	$120,833	$130,583	$78,215	$122,472
Per Capita Income	$52,589	$56,098	$29,111	$37,484

Sources: City of Hercules, City of San Pablo, City of El Cerrito, California Employment Development Department, California Department of Finance, United States Census Bureau

*The City of Pinole includes Wastewater Treatment Plant personnel; the City operates a Wastewater Treatment Plant which services the Pinole and Hercules areas. The City of San Pablo and El Cerrito are serviced by West County Wastewater District and EBMUD, respectively.

**The City of Hercules and City of San Pablo include Police personnel only as Fire services are provided by the Rodeo Hercules Fire District and ConFire, respectively. Effective 3/1/23 Fire services in the City of Pinole are provided by ConFire.

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RESOLUTION NO. 2025-32

A RESOLUTION OF THE CITY OF PINOLE, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, ADOPTING THE FINAL PROPOSED FISCAL YEAR (FY) 2025/26 OPERATING AND CAPITAL BUDGET

WHEREAS, the City Manager has presented a Final Proposed Fiscal Year (FY) 2025/26 Operating and Capital Budget for the City of Pinole; and

WHEREAS, the City Council has held a public meeting on the matter of the Final Proposed Fiscal Year (FY) 2025/26 Operating and Capital Budget and has discussed the individual department and fund budgets with City staff members; and

WHEREAS, the City Council has solicited public input on the Final Proposed Fiscal Year (FY) 2025/26 Operating and Capital Budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pinole as follows:

Section 1. The Final Proposed Fiscal Year (FY) 2025/26 Operating and Capital Budget commencing July 1, 2025 and ending June 30, 2026 is hereby approved and adopted.

Section 2. That appropriations are established by fund as follows:

100	General Fund	$23,775,898
105	Measure S - 2006 Fund	2,970,750
106	Measure S - 2014 Fund	3,462,937
107	Measure I – 2024 Fund	2,591,462
150	General Reserve Fund	2,400,000
160	Equipment Reserve Fund	205,000
200	Gas Tax Fund	2,512,167
201	Restricted Real Estate Maintenance Fund	26,000
203	Public Safety Augmentation Fund	613,388
205	Traffic Safety Fund	57,191
206	Supplemental Law Enforcement Svc Fund	303,281
207	NPDES Storm Water Fund	385,631
209	Recreation Fund	2,323,613
212	Building & Planning Fund	2,744,232
213	Refuse Management Fund	189,710
214	Solid Waste Fund	177,241
215	Measure C and J Fund	1,191,732
225	Asset Seizure-Adjudicated Fund	19,268
276	Growth Impact Fund	2,436,000
285	Housing Assets Fund	342,961
310	Lighting & Landscape District Fund	85,175
317	Pinole Valley Caretaker Fund	14,989
324	Public Facilities Fund	502,000
325	City Street Improvements Fund	2,907,583
377	Arterial Streets Rehabilitation Fund	560,960
500	Sewer Enterprise Fund	38,229,096

505	Cable Access TV Fund	653,088
700	Pension Trust Fund	3,300,445

TOTAL OPERATIONS BUDGET $94,981,818

Section 3. That the appropriations established for FY 2025/26 by fund shall be allocated to individual departments as presented in Exhibit A (Budget Summaries). In addition, the unspent balance of capital projects, grants, and encumbrances authorized in the prior fiscal year are authorized to be carried over to FY 2025/26.

Section 4. That the control point for expenditures is herein established at the fund department level as set forth in Exhibit A (Budget Summaries).

Section 5. That authority is granted to each department manager under the direction of the City Manager to allocate appropriations within the department control limits among specific line items in the most cost-effective manner that maintains or enhances the delivery of programs and services to the residents of the City of Pinole.

Section 6. That the Finance Director will prepare Quarterly Reports to the City Council reporting the budget performance to the control limits herein established.

Section 7. Estimated revenues and transfers anticipated to fund appropriations for expenditures for the FY 2025/26 Fiscal Year are presented in Exhibit A (Budget Summaries). Any changes to the established control limits will be subject to approval by resolution of the City Council.

Section 8. All positions listed in the "Budgeted Positions (FTE)" (Exhibit B) are hereby authorized positions.

PASSED AND ADOPTED this **17th** day **June 2025,** by the following vote:

AYES: COUNCILMEMBERS: **Martínez-Rubin, Murphy, Sasai, Tave**
NOES: COUNCILMEMBERS: **Toms**
ABSENT: COUNCILMEMBERS: **None**
ABSTAIN: COUNCILMEMBERS: **None**

I hereby certify that the foregoing resolution was introduced, passed and adopted on this **17th** day of **June, 2025.**

Heather Bell, CMC
City Clerk

RESOLUTION NO. 2025-33

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, APPROVING THE CITY OF PINOLE'S APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025/26

WHEREAS, Article XIIIB of the Constitution of the State of California requires an Appropriations Limit for governmental agencies to be established annually; and

WHEREAS, the appropriation subject to limitation for each fiscal year shall be based on the 1978-79 appropriation adjusted for changes in the per capita cost of living and population; and

WHEREAS, the implementation of Article XIIIB requires the taxing agency to determine the Appropriations Limit according to the State of California; and

WHEREAS, the City of Pinole calculated its Fiscal Year 2025/26 Appropriations Limit based on the percent of change in the population of the Contra Costa County, January 1, 2024 to January 1, 2025, and the change in the State of California's per capita personal income.

NOW THEREFORE, BE IT RESOLVED that the Pinole City Council does hereby resolve:

1. That the growth factor has been calculated as follows:
1.0000 x 1.0644 = 1.06440000

2. That said growth factor, 1.06440000, shall be used to adjust the FY 2025/26 Appropriations Limit.

3. That the Appropriations Limit for 2025/26 fiscal year is hereby established as $181,160,245.

FURTHER, BE IT RESOLVED that the City of Pinole tax allocations for FY 2025/26 will be approximately $24,939,441, which is $156,220,803 below the authorized spending limit of $181,160,245.

PASSED AND ADOPTED at a regular meeting of the Pinole City Council held on the 17th day of June 2025 by the following vote:

AYES:	COUNCILMEMBERS:	**Martínez-Rubin, Murphy, Sasai, Tave, Toms**
NOES:	COUNCILMEMBERS:	**None**
ABSENT:	COUNCILMEMBERS:	**None**
ABSTAIN:	COUNCILMEMBERS:	**None**

I hereby certify that the foregoing resolution was introduced, passed and adopted on this **17th** day of **June, 2025.**

Heather Bell, CMC
City Clerk