



BUILDING DIVISION

Community Development Department
2131 Pear Street, Pinole, CA 94564 www.pinole.gov
Phone: (510) 724-8912 Email: BuildingQuestions@pinole.gov

CONTRACTOR DECLARATIONS PACKAGE

This form must be completed by a Licensed Contractor.
The City of Pinole will not issue a building permit until you have read, completed, initialed your understanding of each provision as applicable, signed and returned this form to us.

STEP 1 of 7: BUILDING PROJECT IDENTIFICATION

Property Address: _____
Brief Scope of Work: _____
Contractor Name: _____
Contractor Email: _____

STEP 2 of 7: LICENSED CONTRACTOR DECLARATION

(Initial) I hereby affirm under penalty of perjury I am licensed under provision of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect, that I hold the required license classification for the type of work performed, and I have a valid City of Pinole Business License.

Contractor License Class: _____
Contractor License Number: _____ Expiration date: _____
City of Pinole Business License Number: _____ Expiration date: _____

STEP 3 of 7: WORKER'S COMPENSATION DECLARATION

WARNING: FAILURE TO SECURE WORKER'S COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

I hereby affirm under penalty of perjury one of the following declarations (initial which is applicable):

(Initial as applicable) I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit issued.

Policy No. _____

(Initial as applicable) I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

Carrier: _____
Policy Number: _____ Expiration date: _____

(Initial as applicable) I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the worker's compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

STEP 4 of 7: CONSTRUCTION LENDING AGENCY

(Initial) I hereby affirm under the penalty of perjury that there is is not a construction lending agency for the performance of the work for which this permit is issued (Sec 8172, Civil Code).

Lender's Name Address: _____
Lender's Address: _____

STEP 5 of 7: WASTE MANAGEMENT PLAN REQUIREMENTS FOR CONSTRUCTION & DEMOLITION

The California Green Building Code requires that 65% of construction and demolition (C&D) debris be diverted from landfills on each covered project. Applicants with "covered projects" are required to submit a Waste Management Plan to the Building Division online using the City's waste tracking system Green Halo Systems. "Covered projects" are:

- Non-residential: All projects.
- Residential: All newly constructed buildings, all demolition-only projects, all projects that increase conditioned area, volume, or size, all projects where the addition or alteration is 1,000 sq. ft. or larger, and/or all projects where the project valuation is \$50,000 or greater, except re-roof-only projects.

Hauling method to be used (select one):

Secure debris box service with the City's Franchise Hauler (Republic Services (www.republicservices.com)) - No other company debris boxes allowed in Pinole

Self Hauling using your own employees, vehicles and equipment to approved recycling facilities

Read and initial each statement:

I acknowledge that I am responsible for the actions of my contractors or other agents with regard to complying with the diversion requirement pursuant to the California Green Building Code. I agree to utilize GreenHalo for reporting purposes and agree to use only those facilities shown in GreenHalo as Approved Facilities and only for the specific materials a facility handles.

I have read and understand the [Instructions for Use of the Green Halo Systems](#)

STEP 6 of 7: AUTHORIZATION OF AGENT TO ACT ON CONTRACTOR'S BEHALF

Note: The following Authorization Form is required to be completed by the Contractor only when designating an agent to pick up and/or pay applicable fees for Building Permits and/or Business Licenses

Choose One:

I hereby give my authorization to
Licensed Contractor Name Agent Company Name

and its agents listed below on my behalf to pick up and/or pay for any applicable fees for building permits and business licenses on behalf of my company, . I ensure my full consent for this authorization.
Licensed Contractor Company Name

List Individual Agents Names:

List Individual Agents Names

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

I do not designate an agent.

Licensed Contractor Name

Signature of Contractor: Date:

STEP 7 of 7: CERTIFICATION

I understand that typing my name below in the signature line shall serve as my electronic signature pursuant to Civil Code section 1633.1 et seq., and I agree that my electronic signature is the legal equivalent of my manual signature. Under penalty of perjury under the laws of California, I certify that:

- I am a California licensed contractor
- I have read this document and attest to the accuracy of the information
- I agree to comply with all applicable city and county ordinances and state laws relating to building construction
- I authorize representatives of the city or county to enter the above-identified property for inspection purposes.

Signature of Contractor: Date: