

## CITY OF PINOLE

2131 Pear Street Pinole, CA 94564 Phone: (510) 724-9833 FAX: (510) 724-9826 www.ci.pinole.ca.us

## FREQUENTLY ASKED QUESTIONS

Q: What is a stormwater inlet and what does it look like?

**A**: Stormwater inlets are also called stormdrains. Stormdrains divert runoff and water to prevent flooding. They can look like the infrastructure in the photos below. Please note: curb inlets or stormdrains on a public street likely belong to the City. Inlets on private property will require trash capture devices.



Q: My property does not have stormdrains. What do I do next?

A: Complete the online Self-Certification form

Q: My property has stormdrains. What do I do next?

**A**: Review the <u>Certified capture system list of trash treatment control devices</u> document and select an approved manufacturer. Contact a manufacturer to assess your property and bid on the work.

**Q**: A vendor has provided an estimate of the work and a plan for construction. What do I do next? **A**: Submit the construction plan to the City for review and approval. Upon plan approval, the vendor must secure a City of Pinole Building Permit.

**Q**: All of storm drains on my parcel are equipped with approved full trash capture devices. What do I do next?

**A**: After installation of trash capture devices, submit proof of installation to the City of Pinole and review instructions to complete the <u>Stormwater Operation and Maintenance Agreement</u>.

**Q**: I completed the Stormwater Operation and Maintenance Agreement. What do I do next? **A**: The agreement must be submitted to the City Engineer for approval. Once approved, the property owner is responsible for recording it with the County Clerk.

**Q**: Are there annual reporting requirements after the full trash capture devices have been installed on my parcel?

**A**: Inspection reports must be completed annually. You can download the <u>annual inspection and maintenance report forms</u> from the City's website.

**Q**: How do I submit documents?

A: Below are various submission methods listed for each document:

Document	Online	In person or by mail	E-mail
Self-Certification form	✓		
Construction plan		✓	<b>✓</b>
Proof of installation		✓	✓
Operation and Maintenance Agreement		✓	
Annual inspection and maintenance report		<b>√</b>	<b>√</b>

In person or by mail:

City of Pinole Attn: City Engineer 2131 Pear Street Pinole, CA 94564

Public Works Hours:

M-Th: 8 am – 12 pm & 1 pm – 4:30 pm

Closed for lunch 12 pm – 1 pm

Closed on Friday

E-mail: Misha Kaur at mkaur@ci.pinole.ca.us