



# ADMINISTRATIVE REPORT

**DATE:** APRIL 8, 2021  
**TO:** CITY COUNCIL AND PINOLE COMMUNITY MEMBERS  
**FROM:** ANDREW MURRAY, CITY MANAGER

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## UPCOMING EVENTS

### CITY PUBLIC MEETINGS

Meetings	Date and Time	Location
Special Community Services Commission Meeting	Wednesday, April 14, 2021 5:00 pm	Videoconference*
City Council Meeting	Tuesday, April 20, 2021 6:00 pm	Videoconference*
Planning Commission Meeting	Monday, April 26, 2021 7:00 pm	Videoconference*
Finance Sub-Committee Meeting	Wednesday, April 28, 2021 3:00 pm (Tentative Start Time)	Videoconference*
City Council Meeting	Tuesday, May 4, 2021 6:00 pm	Videoconference*

\* Due to the State of California's declaration of emergency, City Council meetings are currently being conducted through videoconference pursuant to authorization from Governor Newsom's executive orders. Please submit public comments for City Council meetings to the City Clerk before or during the meeting via email to [comment@ci.pinole.ca.us](mailto:comment@ci.pinole.ca.us). City Council meetings can be viewed live on Channel 26 or video-streamed live on the City's website, [www.ci.pinole.ca.us](http://www.ci.pinole.ca.us). If none of these options are available to you, or you need assistance with public comment, please contact the City Clerk, Heather Iopu, at (510) 724-8928 or [hiopu@ci.pinole.ca.us](mailto:hiopu@ci.pinole.ca.us). Agendas, minutes, and other information regarding City Council meetings can be found on the City website, [https://www.ci.pinole.ca.us/city\\_government/city\\_clerk/agendas\\_and\\_minutes](https://www.ci.pinole.ca.us/city_government/city_clerk/agendas_and_minutes)

### OTHER CITY-SPONSORED EVENTS

Events	Date and Time	Location
Food Distribution	Monday, April 12, 2021 9 am-11am	Pinole Senior Center 2500 Charles Ave.

## FOOD DISTRIBUTION

The Food Bank of Contra Costa and Solano County will be providing free boxes of nonperishable food and bags of fresh produce **every second Monday of the month**. The next drive-thru distribution is on **Monday, April 12, 2021 from 9 am to 11 am** (or as supplies last) at the Pinole Senior Center parking lot, 2500 Charles Ave. You do NOT need to be a member of the Pinole Senior Center or a senior to receive food. Quantities are limited. First come first serve. One box and/or bag per household. This will be a contact-less event, please follow the directions from staff and volunteers when you arrive. Food items will be placed in the trunk by staff/volunteers. Parking or exiting your vehicle will not be allowed. All participants must follow social distancing guidelines and wear a face covering. If you have any questions, contact the Senior Center Recreation Coordinator at [ksantoyo@ci.pinole.ca.us](mailto:ksantoyo@ci.pinole.ca.us) or call the Front Desk at (510) 724-9800.

## CORONAVIRUS (COVID-19) UPDATE

The State of California announced that Contra Costa County will be able to move into the less restrictive Orange Tier of the State's Blueprint for a Safer Economy on Wednesday, April 7.

Starting Wednesday, April 7 several business sectors and community services can reopen or expand capacity:

- Amusement parks: Overall park capacity and indoor capacity will be limited to 25%, including indoor dining.
- Bars: Outdoors with modifications; no meals required to be served
- Breweries, Distilleries, and Wineries: Indoors at 25% maximum capacity or 100 people, whichever is fewer; no meals required to be served
- Family entertainment centers: Indoors for naturally distanced activities like bowling, escape rooms, and billiards; 25% maximum capacity
- Gyms, fitness centers and studios (including at hotels): 25% maximum capacity and indoor pools are permitted; Indoor hot tubs, saunas, and steam rooms continue to be closed
- Movie Theaters: 50% maximum capacity or 200 people, whichever is fewer encouraged
- Outdoor sports and live performances with fans/attendees: Up to 33% and with advanced reservations only. Concession sales will be primarily in-seat (no concourse sales). Designated indoor seated dining area capacity will be limited to 25%. Attendance will be limited to in-state spectators and guests must attest their reserved seats are only for one household.
- Places of worship: 50% maximum capacity

- Restaurants: 50% maximum capacity or 200 people, whichever is fewer
- Retail: Open indoors with modifications and food courts permitted with indoor dining restrictions

Contra Costa County must remain in the Orange Tier for at least three weeks before moving into the next, less restrictive yellow tier. You can find more complete information on the City's COVID-19 website ([https://www.ci.pinole.ca.us/city\\_government/coronavirus\\_covid\\_19](https://www.ci.pinole.ca.us/city_government/coronavirus_covid_19)) as well as the Contra Costa Health Services COVID-19 website (<https://www.coronavirus.cchealth.org>), which is a comprehensive, authoritative resource on health requirements and practices.

### **COVID-19 SMALL BUSINESS ASSISTANCE PROGRAM**

The City of Pinole created a COVID-19 Small Business Assistance Program to provide grants to help offset the revenue that small businesses have lost due to the pandemic.

Seventy-six small, locally owned restaurants, personal services establishments, and retailers were eligible, and each received grants of approximately \$1,300.

Please support your local businesses.

### **ITEMS OF INTEREST**

#### **PUBLIC WORKS ANNUAL SIDEWALK MAINTENANCE IN PROGRESS**

For the last five years, the City has been systematically addressing minor lifts in the sidewalks in areas with higher pedestrian use. The Public Works Department is continuing this effort, working with a contractor to addressing sidewalk areas near collector roads with bus routes.



The City would like to thank you for assuring the safety of our Public Works employees by driving slowly and giving them room to complete their work safely.

#### **WELCOME WALL**



As ongoing maintenance, the Public Works Department has resolved and repaired the lighting at the Welcome Wall located on Pinole Valley Road. Attached is a photograph of the welcome wall at night taken by the Pinole Garden Club.

## **RAINBOW HUNT**

The Recreation Department is hosting a spring rainbow hunt throughout the month of April. We invite you to visit our parks and outdoor recreation facilities to find the hidden rainbow. Two rainbows will be hidden per week, follow our Facebook page and Next-door account for the weekly announcement. Clues will be announced every Thursday afternoon.

Once you find the rainbow, drop it off in the mailbox of the Pinole Youth Center, 635 Tennent Ave. Don't forget to include your name and contact information. A special prize will be awarded to the individual who finds the rainbow. Please remember to continue to practice social distancing and use face coverings as you enjoy the outdoors. One entry per household.

Also, don't forget to visit the [recreation website](#) for a list of fun and engaging activities to complete this spring. Questions email [recreation@ci.pinole.ca.us](mailto:recreation@ci.pinole.ca.us) or call 510-724-9062.

## **THE PINOLE SWIM CENTER**

The Pinole Seals will be operating the pool for this season providing a safe, convenient, and enjoyable aquatic programs. The Pinole Swim Center will reopen on Saturday, April 10, 2021. Please visit the City's swim center website for information and updates on our procedures and the activities offered.

If you have any additional questions, please email [recreation@ci.pinole.ca.us](mailto:recreation@ci.pinole.ca.us) or call (510) 724-9025.

## **BULK TRASH AND JUNK REMOVAL BY REPUBLIC SERVICES**

For household items which are too large to fit in your trash container, Republic Services will arrange for convenient pick up of your bulky items. Bulky items include but are not limited to appliances, furniture, and mattresses. For information on how to schedule a pickup of acceptable bulk items, click on the link below.

<https://www.republicservices.com/residents/bulk-waste>

## **EBMUD's 2020 URBAN WATER MANAGEMENT PLAN FOR PUBLIC REVIEW**

As previously noticed, East Bay Municipal Utility District (EBMUD) has prepared the draft 2020 Urban Water Management Plan (UWMP) and Water Shortage Contingency Plan (WSCP). Both the UWMP and WSCP (Attachment 1 of the UWMP) are now available for public review and comment through May 12, 2021. The plans can be found on our website at [ebmud.com/uwmp](http://ebmud.com/uwmp).

A virtual public comment meeting on the UWMP and WSCP will be held on **April 29, 2021** at 12:00 pm. Please use the information below to participate in the meeting virtually or by phone:

- Virtually: [Click here to join Public Comment Meeting on April 29](#)
- By Phone: US +1 (669) 900-6833

Meeting ID: 957 8795 6292  
Passcode: 895047

In addition, a virtual public hearing on the UWMP and WSCP will be held during a regularly scheduled EBMUD Board meeting, beginning at 1:15 pm on **May 11, 2021**. Please use the information below to participate in the meeting virtually or by phone:

- Virtually: [Click here to access Public Hearing on May 11](#)
- By Phone: US +1 (669) 900-6833

Webinar ID: 970 6508 6667  
Passcode: 238500

The April 29 comment meeting and the May 11 hearing will provide the public an opportunity to submit their comments orally on the Draft UWMP and WSCP. EBMUD will review and consider all oral comments received at the hearing and comment meeting, and all written comments received by May 12, 2021, 4:30 pm. All written comments should be submitted by email to [UWMP2020@ebmud.com](mailto:UWMP2020@ebmud.com) or by postal mail to:

Water Resources Planning Division, Attn: S. Cheng  
EBMUD  
PO Box 24055, MS 901  
Oakland, CA 94623-1055

## **GET INVOLVED! JOIN A CITY BOARD, COMMITTEE OR COMMISSION!**

The City is recruiting to fill vacancies on the following boards and commissions. If you are a citizen interested in community service in a variety of disciplines, there are several opportunities available. Please submit your application for the positions below no later than the dates indicated for each committee.

For more information on how to apply, please visit the [BOARDS AND COMMISSIONS](#) webpage or contact the City Clerk, Heather Iopu at (510) 724-8928 or [hiopu@ci.pinole.ca.us](mailto:hiopu@ci.pinole.ca.us). Candidates must be appointed by action of the City Council to all Commissions or Committees. Please note that all public meetings are taking place virtually through videoconference until local emergency conditions due to the COVID-19 pandemic have improved. Any interviews of applicants for these positions will take place by phone or videoconference.

**Community Services Commission (2 positions):**

**Deadline Extended: Applications due to City Clerk by April 30, 2021**

The Community Services Commission is comprised of seven members who must be Pinole residents. The Commission serves in an advisory capacity to the City Council in matters pertaining to public recreation, parks, arts and cultural activities, historical activities, public access television activities, senior and youth activities, and community services. The Commission reviews and recommends policies and procedures governing recreation, park, and community services for approval by the City Council; maintains relationships with schools, community, and civic organizations; advocates for recreation and community services for the community; and collaborates with civic clubs, nonprofit organizations, and citizen groups to provide funds, property and or volunteerism for the development and operation of parks and recreation facilities. The Community Services Commission meets monthly on the 4th Wednesday at 5 pm. Commissioners service two-year terms.

**Traffic and Pedestrian Safety Committee (2 positions)**

**Deadline Extended: Applications due to City Clerk by April 30, 2021**

The Pinole Traffic and Pedestrian Safety Committee is a five-member panel who recommend or review action on traffic safety, traffic control and planning, speed limits, parking, and other traffic related matters. The committee makes recommendations to the City Council, committee members service two-year terms.

**CONTACT THE CITY IF YOU HAVE ANY QUESTIONS**

City of Pinole  
City Hall  
2131 Pear Street, Pinole, CA 94564  
(510) 724-9000  
[www.ci.pinole.ca.us](http://www.ci.pinole.ca.us)

If you would like to be added to the email distribution list to receive the biweekly Administrative Report, please email Ana Avila at [aavilesavila@ci.pinole.ca.us](mailto:aavilesavila@ci.pinole.ca.us).



# *Drive-Thru Food Distribution*



**MONDAY,  
APRIL 12  
9AM-11AM**  
*(or as supplies last)*

**PINOLE SENIOR CENTER  
2500 CHARLES AVE.**

*The Food Bank of Contra Costa and Solano County will be providing free boxes of nonperishable food and bags of fresh produce. You do NOT need to be a member of the Pinole Senior Center or senior to receive food. Quantities are limited. First come first serve. This is a drive-thru event, parking or exiting your vehicle will not be allowed.*

CITY OF PINOLE RECREATION DEPARTMENT  
PRESENTS

# SPRING RAINBOW HUNT



The Recreation Department has hidden special rainbows throughout our parks and outdoor recreation facilities! Find the hidden rainbow and a special prize awaits.



One entry per household.



Questions email [recreation@ci.pinole.ca.us](mailto:recreation@ci.pinole.ca.us) or call 510-724-9062.