



# ADMINISTRATIVE REPORT

**DATE:** FEBRUARY 18, 2021  
**TO:** CITY COUNCIL AND PINOLE COMMUNITY MEMBERS  
**FROM:** ANDREW MURRAY, CITY MANAGER

---

## UPCOMING EVENTS

### CITY PUBLIC MEETINGS

Meetings	Date and Time	Location
Planning Commission Meeting	Monday, February 22, 2021 7:00 pm	Videoconference*
City Council Meeting	Tuesday, March 2, 2021 5:00 pm	Videoconference*
City Council Meeting	Tuesday, March 16, 2021 5:00 pm	Videoconference*

\* Due to the State of California's declaration of emergency, City Council meetings are currently being conducted through videoconference pursuant to authorization from Governor Newsom's executive orders. Please submit public comments for City Council meetings to the City Clerk before or during the meeting via email to [comment@ci.pinole.ca.us](mailto:comment@ci.pinole.ca.us). City Council meetings can be viewed live on Channel 26 or video-streamed live on the City's website, [www.ci.pinole.ca.us](http://www.ci.pinole.ca.us). If none of these options are available to you, or you need assistance with public comment, please contact the City Clerk, Heather Iopu, at (510) 724-8928 or [hiopu@ci.pinole.ca.us](mailto:hiopu@ci.pinole.ca.us). Agendas, minutes, and other information regarding City Council meetings can be found on the City website, [https://www.ci.pinole.ca.us/city\\_government/city\\_clerk/agendas\\_and\\_minutes](https://www.ci.pinole.ca.us/city_government/city_clerk/agendas_and_minutes)

### OTHER CITY-SPONSORED EVENTS

Events	Date and Time	Location
Food Distribution	Monday, March 8, 2021 9am-11am	Pinole Senior Center 2500 Charles Ave.

## **CORONAVIRUS (COVID-19) UPDATE**

The state's stay-at-home order will remain in place until the Region's total available adult ICU bed capacity is greater than or equal to 15%.

In response to the latest Health Orders, City Hall is open on an appointment-only basis for the time being. Certain City facilities will remain closed for the time being, including the Senior Center and Youth Center. The City will reopen these facilities as soon as possible.

You can find more complete information on the City's COVID-19 website ([https://www.ci.pinole.ca.us/city\\_government/coronavirus\\_covid\\_19](https://www.ci.pinole.ca.us/city_government/coronavirus_covid_19)) as well as the Contra Costa Health Services COVID-19 website (<https://www.coronavirus.cchealth.org>), which is a comprehensive, authoritative resource on Health Orders and health practices.

## **ITEMS OF INTEREST**

### **PUBLIC SAFETY BUILDING**

Starting Tuesday, February 16th at 8:00am our Public Safety Building's Lobby will be reopened to the public. Upon entry of the Public Safety Building, you must be wearing a mask and will be asked several screening questions. There will also be several signs posted with our lobby rules. We are excited to interact with our community again and wish everyone the best of health. If you have any questions, please contact our Community Outreach Unit at 510.724.8961

### **FIRE STUDY ("ADDENDUM") PRESENTATION**

The consultants (ESCI) scheduled to present the revised Regional Fire Service Delivery Study ("Addendum") report on February 16<sup>th</sup> were impacted by severe weather, and were unable to present their report as scheduled. We apologize for the inconvenience. ESCI's presentation of the revised report has been tentatively rescheduled for the next Council meeting on March 2<sup>nd</sup> provided their weather-related issues have resolved. City staff will keep citizens updated via the City website. The Fire Study report in its entirety (and any related documents) can be found at [https://www.ci.pinole.ca.us/city\\_government/fire/fire\\_service\\_study](https://www.ci.pinole.ca.us/city_government/fire/fire_service_study)

### **FOOD DISTRIBUTION**

The Food Bank of Contra Costa and Solano County will be providing free boxes of nonperishable food and bags of fresh produce **every second Monday of the month**. The next drive-thru distribution is on **Monday, March 8 from 9 AM to 11 AM** (or as supplies last) at the Pinole Senior Center parking lot, 2500 Charles Ave. You do NOT need to be a member of the Pinole Senior Center or a senior to receive food. Quantities are limited. First come first

serve. One box and/or bag per household. This will be a contact-less event, please follow the directions from staff and volunteers when you arrive. Food items will be placed in the trunk by staff/volunteers. Parking or exiting your vehicle will not be allowed. All participants must follow social distancing guidelines and wear a face covering. If you have any questions, contact the Senior Center Recreation Coordinator at [ksantoyo@ci.pinole.ca.us](mailto:ksantoyo@ci.pinole.ca.us) or call the Front Desk at (510) 724-9800.

## **YOUTH STEM CLASSES**

The Pinole Youth Center is offering a variety of virtual STEM classes for children ages 6 – 11. Classes include chess, introduction to coding, and video game design. There are many options to choose from to keep children engaged. Classes start the first week of March. Registration can be completed online at <https://pinolerec.recdesk.com/Community/Program>

## **GET INVOLVED! JOIN A CITY BOARD, COMMITTEE OR COMMISSION!**

The City is recruiting to fill vacancies on the following boards and commissions. If you are a citizen interested in community service in a variety of disciplines, there are several opportunities available. Please submit your application for the positions below no later than the dates indicated for each committee.

For more information on how to apply, please visit the [BOARDS AND COMMISSIONS](#) webpage or contact the City Clerk, Heather Iopu at (510) 724-8928 or [hiopu@ci.pinole.ca.us](mailto:hiopu@ci.pinole.ca.us). Candidates must be appointed by action of the City Council to all Commissions or Committees. Please note that all public meetings are taking place virtually through videoconference until local emergency conditions due to the COVID-19 pandemic have improved. Any interviews of applicants for these positions will take place by phone or videoconference.

### **Community Services Commission (2 positions):** **Applications due to City Clerk by March 31, 2021**

The Community Services Commission is comprised of seven members who must be Pinole residents. The Commission serves in an advisory capacity to the City Council in matters pertaining to public recreation, parks, arts and cultural activities, historical activities, public access television activities, senior and youth activities, and community services. The Commission reviews and recommends policies and procedures governing recreation, park, and community services for approval by the City Council; maintains relationships with schools, community, and civic organizations; advocates for recreation and community services for the community; and collaborates with civic clubs, nonprofit organizations, and citizen groups to provide funds, property and or volunteerism for the development and operation of parks and recreation facilities. The Community Services Commission meets monthly on the 4th Wednesday at 5pm. Commissioners service two-year terms.

**Traffic and Pedestrian Safety Committee (2 positions)**

**Applications due to City Clerk by March 31, 2021**

The Pinole Traffic and Pedestrian Safety Committee is a five member panel who recommend or review action on traffic safety, traffic control and planning, speed limits, parking, and other traffic related matters. The committee makes recommendations to the City Council; committee members service two-year terms.

If you would like to receive the biweekly administrative report in electronic format, please email Ana Avila at [aavilesavila@ci.pinoles.ca.us](mailto:aavilesavila@ci.pinoles.ca.us) and provide your name and e-mail address

**CONTACT THE CITY IF YOU HAVE ANY QUESTIONS**

City of Pinole  
City Hall  
2131 Pear Street, Pinole, CA 94564  
(510) 724-9000  
[www.ci.pinoles.ca.us](http://www.ci.pinoles.ca.us)



# *Drive-Thru Food Distribution*

**MONDAY,  
MARCH 8  
9AM-11AM**  
*(or as supplies last)*  
-----  
**PINOLE SENIOR CENTER  
2500 CHARLES AVE.**

*The Food Bank of Contra Costa and Solano County will be providing free boxes of nonperishable food and bags of fresh produce. You do NOT need to be a member of the Pinole Senior Center or senior to receive food. Quantities are limited. First come first serve. This is a drive-thru event, parking or exiting your vehicle will not be allowed.*

Questions: Call 510-724-9800 or email [ksantoyo@ci.pinole.ca.us](mailto:ksantoyo@ci.pinole.ca.us)

# YOUTH STEM CLASSES



Interested in learning how to play chess, creating your very own video game or learning more about coding?

Register for one of our virtual STEM classes. Ideal for children ages 6 – 11. To learn more about each class and to complete registration, please visit <https://pinolerec.recdesk.com/Community/Program>.

Classes start the first week of March. A free intro class will be offered on Wednesday, February 17 from 2pm-3pm.

**Intro to Coding**  
**Tuesdays**  
**4pm-5pm**

**\$75 Resident**  
**\$83 Non Resident**

**Virtual Chess**  
**Wednesdays**  
**4pm-5pm**

**\$96 Resident \$103 Non Resident**

**Coding-  
Video Game**  
**Thursdays**  
**4pm-5pm**

Questions email [recreation@ci.pinole.ca.us](mailto:recreation@ci.pinole.ca.us) or call 510-724-9062